



**BOARD OF DIRECTORS MEETING
THURSDAY
August 15, 2024 @ 6:00 p.m.**

LOCATION:
Herzog Community Center Oak (Small) Room
4855 Hamilton Street
Sacramento, CA 95841

AGENDA

1. Call to Order and perform Roll Call. (Chair – *Scott Miller*)

2. Public Comment – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda. **Each speaker will be limited to five minutes of time.**

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board. **Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.** Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.

Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed. **Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.**

4. Guest:

Old Business:

- a. None

New Business:

- b. None

5. Announcements: Staff

- a. None

6. Tasks Started / Accomplished: Receive Report

7. Consent Agenda—these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list, and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.

- a. **Draft Meeting Minutes:** Board Meeting 07/18/2024
- b. FY 23-24 Period 1 **Financial Reports 339A**
- c. FY 23-24 Period 1 **Financial Reports 339D**
- d. FY 23-24 Period 1 **Multi Accounts Revenue Reports**
- e. FY 23-24 Period 1 **Payroll Report**
- f. FY 23-24 Period 1 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. District Correspondence **Received and Sent**
- h. General Information **Received**
- i. Monthly update on Nature Trail at Arcade Creek Park
- j. General Managers **Report**

8. Old Business:

- a. FY 2024-25 Final Budget for 339A – Resolution 2024-05
- b. FY 2024-25 Final Budget for 339D – Resolution 2024-06
- c. HSP Maintenance Shop Project

9. New Business:

- a. Welcome New General Manager – Discussion
 - i. Vision: “*Creating Community Through People, Parks and Programs.*”
- b. Existing / Future Amenities – Discussion
 - i. Master Plan Review

10. Board Discussion:

- a. General discussion on topics for future meetings.

11. Adjournment of the meeting:

The next regular Board of Directors meeting will be held Thursday September 19, 2024 @ 6PM

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District’s Office at 4855 Hamilton Street, Sacramento, CA 95841. In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72 hours) before the start of the meeting. The Agenda is posted on the District’s website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office’s front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

Arcade Creek Recreation and Park District

MEETING DATE: August 15, 2024

AGENDA ITEM: 5 Announcements

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on:

July 18, 2024

Meeting conducted in the Herzog Community Center Oak (Small) Room

1. Call to Order and Perform Roll Call: Chair S. Miller Time: 6:00PM

Board Members Present: A. Vassar, T. Dworetzky and S. Miller.

NOTE: Board Member/Treasurer G. Miller joined the meeting via Zoom teleconference from the Hilton Santa Cruz Hotel in Scotts Valley.

Board Members Absent: M. Hanson

Staff Members Present: A. Peterson, and D. Nishihara

Legal Counsel Present: D. Cole

Auditor Present: None

Guests: Brandy Wade

Public Attending: Boris Golub, Resident

2. PUBLIC COMMENTS: None

3. CLOSED SESSION: Public Employee Appointment

Title: General Manager

Closed Session started at 6:03pm and concluded at 6:32PM.

The Board of Directors opted to offer the position of General Manager to Ms. Brandy Wade.

4. GUESTS:

New Business: a. Approve Employment Agreement for General Manager
1st Motion Board Member T. Dworetzky made a motion to approved General Manager agreement with Ms. Wade. Board Member G. Wilson offered a second to the motion.

Call to Vote: Chairperson S. Miller called a vote to approve the motion by T. Dworetzky's and seconded by Board Member G. Wilson.

Motion Passed: 4 – yea / 1 – Absent

New Business: b. Approve Employment Agreement for Interim General Manager
No Action Taken

New Business: Presentation: HSP Shop Renovation - Alternative Option (Plan of action) Presented by Boris Golub – Resident & Volunteer Board received presentation.
No Action Taken

5. ANNOUNCEMENTS: Hamilton Street Park New Playground Dedication Event –
Friday, July 12th @ 6PM - RECAP
No Action Taken

6. TASKS STARTED / ACCOMPLISHED:

Staff presented newly formatted tracking sheet for completed and pending items. Board members provided feedback to move forward with the new format.

Review

*Board received report.
No Action Taken*

7. CONSENT:

Motion: *Board Member T. Dworetzky made a motion to adopt consent items Board Member G. Wilson second the motion.*

Call To Vote: *Chairperson S. Miller called a vote to approve the motion by T. Dworetzky's and seconded by Board Member G. Wilson.*

Motion Passed: *Motion passed 4-Yes and 1-Absent.
A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.
M. Hanson was absent.*

8. OLD BUSINESS:

8a. Installation of water filtration system at Hamilton Street Park well – Update

*Board received report
No action taken*

8b. General Manager Recruitment

Update of new positions and vacancies: a. Account Clerk

- a. Account Clerk
- b. Administrative Manager
- c. District Intern
- d. Building Monitor

*Board received report
No action taken*

8c. Budget Update – FY2024-25

*Board received report
No action taken*

9. NEW BUSINESS:

9a. Notice of Election - November 8, 2024

*Board received staff report.
No action taken.*

9b. Park Enforcement

*Letter of Agency – Expires on July 10, 2025
Board received Staff report.
No action taken*

10. DISCUSSIONS: Future Board Items Requested

*Special Board Meeting – Budget Training and Review
Saturday, August 3, 2024*

11. ADJOURNMENT: Meeting Ended at 7:49PM

Motion: *Board Member A. Vassar motioned to close the meeting.*

Call To Vote: *Board Member G. Wilson seconded the motion.*

Motion Passed: *Motion passed 3-Yes, 1-Abstain and 1-Absent.*

A. Vassar, G. Wilson, and S. Miller voted Yes.

T. Dworetzky abstained from vote.

M. Hanson was absent.

**ACRPD 2024 - 2025
339A Budget Report**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	273,968.20	14,773.23	14,773.23	259,194.97	5%
"	Part-time Salaries			-		-0-
"	P/T Monitors			-	-	#DIV/0!
"	P/T Maintenance Position			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	4,750.00	500.00	500.00	4,250.00	11%
10113200	Salaries & Wages - Time/one half (OT)	5,000.00	63.68	63.68	4,936.32	1%
"	Salaries/Wages - Strt Time (No Retirment Contribution)		75.00	75.00	(75.00)	#DIV/0!
10121000	Retirement - ER Cost 6502 (@11.88%)	38,826.00	1,064.40	1,064.40	37,761.60	3%
"	Retirement - ER Cost 30003 (@10.15%)		1,179.01	1,179.01	(1,179.01)	#DIV/0!
"	Retirement - ER Cost 26990 (@7.68%)		3,394.07	3,394.07	(3,394.07)	#DIV/0!
"	UAL #6502 (401.00 mthly or 4656.00)		2,493.50	2,493.50	(2,493.50)	#DIV/0!
"	UAL #30003 (74.33 mthly or 863.00)		22.60	22.60	(22.60)	#DIV/0!
"	UAL #26990 (0 mthly or 0)					
"	Retirement Acturial Cost #6502 & 30003			-	-	#DIV/0!
10122000	Social Security (OASDHI rate=7.65%)	21,704.00		-	21,704.00	0%
10123000	Group Insurance - Employer Cost	54,519.00		-		-0-
"	Medical + Admin fee			-	-	#DIV/0!
"	Dental			-	-	#DIV/0!
"	EAP			-	-	#DIV/0!
"	Vision			-	-	#DIV/0!
10124000	Work Comp Ins - Employer Cost	10,032.00		-	10,032.00	0%
10125000	State Unemployment Insurance (Pool)	1,000.00		-	1,000.00	0%
10128000	Health Care Retirees	4,385.00		-	4,385.00	0%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	414,184.20	23,565.49	23,565.49	336,099.71	6%

