

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY APRIL 20, 2023 @ 6:00 p.m.
At the Herzog Community Center Oak (Small) Room
4855 Hamilton Street, Sacramento, CA 95841

AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
3. **Announcements** (Staff)
4. **Task Started, Revised or Accomplished**
5. **Consent Agenda**—*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 3/16/2023
 - b. **FY 22-23 Period 9 Financial Reports 339A**
 - c. **FY 22-23 Period 9 Financial Reports 339D**
 - d. **FY 22-23 Period 9 Multi Accounts Revenue Reports**
 - e. **FY 22-23 Period 9 Payroll Report**
 - f. **FY 22-23 Period 9 Rental & Misc. Revenue Report Attributed To Stated Period**
 - g. **Correspondence received and sent**
 - h. **General Managers Report**
6. **Old Business:**
 - a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room)
 - b. Resolution to return funds from the short-term loan provided to 339D District Projects from the 339A General Fund

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

7. New Business

- a. Discussion to enter into an agreement with Anderson Project Management Solutions
- b. Prepare FY 2023-24 budget to include plans for the shop located at Hamilton Street Park
- c. Discuss 339I Impact fees and create a project to utilize the funds
- d. Update Policy 4030 Remuneration and Attendance

8. Board Discussion

- a. General discussion on topics for future meetings

9. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday May 18, 2023, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday March 16, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:01pm.

Board Members Present: A. Vassar, M. Hanson, T. Dworetzky

Board Members Absent: S. Miller arrived at 6:08 pm. and A. Gualderama arrived at 6:13 pm.

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS: Staff informed the Board that the process has been started with SMUD for the District to participate in the Commercial & Rebate Program.

4. TASK STARTED, REVISED OR ACCOMPLISHED

Director S. Miller and A. Gualderama arrived.

Upon review of the updated items, it was requested that staff check into the possible cost of demolishing the current office and what a replacement would cost. Possibly replacing with a modular unit.

Logic behind the request is that the cost to upgrade and bring into compliance with current standards and needs, might be more cost effective.

MINUTES of Board of Directors Meeting

March 16, 2023

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5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 2/16/2023
- b. FY 22-23 Period 8 **Financial Reports 339A**
- c. FY 22-23 Period 8 **Financial Reports 339D**
- d. FY 22-23 Period 8 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 8 **Payroll Report**
- f. FY 22-23 Period 8 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director M. Hanson and seconded by Director T. Dworetzky to approve consent items “a” thru “g”, as presented. Item “h” pulled for discussion.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky, S. Miller.
Absent:
Abstained: Vacant:

Motion No. 2: It was moved by Director M. Hanson and seconded by Director S. Miller to approve consent items “h”.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky, S. Miller.
Absent:
Abstained: Vacant:

6. OLD BUSINESS:

- a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room).

No update to report.

It was suggested that attending the next TRUSD’s School Board Meeting and addressing the Board might be helpful in getting the information to TRUSD and be a starting point to obtain the correct department and staff person to begin the dialogue.

- b. Bereavement Leave District Policy 2540 and incorporating Assembly Bill 1949 requirements

Motion No. 3: It was moved by Director M. Hanson and seconded by Director S. Miller to approve the updated policy.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky, S. Miller.
Absent:
Abstained: Vacant:

MINUTES of Board of Directors Meeting

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7. NEW BUSINESS

a. District Finances

Director's received a "corrected" copy of the published report providing information for the end of Period 8, February 2023. Staff discovered that the information regarding Contingencies should have reflected \$555, 977.00 not \$559, 977.00 and that the anticipated budget revenue amount was incorrectly stated and was actually \$756,298.17.

b. Update on hiring staff

Report received.

Staff provided direction.

c. Boards outlook for the future on conducting programs or enhancing amenities as a location for recreation

Report received.

Discussion took place between the Directors and staff, that doing a new survey to determine what our park users would care to have access to, be it programing or park enhancement, or both. This would allow for a way to prioritize the direction that the District moves forward.

It was decided that a true business plan needed to be prepared.

8. BOARD DISCUSSION

a. General discussion on topics for future meetings

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 7:15 pm.

