

County of Sacramento
Voter Registration and Elections
Candidates Guide
Presidential General Election
November 3, 2020



This page was left intentionally blank.



COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS CANDIDATE GUIDE

The 2020 Candidate's Guide for the Presidential General Election is intended to provide general information for candidates and committees, and does not have the force or effect of law, regulation or rule. It is distributed with the understanding that the Voter Registration and Elections office of the County of Sacramento is not rendering legal advice. Therefore, the guide is not a substitute for legal counsel for the individual, organization or candidate using it.

The Voter Registration and Elections office strongly recommends that any prospective candidate obtain legal advice to assist in complying with applicable California laws, including the California Elections Code and California Government Code.

This guide is intended to help you understand your responsibilities and resources in the November 3, 2020 Presidential General Election. We recommend that you review this guide for valuable information on how to complete the required forms.

In addition, to this candidate guide our website contains useful information which includes an election calendar, fillable forms including the ballot designation worksheet and candidate statement worksheet along with information on how to request voter file data including an electronic copy of this guide.

You may access our website at www.elections.saccounty.net. You are also encouraged to call our office where our friendly staff is ready to answer your questions and provide assistance. You may contact the candidate filing division at (916) 875-6276.

This page was left intentionally blank.



COUNTY OF SACRAMENTO

VOTER REGISTRATION AND ELECTIONS

REGISTRAR OF VOTERS

The Department of Voter Registration and Elections is part of the Administrative Services Agency. The Registrar is appointed by the Board of Supervisors.

The Registrar is responsible for:

- Registering voters and maintaining current and accurate voter files
- Conducting Federal, State, County and City elections within Sacramento County
- Checking the adequacy and certification of recall, referendum, and initiative petitions
- Administering the local provisions of campaign reporting and financing
- Reviewing, analyzing and monitoring the impact of legislation on the election process

MISSION

Our mission is to:

- Provide the opportunity and the means for participation in the election process
- Be effective, efficient and responsive to customer needs through continuous improvement
- Achieve open communication through teamwork and a spirit of goodwill
- Support educational and training opportunities to produce quality work
- Ensure legal requirements are met and applied consistently
- Work together to pursue and achieve excellence

VALUES

We demonstrate and support the following values:

- Integrity
- Responsibility
- Accuracy
- Efficiency
- Respect for all
- Ethical conduct
- Commitment to Customer Service

This page was left intentionally blank.

TABLE OF CONTENTS

What's New	1-2
Positions Up for Election.....	3 - 5
Incompatibility of Offices	6
Election Calendar.....	7-9
Qualifications and Requirements	10
<i>Community College Districts</i>	11
<i>School Districts</i>	12
<i>Community Service Districts</i>	13
<i>Fire Protection Districts</i>	14
<i>Flood Control District</i>	15
<i>Municipal Utility District</i>	16
<i>Recreation and Park Districts</i>	17
<i>Resource Conservation District</i>	18
<i>Irrigation / Water Districts</i>	19
List of Shared Counties.....	21
Nomination Papers	23
Nomination Petitions	25
Ballot Designation	27 - 31
Declaration of Candidacy	33 - 35
Character Based Names	37
Candidate Statement	39 - 50
Code of Fair Campaign Practices	51 - 52
Statement of Economic Interests	53 - 54
Campaign Disclosure Requirements	55 - 60
Write-In Candidacy	61
Ballot Order of Candidates and Votes Needed for Election	63
Election Activities	65
Political Signs.....	67
Services Available.....	69
Directions and Contact Information.....	71



WHAT'S NEW

The County of Sacramento is providing options for candidates to maintain health and safety during the candidate filing process. See what's new!

APPOINTMENTS

Schedule a candidate filing appointment by using our new online appointment system or by calling our office at (916) 875-6276. We strongly recommend that you schedule an appointment to complete the candidate filing process. This will ensure that we receive and review all original documents prior to the close of the nomination period.

Any candidate who fails to timely submit the candidate documents with original signatures by the close of the nomination period will not be included on the ballot for that office.

CANDIDATE FILING QUALIFICATION FORM AND RECEIPT

This is the first step to starting the candidate filing process. You may complete the Candidate Filing Qualification Form and Receipt online by visiting our website at www.elections.saccounty.net. Starting on July 13th prospective candidates must complete the top portion of the form prior to receiving candidate filing documents electronically or by mail.

CANDIDATE FILING PACKET

Our Candidate Filing process has changed to include the following methods for both issuing and filing documents. Upon request a candidate may choose the following options to receive and send completed candidate filing documents to our office.

- by mail
- email
- in-person by appointment

Candidates may also choose to return original, signed, documents by dropping them off in our 24 hour drop box located in our parking lot. This must be done no later than August 7, 2020 by 5PM.

CANDIDATE CONTACT INFORMATION RELEASE FORM

The Voter Registration and Elections office makes available to the public a candidate report in which your name and Ballot Designation will appear. If you wish to include contact information, which will be posted online, please complete this form located on our website.

(continued on the next page)



WHAT'S NEW

The County of Sacramento is providing options for candidates to maintain health and safety during the candidate filing process. See what's new!

NOMINATION PETITIONS (SIGNATURES)

For offices that require nomination signatures, the Nomination Petition form will be included in the Candidate Filing Packet and issued in the manner in which the candidate requests.

EXECUTION OF OATH

The Oath may be executed in-person by appointment or you may opt to have the oath executed via online video conferencing. Please contact our office for details.

BALLOT DESIGNATION WORKSHEET

For translation purposes we ask that all candidates complete the Gender section of the Candidate Information portion on the Ballot Designation Worksheet. If this section is left blank it may default to male for languages such as Spanish. See page 29.

PREFERRED TRANSLITERATION

At the request of a candidate who has completed the proper form, the elections office will publish a translation or transliteration of a candidate's name in Chinese characters. Candidates with character-based names by birth, or who identify with a character-based name, may use that name on the ballot in addition to a phonetic transliteration (English text). See page 37 for more details.

ORIGINAL CANDIDATE FILING DOCUMENTS ARE REQUIRED

Candidates who requested candidate filing documents electronically are required to submit the original, signed documents to the elections office no later than August 7, 2020 by 5PM.



COUNTY OF SACRAMENTO

VOTER REGISTRATION AND ELECTIONS

POSITIONS UP FOR ELECTION

NOVEMBER 3, 2020 PRESIDENTIAL GENERAL ELECTION

(This information is subject to change at any time)

DISTRICT	POSITION	NO. TO BE ELECTED	TERM OF OFFICE	ELECTED
County Board of Education				
Placer County Board of Education, Area 1	Governing Board Member	1	4	Qualified and elected by area
Community College Districts				
Los Rios Community College District, Area 3	Governing Board Member	1	4	Qualified and elected by area
Los Rios Community College District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Los Rios Community College District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Los Rios Community College District, Area 7	Governing Board Member	1	4	Qualified and elected by area
San Joaquin Delta Community College District, Area 1*	Governing Board Member	1	4	Qualified by area, elected at large
San Joaquin Delta Community College District, Area 2*	Governing Board Member	1	4	Qualified by area, elected at large
San Joaquin Delta Community College District, Area 5	Governing Board Member	1	4	Qualified by area, elected at large
San Joaquin Delta Community College District, Area 6*	Governing Board Member	1	4	Qualified by area, elected at large
Sierra Joint Community College District, Area 3	Governing Board Member	1	4	Qualified by area, elected at large
Sierra Joint Community College District, Area 4*	Governing Board Member	1	4	Qualified by area, elected at large
Sierra Joint Community College District, Area 7*	Governing Board Member	1	4	Qualified by area, elected at large
Schools				
Arcohe Union School District	Governing Board Member	2	4	Elected at large
Arcohe Union School District	Governing Board Member	1	2	Elected at large
Center Joint Unified School District	Governing Board Member	2	4	Elected at large
Dry Creek Joint Elementary School District	Governing Board Member	2	4	Elected at large
Elk Grove Unified School District, Area 1	Governing Board Member	1	4	Qualified by area, elected at large
Elk Grove Unified School District, Area 3	Governing Board Member	1	4	Qualified by area, elected at large
Elk Grove Unified School District, Area 6	Governing Board Member	1	4	Qualified by area, elected at large
Elk Grove Unified School District, Area 7	Governing Board Member	1	4	Qualified by area, elected at large
Elverta Joint Elementary School District	Governing Board Member	2	4	Elected at large
Folsom Cordova Unified School District, Area 2	Governing Board Member	1	4	Qualified and elected by area
Folsom Cordova Unified School District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Galt Joint Union Elementary School District	Governing Board Member	2	4	Elected at large
Galt Joint Union High School District	Governing Board Member	2	4	Elected at large
Natomas Unified School District	Governing Board Member	3	4	Elected at large
Robla School District	Governing Board Member	2	4	Elected at large
Roseville Joint Union High School District	Governing Board Member	3	4	Elected at large
Sacramento City Unified School District, Area 3	Governing Board Member	1	4	Qualified and elected by area
Sacramento City Unified School District, Area 4	Governing Board Member	1	4	Qualified and elected by area
Sacramento City Unified School District, Area 5	Governing Board Member	1	4	Qualified and elected by area
Sacramento City Unified School District, Area 7	Governing Board Member	1	4	Qualified and elected by area
San Juan Unified School District	Governing Board Member	3	4	Elected at large
Cities				
City of Citrus Heights, District 1	Councilmember	1	4	Qualified and elected by district
City of Citrus Heights, District 3	Councilmember	1	4	Qualified and elected by district
City of Elk Grove	Mayor	1	2	Elected at large
City of Elk Grove, District 1	Councilmember	1	4	Qualified and elected by district

* Sacramento County qualified registered voters are not eligible to be candidates for San Joaquin Delta Community College District, Areas 1, 2 and 6; Sierra Joint Community College District, Areas 4 and 7; and River Delta Unified School District, Areas 4, 6 and 7.