**ACRPD 2024 - 2025
339A Budget Report**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	220.00		-	220.00	0%
20202900	Business/Conference Expenses	3,190.00		-	3,190.00	0%
20203600	Education and Training Supplies	700.00		-	700.00	0%
20203804	Workplace Amenitis	420.00				
20205100	Insurance - Liability	83,942.00	43,900.00	43,900.00	40,042.00	52%
20206100	Memberships Dues	7,270.00		-	7,270.00	0%
20207600	Office Supplies	1,700.00		-	1,700.00	0%
20207602	Signs	2,200.00		-	2,200.00	0%
20207603	Keys	227.00		-	227.00	0%
20208100	Postage Service	233.00		-	233.00	0%
20208102	Stamps (Postal)	170.00		-	170.00	0%
20208500	Printing Service	1,000.00		-	1,000.00	0%
20210300	Agriculture/Horticultural Services	34,375.00	7,000.00	7,000.00	27,375.00	20%
20210400	Agricultural/Horticultural Supplies	275.00		-	275.00	0%
20211100	Building Maintenance Service	1,100.00		-	1,100.00	0%
20211200	Building Maintenance Supplies	550.00		-	550.00	0%
20213100	Electrical Maintenance Services	4,435.00		-	4,435.00	0%
20213200	Electrical Maintenance Supplies	220.00		-	220.00	0%
20214100	Land Improvement Maintenance Service	18,000.00	22,180.43	22,180.43	(4,180.43)	123%
20214200	Land Improvement Maintenance Sup.	8,250.00	614.08	614.08	7,635.92	7%
20215100	Mechanical System Maintenance Svcs.	11,250.00		-	11,250.00	0%
20215200	Mechanical System Maintenance Sup.	9,900.00		-	9,900.00	0%
20216200	Painting Supplies	1,650.00		-	1,650.00	0%
20216700	Plumbing Maintenance Service (new)	6,600.00		-	6,600.00	0%
20216800	Plumbing Maintenance Supplies	1,100.00		-	1,100.00	0%
20219100	Electricity	23,100.00	1,430.29	1,430.29	21,669.71	6%

**ACRPD 2024 - 2025
339A Budget Report**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	3,465.00	60.06	60.06	3,404.94	2%
20219300	Refuse Collection/Disposal	3,399.00	189.90	189.90	3,209.10	6%
20219500	Sewage Services	2,200.00		-	2,200.00	0%
20219800	Water	40,040.00	3,258.13	3,258.13	36,781.87	8%
20220500	Automotive Maintenance Service	4,812.00		-	4,812.00	0%
20220600	Automotive Maintenance Supplies	990.00		-	990.00	0%
20221100	Grounds Equipment Maintenance Svcs.	5,280.00	60.00	60.00	5,220.00	1%
20221200	Grounds Equipment Maintenance Sup.	5,280.00	101.70	101.70	5,178.30	2%
20222600	Hand / Expendable Tools	2,200.00		-	2,200.00	0%
20223600	Fuel and Lubricant Supplies	5,775.00	905.71	905.71	4,869.29	16%
20226200	Office Equip. Maintenance Supplies	1,100.00		-	1,100.00	0%
20227504	Miscellaneous	110.00		-	110.00	0%
20229100	Other Equip Maint. Service	1,540.00		-	1,540.00	0%
20229200	Other Equip Maint. Supply	1,540.00	358.93	358.93	1,181.07	23%
20231400	Clothing/Personal Supplies	550.00		-	550.00	0%
20232200	Custodial Supplies	8,580.00	115.96	115.96	8,464.04	1%
20243700	Lab (Medical) Service (Drug Testing)	110.00		-	110.00	0%
20244300	Medical Service (Pre-emp. testing)	330.00		-	330.00	0%
20244400	Medical Supplies (First Aid)	825.00		-	825.00	0%
20250605	Service Fees	9,559.00		-	9,559.00	0%
20252100	Temporary Services			-	-	#DIV/0!
20253100	Legal Services	9,680.00		-	9,680.00	0%
20255100	Planning Service-	5,000.00		-	5,000.00	0%
20257100	Security Service	5,000.00		-	5,000.00	0%
20258200	Public Relations Service/mkting, web	1,260.00		-	1,260.00	0%
20259100	Other Professional Services	3,850.00		-	3,850.00	0%

**ACRPD 2024 - 2025
339A Budget Report**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
20281100	Data Processing -Computer Services	2,750.00	2,600.00	2,600.00	150.00	95%
20281201	Hardware (Computer)		220.00	220.00	(220.00)	#DIV/0!
20281265	Application Software Maint Lic Renewal	3,465.00		-	3,465.00	0%
20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
20283102	Mileage	316.00		-	316.00	0%
20281700	Election Services	28,000.00		-	28,000.00	0%
20285100	Recreation Services	1,320.00		-	1,320.00	0%
20285200	Recreation Supplies	1,320.00		-	1,320.00	0%
20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies	1,050.00		-	1,050.00	0%
20289900	Other Operating Exp. - Misc. expenses	660.00		-	660.00	-0-
20291300	Auditor/Controller Services	7,865.00		-	7,865.00	0%
20291500	Compass Costs	1,239.00	5,154.00	5,154.00	(3,915.00)	416%
20291700	Alarm Services	6,160.00	13,575.00	13,575.00	(7,415.00)	220%
20298700	Telephone Services	5,280.00	355.65	355.65	4,924.35	7%
20298701	Cell Phones	1,733.00	154.79	154.79	1,578.21	9%
20299909	Expenditure Reimbursements	24,200.00		-	24,200.00	0%
TOTALS:		429,910.00	\$ 102,234.63	\$ 102,234.63	\$ 327,675.37	24%

**ACRPD 2024 - 2025
339A Budget Report**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
30321000	Interest Expense	4,470.00	426.14	426.14	4,043.86	10%
30323000	Lease Obligation Retirement(Side Fund)	33,100.00	2,700.00	2,700.00	30,400.00	8%
"				-	-	#DIV/0!
				-	-	#DIV/0!
30345000	Taxes, Licenses & Assessments	814.00		-	814.00	0%
TOTALS:		38,384.00	3,126.14	3,126.14	35,257.86	8%

FYTD Completed = 8%

CODE	CATEGORIES	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
TOTALS:		\$ -	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 8%

79790100	Contingencies		-	-	\$ -	0%
	Reserved Fund Balance Increase		-	-	\$ -	0%

Grand Total \$ 882,478.20 \$ 128,926.26 \$ 128,926.26 \$ 699,032.94 15%

	<i>Beginning Fund Balance Available</i>		-	-	\$ -	0%
	<i>Fund Balance Decreased by</i>				\$ -	0%
	<i>Provisions for General Reserves</i>	-	-	-	\$ -	0%
TOTALS:		-	-	-	-	

**ACRPD 2024-2025
339A Revenue**

**July 2024
Period 1 of 13**

**FYTD Completed = 8%
Percent
Received**

Account		2024-25 Budget	July '24	Received To Date	Unrealized	
91910100	Property Tax-Current Secured	721,000.00		-	721,000.00	0%
91910200	Property Tax-Current Unsecured	23,690.00		-	23,690.00	0%
91910300	Property Tax-Current Sup.	18,540.00		-	18,540.00	0%
91910400	Property Tax Sec. Delin.(+Teeter)	4,120.00		-	4,120.00	0%
91910500	Property Tax Supplemental Delin.	1,030.00		-	1,030.00	0%
91910600	Property Tax-Unitary	6,180.00		-	6,180.00	0%
91912000	Redemption	52.00		-	52.00	0%
91913000	Property Tax Prior Unsecured	412.00		-	412.00	0%
91914000	Penalty	155.00		-	155.00	0%
91919600	RDA Residual Distribution	10,299.00		-	10,299.00	0%
Total Taxes		\$ 785,478.00	\$ -	-	\$ 785,478.00	0%
94941000	Interest	2,000.00		-	2,000.00	0%
94942900	Building Rental (Parks & Facilities)	60,000.00		-	60,000.00	0%
"	Building Rental (Cell Towers 4610.42)			-	-	#DIV/0!
95952200	Homeowner Property Tax Relief	7,000.00		-	7,000.00	0%
95952900	In Lieu Taxes - Other			-	-	#DIV/0!
95953300	Redevelopment Passthru	5,000.00		-	5,000.00	0%
95956300	State-Federal Grants			-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"				-	-	#DIV/0!
96964600	Recreation Fees			-	-	#DIV/0!
97974000	Insurance Proceeds	18,000.00		-	18,000.00	0%
97979000	Miscellaneous	5,000.00		-	5,000.00	0%
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ 97,000.00	\$ -	\$ -	\$ 97,000.00	0%
Total Revenue		\$ 882,478.00	\$ -	\$ -	\$ 882,478.00	0%