**ACRPD 2022 - 2023
339A Budget Report**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	CATEGORIES	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
1	10111000	Salaries and Wages - Reg F/T Staff	200,480.00	16,398.65	148,363.56	52,116.44	74%
2	"	Part-time Salaries			-		-0-
3	"	P/T Monitors & Maint.	48,510.00	1,228.50	14,712.19	33,797.81	30%
4	"	Blank			-	-	#DIV/0!
5	"	Blank			-	-	#DIV/0!
6	"	Blank			-	-	#DIV/0!
7	10112400	Salaries & Wages - Commission & Brds	3,500.00	200.00	1,900.00	1,600.00	54%
8	10113200	Salaries & Wages - Time/one half (OT)	4,000.00		1,129.85	2,870.15	28%
9	"	Salary/Wages - Strt Time (No Retirement Contribution)		69.30	1,149.65	(1,149.65)	#DIV/0!
10	10121000	Retirement - Employer Cost (@10.32%)	11,824.00	953.55	8,750.78	3,073.22	74%
11	"	Retirement - Employer Cost (@8.63%)	7,414.00	617.82	5,487.51	1,926.49	74%
12	"	Retirement - UAL (110.08 mthly or 1277.00)	1,277.00		1,277.00	-	100%
13	"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
14	10122000	Social Security (OASDHI rate=7.65%)	19,622.00	1,369.08	12,795.01	6,826.99	65%
15	10123000	Group Insurance - Employer Cost			-	-	-0-
16	"	Medical + Admin fee	32,032.00	2,750.27	23,735.77	8,296.23	74%
17	"	Dental	1,516.00	250.74	1,259.46	256.54	83%
18	"	Vision	297.00	49.14	245.70	51.30	83%
19	"	EAP	131.00	-	78.30	52.70	60%
20	10124000	Work Comp Ins - Employer Cost	5,595.00	1,308.75	5,789.73	(194.73)	103%
21	10125000	State Unemployment Insurance (Pool)	1,000.00	19.66	452.38	547.62	45%
22	10128000	Health Care Retirees	1,914.00	153.80	1,441.85	472.15	75%
23	10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
24		TOTALS:	340,112.00	25,369.26	228,918.74	111,193.26	67%

**ACRPD 2022 - 2023
339A Budget Report**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	Service & Supply	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
25	20200500	Advertising/Legal Notices	200.00		174.52	25.48	87%
26	20202900	Business/Conference Expenses	2,000.00	312.36	426.39	1,573.61	21%
27	20203600	Education and Training Supplies	-		20.00	(20.00)	#DIV/0!
28	20203804	Workplace Amenities	-		958.47	(958.47)	#DIV/0!
29	20205100	Insurance - Liability	73,218.00		72,024.00	1,194.00	98%
30	20206100	Memberships Dues	5,500.00		6,056.00	(556.00)	110%
31	20207600	Office Supplies	1,500.00	27.99	737.56	762.44	49%
32	20207602	Signs	1,000.00		59.69	940.31	6%
33	20207603	Keys	200.00		-	200.00	0%
34	20208100	Postage Service (PO Box)	215.00		212.00	3.00	99%
35	20208102	Stamps (Postal)	150.00		-	150.00	0%
36	20208500	Printing Service	-		-	-	#DIV/0!
37	20210300	Agriculture/Horticultural Services	25,000.00	7,450.00	17,200.00	7,800.00	69%
38	20210400	Agricultural/Horticultural Supplies	500.00	397.14	397.14	102.86	79%
39	20211100	Building Maintenance Service	1,000.00	267.00	4,154.40	(3,154.40)	415%
40	20211200	Building Maintenance Supplies	500.00		1.15	498.85	0%
41	20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
42	20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
43	20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
44	20214100	Land Improvement Maintenance Service	10,000.00		8,839.96	1,160.04	88%
45	20214200	Land Improvement Maintenance Sup.	5,000.00	340.06	867.49	4,132.51	17%
46	20215100	Mechanical System Maintenance Svcs.	2,000.00		1,167.00	833.00	58%
47	20215200	Mechanical System Maintenance Sup.	1,000.00		1,151.03	(151.03)	115%
48	20216200	Painting Supplies	1,500.00	401.32	574.34	925.66	38%
49	20216700	Plumbing Maintenance Service (new)	1,000.00	800.89	1,479.58	(479.58)	148%
50	20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
51	20218500	Permit Charges	-		-	-	#DIV/0!
52	20219100	Electricity	20,000.00	1,085.73	12,697.66	7,302.34	63%