City of Elk Grove, District 3	Councilmember	1	4	Qualified and elected by district
City of Folsom	Councilmember	2	4	Elected at large
City of Galt	Councilmember	2	4	Elected at large
City of Galt	City Clerk	1	4	Elected at large
City of Galt	City Treasurer	1	4	Elected at large
City of Isleton	Councilmember	2	4	Elected at large
City of Isleton	City Clerk	1	4	Elected at large
City of Isleton	City Treasurer	1	4	Elected at large
City of Rancho Cordova	Councilmember	3	4	Elected at large
Community Service Districts				
Cosumnes CSD, Division 1	Director	1	4	Qualified and elected by division
Cosumnes CSD, Division 3	Director	1	4	Qualified and elected by division
Cosumnes CSD, Division 4	Director	1	4	Qualified and elected by division
Rancho Murieta CSD	Director	2	4	Elected at large
San Juan Water District	Director	2	4	Elected at large
Fire Protection Districts				
Courtland Fire Protection District	Director	2	4	Elected at large
Delta Fire Protection District	Director	2	4	Elected at large
Herald Fire Protection District	Director	3	4	Elected at large
Herald Fire Protection District	Director	1	2	Elected at large
Pacific Fruitridge Fire Protection District	Director	2	4	Elected at large
Pacific Fruitridge Fire Protection District	Director	1	2	Elected at large
River Delta Fire Protection District	Director	2	4	Elected at large
Sacramento Metro Fire District, Division 2	Director	1	4	Qualified and elected by division
Sacramento Metro Fire District, Division 4	Director	1	4	Qualified and elected by division
Sacramento Metro Fire District, Division 5	Director	1	4	Qualified and elected by division
Sacramento Metro Fire District, Division 6	Director	1	4	Qualified and elected by division
Sacramento Metro Fire District, Division 8	Director	1	4	Qualified and elected by division
Sacramento Metro Fire District, Division 9	Director	1	2	Qualified and elected by division
Walnut Grove Fire Protection District	Director	2	4	Elected at large
Wilton Fire Protection District	Director	3	4	Elected at large
Flood Control District				
American River Flood Control District	Director	2	4	Elected at large
Municipal Utility District				
Sacramento Municipal Utility District, Ward 1	Director	1	4	Qualified and elected by ward
Sacramento Municipal Utility District, Ward 2	Director	1	4	Qualified and elected by ward
Sacramento Municipal Utility District, Ward 5	Director	1	4	Qualified and elected by ward
Recreation and Park Districts				
Arcade Creek Recreation and Park District	Director	3	4	Elected at large
Arden Manor Recreation and Park District	Director	2	4	Elected at large
Arden Park Recreation and Park District	Director	2	4	Elected at large
Cordova Recreation and Park District	Director	2	4	Elected at large
Fair Oaks Recreation and Park District	Director	3	4	Elected at large
Fulton-El Camino Recreation and Park District	Director	3	4	Elected at large
North Highlands Recreation and Park District	Director	3	4	Elected at large
Orangevale Recreation and Park District	Director	3	4	Elected at large
Rio Linda-Elverta Recreation and Park District	Director	2	4	Elected at large
Southgate Recreation and Park District, Division 2	Director	1	4	Qualified and elected by division
Southgate Recreation and Park District, Division 5	Director	1	4	Qualified and elected by division
Resource Conservation Districts				
Florin RCD	Director	2	4	Elected at large
Water/Irrigation Districts				

Carmichael Water District, Division 1	Director	1	4	Qualified by division, elected at large
Carmichael Water District, Division 2	Director	1	4	Qualified by division, elected at large
Carmichael Water District, Division 4	Director	1	4	Qualified by division, elected at large
Citrus Heights Water District, Division 1	Director	1	4	Qualified by division, elected by district
Del Paso Manor Water District	Director	2	4	Elected at large
Del Paso Manor Water District	Director	1	2	Elected at large
El Dorado Irrigation District, Division 5	Director	1	4	Qualified and elected by division
Fair Oaks Water District, Division 4	Director	1	4	Qualified by division, elected by district
Fair Oaks Water District, Division 5	Director	1	4	Qualified by division, elected at district
Florin County Water District	Director	3	4	Elected at large
Galt Irrigation District, Division 1	Director	1	2	Qualified by division, elected at large
Galt Irrigation District, Division 3	Director	1	4	Qualified by division, elected at large
Galt Irrigation District, Division 5	Director	1	4	Qualified by division, elected at large
Rio Linda/Elverta Community Water District	Director	3	4	Elected at large
Sacramento Suburban Water District, Division 1	Director	1	4	Qualified and elected by division
Sacramento Suburban Water District, Division 2	Director	1	4	Qualified and elected by division

INCOMPATIBILITY OF OFFICES

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city councilmember, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatible offices”. The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously if the offices have overlapping and conflicting public duties.

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. City councilmember and school district board member where the city and the school district have territory in common;
2. Fire Chief of a county fire protection district and member, county board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city councilmember;
5. Water district director and a school district trustee having territory in common; and
6. Deputy sheriff and county board of supervisors.

If you have any questions about whether two public offices which you hold or seek to hold would be considered incompatible, visit the Attorney General's Website at <https://oag.ca.gov> for further information.

Filing for Two Offices at the Same Election

A candidate for school and college districts must be registered voters in the district (and trustee area, if any) at the time the Declaration of Candidacy is filed. A person may not file for more than one school or college district office at the same election. Elections Code § 10603



COUNTY OF SACRAMENTO

VOTER REGISTRATION AND ELECTIONS

CANDIDATE CALENDAR

NOVEMBER 3, 2020 PRESIDENTIAL GENERAL ELECTION

07/13 – 08/07 E-113 – E-88	<u>Nomination Period</u> During this period, candidates must file Declaration of Candidacy and nomination papers.	EC §§ 10407 10510
07/31 Fixed Date	<u>Campaign Disclosure Statements</u> Last day to file Semi-Annual campaign statement.	GOV § 84200
07/28 E-98	<u>Request to Change Ballot Designation</u> Last day any candidate may request change in ballot designation different from the one used in the Primary Election; Must be done in writing.	EC § 13107(h)
08/07 E-88	<u>Candidate Withdrawal</u> No candidate who has filed a Declaration of Candidacy for the general election may withdraw as a candidate, after 5 p.m. on this date.	EC §§ 10224 10510 10603
08/10 E-85	<u>Candidate Statement Withdrawal</u> Last day for a candidate to withdraw their Candidate Statement. This must be done in writing. This deadline does not pertain to any offices that are in extension.	EC § 13307(3)
08/10* – 08/12 E-87 – E-83	<u>Nomination Extension Period</u> During this period, if an incumbent fails to file nomination papers by August 7 th for his or her office, there will be a 5-Calendar day extension period during which any qualified person other than the incumbent may file.	EC §§ 10225 10516 10604
08/10* – 08/17 E-87 – E-78	<u>Public Examination Period</u> 10-Calendar day review period for Candidate Statements submitted by August 7 th (E-88). This review period does not pertain to any offices that are in extension. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.	EC § 13313
08/13 E-82	<u>Randomized Alphabet Drawing</u> Randomized Alphabet Drawing to be held by Secretary of State and Counties to determine the order of candidates on the ballot. This is held at 11:00 a.m.	EC §§ 13111(i) 13112
08/13 – 08/22 E-82 – E-73	<u>Public Examination for Extension Period</u> 10-Calendar day review period for Candidate Statements submitted during the extension period. During this 10-Calendar day review period, any person may seek a Writ of Mandate or injunction requiring any or all of the material in the Candidate Statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-Calendar day public examination period.	EC § 13313

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.

November 3, 2020 Presidential General Election

08/27 E-68	<u>Last Day to Challenge Ballot Designation</u>	
09/07	<u>County Holiday</u> The Registrar of Voters office will be closed.	SCC § 2.78.710
09/08* – 10/20 E-57 – E-14	<u>Write-In Period</u> A name written on a ballot will not be counted unless the person has filed during this period a statement of write-in candidacy and sponsor signatures, if applicable, stating that he or she is a write-in candidate for the election.	EC §§ 8600 8601 8606
09/24 E-40	<u>Campaign Disclosure Statements</u> Last day to file 1 st Pre-election campaign statement.	GOV § 84200.5
10/12	<u>County Holiday</u> The Registrar of Voters office will be closed.	SCC § 2.78.710
10/05 E-29	<u>Vote-by-Mail Voting</u> Ballots are mailed to all voters.	EC § 4005(a)(8)(A) SB 450, 2017
10/05 E-29	<u>Ballot Drop-Off Locations</u> All ballot drop-off locations open this day through Election Day.	EC § 4005(a)(1)(B)
10/13 E-21	<u>County Voter Information Guide Mailings</u> Deadline to mail County Voter Information Guide to every registered voter who is registered at least 29 days before the election, unless the voter has opted to receive the guide electronically via email or by access of the county's internet website.	EC § 13303
10/19 E-15	<u>Deadline to Register</u> Deadline to Register to vote. In Sacramento County, you can still register to vote or update your registration at our office or Vote Center location in the County through Election Day.	EC §§ 2102 2170 2171
10/20 10 th business day before election	<u>Process Vote-by-Mail Ballots</u> Registrar of Voters to begin processing Vote-by-Mail ballots on the 10 th business day before the election.	EC § 15101
10/22 E-12	<u>Campaign Disclosure Statements</u> Last day to file 2 nd Pre-election campaign statement.	GOV § 84200.5

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.

November 3, 2020 Presidential General Election

10/24 E-10	<u>Vote Centers</u> At least TBD Vote Centers open on this date, County-wide.	EC § 4005(a)(4)(A) SB 450, 2017
10/31 E-03	<u>Vote Centers Increase</u> Vote Center locations increase in number to TBD, open through Election Day.	EC § 4005(a)(3)(A) SB 450, 2017
11/03 E	<u>Election Day</u> All Vote Centers open from 7:00 am - 8:00 pm. All ballots mailed must be postmarked on or before today to count in this election.	EC §§ 1000 4005(a)(3)(A) SB 450, 2017
11/11	<u>County Holiday</u> The Registrar of Voters office will be closed.	SCC § 2.78.710
12/01 E+28	<u>Official Canvass</u> Completion of canvass.	EC § 15375
02/01/21 Fixed Date	<u>Campaign Disclosure Statements</u> Last day to file Semi-Annual campaign statement.	GOV § 84200

*Start date, End date or Deadline falls on a weekend or holiday. The date listed is the next business day.

November 3, 2020 Presidential General Election

QUALIFICATIONS AND REQUIREMENTS FOR ALL OFFICES

Candidates for city offices are to contact the City Clerk's Office listed below. Schools and Special Districts are to contact Sacramento County Voter Registration and Elections for questions relating to these offices.

Sacramento County Voter Registration and Elections

**7000 65th Street, Suite A
Sacramento, CA 95823
(916) 875-6276**

**www.elections.saccounty.net
voters-campaignservices@saccounty.net**

**City of Citrus Heights
City Clerk: Amy Van**

**6360 Fountain Square Drive
Citrus Heights, CA 95621
(916) 725-2448**

**City of Folsom
City Clerk: Christa Freemantle**

**50 Natoma Street
Folsom, CA 95630
(916) 355-7270**

**City of Isleton
City Clerk: Yvonne Zepeda**

**101 2nd Street
Isleton, CA 95641
(916) 777-7770**

**City of Elk Grove
City Clerk: Jason Lindgren**

**8401 Laguna Palms Way
Elk Grove, CA 95758
(916) 478-2286**

**City of Galt
City Clerk: Tina Hubert**

**380 Civic Drive
Galt, CA 95632
(209) 366-7130**

**City of Rancho Cordova
City Clerk: Stacy Leitner**

**2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8700**

SUMMARY OF QUALIFICATIONS

COMMUNITY COLLEGE DISTRICTS

Minimum Qualifications

- Candidate shall be a registered voter of the trustee area within the district. An employee of a school or community college district may not be sworn into office as an elected or appointed member of that school district's or community college district's governing board unless and until he or she resigns as an employee.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

SCHOOLS

Minimum Qualifications

- Candidate shall be a registered voter of the trustee area within the district. An employee of a school or community college district may not be sworn into office as an elected or appointed member of that school district's or community college district's governing board unless and until he or she resigns as an employee.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

COMMUNITY SERVICE DISTRICTS

Minimum Qualifications

- Candidate shall be a registered voter residing within the boundaries of the district.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

FIRE PROTECTION DISTRICTS

Minimum Qualifications

- Candidate shall be a registered voter residing within the boundaries of the district.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

FLOOD CONTROL DISTRICT

Minimum Qualifications

- Candidate shall be a registered voter of the district and be a resident of the district for at least 1 year preceding his or her appointment or election.