**Register Expense Report
Period 1**

**FY 2024/2025
7/1/2024 Through 7/31/2024**

Account

339A

**Not
Clrd**

July Report

Date	Num	Description	Memo	Category	Clrd	Amount
7/9/2024	25300	Fast Break - 37998	07/2024 - Phone Services	298700 Teleph	c	-195
7/9/2024	25301	CalPERS - 19732	unded Accrued Liability Acturial Valuation-Identif	121000 Retire	c	-74.33
7/9/2024	25302	Normac - 1309	Irrigation supplies -rotors, pop ups, caps, etc.	214200 Land	c	-614.08
7/9/2024	25303	Fast Break -37998	FY24/25 - 20 hrs IT Support	281100 Data I	c	-2,600.00
7/9/2024	25304	S Central Control System - 23278	06/2024- Wireless Irrigation	281265 Appli	c	0
			07/2024 - Wireless Irrigation (Nxt FY)	281265 Appli	c	-220
7/9/2024	25305	CARPD - 12261	FY 2024-25 Dues	206100 Membr	c	-2,500.00
7/9/2024	25306	CAPRI - 8761	24-12/2024 - 1st Half Liability Insurance (+Auto&Prop	205100 Insura	c	-43,900.00
7/9/2024	25307	CAPRI - 8761	Q1 - Workers Comp FY2024-25	124000 Work	c	-2,493.50
7/9/2024	25308	SMUD - 4025	06/2024 - SMUD Billing	219100 Electr	c	-1,430.29
7/15/2024	P/R+Taxes	July 2024 Payroll				-14,773.23
7/25/2024	25309	S Bar-Hein Co. - 1463	Labor	221100 Grou	c	-60
			Spron and Plugs	221200 Grou	c	-7.98
7/25/2024	25310	Bar-Hein Co. - 1463	7/15/24 - lopper and oil	221200 Grou	c	-93.72
7/25/2024	25311	Cintas - 56036	05/2024 - Custodial Supplies	232200 Cust	c	-115.96
7/25/2024	25312	S CalPERS - 521	07/01-07/15/2024 EE	05420514 Ret	c	-212.31
			07/01-07/15/2024 ER	121000 Retire	c	-360.32
7/25/2024	25313	S CalPERS - 521	07/01-07/15/2024 EE	05420514 Ret	c	-296.98
			07/01-07/15/2024 ER	121000 Retire	c	-301.58
7/25/2024	25314	Comcast - 12322	06/24/2024 - Billing-Phone/HSI	298700 Teleph	c	-160.65
7/25/2024	25315	S CalPERS Health - 12733	7/2024 - Medical - 3 EE's (\$5.53 Interest Fee - Late)	5420516 Insu	c	-3,064.23
			7/2024 - Medical - EE Admin Fee	123000 Health	c	-172.7
			7/2024 - Medical - 4 Retirees	128000 Retire	c	-9.69
7/25/2024	25316	S GSRMA - 29229	06/2024 - Dental - 3 EEs	123000 Health	c	-122.85
			06/2024 - Vision - 3 EEs	123000 Health	c	-24.57
7/25/2024	25317	Hunt & Sons - 1306	12- 10w30 oil and 3 5G HYD Oil	223600 Fuel &	c	-578.56
7/25/2024	25318	Crime Alert Security - 41852	Hamilton St Park - 180 camera	291700 Alarm	c	-13,575.00
7/25/2024	25319	Pet Waste Eliminator - 69321	Pet waste bags	229200 Other	c	-358.93
7/25/2024	25320	Restoration Landscape - 71858	Irrigation Hamilton Street Park/Pickleball paint/concrete	214100 Land	c	-7,550.00
7/25/2024	25321	Restoration Landscape - 71858	Concrete and install picnic table Hamilton Street	214100 Land	c	-1,925.00
7/25/2024	25322	Restoration Landscape - 71858	Hotwater Heater Replacement and Repair - HSP	214100 Land	c	-10,650.00
7/25/2024	25323	Rio Linda Fence - 57446	Fence Gate for HSP Shop	214100 Land	c	-2,055.43
7/25/2024	25324	Raul's Tree Care - 69419	HSP 4 Live Oak Trees Trimming Reduction	210300 Agric	c	-7,000.00
7/25/2024	25325	Sacramento Suburan Water - 26158	06/2024 - Garfield (ACP)	219800 Water	c	-1,595.13
7/25/2024	25326	Sacramento Suburan Water - 26158	6/2024 - Myrtle Oakdale	219800 Water	c	-1,503.29
7/25/2024	25327	Sacramento Suburan Water - 26158	6/2024 - HSP Water	219800 Water	c	-159.71

7/25/2024	25328 T-Mobile - 32685	06/2024 - District Cell phone + WiFi	298701 Cell P c	-59.25
				-120,814.27
			BALANCE 7/31/2024	-120,814.27
			TOTAL INFLOWS	0
			TOTAL OUTFLOWS	-120,814.27
			NET TOTAL	-120,814.27

Period 1 thru 1						
Date	Num	Description	Memo		Clr	Amount
205100 Insurance - Liability						
45,482.00	25,306.00	CAPRI - 8761	7/2024-12/2024 - 1st Half Liability Insurance (+Auto&Property c			-43,900.00
TOTAL 205100 Insurance - Liability						-43,900.00
206100 Membership Dues						
7/9/2024	25305	CARPD - 12261	FY 2024-25 Dues		c	-2,500.00
TOTAL 206100 Membership Dues						-2,500.00
210300 Agriculture-Horticultural Service						
7/25/2024	25324	Raul's Tree Care - 69419	HSP 4 Live Oak Trees Trimming Reduction		c	-7,000.00
TOTAL 210300 Agriculture-Horticultural Service						-7,000.00
214100 Land Improvement Maint. Services						
7/25/2024	25320	Restoration Landscape - 71858	Irrigation Hamilton Street Park/Pickleball paint/concrete		c	-7,550.00
7/25/2024	25321	Restoration Landscape - 71858	Concrete and install picnic table Hamilton Street		c	-1,925.00
7/25/2024	25322	Restoration Landscape - 71858	Hotwater Heater Replacement and Repair - HSP		c	-10,650.00
7/25/2024	25323	Rio Linda Fence - 57446	Fence Gate for HSP Shop		c	-2,055.43
TOTAL 214100 Land Improvement Maint. Services						-22,180.43
214200 Land Improvement Maint. Supplies						
7/9/2024	25302	Normac - 1309	Irrigation supplies -rotors, pop ups, caps, etc.		c	-614.08
TOTAL 214200 Land Improvement Maint. Supplies						-614.08
219100 Electricity						
7/9/2024	25308	SMUD - 4025	06/2024 - SMUD Billing		c	-1,430.29
TOTAL 219100 Electricity						-1,430.29
219800 Water						
45,498.00	25,325.00	Sacramento Suburan Water - 26158	06/2024 - Garfield (ACP)		c	-1,595.13
7/25/2024	25326	Sacramento Suburan Water - 26158	6/2024 - Myrtle Oakdale		c	-1,503.29
7/25/2024	25327	Sacramento Suburan Water - 26158	6/2024 - HSP Water		c	-159.71
TOTAL 219800 Water						-3,258.13
221100 Grounds Equip Maint. Services						

7/25/2024	25309	S	Bar-Hein Co. - 1463	Labor	c	
				TOTAL 221100 Grounds Equip Maint. Services		
221200 Ground Equip Maint. Supplies						
7/25/2024	25309	S	Bar-Hein Co. - 1463	Spron and Plugs	c	-7.98
7/25/2024	25310		Bar-Hein Co. - 1463	7/15/24 - lopper and oil	c	-93.72
				TOTAL 221200 Ground Equip Maint. Supplies		-101.7
223600 Fuel & Lubricant Supplies						
7/25/2024	25317		Hunt & Sons - 1306	12- 10w30 oil and 3 5G HYD Oil	c	-578.56
				TOTAL 223600 Fuel & Lubricant Supplies		-578.56
229200 Other Equip Maint. Supplies						
7/25/2024	25319		Pet Waste Eliminator - 69321	Pet waste bags	c	-358.93
				TOTAL 229200 Other Equip Maint. Supplies		-358.93
232200 Custodial Supplies						
7/25/2024	25311		Cintas - 56036	05/2024 - Custodial Supplies	c	-115.96
				TOTAL 232200 Custodial Supplies		-115.96
281100 Data Processing -Computer Service						
7/9/2024	25303		Fast Break -37998	FY24/25 - 20 hrs IT Support	c	-2,600.00
				TOTAL 281100 Data Processing -Computer Service		-2,600.00
281265 Application Software Maint. Lic						
7/9/2024	25304	S	Central Control System - 23278	06/2024- Wireless Irrigation	c	0
				07/2024 - Wireless Irrigation (Nxt FY)	c	-220
				TOTAL 281265 Application Software Maint. Lic		-220
291700 Alarm Services						
7/25/2024	25318		Crime Alert Security - 41852	Hamilton St Park - 180 camera	c	-13,575.00
				TOTAL 291700 Alarm Services		-13,575.00
298700 Telephone Services						
7/9/2024	25300		Fast Break - 37998	07/2024 - Phone Services	c	-195
7/25/2024	25314		Comcast - 12322	06/24/2024 - Billing-Phone/HSI	c	-160.65
				TOTAL 298700 Telephone Services		-355.65

298701 Cell Phones

7/25/2024

25328

T-Mobile - 32685

06/2024 - District Cell phone + WiFi

c

Page 3

-59.25

TOTAL 298701 Cell Phones

-59.25

TOTAL EXPENSES

-98,907.98

OVERALL TOTAL

-98,907.98

ACRPD 2024-2025
339D Revenue

July 2024
Period 1 of 13

FYTD Completed = 8%

Account		2024-25 Budget	July '24	Received To Date	Unrealized	Percent Received
94941000	Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
				-	-	#DIV/0!
95956900	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements	118,456.00		-	118,456.00	0%
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
	*HSP Pickle Ball			-	-	#DIV/0!
	*HSP New Playground Equip			-	-	#DIV/0!
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!