**ACRPD 2022 - 2023
339A Budget Report**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	Service & Supply	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
53	20219200	Natural Gas Service	3,000.00	1,004.13	3,450.38	(450.38)	115%
54	20219300	Refuse Collection/Disposal	3,000.00	189.90	1,557.51	1,442.49	52%
55	20219500	Sewage Services	2,000.00		1,105.12	894.88	55%
56	20219800	Water	35,000.00	450.72	15,335.74	19,664.26	44%
57	20220500	Automotive Maintenance Service	3,500.00		510.75	2,989.25	15%
58	20220600	Automotive Maintenance Supplies	500.00		335.96	164.04	67%
59	20221100	Grounds Equipment Maintenance Svcs.	4,000.00	2,143.76	3,678.46	321.54	92%
60	20221200	Grounds Equipment Maintenance Sup.	4,000.00	2,870.14	5,604.86	(1,604.86)	140%
61	20222600	Hand / Expendable Tools	500.00	20.45	523.96	(23.96)	105%
62	20223600	Fuel and Lubricant Supplies	5,000.00	162.17	3,140.27	1,859.73	63%
63	20226200	Office Equip. Maintenance Supplies	1,000.00		1,665.78	(665.78)	167%
64	20227500	Rent/Lease Equipment	500.00		-	500.00	0%
65	20227501	Copy Machine - Lease	-		-	-	#DIV/0!
66	20227504	Miscellaneous	500.00		86.88	413.12	17%
67	20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
68	20229200	Other Equip Maint. Supply	2,000.00		-	2,000.00	0%
69	20231400	Clothing/Personal Supplies	100.00		308.25	(208.25)	308%
70	20232200	Custodial Supplies	6,000.00	1,931.84	4,132.02	1,867.98	69%
71	20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
72	20244300	Medical Service (Pre-emp. testing)	200.00		168.00	32.00	84%
73	20244400	Medical Supplies (First Aid)	300.00		141.17	158.83	47%
74	20250605	Service Fees (Bank Loan Item)	-		-	-	#DIV/0!
75	20250700	Assessment / Collection Services	7,900.00		3,668.46	4,231.54	46%
76	20252100	Temporary Services	-		-	-	#DIV/0!
77	20253100	Legal Services	8,000.00	135.00	3,233.07	4,766.93	40%
78	20255100	Planning Service-	-		-	-	#DIV/0!
79	20257100	Security Service	25,000.00		6,863.78	18,136.22	27%
80	20258200	Public Relations Service/mkting, web	2,000.00		1,100.00	900.00	55%

**ACRPD 2022 - 2023
339A Budget Report**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	CATEGORIES	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
81	20259100	Other Professional Services	-	350.00	14,090.00	(14,090.00)	#DIV/0!
82	20281100	Data Processing -Computer Services	2,500.00	108.00	108.00	2,392.00	4%
83	20281201	Hardware (Computer)	-		-	-	#DIV/0!
84	20281210	PC Laptop Printer (Copier) Purchase	-		-	-	#DIV/0!
85	20281265	Application Software Maint Lic Renewal	3,000.00	220.00	2,154.99	845.01	72%
86	20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
87	20281700	Election Services	15,000.00		1,887.00	13,113.00	13%
88	20283102	Mileage	500.00	41.73	217.25	282.75	43%
89	20285100	Recreation Services	3,000.00		-	3,000.00	0%
90	20285200	Recreation Supplies	3,000.00		2,213.37	786.63	74%
91	20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
92	20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
93	20289800	Other Operating Expenses - Supplies	200.00		268.25	(68.25)	134%
94	20289900	Other Operating Exp. - Misc. expenses	200.00		183.87	16.13	-0-
95	20291300	Auditor/Controller Services	6,500.00		6,500.00	-	100%
96	20291500	Compass Costs	1,072.00		1,071.83	0.17	100%
97	20291700	Alarm Services	2,000.00	240.00	3,656.22	(1,656.22)	183%
98	20298700	Telephone Services	4,000.00	331.50	2,766.36	1,233.64	69%
99	20298701	Cell Phones	1,500.00	62.84	1,162.21	337.79	77%
100	20299909	Expenditure Reimbursements (Insurance Clair	20,000.00		19,945.77	54.23	100%
101		TOTALS:	331,755.00	\$ 21,344.67	\$ 242,033.92	\$ 89,721.08	73%

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023
339A Budget Report**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	CATEGORIES	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
102	30321000	Interest Expense	7,191.00	567.71	6,082.50	1,108.50	85%
103	30323000	Lease Obligation Retirement(Side Fund)	30,400.00	2,600.00	25,200.00	5,200.00	83%
104	30345000	Taxes, Licenses & Assessments	704.00	-	703.64	0.36	100%
	TOTALS:		38,295.00	\$ 3,167.71	\$ 31,986.14	\$ 6,308.86	84%

FYTD Completed = 69%

	CODE	CATEGORIES	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
105	42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
106	43430300	Equipment SD Maint Equip			-	-	#DIV/0!
107	TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 69%