Requirements

Nomination Signatures: 25 - 40 valid signatures

Items to be Filed

- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement that candidate will not withdraw before the election
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

MUNICIPAL UTILITY DISTRICT

Minimum Qualifications

- Candidate shall be a registered voter within the ward in the district. Signers and Circulator must be registered in the ward.

Requirements

Nomination Signatures: 10 - 20 valid signatures

Items to be Filed

- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

RECREATION AND PARK DISTRICTS

Minimum Qualifications

- Candidate shall be a registered voter of the district.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

RESOURCE CONSERVATION DISTRICT

Minimum Qualifications

- Directors shall be registered voters in the state.
- Directors shall (1) reside within the district and either own real property in the district or alternatively have served, pursuant to the district's rules, for two years or more as an associate director providing advisory or other assistance to the board of directors, or (2) be a designated agent of a resident landowner within the district.
- Members of the County Board of Supervisors shall not be eligible to simultaneously hold office as a district director.

Requirements

Nomination Signatures: 5 valid signatures (landowners)

Items to be Filed

- Nomination Petitions
- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

SUMMARY OF QUALIFICATIONS

IRRIGATION / WATER DISTRICTS

Minimum Qualifications

- Shall be a registered voter in the district or division, if any.

Requirements

Nomination Signatures: No signatures required

Items to be Filed

- Code of Fair Campaign Practices - voluntary
- Candidate Statement & estimated payment (if no statement, form must still be filed)
- Ballot Designation Worksheet
- Declaration of Candidacy
- Statement of Economic Interests
- Campaign Disclosure Statements

This page was left blank intentionally.

LIST OF SHARED COUNTIES

Sacramento County Elections will mail a courtesy County Voter Information Guide to qualified candidates who reside out of county. Below is a list of the districts that are shared with multiple counties.

Office	Shared County
County Board of Education	
Placer County Board of Education, Area 1	Sacramento, Placer
Community College Districts	
Los Rios Community College District, Area 3	Sacramento, El Dorado
Los Rios Community College District, Area 4	Sacramento, Solano, Yolo
San Joaquin Delta Community College District, Area 1	San Joaquin
San Joaquin Delta Community College District, Area 2	San Joaquin
San Joaquin Delta Community College District, Area 5	San Joaquin, Calaveras, Sacramento
San Joaquin Delta Community College District, Area 6	Alameda, San Joaquin
Sierra Joint Community College District, Area 3	Placer, Sacramento
Sierra Joint Community College District, Area 4	Placer
Sierra Joint Community College District, Area 7	Placer, Nevada
Schools	
Center Joint Unified School District	Sacramento, Placer
Dry Creek Joint Elementary School District	Sacramento, Placer
Elverta Joint Elementary School District	Sacramento, Placer
Galt Joint Union Elementary School District	Sacramento, San Joaquin
Galt Joint Union High School District	Sacramento, San Joaquin
Roseville Joint Union High School District	Sacramento, Placer
Community Services District	
San Juan Water District	Sacramento, Placer
Municipal Utility District	
Sacramento Municipal Utilities District, Ward 1	Sacramento, Placer
Water/Irrigation Districts	
El Dorado Irrigation District, Division 5	Sacramento, El Dorado

This page was left blank intentionally.

NOMINATION PAPERS

It is the responsibility of the candidate to ensure that he or she meets all deadlines. It is highly recommended that candidates file the necessary documents as early as possible in order to avoid last minute rush and confusion, or any misunderstandings.

Availability

Nomination papers may be obtained from the county elections official between July 13, 2020 (E-113), and August 7, 2020 (E-88).

All forms required for nomination and election to all schools and special districts shall be furnished only by the county elections official. The forms shall be distributed without charge to all candidates applying for them. Elections Code §§ 10407, 10510

If an incumbent of an elective office fails to file his or her nomination papers by 5:00 p.m. on August 7, 2020, any person other than the incumbent shall have until 5:00 p.m. on August 12, 2020 to file nomination papers for the elective office. This is not applicable where there is no incumbent eligible to be elected. Elections Code §§ 10407, 10604

Where to obtain Nomination Papers

You may obtain Nomination Papers in our office, by mail, email or by appointment. To schedule an appointment please contact our office at (916) 875-6276.

Letter of Authorization

A candidate may designate a specific person to obtain and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate. A letter of authorization form can be found at www.elections.saccounty.net and must be properly completed and signed prior to either obtaining or filing the nomination papers for a candidate. The filed letter of authorization shall be retained by the elections official. Elections Code § 8028

IN ADDITION TO RETURNING CANDIDATE FILING DOCUMENTS ELECTRONICALLY, OR BY MAIL ALL CANDIDATES ARE REQUIRED TO SUBMIT THE ORIGINAL, SIGNED DOCUMENTS TO THE ELECTIONS OFFICE NO LATER THAN AUGUST 7, 2020 BY 5:00PM.

ANY CANDIDATE WHO FAILS TO SUBMIT THE CANDIDATE DOCUMENTS WITH ORIGINAL SIGNATURES BY THE CLOSE OF THE NOMINATION PERIOD WILL NOT BE INCLUDED ON THE BALLOT FOR THAT OFFICE.

This page was left blank intentionally.

NOMINATION PETITIONS

Signatures of Registered Voters

No voter shall sign more nomination petitions for candidates than there are offices to be filled.
Elections Code § 8404

American River Flood Control District Signer Qualifications

Signers shall be registered voters in the district in which the candidate is to be voted on.

Sacramento Municipal Utility District Signer Qualifications

Signers shall be registered voters in the district and ward in which the candidate is to be voted on.

Florin Resource Conservation District Signer Qualifications

Signers shall be landowners in the district in which the candidate is to be voted on.

Petition Circulator(s)

Circulators of petitions must be 18 years of age or older. Elections Code § 102

Exception: Circulators for Sacramento Municipal Utility District shall be residents of the ward in which they seek signatures. Public Utilities Code § 11850(b)

The Affidavit of Circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate. Elections Code § 104

IN ADDITION TO RETURNING CANDIDATE FILING DOCUMENTS ELECTRONICALLY, OR BY MAIL ALL CANDIDATES ARE REQUIRED TO SUBMIT THE ORIGINAL, SIGNED DOCUMENTS TO THE ELECTIONS OFFICE NO LATER THAN AUGUST 7, 2020 BY 5:00PM.

ANY CANDIDATE WHO FAILS TO SUBMIT THE CANDIDATE DOCUMENTS WITH ORIGINAL SIGNATURES BY THE CLOSE OF THE NOMINATION PERIOD WILL NOT BE INCLUDED ON THE BALLOT FOR THAT OFFICE.

This page was left blank intentionally.

BALLOT DESIGNATION

There are specific laws and regulations that govern whether or not a ballot designation is acceptable or unacceptable for printing on the ballot. These rules are outlined in California Elections Code sections §13107, §13107.3, §13107.5 and California Administrative Code sections §20710-20719.

The purpose of the Ballot Designation Worksheet is for the candidate to give information to substantiate his or her Ballot Designation. It must be completed in its entirety. The candidate signs this worksheet under penalty of perjury that the Ballot Designation and the provided back-up information are accurate.

SELECTING YOUR BALLOT DESIGNATION

The ballot designation describes the current principle profession, vocation, occupation, or incumbency status of the candidate that will appear on the ballot under the candidate's name.

The listing of a designation on the ballot is OPTIONAL. Ballot designations become public record once the information is filed on the Declaration of Candidacy. Ballot designations cannot be changed after the final date to file nomination documents.

GENERAL GUIDELINES FOR ACCEPTABLE BALLOT DESIGNATIONS

Words that designate the candidates elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he/she was elected by vote of the people or appointed. **There is no word limit for the official title of the office.**

Example: **Governing Board Member, Los Rios Community College District**
 Mayor
 City Clerk
 Assemblymember

Words that designate the candidates principle profession, vocation, or occupation in three words or less. The candidate's involvement with this activity must involve a substantial amount of time and effort and is the candidate's primary or main profession, vocation or occupation.

Example: **School Teacher** **(* the use of "teacher" applies to credentialed teachers)**
 Attorney **(profession/occupation)**
 Small Business Owner **(three words or less)**
 Homemaker **(vocation)**

The word incumbent may be used if the candidate is running for the same office that the candidate holds at the time of filing nomination documents and to which the candidate was elected by vote of the people or appointed. This includes incumbents elected in- lieu of an election.

Example: Mr. Smith is running for re-election to the same office. He can use "Incumbent" as his ballot designation because he currently holds that office.

If the candidate was appointed to an office and is filing as a candidate for election to the same office then that candidate must use the words "appointed incumbent" or "appointed" and the title of the office held.

Example: Mr. Smith was appointed to a vacancy on a board. He is now running for the same office. He can use "Appointed Incumbent" or "Appointed Governing Board Member".

Ballot Designation Basic Test	Answer	Ballot Designation Basic Test	Answer
Is it true?	Yes	is it generic?	Yes
Is it factually accurate?	Yes	Is it neutral?	Yes
Does it mislead?	No	Is it how the candidate makes a living?	Yes

BALLOT DESIGNATION RULES AND REGULATIONS CONTINUED

GENERAL GUIDELINES FOR UNACCEPTABLE BALLOT DESIGNATIONS

Candidate may not use a designation that would mislead voters and suggest an evaluation of the candidate such as "outstanding" or "expert". Words that use a prior status such as "former" or "ex" will not be accepted. Words that use the name of a political party, refers to racial, religious or ethnic groups are also unacceptable.

Example: **Expert Mechanic** (uses an adjective that is an evaluation of the candidate)
 Former Pilot (uses "former" which is a status may use "retired" instead)
 Catholic Priest (makes reference to a specific denomination or religious group)

A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status fails to indentify with a specific means by which the candidate earns his or her livelihood or spends the substantial majority of his or her time.

Examples of unacceptable status include:

Concerned Citizen
Taxpayer
Philanthropist
Veteran
Neighborhood Community Leader
Husband

No Ballot Designation Requested

A ballot designation is optional. If no ballot designation is requested, a Ballot Designation Worksheet is not required. In the event a candidate fails to file a Ballot Designation Worksheet, no designation shall appear under the candidate's name on the ballot.