Total Other Revenue \$ 118,456.00 \$ - \$ - \$ 118,456.00 0%

	Beginning Fund Balance Available \$XXXXX			-	-	\$ - 0%
	Fund Balance Decreased by					\$ -

TOTALS: 118,456.00 - - 118,456.00

**ACRPD 2024-2025
339D Expenditures**

**July 2024
Period 1 of 13**

FYTD Completed = 8%

CODE	CAPITAL OUTLAY	2024-25 Budget	July '24	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Restroom	128,408.00		-	128,408.00	0%
	Structures HSP Playground		219,988.86	219,988.86	(219,988.86)	#DIV/0!
	Structures			-	-	#DIV/0!
	Structures			-	-	#DIV/0!
				-	-	#DIV/0!
43430300	Equipment-SD Non-Recon - Equipment	225,000.00		-	225,000.00	0%
45450300	Inf--SD-Non-Recon -			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist -			-	-	#DIV/0!
46461300				-	-	#DIV/0!
				-	-	#DIV/0!
TOTALS:		353,408.00	\$ 219,988.86	\$ 219,988.86	\$ 133,419.14	62%

Register Report
7/1/2024 Through 7/31/2024

8/14/2024

Page 1

Date	Num	Description	Memo	Category	Clr	Amount	
						TOTAL INFLOWS	0.00
						TOTAL OUTFLOWS	0.00
						NET TOTAL	0.00

**Arcade Creek Recreation and Park District
2024 - 2025 Monthly Revenue Reports**

July 2024

Period 1

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 7,032.66	\$ -	\$ 170.00	\$ 7,202.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,795.59	\$ -	\$ 37.00	\$ 1,832.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 107,784.45	\$ -	\$ 4,045.00	\$ 111,829.45

Arcade Creek Recreation Park District Monthly Payroll Report

Start of Pay Period	July 1, 2024	July 16, 2024
End of Pay Period	July 15, 2024	July 31, 2024
Payroll Issued:	July 30, 2024	August 15, 2024

Administration Division	3832.03	13704.44	17,536.47
Board Members = 5	500.00	0.00	500.00
Parks Division	3033.00	2952.12	5,985.12
PT Maint	0		-
Recreation Division			
Monitors, etc	1078.37	1216.82	2,295.19
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
\$	8,443.40	\$ 17,873.38	\$ 26,316.78
Employer Paid Taxes <i>(FICA, Medicare, SUI)</i>	542.96	Unavailable	

Rental & Misc. Revenue Report

July

2024

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
Practice 20 days	Legends Soccer Club	HSP Soccer Field	200.00

Total Rentals **\$ 200.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
July 2024 - Mondays	Albree Dog Training	HSP	180.00
July 2024 - Wednesdays	Albree Dog Training	HSP	120.00

Totals **\$ 300.00** **B**

94942900 - CELL TOWER REVENUE

Jun-24	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
--------	---	----------

Totals **\$ 4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals **\$ -** **D**

\$ 200.00	A
\$ 300.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,110.42	Total

Funds Collected and Some Previously Deposited But Attributed to Month Of Report

Arcade Creek Recreation and Park District

MEETING DATE: August 15, 2024

**AGENDA ITEM: 7 G & H Consent Agenda
Correspondence Period 1**

No correspondence received.

Item 7 h – General Information Received

The item(s) in this section are categorized as GENERAL INFORMATION for your reference and overall knowledge. Material contained in this segment does not pertain directly to the content of this monthly meeting. Information may consist of other district's activities, various elected board actions and other pertinent information supportive to the overall direction of Arcade Creek Recreation and Park District.

Date: August 15, 2024

Meeting Date: August 15, 2024		Item # 7 i Consent Item
Subject: Monthly update on Nature Trail at Arcade Creek Park		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>D. Nishihara</i> General Manager
<p>UPDATE AS OF AUGUST 2024:</p> <p>Trial Maintenance / Creek Erosion – While conducting a site visit to the creek trail to address an unpermitted camp site near the site of erosion it appears the pathway has deteriorated since February / March during the last heavy rain. The pathway’s width from edge to edge seems to be approx. 5’ wide. This is directly adjacent to the creek’s ledge which drops an estimated 10’. Although there is no current data as to the level of trail usage, safety of the trail usage is essential. District staff-initiated contact with Matt Hirkala Project Manager, CA Delta Section Regulatory Division, Sacramento District U.S. Army Corps of Engineers, Ken Wright, Public Affairs Specialist U.S. Army Corps of Engineers Sacramento District, Herbel, Kelley C CIV USARMY USACE (USA) who is a point of contact for projects within Sacramento County. Kelley is happy to help with our inquiry about erosion along Arcade Creek and potential trail realignment, Jay Davis, SAFCA Project Ombudsman, Gualco Consulting on behalf of Sacramento Area Flood Control Agency (SAFCA), Amittoj Thandi, P.E., CFM, Principal Civil Engineer – Drainage, Sacramento County Department of Water Resources, Rod Goss, P.E., Senior Civil Engineer – Drainage, Sacramento County Department of Water Resources and Sacramento County Department of Water Resources Office, Jordan Mai-Duc.</p> <p>Jordan indicated the potential for a permit should the District so choose to reroute the trail away from the edge. Sacramento County contacts do not have a clear understanding of property ownership, or responsible parties. Staff will be meeting with Matt Hirkala Project Manager, CA Delta Section Regulatory Division, Sacramento District U.S. Army Corps of Engineers for a site visit in the next month to review options and recommendations. However, based on the deferred responses received from 5 of the 7 individuals emailed and 3 public agencies contacted the outreach for significant support to repair the creek is simply initiated. Staff estimates more contacts and meetings are required to gain significant traction for sufficient support from other agencies.</p> <p>This is still in process pending confirmation of Army Corp of Engineers – Brandy has contact information for follow up. Introductions concluded as of today.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) None

Meeting Date: August 15, 2024		Item # 7 j General Manager's Report
Subject: District Update		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report Coordinated & Prepared by Brandy Wade General Manager
<p>Objective To provide an update as to the current operational status. Information included in this report is non-agendized items.</p> <p>Background This report is developed in conjunction with ACRPD Staff.</p> <p>Summary</p> <ul style="list-style-type: none"> • <u>Parks:</u> <ul style="list-style-type: none"> ○ Hamilton Street Park (HSP) <ul style="list-style-type: none"> ▪ Maintenance Shop/Yard <ul style="list-style-type: none"> • Siding - currently collecting siding and paint quotes. • Fencing - new rolling shop fence gate installed on dumpster side and new green slatted fence installed around shop yard. • Yard – currently removing collected debris in area ▪ Restroom <ul style="list-style-type: none"> • Collecting quotes on dry rot repairs, fixing or replacing toilet/leaks, replace roof. ▪ Basketball Court <ul style="list-style-type: none"> • Currently compiling court resurfacing quotes ▪ Tree Maintenance <ul style="list-style-type: none"> • Raul's Tree care took out one tree and trimmed four other trees that were the most critical. ▪ HSP Bollards <ul style="list-style-type: none"> • Restorative Construction is currently installing new bollards in two areas to prevent further driving into the park. ▪ District Office <ul style="list-style-type: none"> • Water leak fixed going into office building (piping and filter repaired). • Installed doorbell and motion sensors on all doors. • Dry Rot Siding/Framing Repair - compiling quotes ○ Arcade Creek Park (ACP) <ul style="list-style-type: none"> ▪ Restroom – backflows and cage install ○ Oakdale <ul style="list-style-type: none"> ▪ Pending orientation and overall assessment. 		

- General Maintenance
 - Irrigation - numerous sprinkler head and water main repairs completed, controller system needs to be address for timing and scheduling.
 - Equipment - mower equipment needs one entire gear box replaced, one needs entire new deck and metal fell off while mowing, third is missing wheels
- Administrative:
 - California Special District Association (CSDA)
 - General Manager/District Administrator Zoom Meeting 7/30/24
 - Legislative Zoom Meeting 8/1/24
 - Fulton El Camino Recreation and Park District – GM Meeting 8/9/24
 - Arden Park Recreation and Park District Compensation Survey collecting until 8/31/24
 - Public Budget Workshop held on 8/3/24
 - Finance Committee Meeting held on 8/8/24
 - Held interviews on 8/8/24 for vacant Account Clerk/Administrative Manager position
 - An ACRPD staff meeting was held with full-time and part-time staff on 8/9/24.
 - Denis Nishihara, General Manager’s last day with ACRPD 8/15/2024 – Thank You!
- Recreation:
 - This item shall remain pending until I am able to assess our current staffing levels and based on the needs of our residents.