108	79790100	Contingencies	555,977.00		-	\$ 555,977.00	0%
109		Reserved Fund Balance Increase			-	\$ -	0%
110	Grand Total		\$ 1,266,139.00	\$ 49,881.64	\$ 502,938.80	\$ 763,200.20	40%

*Grand Total includes
GL79790100 Contingencies
amount*

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves		-	-	\$ -	0%
	TOTALS:		-	-	-	-

ACRPD 2022 - 2023
339A Revenue

March 2023
Period 9 of 13

FYTD Completed = 69%
Percent Received

Account	2022-23 Budget	March	Received To Date	Unrealized	FYTD Completed = 69%	Percent Received
1 91910100	Property Tax-Current Secured	545,236.00		374,899.73	170,336.27	69%
2 91910200	Property Tax-Current Unsecured	23,000.00	76.29	22,339.30	660.70	97%
3 91910300	Property Tax-Current Sup.	17,000.00	1,630.71	14,710.93	2,289.07	87%
4 91910400	Property Tax Sec. Delin.(+Teeter)	5,000.00		4,123.09	876.91	82%
5 91910500	Property Tax Supplemental Delin.	900.00		1,575.62	(675.62)	175%
6 91910600	Property Tax-Unitary	6,000.00		3,624.36	2,375.64	60%
7 91912000	Redemption	100.00	75.54	75.54	24.46	76%
8 91913000	Property Tax Prior Unsecured	400.00	8.82	202.08	197.92	51%
9 91914000	Penalty	200.00	32.28	143.66	56.34	72%
10 91919600	RDA Residual Distribution	10,000.00		5,244.60	4,755.40	52%
11 91919900	Taxes - Other				-	#DIV/0!
12	Total Taxes	\$ 607,836.00	\$ 1,823.64	426,938.91	\$ 180,897.09	70%
13 94941000	Interest	1,000.00		1,315.00	(315.00)	132%
14 94942900	Building Rental (Parks & Facilities)	10,001.00	2,400.00	4,680.00	5,321.00	47%
15 "	Building Rental (Cell Towers 4610.42)	55,325.00	4,610.42	41,493.78	13,831.22	75%
16 95952200	Homeowner Property Tax Relief	5,000.00		2,641.83	2,358.17	53%
17 95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
18 95953300	Redevelopment Passthru	8,000.00		5,351.11	2,648.89	67%
19 95956300	State-Federal Grants			-	-	#DIV/0!
20 95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
21 "	Grant = Park Sponsorships			-	-	#DIV/0!
22 "	Funds Transferred from 339I			-	-	#DIV/0!
23 "	Blank			-	-	#DIV/0!
24 96964600	Recreation Fees			-	-	#DIV/0!
25 97974000	Insurance Proceeds	18,000.00		17,945.77	54.23	100%
26 97979000	Miscellaneous	5,000.00	41,520.63	42,208.07	(37,208.07)	844%
27 97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
28 98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
29	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
30 Problem	**County Error In Process of Correction**	-		-	-	0%
31	Total Other Revenue	\$ 102,326.00	\$ 48,531.05	\$ 115,635.56	\$ (13,309.56)	113%
32	Total Revenue	\$ 710,162.00	\$ 50,354.69	\$ 542,574.47	\$ 167,587.53	76%

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000
 339A 1 i FY 2022 - 2023 Finance 339A.xls 4/5/2023