Reviewing the Ballot Designation

In reviewing the nomination documents, the Registrar of Voters' staff will verify that the Ballot Designation meets the basic restrictions set forth in this section, such as the three-word limitation and the use of "Incumbent". If the designation is found to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents.

The candidate shall, within three days from the date of receipt of the notice, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation. In the event the candidate fails to provide an alternate designation, no designation will appear after the candidate's name.

Use of the words "Advocate" or "Educator"

The use of "Advocate" and "Educator" may only be used if this is the candidate's official job title. Documentation is required.

Changing the Ballot Designation

No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation or because of a challenge or writ of court.

The designation shall remain the same for all purposes of both Primary and General Elections, unless the candidate, at least 98 days prior to the General Election, requests in writing a different designation. The written request must be accompanied by a Ballot Designation Worksheet.

Challenging the Ballot Designation

Challenging a ballot designation must be done by filing a Writ of Mandate with the Superior Court no later than Thursday, August 27, 2020 (E-68).

It is not the responsibility of the Registrar of Voters' staff to investigate if the facts indicated by the candidate are valid. The Ballot Designation Worksheet is used as back-up for his or her Ballot Designation in the event the Ballot Designation is challenged.



**California Secretary of State
BALLOT DESIGNATION WORKSHEET**

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

Candidate Information

1

Candidate Name: John Smith Gender (optional, for translation use only): Male

Office: San Juan Water District Email: Johnsmith@aol.com

Home Address: 1234 Happy Lane, Sacramento, CA 95823

Mailing Address: PO Box 1234, Sacramento, CA 95823

Business Address: N/A

Phone Number(s) Business: (916) 555-5555 Home/Mobile: (530) 555-5555 Fax: N/A

Attorney Information

2

Attorney Name (or other person authorized to act on your behalf): N/A

Address: N/A

Phone Number(s) Business: N/A Mobile: N/A Fax: N/A

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/)].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s)

3

Proposed Ballot Designation(s): Director, San Juan Water District

Alternate Ballot Designation(s) 1: Teacher/Father/Student

Alternate Ballot Designation(s) 2: Incumbent

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



If your proposed ballot designation contains **one or more slashes (“/”)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as “PVOs”), **complete a justification section for each separate PVO.**

Justification for use of Proposed Ballot Designation(s)
If you are proposing alternate ballot designations, please provide justification for use of those on Page 3.

4

Justification for use of 1st PVO: Currently serving as a Director on the San Juan Water District. I was elected onto the board in November 2012.	
Current or most recent job title: Director	Start/End Dates: 11/6/2012
Employer Name or Business: San Juan Water District	
Person who can verify this information:	
Name: Jane Smith	Phone Number(s): (916) 123-5555 Email:
Justification for use of 2nd PVO: N/A	
Current or most recent job title: N/A Start/End Dates: N/A	
Employer Name or Business: N/A	
Person who can verify this information:	
Name: N/A	Phone Number(s): N/A Email: N/A
Justification for use of 3rd PVO: N/A	
Current or most recent job title: N/A Start/End Dates: N/A	
Employer Name or Business: N/A	
Person who can verify this information:	
Name: N/A	Phone Number(s): N/A Email: N/A

Before signing below, answer/initial the following questions. Does your proposed ballot designation:

- | | | |
|---|--|-------------------|
| 1) Use only a portion of the title of your current elected office? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 2) Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 3) Use more than three total words for your principal professions, vocations, or occupations? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 6) Abbreviate the word "retired"? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 7) Place the word "retired" after the words it modifies? Example: Accountant, retired | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 8) Use an word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 9) Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 10) Use the name of a political party or political body? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 11) Refer to a racial, religious, or ethnic group? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |
| 12) Refer to any activity prohibited by law? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial <u>JS</u> |

If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.

X

John Smith

7 / 14 / 2020

Candidate's Signature

Date Signed:

Month

Day

Year

For your reference, attached are Elections Code sections 13107, 13107.3, and 13107.5, and California Code of Regulations (CCR), title 2, section 20711. You also may wish to consult CCR, title 2, sections, 20712-20719 (found at www.sos.ca.gov).



COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, please initial: _____.

Justification for
 Alternate Ballot
 Designation(s) 1

A

Justification for use of 1st PVO:	I currently have my teaching credentials and teach 9th grade at Sunshine High School.		
Current or most recent job title:	Teacher	Start/End Dates:	08/2004 - Present
Employer Name or Business:	Sunshine School District		
Person who can verify this information:			
Name:	Happy Gilmore	Phone Number(s):	(888) 555-1234
Email:	haphappy@aol.com		
Justification for use of 2nd PVO:	I am a father of 7.		
Current or most recent job title:	N/A	Start/End Dates:	N/A
Employer Name or Business:	N/A		
Person who can verify this information:			
Name:	N/A	Phone Number(s):	N/A
Email:	N/A		
Justification for use of 3rd PVO:	I am a student at Rainy Day College taking classes to obtain my Masters Degree.		
Current or most recent job title:	Student	Start/End Dates:	10/2018-Present
Employer Name or Business:	Rainy Day College		
Person who can verify this information:			
Name:	Shooter McGavin	Phone Number(s):	(555) 800-5555
Email:	taptappy@aol.com		

Justification for
 Alternate Ballot
 Designation(s) 2

B

Justification for use of 1st PVO:	Currently serving as a Director on the San Juan Water District. I was elected onto the board in November 2012.		
Current or most recent job title:	Director	Start/End Dates:	11/6/2012
Employer Name or Business:	San Juan Water District		
Person who can verify this information:			
Name:	Jane Smith	Phone Number(s):	(916) 123-5555
Email:			
Justification for use of 2nd PVO:	N/A		
Current or most recent job title:		Start/End Dates:	
Employer Name or Business:			
Person who can verify this information:			
Name:		Phone Number(s):	
Email:			
Justification for use of 3rd PVO:	N/A		
Current or most recent job title:		Start/End Dates:	
Employer Name or Business:			
Person who can verify this information:			
Name:		Phone Number(s):	
Email:			

This page was left blank intentionally.

DECLARATION OF CANDIDACY

Declaration of Candidacy (Mandatory):

The Declaration of Candidacy is the document on which the candidate indicates how he/she wants his/her name to appear on the ballot and what Ballot Designation he/she desires, if any. It also contains the Oath of Office. Once filed, the Declaration of Office is public information and can be viewed upon request.

Name on Ballot

The Declaration of Candidacy must be filed by the end of the nomination period and must be filed along with the Ballot Designation Form and all other candidate nomination documents.

The name for use on the ballot should be recognizable as the name under which candidate is registered. A nickname may be included but must be in quotation marks “ ”;

Richard "Ricky" Jones
Richard "Doc" Jones

The name for use on the ballot may also be a familiar or common short version of the first name such as:

"Bill" for William or
"Becky" for Rebecca

No title or degree

No title or degree such as "Miss", "Mrs.", "Mr.", "Dr.", "Ph.D", shall appear on the same line on a ballot as a candidate's name, either before or after the candidate's name. (Elections Code section 13106)

Candidate change of name

If a candidate changes his or her name within one year of any election, the new name shall not appear upon the ballot unless the change was made by either of the following:

- (a) Marriage.
- (b) Decree of any court of competent jurisdiction. (Elections Code section 13104)

Declaration of Candidacy

The Declaration of Candidacy shall be obtained from, and delivered to, the elections official of the county in which the candidate resides and is a registered voter. The Declaration of Candidacy along with other nomination forms can be obtained or delivered either in person, by mail, email or by requesting an appointment. Any person who files or submits for filing a nomination paper or Declaration of Candidacy knowing that it or any part of it has been made falsely is punishable by a fine or by imprisonment. (Elections Code § 18203)

Withdrawal of Candidacy

No candidate shall withdraw his or her Declaration of Candidacy after 5:00 p.m. on the 88th day prior to the General Election (August 7, 2020). Elections Code §§ 10510, 10603(b)

IN ADDITION TO RETURNING CANDIDATE FILING DOCUMENTS ELECTRONICALLY, OR BY MAIL ALL CANDIDATES ARE REQUIRED TO SUBMIT THE ORIGINAL, SIGNED DOCUMENTS TO THE ELECTIONS OFFICE NO LATER THAN AUGUST 7, 2020 BY 5:00PM.

ANY CANDIDATE WHO FAILS TO SUBMIT THE CANDIDATE DOCUMENTS WITH ORIGINAL SIGNATURES BY THE CLOSE OF THE NOMINATION PERIOD WILL NOT BE INCLUDED ON THE BALLOT FOR THAT OFFICE.

DECLARATION OF CANDIDACY


(FRONT PORTION OF THE DECLARATION OF CANDIDACY)

**INSTRUCTIONS FOR COMPLETING
DECLARATION OF CANDIDACY.**

**DECLARATION OF CANDIDACY
Nonpartisan Offices**

November 3, 2020 Presidential General Election (Elections Code §§ 20, 200, 8002.5, 10510, 10602, 13107) (Education Code 5018)

For County Elections
Official USE ONLY

 Official Filing Form Courtney Bailey-Kanelos Registrar of Voters By: _____ Date Issued: _____	Filed in County of _____ _____ County Elections Official By: _____ Date Received: _____
--	---

Section 1:

Candidate will print their name and office sought.

Candidate Name and Office

I hereby declare myself a candidate for the nomination/election to the office of _____ to be voted for at the **Presidential General Election** to be held on **November 3, 2020**, and declare the following to be true:

1 My name is _____
First
Middle/Initial (optional)
Last

I am a registered voter; if elected I will qualify and serve to the best of my ability; and I request my name be placed on the official ballots of the district, for the election to be held on the 3rd day of November, 2020.

Section 2:

Candidate will print their name for use on the ballot as well as the candidate's Ballot Designation.

Ballot Information Name and ballot designation to appear on the ballot

IMPORTANT NOTE: A ballot designation is optional. If one is requested, a completed **BALLOT DESIGNATION WORKSHEET** must be submitted. If no ballot designation is requested, write "NONE" and initial in the box. (Elections Code §§ 13107, 13107.3)

I request my name and ballot designation to appear on the ballot as follows:

2 _____
Print Your Name for Use on the Ballot

Print Ballot Designation Requested

→ I have a character-based name I would like to use instead of a phonetic transliteration. (Please complete Character-Based Name Form.)

Candidate initials below if NO ballot designation is preferred:

This is where a candidate will check the box if they are going to use a character-based name.

IMPORTANT NOTE: The Voter Registration and Elections Office makes available to the public a candidate report in which your name and Ballot Designation will appear. If you wish to have additional contact information posted online in our candidate report, please complete the Candidate Contact Information Release Form.

Section 3:

The residence address field is required. Please write N/A on any additional lines that you do not wish to complete in this section.