Budget Impact:

N/A

Coordination and Review

This is a standard practice of the Board.

Attachment(s)

None



BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2024-05
ADOPTING FINAL BUDGET FUND 339-A

WHEREAS, hearings have been ended during which time all additions and deletions to the FINAL BUDGET for FISCAL YEAR 2024-25 for FUND 339A were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2024-25 for Fund 339-A be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	<u>\$483,089.00</u>
2. Services and Supplies	<u>\$531,741.00</u>
3. Other Charges	<u>\$38,384.00</u>
4. Fixed Assets	
a. Land	<u>\$ 0.00</u>
b. Structures and Improvements	<u>\$290,000.00</u>
c. Equipment	<u>\$55,000.00</u>
5. Expenditure Transfers	<u>\$ 0.00</u>
6. Contingencies	<u>\$300,000.00</u>
7. Provision for reserve increases	<u>\$ 0.00</u>

TOTAL BUDGET REQUIREMENTS \$1,698,214.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 15, 2024.

AYES:
NOES:
ABSENT:
ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpdp@acrpdp.com

FISCAL YEAR 2024-25 FINAL BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339A GENERAL FUNDS ARCADE CREEK REC AND PARK DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 483,089	<u>ESTIMATED REVENUE</u>		\$ 860,000	
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 531,741	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-		
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-		
<u>INTEREST AND PRINCIPAL</u>	\$ 5,284	<u>OTHER RESERVE DECREASE</u>	-		
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGEMENTS/DAMAGES</u>	33,100				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 38,384	<u>TOTAL RESERVES TO BE DECREASED</u>	-		
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>		838,214	
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	290,000	<u>TOTAL AVAILABLE FINANCING</u>		\$ 1,698,214	
<u>OBJECT 43 - EQUIPMENT</u>	55,000				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 345,000				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		<u>FUND EQUITY SCHEDULE</u>			<u>ADJUSTED FUND</u>
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	\$ -	<u>RESERVES</u>		<u>BALANCE</u>	<u>BALANCE</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		<u>GENERAL</u>	\$ 22,000	<u>EST. 06/30/2024</u>	<u>INCREASES</u>
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	300,000	<u>ENCUMBRANCE</u>	-		<u>DECREASES</u>
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-		
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>		816,214	
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE (EST.)</u>			838,214
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>		\$ 838,214	\$ -
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 1,698,214	<u>APPROPRIATIONS LIMIT</u>	\$ -		
<u>TOTAL DIFFERENCE:</u>		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-		
\$ -		<u>OVER/UNDER LIMIT</u>	\$ -		

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	178,284.38	200,425.56	216,625.91	283,474.00	262,067.44	337,976
9339339	10112400	SALARIES & WAGES - COMMISSION & CO	3,650.00	2,400.00	2,850.00	3,500.00	2,700.00	4,750
9339339	10113200	OVER-TIME WAGES (if needed)	3,651.76	3,168.00	4,598.16	4,000.00	3,610.84	5,000
	10115200	TERMINAL PAY	1,978.26	-	-	-	23,949.85	-
9339339	10121000	RETIREMENT - EMPLOYER COST	36,404.76	38,149.68	20,693.81	28,557.00	26,168.74	37,826
9339339	10122000	OASDHI - EMPLOYER COST	14,319.14	15,758.53	17,141.64	22,260.00	22,368.86	26,601
9339339	10123000	GROUP INS - EMPLOYER COST	29,004.47	29,451.41	33,886.97	47,783.00	51,487.08	55,519
9339339	10124000	WORKERS COMP INS - EMPLOYER COST	6,699.79	5,877.61	5,789.73	5,225.00	5,696.00	10,032
9339339	10125000	SUI INS - EMPLOYER COST	439.55	691.36	504.31	1,000.00	857.96	1,000
9339339	10128000	HEALTH CARE - RETIREES	763.05	1,525.38	1,749.45	2,002.00	2,237.41	4,384
9339339	10140000	COST REDUCTION FACTOR (UAL FUND)	273,118.00	-	-	-	-	-
Object 10			548,313.16	297,447.53	303,839.98	397,801.00	401,144.18	483,089
9339339	20200500	ADVERTISING/LEGAL NOTICES	489.79	167.11	2,640.52	220.00	1,173.88	275
9339339	20202400	BOOKS/PERIODICAL SUPPLY	0.00	-	-	-	-	-
9339339	20202900	BUSINESS/CONFERENCE EXPENSE	179.78	1,113.69	1,474.09	2,200.00	361.42	3,256
9339339	20203100	BUSINESS TRAVEL	0.00	-	-	-	-	-
9339339	20203600	EDUCATION & TRAINING SUPPLIES	0.00	-	20.00	-	-	2,000
9339339	20203800	EMPLOYEE RECOGNITION	0.00	-	-	-	-	-
9339339	20203804	WORKPLACE AMENITIES	-	-	958.47	-	-	420
9339339	20205100	INSURANCE - LIABILITY	51,540.00	63,668.00	72,024.00	81,497.00	81,497.00	83,946
9339339	20206100	MEMBERSHIP DUES	2,000.00	5,454.34	6,056.00	6,050.00	6,056.00	7,270
9339339	20207600	OFFICE SUPPLIES	402.70	1,106.21	782.35	1,650.00	1,159.39	2,500

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	20207602	SIGNS	0.00	83.53	43.53	1,100.00	803.25	2,200
9339339	20207603	KEYS	0.00	-	31.25	220.00	-	227
9339339	20208100	POSTAL SERVICES (PO Box)	148.00	188.00	212.00	226.00	226.00	233
9339339	20208102	STAMPS	82.16	-		165.00	-	545
9339339	20208500	PRINTING SERVICES	0.00	-		-	-	1,000
9339339	20210300	AGRICULTURE/HORTICULTURE SERVICE	3,200.00	8,875.00	18,850.00	27,500.00	18,900.00	32,000
9339339	20210400	AGRICULTURE/HORTICULTURE SUPPLIES	216.58	416.98	403.57	550.00	13.24	2,000
9339339	20211100	BUILDING MAINTENANCE SERVICE	1,475.00	710.00	8,623.40	2,200.00	4,705.00	25,000
9339339	20211200	BUILDING MAINTENANCE SUPPLIES	145.40	175.19	41.01	550.00	251.25	2,200
9339339	20212200	CHEMICAL SUPPLIES	0.00	-		-	-	-
9339339	20213100	ELECT MAINT SVC	0.00	-		5,914.00	942.40	4,436
9339339	20213200	ELECT MAINT SUPPLIES	0.00	67.81		220.00	-	220
9339339	20214100	LAND IMPROVEMENT MAINTENANCE SER	7,596.22	5,150.00	21,834.96	12,000.00	9,103.20	30,000
9339339	20214200	LAND IMPROVEMENT MAINTENANCE SUP	2,588.61	5,151.70	867.49	5,500.00	4,194.76	8,250
9339339	20215100	MECHANICAL SYSTEMS MAINTENANCE S	1,109.00	4,926.00	1,247.00	45,000.00	13,830.31	11,250
9339339	20215200	MECHANICAL SYSTEMS MAINTENANCE S	0.00	-	1,151.03	3,300.00	29,897.25	9,900
9339339	20216200	PAINTING SUPPLIES	679.87	876.80	782.62	1,650.00	91.20	1,650
9339339	20216700	PLUMBING MAINTENANCE SERVICES	0.00	-	2,270.14	1,100.00	785.52	6,600
9339339	20216800	PLUMBING MAINTENANCE SUPPLIES	0.00	-		550.00	22.92	1,100
9339339	20218500	PERMIT FEES	0.00	33.30		-	-	-
9339339	20219100	ELECTRICITY	14,476.79	14,668.19	15,518.76	22,000.00	13,203.57	23,100
9339339	20219200	NATURAL GAS/LPG/FUEL OIL	2,079.39	2,506.99	4,471.70	3,300.00	2,827.17	3,465

