



**BOARD OF DIRECTORS MEETING
THURSDAY
June 20, 2024 @ 6:00 p.m.**

LOCATION:
Herzog Community Center Oak (Small) Room
4855 Hamilton Street
Sacramento, CA 95841

AGENDA

1. Call to Order and perform Roll Call. (Chair – Scott Miller)

2. Public Comment – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda. **Each speaker will be limited to five minutes of time.**

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board. **Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.** Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.

Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.

Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.

3. Closed Session:

a. None

4. Guest: Legal Counsel, Auditor, Presentations, Follow up, etc.

a. None

5. Announcements: Staff

a. Hamilton Street Park New Playground Dedication Event – Friday, July 12th @ 6PM

6. Tasks Started / Accomplished: Staff

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

7. Consent Agenda—these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list, and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.

- a. **Draft Meeting Minutes:** Board Meeting 05/16/2024
- b. FY 23-24 Period 11 **Financial Reports 339A**
- c. FY 23-24 Period 11 **Financial Reports 339D**
- d. FY 23-24 Period 11 **Multi Accounts Revenue Reports**
- e. FY 23-24 Period 11 **Payroll Report**
- f. FY 23-24 Period 11 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. District Correspondence **Received and Sent**
- h. General Information **Received**
- i. Monthly update on Nature Trail at Arcade Creek Park
- j. General Managers **Report**

8. Old Business:

- a. Installation of water filtration system at Hamilton Street Park well – Update
- b. Review and discuss HSP Shop Renovation to develop phased plan of action

9. New Business:

- a. NEW General Manager Goals and Expectations
- b. Approval of new positions:
 - i. Account Clerk (1.0 – FTE)
 - ii. Recreation Aide (0.46 – FTE)
 - iii. District Intern (0.46 – FTE)
- c. Approval of revised Salary Scale to include new staff positions
- d. Approval of Resolution 2024-02 to adopt the District’s Fiscal Year 2024-2025 Preliminary Budget for 339A General Fund
- e. Approval of Resolution 2024-03 to adopt the District’s Fiscal Year 2024-2025 Preliminary Budget for 339D District Projects

10. Board Discussion:

- a. General discussion on topics for future meetings.

11. Adjournment of the meeting:

The next regular Board of Directors meeting will be held Thursday July 18, 2024 @ 6PM

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District’s Office at 4855 Hamilton Street, Sacramento, CA 95841. In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting. The Agenda is posted on the District’s website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office’s front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com