Addresses, Telephone, Fax, Email, and Website

Mailing Address: _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Required Residence Address: _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Business Address: _____ Apt or Unit #: _____
 City: _____ State: _____ Zip Code: _____

Telephone Numbers: Day () _____ Evening () _____ Fax () _____
 Email: _____ Website: _____

IMPORTANT: Reverse Side of Page Must Be Completed

DECLARATION OF CANDIDACY

(BACK PORTION OF THE DECLARATION OF CANDIDACY)

INSTRUCTIONS FOR COMPLETING DECLARATION OF CANDIDACY

Section 4:

If you are an incumbent, you must place the name of the office on this line.

All candidates are required to sign in the red box.

Section 5:

The Oath of Office will be administered by the Elections Official in the Elections Office and signed by the candidate.

Section 6:

This section must be completed by an Elections Official.

If the Oath of Office is administered by a Notary Public, then the candidate, and Notary will sign this section. Notary must then place their seal on the form.

Qualifications

4

I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any): _____

I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.

If nominated/elected, I will accept the nomination/election and not withdraw.

X

Signature of Candidate

Oath of Office

5

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

X

Signature of Candidate

Notary

6

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal)

Signature _____

Examined and certified by me this _____ day of _____, 20____.

County Elections Official _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

This page was left blank intentionally.



CHARACTER-BASED NAMES

Assembly Bill 57 (2019) requires that any ballot providing a translation of a candidate's name, in jurisdictions required to provide translated ballot materials, contain a phonetic transliteration of the candidate's name unless certain conditions are met and as specified:

- Permits a candidate who has a character-based name by birth, which can be verified by birth certificate or other valid identification, to use that name on the ballot instead of a phonetic transliteration.
- Permits a candidate who does not have a character-based name by birth, but who identifies by a particular character-based name and can demonstrate that the candidate has been known and identified within the public sphere by that name over the past two years, to use that name instead of phonetic transliteration.

If a candidate's name is to appear in more than one jurisdiction in an election, all of those jurisdictions are required to provide translated ballot materials and shall use the same phonetic transliteration or character-based translation of the name. (Elections Code § 13211.7)

Candidates with a character-based name will be required to fill out a Character-Based Name Form, similar to the one below, and submit supporting documents.

Translations in Sacramento County apply to character-based language names in Chinese.



California Secretary of State
CHARACTER-BASED NAME FORM
 (Elections Code § 13211.7)

Candidate Name, Character-based name, and Office

1

Candidate Name: _____

Character-based Name: _____

Office: _____

Character-based name
Attach supporting documents

2

Check at least one box below and attach supporting documents

I would like to use a character-based name given by birth (please provide a birth certificate or valid identification for verification). *Attach supporting documentation and provide a description:*

I do not have a character-based name by birth, but I identify by a particular character-based name (please provide proof you have been known and identified within the public by that character-based name for the past two years). *Attach supporting documentation and provide a description:*

Dated this _____ day of _____, 20_____

X



This page was left blank intentionally.

CANDIDATE STATEMENT

Each candidate for nonpartisan elective office and certain party nominated offices may prepare an optional candidate statement at their own expense. The candidate statement is designated to acquaint voters with a candidate's qualifications for the office he or she is seeking. The candidate statement is incorporated into the County Voter Information Guide, and will be mailed to all registered voters eligible to vote for that particular candidate.

Notice to Candidates

All candidates, regardless of whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

When to File

The candidate statement must be filed at the time the Declaration of Candidacy and all other candidate documents are filed.

Where to Pay

All candidate statement fees are paid at the Voter Registration and Elections office. Fees must be paid at the time the statement is filed. If you are mailing your

Where to File

Candidate statements to be printed in Sacramento County's Voter Information Guide must be filed in person at the Voter Registration and Elections office. Candidates for city offices file all documents, including the candidate statement, with the appropriate City Clerk.

Confidentiality of Statements

Notwithstanding any other provisions of law, candidate statements filed shall remain confidential until the close of the nomination period for the office sought.

Withdrawal of Statement

The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. on the next business day after the close of the nomination period. Any request for withdrawing a candidate statement must be done in writing and signed by the candidate. A new statement cannot be filed to replace a withdrawn statement.

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement.

Public Examination

Candidate statements are available to view and/or copies purchased after the deadline for filing has passed. Elections Code 13313 allows for a 10-calendar day public examination period of all candidate statements prior to submittal for printing in the County Voter Information Guide. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted.

Challenge of Contents

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidates statement with the intent to mislead the voters in connection with his or her campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000).

CANDIDATE STATEMENT COST INFORMATION

Because of the many unknown factors involved in printing, handling, mailing and the number of candidates filing statements, it is difficult to determine, prior to the election, the exact cost to each candidate who avails themselves of this service. The cost estimates provided are based upon historical data and a projection of statistics available approximately six months prior to the election. The actual cost may vary significantly from the estimate specified. Candidates must pay any difference between the estimated cost and the actual cost within 30 days of receiving the bill.

State Senate and State Assembly

Candidates for State Senate and State Assembly may purchase statement space only if they have agreed to the voluntary expenditure limits.

Shared Districts

If a candidate is running for an office where the district extends into another county and wishes to have their candidate statement printed in that county, it is their responsibility to coordinate with that county for payment and publication of their candidate statement.

Indigent Candidates

Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate's statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received.

If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advanced payment. Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate statement after the election.

IN ADDITION TO RETURNING CANDIDATE FILING DOCUMENTS ELECTRONICALLY, OR BY MAIL ALL CANDIDATES ARE REQUIRED TO SUBMIT THE ORIGINAL, SIGNED DOCUMENTS TO THE ELECTIONS OFFICE NO LATER THAN AUGUST 7, 2020 BY 5:00PM.

ANY CANDIDATE WHO FAILS TO SUBMIT THE CANDIDATE DOCUMENTS WITH ORIGINAL SIGNATURES BY THE CLOSE OF THE NOMINATION PERIOD WILL NOT BE INCLUDED ON THE BALLOT FOR THAT OFFICE.

CANDIDATE STATEMENT COST ESTIMATE

RUNOFF CONTEST	Cost	Shared District	Word/Paragraph Limit
Board of Supervisors, District 3	\$3300.00	No	200 5 paragraphs
City of Sacramento, District 2	\$800.00	No	200 5 paragraphs
City of Sacramento, District 8	\$850.00	No	200 5 paragraphs
TOP TWO CONTEST	Cost	Shared District	Word/Paragraph Limit
US Representative			
Congressional, District 3	\$750.00	Yes	250 words 6 paragraphs
Congressional, District 6	\$6900.00	Yes	
Congressional, District 7	\$8400.00	No	
Congressional, District 9	\$650.00	Yes	
State Senator			
Senate, District 1	\$2150.00	Yes	250 words 6 paragraphs
Senate, District 3	\$450.00	Yes	
Senate, District 5	\$650.00	Yes	
Member of the State Assembly			
Assembly, District 6	\$2000.00	Yes	250 words 6 paragraphs
Assembly, District 7	\$4650.00	Yes	
Assembly, District 8	\$5450.00	No	
Assembly, District 9	\$4550.00	Yes	
Assembly, District 11	\$450.00	Yes	
LOCAL OFFICES			
County Board of Education			
Placer County Board of Education, Area 1	\$550.00	Yes	200 words 5 paragraphs
Los Rios Community College District, Area 3	\$1150.00	Yes	200 words 5 paragraphs
Los Rios Community College District, Area 4	\$1650.00	Yes	
Los Rios Community College District, Area 5	\$2600.00	No	
Los Rios Community College District, Area 7	\$2850.00	No	
San Joaquin Delta Community College District (all areas)	\$500.00	Yes	
Sierra Joint Community College District (all areas)	\$550.00	Yes	

CANDIDATE STATEMENT COST ESTIMATE

Office	Cost	Shared District	Word/Paragraph Limit
Schools			
Arcohe Union School District	\$400.00	No	200 words 5 paragraphs
Center Joint Unified School District	\$600.00	Yes	
Dry Creek Joint Elementary School District	\$550.00	Yes	
Elk Grove Unified School District (all areas)	\$3700.00	No	
Elverta Joint Elementary School District	\$350.00	Yes	
Folsom Cordova Unified School District, Area 2	\$550.00	No	
Folsom Cordova Unified School District, Area 4	\$650.00	No	
Galt Joint Union Elementary School District	\$600.00	Yes	
Galt Joint Union High School District	\$650.00	Yes	
Natomas Unified School District	\$1150.00	No	
Robla Unified School District	\$500.00	No	
Roseville Joint Union High School District	\$550.00	Yes	
Sacramento City Unified School District, Area 3	\$850.00	No	
Sacramento City Unified School District, Area 4	\$700.00	No	
Sacramento City Unified School District, Area 5	\$750.00	No	
Sacramento City Unified School District, Area 7	\$700.00	No	
**San Juan Unified School District	\$4000.00	No	
Cities			
City of Citrus Heights, District 1	\$500.00	No	200 words 5 paragraphs
City of Citrus Heights, District 3	\$500.00	No	
City of Elk Grove, Mayor	\$2100.00	No	
City of Elk Grove , District 1	\$750.00	No	
City of Elk Grove , District 3	\$750.00	No	
City of Folsom	\$1150.00	No	
City of Galt	\$550.00	No	
City of Galt, City Clerk	\$550.00	No	
City of Galt, City Treasurer	\$550.00	No	
City of Isleton	\$350.00	No	
City of Isleton, City Clerk	\$350.00	No	
City of Isleton, City Treasurer	\$350.00	No	
City of Rancho Cordova	\$1050.00	No	
** to be determined due to district changes			

CANDIDATE STATEMENT COST ESTIMATE CONTINUED

Office	Cost	Shared District	Word/Paragraph Limit
Community Services Districts			
Cosumnes Community Services District, Division 1	\$700.00	No	200 words 5 paragraphs
Cosumnes Community Services District, Division 3	\$800.00	No	
Cosumnes Community Services District, Division 4	\$700.00	No	
Rancho Murieta Community Services District	\$400.00	No	
San Juan Water District	\$1850.00	Yes	
Fire Protection Districts			
Courtland Fire Protection District	\$350.00	No	200 words 5 paragraphs
Delta Fire Protection District	\$350.00	No	
Herald Fire Protection District	\$350.00	No	
Pacific Fruitridge Fire Protection District	\$550.00	No	
River Delta Fire Protection District	\$350.00	No	
Sacramento Metro Fire Protection District, Division 2	\$1150.00	Yes	
Sacramento Metro Fire Protection District, Division 4	\$1100.00	No	
Sacramento Metro Fire Protection District, Division 5	\$1200.00	No	
Sacramento Metro Fire Protection District, Division 6	\$1050.00	No	
Sacramento Metro Fire Protection District, Division 8	\$1100.00	No	
Sacramento Metro Fire Protection District, Division 9	\$1000.00	No	
Walnut Grove Fire Protection District	\$350.00	No	
Wilton Fire Protection District	\$400.00	No	
Flood Control District			
American River Flood Control District	\$2350.00	No	200 words 5 paragraphs
Office	Cost	Shared District	Word/Paragraph Limit
Municipal Utility District			
Sacramento Municipal Utility District, Ward 1	\$2550.00	No	200 words 5 paragraphs
Sacramento Municipal Utility District, Ward 2	\$2600.00	No	
Sacramento Municipal Utility District, Ward 5	\$2500.00	No	