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	20219300	REFUSE DISPOSAL	2,360.78	3,090.81	2,277.21	3,300.00	2,362.78	3,399
9339339	20219500	SEWAGE DISP SVC	821.36	1,894.69	1,657.68	2,200.00	1,657.68	2,200
9339339	20219700	TELEPHONE SERVICE	0.00	-		-	-	-
9339339	20219800	WATER	28,587.59	26,987.56	21,130.30	38,500.00	18,882.27	40,040
9339339	20220500	AUTOMOTIVE MAINTENANCE SERVICE	761.68	2,531.02	2,005.47	3,850.00	2,820.40	4,813
9339339	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	503.32	1,607.87	2,198.89	550.00	4,681.05	990
9339339	20221100	CONSTRUCTION EQUIPMENT MAINTENANCE	4,626.00	2,472.55	4,488.46	4,400.00	2,882.87	5,280
9339339	20221200	CONTRUCTION EQUIPMENT MAINTENANCE	5,874.11	1,266.56	7,476.90	4,400.00	3,145.90	24,200
9339339	20222600	EXPENDABLE TOOLS	1,318.10	241.95	588.57	550.00	805.07	4,000
9339339	20223600	FUEL & LUBRICANTS	4,055.96	4,551.87	4,428.68	5,500.00	5,841.49	5,775
9339339	20226100	OFFICE EQUIPMENT MAINTENANCE SER	0.00	-		-	-	-
9339339	20226200	OFFICE EQUIPMENT MAINTENANCE Supplies	0.00	2,000.81	1,665.78	1,100.00	2,428.26	1,100
9339339	20227500	RENT/LEASES EQUIPMENT	0.00	-		550.00	-	-
9339339	20227501	COPY MACHINE LEASE	3,569.17	562.58		-	-	-
9339339	20227504	MISCELLANEOUS	565.76	202.20	137.56	550.00	347.02	110
9339339	20229100	OTHER EQUIPMENT MAINTENANCE SERV	600.00	-		2,200.00	-	1,540
9339339	20229200	OTHER EQUIPMENT MAINTENANCE SUPP	0.00	-		2,200.00	-	1,540
9339339	20231400	CLOTHING/PERSONAL SUPPLIES	0.00	26.91	419.19	110.00	606.13	2,860
9339339	20232200	CUSTODIAL SUPPLIES	5,012.63	5,361.11	5,034.19	6,600.00	6,228.50	6,930
9339339	20243700	LABORATORY (Medical/Service Drug Testing)	0.00	-		110.00		110
9339339	20244300	MEDICAL SERVICE(Pre Emp/Live Scan Test)	0.00	212.00	268.00	220.00	369.00	330
9339339	20244400	MEDICAL SUPPLIES	67.33	-	141.17	330.00	-	1,485

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	20250605	SERVICE FEES (Bank Loan Item)	0.00	3,506.06		-	-	-
9339339	20250700	ASSESSMENT/COLLECTIONS SERVICES	7,859.64	7,935.26	7,227.92	8,690.00	8,365.10	9,559
9339339	25210000	TEMPORARY SERVICES	0.00	-		-	-	-
9339339	20253100	LEGAL SERVICES	9,407.22	5,567.50	4,448.07	8,800.00	13,310.63	9,680
9339339	20255100	PLANNING SERVICES	0.00	-		10,000.00	750.00	5,000
9339339	20257100	SECURITY SERVICES	26,110.00	18,850.00	6,863.78	5,000.00	-	20,000
9339339	20258200	PUBLIC RELATIONS SERVICES	2,651.33	1,800.00	1,100.00	1,200.00	2,712.00	2,700
9339339	20259100	OTHER PROFESSIONAL SERVICES	4,798.94	(1,500.00)	14,090.00	5,500.00	-	3,850
9339339	20281100	DATA PROCESSING SERVICES	2,260.00	2,308.00	108.00	2,750.00	108.00	2,750
9339339	20281201	HARDWARE (Computer Items)	1,300.64	1,400.35		-	1,189.25	3,500
9339339	20281210	PC LAP TOP PRINTER (Below F/A) Copier Purchase	0.00	1,400.74		-	-	-
9339339	20281265	APPLICATION SOFTWARE MAINT LICENSE	3,360.46	2,814.99	2,814.99	3,300.00	3,654.79	3,465
9339339	20281304	SALES TAX ADJ-BOARD OF EQ	0.00	-		-	-	-
9339339	20281700	ELECTION SERVICES	1,887.00	-	1,887.00	-	-	28,000
9339339	20281900	REGISTRATION SERVICES	0.00	-		-	-	-
9339339	20283102	MILEAGE	170.36	85.74	305.29	550.00	288.74	688
9339339	20285100	RECREATIONAL SERVICES	0.00	-		3,300.00	-	4,950
9339339	20285200	RECREATIONAL SUPPLIES	2,950.35	845.72	2,213.37	3,300.00	212.70	4,950
9339339	20285300	RECREATIONAL SUPPLIES (P-S)After School Prog	0.00			-	-	-
9339339	20289800	OTHER OPERATING EXPENSE-SUPPLIES (Pet Waste)	196.52	665.91	268.25	350.00	344.79	1,050
9339339	20289900	OTHER OPERATING EXPENSE-SERVICE (Yrly Fire Extinguisher Inspection)	0.00	109.00	183.87	220.00	192.39	660
9339339	20291300	AUDITOR/CONTROLLER SERVICES	5,495.00	5,495.00	6,500.00	7,150.00	6,500.00	7,865

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	20291500	COMPASS COSTS	987.83	987.83	1,071.83	1,180.00	1,095.83	1,239
9339339	20291700	GENERAL SERVICES ALARM SERVICES	1,766.52	1,806.52	3,902.35	4,928.00	5,496.52	18,481
9339339	20298700	GS TELEPHONE SERVICES	3,597.77	3,613.06	3,786.42	4,400.00	4,156.33	5,280
9339339	20298701	CELL PHONES	987.67	1,809.18	1,416.70	1,650.00	1,066.79	2,133
9339339	20299909	EXPENDITURE REIMBURSEMENTS	6,990.00	21,649.45	33,895.77	22,000.00	42,940.05	24,200
Object 20			229,910.33	249,499.64	306,305.55	396,150.00	335,487.06	531,742
9339339	30321000	INTEREST EXPENSE	9,687.89	8,466.32	7,190.04	5,860.00	5,775.72	4,470
9339339	30323000	LEASE OBLIGATION RETIREMENT	27,900.00	29,200.00	30,400.00	31,800.00	31,800.00	33,100
9339339	30345000	TAX/LICENSES/ASSESSMENTS	703.64	703.64	703.64	775.00	703.64	814
Object 30			38,291.53	38,369.96	38,293.68	38,435.00	38,279.36	38,384
9339339	42420100	BUILDINGS	0.00	-		480,000.00	52,888.81	180,000
9339339	42420110	LEASEHOLD IMPROVEMENTS	0.00	-			-	-
9339339	42420200	STRUCTURES (& Improvements)	0.00	-			128.40	110,000
Object 42			0.00	-		480,000.00	53,017.21	290,000
9339339	43430300	Equipment SD (Commerical Mower)		28,310.54			-	55,000
Object 43			0.00	28,310.54	-	0.00	-	55,000

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Adopted FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Adopted FY 24-25 Presented
339A Arcade Creek Recreation and Park District								
9339339	45450300	INFRASTRUCTURE-SD-NON-RECON	0.00	-			-	-
		Object 45	0.00	-			-	
9349339	46460300	OTHER INTANGIBLE ASSET-SPEC DIST	0.00	-			-	-
		Object 46	0	-		0	-	-
		Objects 42 - 43 - 45 - 46	0.00	28,310.54	-	480,000.00	53,017.21	345,000
9339339	79790100	CONTINGENCY APPR				382,969.00	-	300,000
		Object 79	0.00	-		382,969.00	-	300,000
		Reserve Fund Balance Increase	0.00	-		-	-	-
		FUND CENTER 9339339 total expenditures	816,515.02	613,627.67	648,439.21	1,695,355.00	827,927.81	1,698,214

REVENUE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET

General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER	Description	Final Ending Revenues FY 20-21 Received	Final Revenues FY 21-22 Received	Final Revenues FY 22-23 Received	Final Adopted FY 23-24 Presented	Final Revenues FY 23-24 Received	Final Adopted FY 24-25 Presented	
339A	Arcade Creek Recreation and Park District							
9339339	91910100	PROP TAX CUR SEC	(620,829.73)	(642,925.41)	(683,418.17)	(700,000.00)	(725,768.44)	(700,000)
9339339	91910200	PROP TAX CUR UNSEC	(22,755.24)	(22,234.69)	(23,204.69)	(23,000.00)	(25,643.03)	(23,000)
9339339	91910300	PROP TAX CUR SUP	(16,264.77)	(23,580.59)	(26,384.50)	(18,000.00)	(14,732.85)	(18,000)
9339339	91910400	PROPERTY TAX SECURED DELINQUENT	(5,161.79)	(4,679.01)	(4,123.09)	(4,000.00)	(5,673.09)	(4,000)
9339339	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	(796.27)	(837.98)	(1,575.62)	(1,000.00)	(1,883.99)	(1,000)
9339339	91910600	PROPERTY TAX UNITARY	(5,888.66)	(6,183.24)	(7,093.69)	(6,000.00)	(7,746.49)	(6,000)
9339339	91912000	PROP TAX REDEMPTION	(44.50)	(59.18)	(75.54)	(50.00)	(22.78)	(50)
9339339	91913000	PROP TAX PR UNSEC	(472.87)	(477.60)	(246.40)	(400.00)	(226.81)	(400)
9339339	91914000	PROP TAX PENALTIES	(174.38)	(285.89)	(185.94)	(150.00)	(112.17)	(113)
9339339	91919600	RDA RESIDUAL DISTRIBUTION	(13,962.80)	(10,304.75)	(13,828.97)	(10,000.00)	(15,200.49)	(10,000)
9339339	91919900	TAXES - OTHER	(0.17)			0.00	0.00	0
		Object 91	(686,351.18)	(711,568.34)	(760,136.61)	(762,600.00)	(797,010.14)	(762,563)
9339339	94941000	INTEREST INCOME	(2,464.98)	(2,531.89)	(19,111.10)	(2,000.00)	(13,193.00)	(2,000)
9339339	94942900	BLDG RENTAL OTHER (Cell Tower 55,325.04 +Rentals)	(59,870.04)	(63,326.04)	(60,875.04)	(60,000.00)	(62,905.04)	(60,000)
		Object 94	(62,335.02)	(65,857.93)	(79,986.14)	(62,000.00)	(76,098.04)	(62,000)
9339339	95952200	HOME PROP TAX REL	(5,548.42)	(5,439.40)	(5,283.68)	(5,000.00)	(5,181.74)	(5,000)
9339339	95952900	IN LIEU FEES	0.00	0.00		0.00		
9339339	95953300	REDEV PASSTHRU	(8,131.35)	(7,586.84)	(10,707.00)	(7,000.00)	(11,130.63)	(7,000)
9339339	95956300	CONSTRUCTION ST	0.00	0.00		0.00		
9339339	95956900	STATE AID OTHER MISC PROGRAMS	0.00	0.00		0.00	(592.34)	0
		Object 95	(13,679.77)	(13,026.24)	(15,990.68)	(12,000.00)	(16,904.71)	(12,000)
9339339	96964600	RECREATION SVC CHGS	0.00	0.00	0.00	0.00	0.00	(438)
		Object 96	0	0.00	0.00	0.00	0.00	0
9339339	97974000	INSURANCE PROCEEDS	(4,990.00)	(17,240.00)	(29,895.77)	(18,000.00)	0.00	(18,000)
9339339	97979000	MISCELLANEOUS OTHER REVENUES	(9,174.13)	(7,310.26)	(42,208.07)	(5,000.00)	0.00	(5,000)

REVENUE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET

General Funds

339A SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER		Description	Final Ending Revenues FY 20-21 Received	Final Revenues FY 21-22 Received	Final Revenues FY 22-23 Received	Final Adopted FY 23-24 Presented	Final Revenues FY 23-24 Received	Final Adopted FY 24-25 Presented
339A		Arcade Creek Recreation and Park District						
		Object 97	(14,164.13)	(24,550.26)	(72,103.84)	(23,000.00)	0.00	(23,000)
9339339	98986200	PROCEEDS FROM ASSET SALE-SPEC. DIST.	0.00	0.00	0.00	0.00		0
		Object 98	0	0	0	0		0
		FUND CENTER 9339339	(776,530.10)	(815,002.77)	(928,217.27)	(859,600.00)	(890,012.89)	(860,001)
		FUND TOTAL 339A	(776,530.10)	(815,002.77)	(928,217.27)	(859,600.00)	(890,012.89)	(860,001)
		Increase / Decrease Fund Balance				(835,755.00)		(838,213)
		Balanced Budget				(1,695,355.00)		(1,698,214)

For Adoption @ August 2024 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2023-24 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A GENERAL FUNDS

<u>DESCRIPTION</u>	<u>LAND</u>	<u>BUILDING</u>	<u>STRUCTURES & IMPROVEMENT</u>	<u>EQUIPMENT</u>
Object Line #	41410100	42420100	42420200	43430300
Hamilton Street Park Playground				219,989

TOTAL FUND 339A	-	-	-	219,989
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Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2024-06
ADOPTING FINAL BUDGET FUND 339-D

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2024-25 for FUND 339D were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2024-25 for Fund 339-D be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	<u>\$ 0.00</u>
2. Services and Supplies	<u>\$</u>
3. Other Charges	<u>\$ 0.00</u>
4. Fixed Assets	
a. Land	<u>\$ 0.00</u>
b. Structures and Improvements	<u>\$ 100,000.00</u>
c. Equipment	<u>\$</u>
5. Intangibles	<u>\$ 0.00</u>
6. Expenditure Transfers	<u>\$ 0.00</u>
7. Contingencies	<u>\$ 0.00</u>
8. Provision for reserve increases	<u>\$ 0.00</u>
TOTAL BUDGET REQUIREMENTS	<u>\$ 100,000.00</u>

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Final Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 15, 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

FISCAL YEAR 2024-25 FINAL BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT PROJECT ACCOUNT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>	<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>	\$	100,000
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>		<u>RESERVES TO BE DECREASED</u>		
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-	
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-	
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVE DECREASE</u>		
<u>TAXES/LICENSES/ASSESSMENTS</u>				
<u>JUDGEMENTS/DAMAGES</u>	-			
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>		
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>		
<u>OBJECT 41 - LAND ACQUISITION</u>		<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>		
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	\$ 100,000	<u>TOTAL AVAILABLE FINANCING</u>	\$	100,000
<u>OBJECT 43 - EQUIPMENT</u>	-			
<u>OBJECT 44 - COMPUTER SOFTWARE</u>	\$ -			
<u>OBJECT 45 - INFRASTRUCTURE</u>	\$ -			
<u>OBJECT 46 - INTANGIBLES</u>				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 100,000			
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ -	<u>FUND EQUITY SCHEDULE</u>	<u>EST. BALANCE</u>	<u>ADJUSTED FUND</u>
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		<u>RESERVES</u>	<u>AS OF 6/30/2022</u>	<u>INCREASES</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>		<u>DECREASES</u>
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>		<u>BALANCE</u>
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>		
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>		
<u>GENERAL RESERVES</u>		<u>TOTALS</u>	\$ -	\$ -
<u>OTHER RESERVES</u>	-		\$ -	\$ -
<u>TOTAL BUDGETARY REQUIREMENT</u>	100,000	<u>APPROPRIATIONS LIMIT</u>	\$ -	
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-	
\$ -		<u>OVER/UNDER LIMIT</u>	\$ -	