CANDIDATE STATEMENT COST ESTIMATE CONTINUED

Office	Cost	Shared District	Word/Paragraph Limit
Recreation and Park Districts			
Arcade Creek Recreation and Park District	\$500.00	No	200 words 5 paragraphs
Arden Manor Recreation and Park District	\$400.00	No	
Arden Park Recreation and Park District	\$400.00	No	
Cordova Recreation and Park District	\$1550.00	No	
Fair Oaks Recreation and Park District	\$750.00	No	
Fulton-El Camino Recreation and Park District	\$600.00	No	
North Highlands Recreation and Park District	\$700.00	No	
Orangevale Recreation and Park District	\$700.00	No	
Rio Linda-Elverta Recreation and Park District	\$550.00	No	
Southgate Recreation and Park District, Division 2	\$500.00	No	
Southgate Recreation and Park District, Division 5	\$600.00	No	
Resource Conservation District			
Florin Resource Conservation District	\$3500.00	No	200 words 5 paragraphs
Water/Irrigation Districts			
Carmichael Water District (all areas)	\$750.00	No	200 words 5 paragraphs
Citrus Heights Water District, District 1	\$550.00	No	
Del Paso Manor Water District	\$400.00	No	
El Dorado Irrigation District, Division 5	\$300.00	Yes	
Fair Oaks Water District, Division 4	\$450.00	No	
Fair Oaks Water District, Division 5	\$400.00	No	
Florin County Water District (all areas)	\$400.00	No	
Galt Irrigation District (all areas)	\$400.00	No	
Rio Linda/ Elverta Community Water District	\$500.00	No	
Sacramento Suburban Water District, Division 1	\$600.00	No	
Sacramento Suburban Water District, Division 2	\$650.00	No	



SACRAMENTO COUNTY VOTER REGISTRATION AND ELECTIONS CANDIDATE STATEMENT FORM

Election Date: November 3, 2020

John Smith

Name of Candidate

Natomas Unified School District

Office Sought and District Number, if applicable

Estimated Cost of Statement: \$ 1150.00



Full Term



Short Term

Information to Candidates: Your statement may contain your name, age, occupation and a brief description of your qualifications and education. Candidates are required to type their statements. Your statement will be printed exactly as submitted, and in the format prescribed by Elections Code §13307. Statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the Elections Official.

Content:

- Be accurate. **Statements will be printed as submitted.** Spelling, punctuation and grammatical errors **will not** be corrected by the Elections Office, therefore, all statements should be carefully checked before submission.
- Elections Code §13308 restricts any candidate statement to a recitation of the candidate's own personal background and qualifications, and prohibits any reference to other candidates for the office sought or to another candidate's qualifications, character, or activities.
- Only a cursory review of the candidate's statement will be done at the time of filing to ensure that the statement is acceptable in content and formatting. If a candidate statement is filed that is not in compliance with the Elections Code, the Elections Official may strike any language not in compliance.

Word/Paragraph Count:

- Candidates for Superior Court Judge, County Offices and Local District Offices are limited to **200 words** and **5 paragraphs**.
- Candidates for U.S. Representative in Congress, State Senator and Member of the State Assembly are limited to **250 words** and **6 paragraphs**.
- Candidates for Sacramento County Board of Education are limited to **400 words** and **8 paragraphs**.

Size and Format:

- Statements will be printed in type of uniform size and darkness, and with uniform spacing.
- Statements must be submitted left justified and in block format. No indentations are permitted.
- Statements will be printed in Arial font.

Endorsements:

- Statements containing endorsements, must be accompanied by written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement, at the time your statement is submitted. Letters must be signed and dated.

Permission:

- If you use someone else's name in your statement, you must file with your statement, an original letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.
- If someone else files your statement, you must file with your statement, an original letter of authorization stating that you give that person permission to submit your statement and make any changes needed. Letter must be signed and dated by the candidate.

Submittal:

- Candidate statements must be typed using the template provided on the following page.
- The statement and permission(s) must be filed at the time you file your Declaration of Candidacy.
- Once the statement has been filed, it may not be changed by the candidate.

Public Examination:

- Elections Code §13313 allows for a ten day public examination period of all candidate statements prior to submittal for printing in the County Voter Information Guide. During this period, the Elections Official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statement to be amended or deleted.

- YES, I will file a candidate statement – type your statement on the template provided.
- In the event there is no opposition for this contest, I wish to withdraw this candidate statement. (optional)
- NO, I will not file a candidate statement.

Date: XX/XX/20XX

Signature of Candidate: 

STATEMENT

NOTE: A COMPLETE LIST OF RESTRICTIONS AND REQUIREMENTS ARE DESCRIBED IN THE CANDIDATE GUIDE. REFER TO THE GUIDE WHEN COMPLETING YOUR STATEMENT.

Instructions to Candidates: Use the template below to prepare your candidate statement. When finished, print both pages to file your statement.

- The information in the “**TYPE NAME**” and “**OCCUPATION**” fields below will be printed in the candidate statement area of the County Voter Information Guide exactly as it appears below.
- The “**OCCUPATION**” field in the candidate statement is not restricted in the same manner as the ballot designation that appears underneath the candidate’s name on the Official Ballot. Therefore, it may be different than the candidate’s ballot designation.
- The “**AGE**” and “**OCCUPATION**” fields in the candidate statement are optional. If a candidate does not place an age and/or occupation on the candidate statement document, those fields will appear blank in the guide.

TYPE NAME: John Smith **AGE:** 52
(optional)

OCCUPATION: Business Owner/Community Volunteer/Parent
(optional)

QUALIFICATIONS:

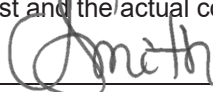
I have lived in Sacramento for 40 years. I am a successful business owner, community volunteer, and a parent of four children. I believe that all families should have the opportunity to send their child to a quality school to receive an excellent education.

I graduated from University of Michigan. My experience as a businessman has taught me how to manage finances, balance budgets, and manage staff. My experience as a community volunteer has made me see how important it is for our children to receive a quality education. We must prepare our students for college.

I am endorsed by Jane Doe with ABC Foundation of Successful Students. During the last 4 years as a School Board Member, I have always put student success as my priority. By voting for me, you are voting for a bright successful future!

Please visit my website www.johnsmitha1b2c3.net.

I have prepared the above candidate statement (pursuant to Elections Code §13307) that is to be printed in the County Voter Information Guide and mailed to each registered voter who is eligible to vote for me. I understand that Sacramento County is mandated under the Voting Rights Act to provide materials and information in English, Spanish and Chinese. I understand that the amount written on the previous page is an estimated cost to print in English, Spanish and Chinese. I agree to pay any difference between the estimated cost and the actual cost within 30 days of receiving the bill.

Date: xx/xx/xx20 Signature of Candidate: 

OFFICIAL USE ONLY	Amount Paid: _____	1 st ✓	2 nd ✓	Endorsements needed?
	Check No.: _____ <input type="checkbox"/> Copy of Check in File	Number of Paragraphs: _____ / _____		<input type="checkbox"/> Yes <input type="checkbox"/> No
	Receipt No.: _____ <input type="checkbox"/> Copy of Receipt in File	Number of Words: _____ / _____		If yes, are endorsements attached? <input type="checkbox"/> Yes

CANDIDATE STATEMENT REQUIREMENTS

Check your statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Voter Registration and Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate's responsibility.

Candidate Statement Form

A Candidate Statement Form must be completed prior to filing. On this form, candidates will indicate whether or not they elect to file a candidate statement and will submit the printed text of the statement if they choose to file one. While the form provided is not mandatory, our office highly recommends that you use it as a template for your Candidate Statement if you want your statement published in our County Voter Information Guide.

Restrictions

The candidate statement shall not include the political party affiliation of the candidate nor membership or activity in partisan political organizations. Candidate photographs are not permitted.

Candidate statements should be about the candidate's own personal background and qualifications and shall not in any way make reference to other candidates or their qualifications, character or activities. Moreover, no statement shall contain any demonstrably false, slanderous or libelous statements or any obscene or profane language.

Maximum Amount of Words and Paragraphs

Your candidate statement shall not exceed the maximum amount of words and paragraphs as specified on the previous page. If your statement exceeds the maximum amount of words, the elections official will remove words starting at the end of the statement until the word count is correct. If your statement exceeds the maximum amount of paragraphs, the elections official will combine paragraphs starting at the end of the statement until the paragraph count is correct.

Permission

If you use someone else's name in your statement, you must file with your statement, an original letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.

Endorsements

Statements containing endorsements must be accompanied by written authorization letter(s) from the person(s) and/or organization(s) offering the endorsement at the time your statement is submitted. Letters must be signed and dated.

Example A: "...I am endorsed by County Supervisor John Doe, Senator Jane Smith and the Sacramento League of Women Voters."

In Example A, the elections office would require an email, facsimile or copy of the letter of endorsement from Supervisor Doe, Senator Smith and the Sacramento League of Women Voters to allow these endorsements to be printed.

Example B: "...I am endorsed by Police, Firefighters, nurses and teachers throughout Sacramento County."

In Example B, the elections office would not require verification of the endorsement because the statement does not identify a specific individual or organization.

CANDIDATE STATEMENT GUIDELINES

Candidates are required to type their candidate statement. Your candidate statement will be printed as submitted and in the format prescribed by Elections Code 13307. Candidate statements that are not in compliance with the requirements and format as described in the Candidate Guide will be reformatted and set in uniform type by the elections official.

Notice to Candidates

The format of your statement may need to be changed by the elections official to accommodate the printing requirements of the County Voter Information Guide.

Contents

The candidate statement may contain the name, age, occupation of the candidate and a brief description, not to exceed the amount of maximum words and paragraphs for that office, of the candidate's education and qualifications expressed by the candidate.

The candidate statement must be written in the first person.

Example: "My name is John Smith and I have lived in Sacramento for 40 years. I am a successful business owner, community volunteer..."

Format

The statement should be typewritten, double-spaced and in standard paragraph style. Any candidate statement that is not in conformance with the guidelines will need to be retyped by the candidate or his/her authorized representative using the computer in our lobby.

The format shall conform to the following guidelines:

DO NOT USE:

- Bullets, stars or asterisks
- Bolding
- Italics
- Underlining
- All capital letters (with the exception of acronyms or abbreviations)
- Tables
- Lists
- or other formatting requiring indentation

The California Elections Code intends for uniformity and appearance of the candidate statements. By preparing your candidate statement in accordance with the above guidelines, each candidate statement will be uniformly printed and allowed the same amount of space in the County Voter Information Guide. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.

CANDIDATE STATEMENT COUNTING OF WORDS

These are the guidelines utilized by the elections official in determining the number of words submitted on any document (such as the candidate statement) whose content is limited by statute. Elections Code § 9

Counting of words shall be as follows:

Punctuation: Punctuation is not counted.

Proper Nouns: All proper nouns shall be considered as one word.

Example A: John Smith = one word

Geographical Names: All geographical names shall be counted as one word. Areas that have political boundaries with an elected or appointed board are considered geographic areas by this office.

Example A: County of Sacramento = one word

Example B: Twin Rivers Unified School District = one word

Abbreviations: Each abbreviation for a word, phrase or expression shall be counted as one word.

Example A: PTA = one word

Hyphenations: Hyphenated words that appear in any generally available standard reference dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as separate words.

Example A: Re-election = one word

Example B: Re-elect = two words

DATES: All dates, regardless of letter or number combination, shall be counted as one word.

Example A: 01/01/2016 = one word

Example B: January 1, 2020 = one word

Numbers: Any number consisting of a digit or digits shall be counted as one word. Any number which is spelled shall be considered as a separate word or words.

Example A: One = one word

Example B: One hundred = two words

Example C: 100 = one word

Telephone Numbers: Telephone numbers shall be counted as one word.

Example A: (916) 555-5555 = one word

Example B: 916-555-5555 = one word

Internet Website and Email Addresses: Internet Website and Email addresses shall be counted as one word.

Example A: tsmithpp@gmail.com = one word

Example B: www.tsmithpp.voteforme.com = one word

CANDIDATE STATEMENT CHECKLIST

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide:

- | | | | |
|-----|--|---------------------------|--------------------------|
| 1. | Is your statement typed on the form provided by the elections office? | <input type="radio"/> Yes | <input type="radio"/> No |
| 2. | Is your statement written in the first person? | <input type="radio"/> Yes | <input type="radio"/> No |
| 3. | Does your statement contain equal to or less than the maximum amount of words and paragraphs as permitted? | <input type="radio"/> Yes | <input type="radio"/> No |
| 4. | Is your statement free of unusual spacing? | <input type="radio"/> Yes | <input type="radio"/> No |
| 5. | Is your statement free of any formatting requiring indentation? | <input type="radio"/> Yes | <input type="radio"/> No |
| 6. | Is your statement free of bullets, stars, asterisks, bolding, italics, underlining, tables and/or lists? | <input type="radio"/> Yes | <input type="radio"/> No |
| 7. | Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character or activities? | <input type="radio"/> Yes | <input type="radio"/> No |
| 8. | Is your statement free of any reference to your political affiliation or partisan political activity? | <input type="radio"/> Yes | <input type="radio"/> No |
| 9. | Is your statement free of any false information or information that may be deemed as slanderous or libelous? | <input type="radio"/> Yes | <input type="radio"/> No |
| 10. | Is your statement limited to your own person background, education, qualifications and platform upon which you will run? | <input type="radio"/> Yes | <input type="radio"/> No |
| 11. | If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you? | <input type="radio"/> Yes | <input type="radio"/> No |
| 12. | If your statement contains someone else's name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner? | <input type="radio"/> Yes | <input type="radio"/> No |

If you answered "No" to any of the questions above, your candidate statement may contain content that is prohibited by California Elections Code or election official's policy.

CODE OF FAIR CAMPAIGN PRACTICES

Any candidate for public office in this state is encouraged by the Legislature to subscribe to the Code of Fair Campaign Practices. It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

Purpose

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to discuss issues instead of untruths or distortions.

Code of Fair Campaign Practices Form

The elections official shall give the individual a blank form of the code and a copy of the Code of Fair Campaign Practices chapter. If you wish to subscribe the Code of Fair Campaign Practices, complete the form included with your nomination paperwork.

Voluntary

In no event shall a candidate for public office be required to subscribe to or endorse the code.

When to File

File the form with your other nomination paperwork. You may file this form at a later date. The elections office will accept it any time up to Election day.

Public Record

All Code of Fair Campaign Practices forms filed by candidates will be available for public inspection at the elections office until 30 days after the election. Every code subscribed to by a candidate for public office is a public record open for public inspection.

The provisions of the code and a sample copy of the form are provided on the following page for your information.



California Secretary of State
CODE OF FAIR CAMPAIGN PRACTICES
 (Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
 This page was left blank intentionally.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

John Smith

John Smith

 Print Name

 Signature

xx/xx/xx20

Natomas Unified School District

 Date

 Office

Rev: 08/2019

STATEMENT OF ECONOMIC INTERESTS (FORM 700)

This form is used for disclosure of certain personal financial interests under the Political Reform Act's conflict of interest rules. All information required to be disclosed per the Conflict of Interest Code for the office sought during the 12 months prior to the nomination deadline must be reported.

Every candidate is required to file a Statement of Economic Interests (Form 700). A statement is not required if the candidate filed a statement for the same jurisdiction within 60 days before filing a Declaration of Candidacy.

What is Disclosed

The candidate's investments, interests in real property and any income received during the immediately preceding 12 months.

When to File

The Form 700 is to be completed and filed prior to the deadline to file a Declaration of Candidacy.

Where to File

The original Form 700 is filed with the elections office.

For technical questions regarding completion of the Form 700, please contact:

Fair Political Practices Commission

www.fppc.ca.gov

**1102 Q Street, Suite 3000
Sacramento, CA 95811**

**(866) 275-3772
advice@fppc.ca.gov**

**STATEMENT OF ECONOMIC INTERESTS
COVER PAGE
A PUBLIC DOCUMENT**

Please type or print in ink.

NAME OF FILER (LAST) Smith **(FIRST)** John **(MIDDLE)** _____

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Natomas Unified School District
Division, Board, Department, District, if applicable **Your Position**
Governing Board Member

▶ If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
 Multi-County _____ **County of** Sacramento
 City of _____ Other _____

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2019, through December 31, 2019.
-or- The period covered is _____ / _____ / _____, through December 31, 2019.
 Assuming Office: Date assumed _____ / _____ / _____
 Leaving Office: Date Left _____ / _____ / _____ (Check one circle.)
 The period covered is January 1, 2019, through the date of leaving office.
-or- The period covered is _____ / _____ / _____, through the date of leaving office.
 Candidate: Date of Election Nov. 3, 2020 and office sought, if different than Part 1: _____

This page was left blank intentionally.

4. Schedule Summary (must complete)

▶ **Total number of pages including this cover page:** 1

Schedules attached

Schedule A-1 - Investments – schedule attached **Schedule C - Income, Loans, & Business Positions** – schedule attached
 Schedule A-2 - Investments – schedule attached **Schedule D - Income – Gifts** – schedule attached
 Schedule B - Real Property – schedule attached **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS	STREET	CITY	STAT	ZIP CODE
<i>(Business or Agency Address Recommended - Public Document)</i>				
12345 Riverdale Way		Sacramento	CA	95834
DAYTIME TELEPHONE NUMBER		EMAIL ADDRESS		
(916) 5555555		johnsmith123vote4me@yahoo.com		

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed xx/xx/2020
(month, day, _____)

Signature John Smith
(File the originally signed paper statement with your filing official.)

CAMPAIGN DISCLOSURE REQUIREMENTS

The Political Reform Act requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state ballot measures and committees supporting or opposing state and local candidates and ballot measures, to file campaign statements disclosing contributions received and expenditures made.

The statutory requirements of the Political Reform Act are now contained in Government Code § 81000 et seq. Information and assistance relating to campaign reporting obligations under the Political Reform Act may be obtained from the elections office or from the Fair Political Practices Commission.

Candidate/Committee Filing Responsibilities

All candidates are required to file campaign disclosure statements. Candidates for federal offices are subject to federal disclosure requirements and should contact the Federal Election Commission for more information.

It is the responsibility of the candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner.

Where to File

The location in which disclosure statements are to be filed depends entirely upon the office that the candidate is seeking or the jurisdiction in which the committee is active.

When to File

Refer to the FPPC Filing Schedule deadlines on the following 4 pages.

Electronic Filing for Local Candidates/Committees

Sacramento County Voter Registration and Elections requires all candidates and committees that receive contributions or make expenditures totaling more than \$1,000 in a calendar year, to electronically file campaign statements. The County, in partnership with NetFile, now has a web-based data entry filing system that allows candidates and committees to electronically create and submit campaign disclosure statements.

Visit www.elections.saccounty.net and click on the Candidate and Campaigns link, then Campaign Finance Information to view existing campaign finance reports.

**For technical questions, State and Local candidates should contact the FPPC
while Federal candidates should contact the FEC.**

**Fair Political Practices
Commission**

www.fppc.ca.gov

**1102 Q Street, Suite
3000**

(866) 275-3772

Sacramento, CA

95811

advice@fppc.ca.gov

**Federal Election
Commission**

www.fec.gov

999 E Street, NW

(800) 424-9530

Washington, DC

20463

info@fec.gov

**Fair Political Practices Commission
Filing Schedule for
Candidates and Controlled Committees for Local Office
Listed on the November 3, 2020 Ballot**

Deadline	Period	Form	Notes
July 31, 2020 <i>Semi-Annual</i>	* – 6/30/20	460 or 470	<ul style="list-style-type: none"> • 460: All committees must file Form 460.
Within 24 Hours <i>Contribution Reports</i>	8/5/20 – 11/3/20	497	<ul style="list-style-type: none"> • File if a contribution of \$1,000 or more in the aggregate is received from a single source. • File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure being voted upon November 3, 2020. • The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received. • File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.
Sept 24, 2020 <i>1st Pre-Election</i>	7/1/20 – 9/19/20	460 or 470	<ul style="list-style-type: none"> • Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Oct 22, 2020 <i>2nd Pre-Election</i>	9/20/20 – 10/17/20	460	<ul style="list-style-type: none"> • All committees must file this statement. • File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
Feb 1, 2021 <i>Semi-Annual</i>	10/18/20 – 12/31/20	460	<ul style="list-style-type: none"> • All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before Dec 31, 2020.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form 497) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report (Form 496). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.

Fair Political Practices Commission

- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2020 and do not have an open committee must file Form 470 on or before September 24, 2020. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - [462](#): This form must be e-mailed to the FPPC within 10 days.
 - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available [here](#). Or, visit www.fppc.ca.gov > Learn > [Campaign Rules](#).