REVENUE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET

339D SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

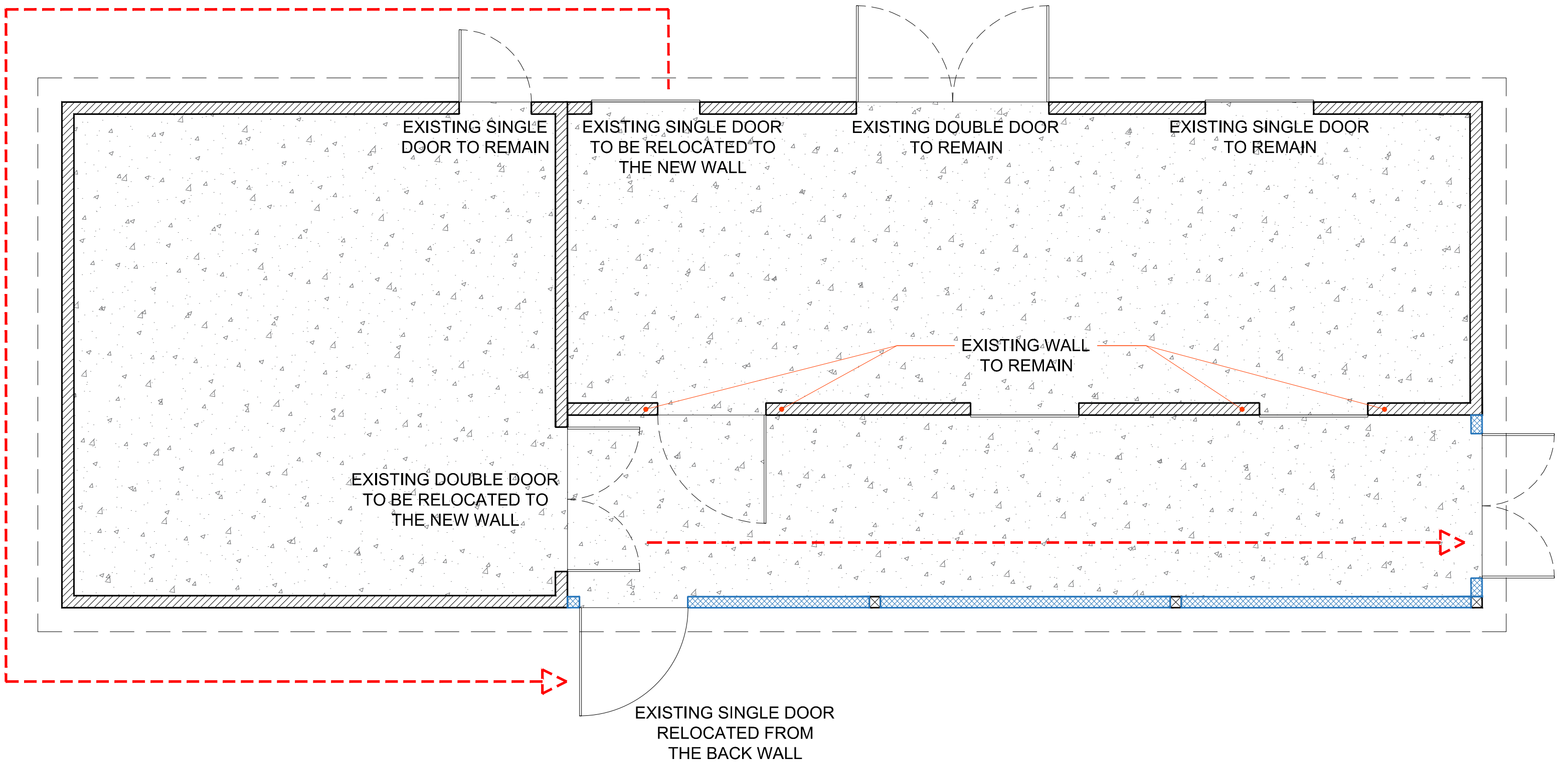
Fund Center	Commitment Item	Description	Final Ending	Final Adopted	Final Adopted	Final Adopted	Final Adopted	Final Adopted
			Revenues FY 20-21 Received	FY 21-22 Received	FY 22-23 Received	FY 23-24 Presented	FY 23-24 Received	FY 24-25 Presented
9339343	94941000	INTEREST INCOME	(253.00)	(720.00)	(761.00)			
9339343	94941105	Contributions Special Dist (SPF/Donations/Etc)	0.00	0.00				
9339343	94942900	BLDG RENTAL OTHER	0.00	0.00				
Object 94			0.00	0.00				
9339343	95952900	In Lieu Taxes - (339-I)	0.00	0.00				
9339343	95956300	STATE-FED GRANTS	0.00	0.00				
"	"	STATE-FED GRANTS (Dist Proj/Per Capita Funds)	0.00	0.00	(19,020.00)	(128,408.00)		
9339343	95956900	STATE AID OTHER MISC PROG (339I-Impact Fees)	(45,000.00)	(45,012.00)	(175,044.00)	(321,541.00)		100,000
9339343	95956910	STATE MATCH (Umpqua Line of Credit)	0.00	0.00	0.00	0.00		
Object 95			(45,253.00)	(45,732.00)	(194,825.00)	(449,949.00)		100,000
FUND CENTER 9339343			(45,253)	(45,732.00)	(194,825.00)	(449,949.00)		100,000
FUND TOTAL 339D			(45,253)	(45,732.00)	(194,825.00)	(449,949.00)		100,000
Increase / Decrease Fund Balance					(31,410)			
Balanced Budget					(226,235)	(449,949)		100,000

EXPENDITURE DETAIL SCHEDULE - FY 2024-25 FINAL BUDGET for 339D District Projects

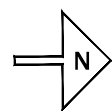
339D SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Expended	Final Expenses FY 23-24 Presented	Final Expenses FY 23-24 Expended	Final Expenses FY 23-24 Presented
9339343	20227504	Miscellaneous			31,410.00	31,410.00	31,410.00	100,000.00
9339343	42420100	BUILDINGS	75.25				0.00	
9339343	42420110	LEASEHOLD IMP	0.00				0.00	
9339343	42420200	STRUCTURES	841.12	53,409.45	165,648.39	449,949.00	156,823.00	
Object 42			916.37	53,409.45	165,648.39	449,949.00	156,823.00	0.00
9339343	43430300	EQUIPMENT -SD - NON-RECON	0.00	11,016.28			0.00	0.00
Object 43			0.00	11,016.28	0.00	0.00	0.00	0.00
9339343	44440300	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00		
Object 44			0.00	0.00	0.00	0.00		
9339343	45450300	INFRASTRUCTURE	0.00	0.00	0.00	0.00		
Object 45			0.00	0.00	0.00	0.00		
9339343	46460300	INTANGIBLES (HSP site plan & location)	0.00					
9339343	46461300	INTANGIBLES	0.00	0.00	0.00	0.00		
Object 46			0.00	0.00	0.00	0.00		
FUND CENTER 9339343			916	64,425.73	197,058.39	481,359.00		100,000.00
FUND TOTAL 339D			916	64,425.73	197,058.39	481,359.00		100,000.00

Meeting Date: August 15, 2024		Item # 8 c Old Business
Subject: HSP Maintenance Shop Project		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report Coordinated & Prepared by <i>D. Nishihara</i> Prepared by: Denis Nishihara, Staff
<p>Objective Consider postponement of previous Board action or actions regarding Hamilton Street Park Maintenance Shop and Yard (MS).</p> <p>Background Subsequent conversations and plans regarding the MS it have been determined the District should reconsider previous actions and plans pertaining to the renovation of the shop located at Hamilton Street Park. Past recommendations may include but are not limited to removing the second story, renovating the exterior and/or expanding square footage.</p> <p>Analysis Upon further investigation by staff and visual inspection by various contractors it has been determined more research and planning is required to address the significant electrical, structural and non-compliant issues. In addition, the County of Sacramento still has the facility listed as residential whereas the District has been utilizing the space as a daily operational maintenance shop.</p> <p>Recommendation Staff recommends suspending all pervious decisions pertaining to MS and referring the matter to the Planning Committee in accordance with the Planning Flow Chart.</p> <p>Budget Impact Consideration for investment of capital outlay to acquire formal reports regarding the facility is expected. Overall initial investment is approx. \$60,000 as indicated in the FY24/25 Budget.</p> <p>Proposed Action Suspended all pervious decisions pertaining to MS and refer the matter to the Planning Committee in accordance with the Planning Flow Chart.</p> <p>Alternative Actions None</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) None



PROPOSED FLOOR PLAN - OPTION No.3
 SCALE: 1/4" = 1'-0"



MAINTENANCE **SHOP**

07.22.24

Meeting Date: June 20, 2024		Item #9 a New Business
Subject: NEW General Manager Goals and Expectations		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction	Report Coordinated & Prepared by <i>D. Nishihara</i> General Manager
<p>Objective Review and discuss the annual performance review framework for the new General Manager.</p> <p>Background Based on the conversation at the conclusion of the contractual agreement adoption by the Board between the District and the new General Manager (GM) the GM was directed to outline a few recommendations as to the milestones of accomplishments in which he/his performance would be reviewed. Upon the conclusion of this item, the Board may, as a starting point, consider the objectives and achievements presented by the GM to utilize as a starting point to developing an enriched and equitable performance review.</p> <p>Analysis The attached plan outlines three stages over a period of 1 year and/or up to 5 years based on both the quantity and qualitative level of output. Specific aspects of each milestone range from basic to advanced centered on the number of revisions and restructuring required to establish effective levels of service for park maintenance, facility management and program offerings. Whereas other fundamental goals require development over a period of time. Restructuring of staffing and operational functions will be an ongoing process due to the need for further assessments, such as but not limited to time studies and Lean Sigma Six protocols for DOWNTIME.</p> <p>Budget Impact N/A</p> <p>Proposed Action None</p> <p>Alternative Actions None</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) 1) GM Recommendations 2) Lean Sigma 6 DOWNTIME (PDF)

Meeting Date: August 15, 2024		Item # 9 b New Business
Subject: Existing / Future Amenities – Discussion		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>D. Nishihara</i> Administrative Manager
<p>Objective Discuss future amenities based on review of Master Plan.</p> <p>Background None</p> <p>Budget Impact: None</p> <p>Recommendation Staff recommends formal needs assessment and capital investment to assess the needs of the parks, residents and current deficiencies including, but not limited ADA issues, compliance items and safety as indicated on the annual budget report.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) None