BASIC FILING GUIDELINES

Form 501 - Candidate Intention Statement
Who: All Candidates
When: Before raising or spending any money, including personal funds
Where: Local filing officer

Raise or Spend UNDER \$2,000

Form 470 - Campaign Statement Short Form
Who: Candidates who do not intend to raise or spend \$2,000 or more for their campaign, and do not have an open committee
When: Anytime, but no later than the date the first pre-election statement is due. The statement covers the entire year
Where: Local filing officer

Form 470 - Supplemental
Who: Candidate who filed Form 470, but subsequently raised or spent \$2,000 or more for their campaign
When: Within 48 hours of raising or spending \$2,000 or more
Where: Secretary of State, local filing officer and with each candidate seeking the same office

Raise or Spend OVER \$2,000

Form 410 - Statement of Organization
Who: Candidates and organizations who raise or spend \$2,000 or more
When: Anytime, but required to be filed within 10 days of reaching \$2,000 in contributions or expenditures (or within 24 hours if \$2,000 is reached in the final 16 days before Election Day
Where: Original and copy to Secretary of State, one copy to the local filing officer

Form 460 - Campaign Statement
Who: All campaign committees formed by filing a Form 410 and who have raised/spent \$2,000 or more
When: Must be filed according to the applicable schedules. Refer to the 4 previous pages for filing schedule
Where: Original and one copy to the local filing officer

CAMPAIGN DISCLOSURE FORMS

Form 410- Statement of Organization

What This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity receives contributions totaling \$2,000 or more during a calendar year.

The name for all state and local committees established for an election held after January 1, 2009, must include the candidate's name, office sought and year of the election as part of the committee name. Example: "Smith for Name of District 20xx".

Also, there will be a fee of \$50 payable to the Secretary of State upon filing of the form 410.

When The initial 410 Form can be filed prior to raising or spending \$2,000 and then amended within 10 days of reaching the \$2,000 threshold. The Secretary of State will issue the identification number for your campaign committee. Form 410 is filed with the Secretary of State in order to create a committee, to amend any information, and to terminate a committee.

Where The original and one copy with the Secretary of State's Political Reform Division and one copy with the County Elections Official.

Who All candidates who receive or spend \$2,000 or more on their campaign.

Form 460 - Recipient Committee Campaign Statement

What This form is used when any individual, officeholder, candidate, group of individuals, organization, or any other entity that receives contributions totaling \$2,000 or more during a calendar year. The form identifies the name of the committee and provides public information regarding the committee's purpose.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

When Must be filed according to the applicable schedules.

Where The original and one copy with the County Elections Official.

Who All candidates who have filed Form 410 and have raised or spent \$2,000 or more in a calendar year.

Form 470 - Candidate Campaign Statement (short form)

What This form is used when a candidate does not have a controlled committee and does not anticipate raising or spending \$2,000 or more in a calendar year.

Candidates who initially file the Form 470 and subsequently receive contributions or expenditures totaling \$2,000 or more are required to file a Form 470 supplement within 48 hours of reaching the \$2,000 limit.

When Must be filed no later than the deadline for the first required campaign disclosure statement.

Where The original and one copy with the County Elections Official.

Who All candidates who do not plan on spending or raising more than \$2,000 on their campaign in a calendar year.

CAMPAIGN DISCLOSURE FORMS CONTINUED

Form 496- 24-hour Independent Expenditure Report

What This form is used when State or local committees make an independent expenditure that total \$1,000 or more in the 90 days before an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

When Must be filed within 24 hours from making the expenditure(s) of \$1,000 or more.

Where The form must be filed with the County Elections Official by fax, guaranteed overnight delivery, personal delivery, email or electronic submission.

Who All candidates who make an expenditure of \$1,000 or more in the 90 days before an election.

Form 497 - 24-hour Contribution Report

What This form is used when State or local committees make or receive contributions that total in the aggregate \$1,000 or more in the 90 days before or on the date of an election.

Local candidates file this form with the County Elections Official only (not the Secretary of State)

When Must be filed within 24 hours from the receipt of \$1,000 or more in aggregate from a single source or if you contribute \$1,000 or more to another candidate or committee.

If a non-monetary contribution is received in excess of \$1,000, the filing deadline is extended to 48 hours from receipt.

Where The form must be filed with the County Elections Official by fax, guaranteed overnight delivery, personal delivery, email or electronic submission.

Who All candidates who give or receive \$1,000 or more to or from a single source in the 90 days before an election.

Form 501 - Candidate Intention Statement

What This form is used for declaring the formation of a financial campaign.

When Form 501 must be filed prior to the solicitation or receipt of any contribution or expenditure, including any personal funds, used for the election. A new form 501 must be filed for each election even if a candidate is running for re-election.

Where Local candidates - The County Elections Official

State candidates - The filing officer who receives the candidate's original campaign disclosure statements.

Who All candidates who intend to raise or spend money on behalf of their campaign.

VISIT WWW.FPPC.CA.GOV FOR CAMPAIGN RULES, FORMS AND MANUALS

WRITE-IN CANDIDACY

The Statement of Write-In Candidacy form and Nomination Papers shall be available from the Registrar of Voters' office beginning September 8, 2020* through October 20, 2020.

Every person who desires to be a write-in candidate and have his or her name written on the ballot of an election counted for a particular office shall file a statement of write-in candidacy that contains the following information:

- Candidate's name.
- Residence Address.
- A declaration stating that he or she is a write-in candidate.
- The title of the office for which he or she is running.
- The date of the election.
- For any of the offices described in Elections Code § 13.5, a statement that the candidate meets the statutory and constitutional requirements for that office as described in that section.

A statement of write-in candidacy form can be obtained at the elections office.

Signers of Nomination Papers

Signers of nomination papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on.

Refer to the Summary of Qualifications for signature requirements for certain offices.

Filing Fees

No fee shall be required of a write-in candidate.

Candidate Statement

Write-in candidates may not file a candidate statement.

Qualified Write-Ins

The California Administrative Code, Title 2, Division 7, Article 7, §§ 20100 - 20105, specifies the requirements for the counting of write-in votes.

* Original date falls on a holiday. The date listed is the next business day.

This page was left blank intentionally.

BALLOT ORDER OF CANDIDATES

Randomized Alphabet Drawing

The Secretary of State and county elections office shall conduct a drawing of letters of the alphabet, the result of which shall be known as a randomized alphabet drawing.

The county randomized alphabet drawing shall be used only to arrange the names of the candidates when the Assembly and Senate district includes more than one county.

Time/Date of Random Alphabet Drawing

A drawing will take place for each election commencing at 11:00 a.m., 82 days before the election by Secretary of State and the county elections office.

VOTES NEEDED FOR ELECTION

Nonpartisan Offices Highest Vote

The candidate who receives the highest number of votes for a particular trustee area shall be declared elected. Elections Code § 10600

This shall apply to the following offices:

- School Districts
- Special Districts

This page was left blank intentionally.

ELECTION ACTIVITIES

Ballot Return

After the close of polls on election night, election activities focus on completing necessary procedures, forms and delivering voted ballots and supplies to the Ballot Receiving Centers from all the Vote Centers.

Election Results

Election results for Sacramento County will be available after the close of polls on Election Day, to candidates and the public on the department's website at www.elections.saccounty.net.

On rare occasions, the government may extend the voting period after 8:00 p.m. delaying the initial release of results. If this occurs, a notice will be posted on our website providing details of the government's actions.

Tallying of Votes

Sacramento County uses a central location for tallying votes. All ballots are tabulated in the Registrar of Voters' office located at 7000 65th Street, Suite A, Sacramento 95823. The tabulation is open to public viewing.

Semiofficial Election Results

Following election night, updated semiofficial results will be posted periodically, both at the elections office and on our website. The schedule of the release of semiofficial results can be obtained by calling (916) 875-6451 or by visiting our website.

Completion of Official Canvass

A certified statement of election results must be completed within 30 days of the election.

Recounts and Challenges

Following the completion of the official canvass, any voter may, within 5 days, file with the Registrar of Voters a written request for a recount of the votes cast. The request shall specify on behalf of which candidate or position on a measure it is filed. If the particular election is conducted in more than one county, the request for the recount may be filed with the elections official of, and the recount conducted within, any or all of the affected counties. Elections Code § 15620

Requests for recounts for statewide offices and propositions are filed with Secretary of State. Elections Code § 15621

Any voter or campaign committee requesting a recount is required to deposit the costs for recount each day before the counting board commences recount activity. The request may specify the order in which the precincts shall be recounted, and the method of recount. All recount activity shall be conducted publicly.

If the recount reverses the results of the official canvass, all deposits shall be returned. If the results are not reversed, the requestor shall be entitled to a return of funds in excess of the actual costs of conducting the recount. The requestor may terminate the recount at any time. Elections Code §§ 15620, 15621, 15624, 15627

Elections Code § 15640 addresses court-ordered recounts, grounds and probable cause, etc.

This page was left blank intentionally.

POLITICAL SIGNS

Section 5405.3 State Outdoor Advertising Act

The State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements. State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. Should you have any questions, comments or need additional information, please call (916) 654-6473.

You can find the Statement of Responsibility for Temporary Political Signs our website, www.elections.saccounty.net

Sacramento County Zoning Regulations

Section 335-03 of the Sacramento County Zoning Code specifies the regulations concerning political signs. More information can be found by visiting www.code-enforcement.saccounty.net/Pages/Signs.aspx or by contacting the Planning Division of the Department of Community Development.

To file a complaint regarding political signs, call 3-1-1 or (916) 875-4311, or file an online report at www.311.saccounty.net.

This page was left blank intentionally.

SERVICES AVAILABLE

Some of the items available for purchase for your campaign include:

- Voter Files
- Walking Lists
- Voting Activity Status Report (formerly the Vote By Mail Subscription)
- Precinct Lists
- Maps

To obtain any of the above mentioned items, please visit www.elections.saccounty.net for fillable request forms. Follow the provided instructions for submitting your request. Our office will contact you regarding your request.

Notice to Candidates

Vote Centers no longer include the printed Street Index. However, you may order a Voting Activity Status Report (Election Day), and receive these updates electronically, free of charge.

<http://www.elections.saccounty.net/Documents/Election-Day-Voting-Activity-Status-Report.pdf>

This page was left blank intentionally.

CONTACT INFORMATION

Address: 7000 65th Street, Suite A
Sacramento, CA 95823

Email: voters-campaignservices@saccounty.net

Website: www.elections.saccounty.net

Telephone Numbers:	Candidate Filing	(916) 875-6276
	General Information	(916) 875-6451
	Vote-by-Mail Information	(916) 875-6155
	Election Officers	(916) 875-6100
	Mapping Information	(916) 875-6248
	Obtaining Election Night Returns	(916) 875-6451
	California Relay Service Text	1-866-660-4288
	California Relay Service Voice	1-866-461-4288
	Toll Free Number	1-800-762-8019
Additional Information:	Campaign Disclosure Online Filing and Viewing https://ssl.netfile.com/static/agency/sco/index.html	(916) 875-6276
	Fair Political Practices Commission www.fppc.ca.gov	(916) 322-5660 (866) 275-3772
	Federal Elections Commission www.fec.gov	(800) 424-9530
	California Secretary of State www.sos.ca.gov	(916) 653-6814

2020

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	28	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

This page was left blank intentionally.