Register Expense Report
Period 9
 Account

FY 2022-2023
3/1/2023 Through 3/31/2023
339A

Not
 Clrd

Date	Num	Description	Memo	Category	Clrd	Amount
3/3/2023	DepPermit	County Of Sacramento Deposit Permit	Property license agreement from J Ros (ck from Cole F	979000 Misc Other Revenues	c	600.00
3/6/2023	24682	S CalPERS - 521	2/16 - 2/28/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(310.45)
			2/16 - 2/28/2023 ER Contrib	121000 Retirement ER Cost	c	(457.70)
3/6/2023	24683	S CalPERS - 521	2/16 - 2/28/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
			2/16 - 2/28/2023 ER Contrib	121000 Retirement ER Cost	c	(308.91)
3/6/2023	24684	CAPRI - 8761	4th Qtr W/C FY 2022-23	124000 Workers Comp	c	(1,308.75)
3/6/2023	24685	Central Control System - 23278	3/2023 - Wireless irrigation	281265 Application Software Maint. Lic	c	(220.00)
3/6/2023	24686	Cintas - 56036	3/1/2023 Custodial	232200 Custodial Supplies	c	(116.52)
3/6/2023	24687	Crime Alert Security - 41852	4/2023 - 6/30/2022 Alarm System Office & Shop	291700 Alarm Services	c	(240.00)
3/6/2023	24688	Fast Break - 37998	2/2023 Phone service	298700 Telephone Services	c	(195.00)
3/6/2023	24689	Home Depot - 2843	Paint Supplies (ref claim #24561) repmt of 2% credit	216200 Painting Supplies	c	(3.27)
3/6/2023	24690	Orbit Station - 33714	2/2023 - Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(146.01)
3/6/2023	24691	PG&E - 1383	2/2023 - Billing	219200 Natural Gas Service	c	(1,004.13)
3/6/2023	24692	Republic Services - 57909	2/2023 - Billing	219300 Refuse Collection-Disposal	c	(189.90)
3/6/2023	24693	Sacramento Valley Wildlife Services - 6	Opossum Removal	211100 Building Maint. Service	c	(125.00)
3/6/2023	24694	S T-Mobile - 32685	2/2023 - District Cell Phone	298701 Cell Phones	c	(29.50)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
3/6/2023	24695	S Umpqua CC - 71085	2023 CARPD Conference - Gonzalez	202900 Business Conference Expenses	c	(312.36)
			Time Switch Mechanism	211200 Building Maint. Supplies	c	(91.46)
			Kleenex - office use	232200 Custodial Supplies	c	(5.70)
3/6/2023	DepPermit	County Of Sacramento Deposit Permit	SASD Easement at ACP	979000 Misc Other Revenues	c	40,920.00
3/8/2023	DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c	-
			Event Building / GPA / Park Rentals	942900 Building Rental + Other	c	2,400.00
			Cell Tower	942900 Building Rental + Other	c	4,610.42
			Grants -	956300 State - Federal Grants	c	-
			Misc Funds Collected / Received	979000 Misc Other Revenues	c	0.63
			Rental Refunds	942900 Building Rental + Other	c	-
3/15/2023	P/R+Taxes	S Payroll And Taxes	Period 2/16/2023 - 2/28/2023- Ck date 3/15/2023	111000 Salaries & Wages	c	(8,660.27)
			Brd Pay Ck date 3/15/2023	112400 Stipend Commission & Board	c	(200.00)
			Time/One Half - Ck date 3/15/2023	113200 OT & Straight Time	c	-
			OT Straight Pay - Ck date 3/15/2023	113200 OT & Straight Time	c	(34.65)
			OASDHI - Ck date 3/15/2023	122000 OASDHI	c	(680.46)
			SUI ER Contrib Ck date 3/15/2023	125000 SUI Insurance (ER Cost)	c	(10.34)
			Termination Pay	115200 Terminal Pay	c	-
3/15/2023	EFT	# 400044453 - Health Benefits	Health Benefits Pay Date 3/15/2023	123000 Health Insurance(s)	c	(1,370.61)

						Date Printed	4/5/2023
3/15/2023	24696	S	Bar-Hein Co. - 1463	Trimmer heads, Air Filter, spark plug Rake, Gloves 6 pk/ 5.2 oz oil	221200 Ground Equip Maint. Supplies 222600 Hand - Expendable Tools 223600 Fuel & Lubricant Supplies	c	(52.50) (20.45) (16.16)
3/15/2023	24697		Cintas - 56036	3/15/2023 Custodial	232200 Custodial Supplies	c	(116.52)
3/15/2023	24698		Cole Huber - 54641	2/2023 Ref:ACP Prop	253100 Legal Services	c	(135.00)
3/15/2023	24699		Comcast - 12322	3/2023 - Billing-Phone/HSI	298700 Telephone Services	c	(136.50)
3/15/2023	24700	S	GSRMA - 29229	4/2023 - Dental - 3 EEs 4/2023 -Vision - 3 EEs	123000 Health Insurance(s) 123000 Health Insurance(s)	c	(125.37) (24.57)
3/15/2023	24701		Kim Cook - 919996	3/2023 - Mileage Reimb	283102 Mileage	c	(14.51)
3/15/2023	24702	S	Normac - 1309	2/ 2.5 gal Round Up Promax Irrigation supplies - 8 rotors	210400 Agricultural-Hort. Supplies 214200 Land Improvement Maint. Suppl	c	(397.14) (340.06)
3/15/2023	24703		Sacramento Suburban Water - 26158	3/2023 Garfield (ACP)	219800 Water	c	(450.72)
3/15/2023	24704		SMUD - 4025	2/2023 - SMUD Billing	219100 Electricity	c	(1,085.73)
3/15/2023	24705		SnagWolf - 61550	Safety Two Graffiti Remover 1 case	216200 Painting Supplies	c	(398.05)
3/22/2023	24706		America's Plumbing - 70141	Plumbing Service HSP Rental RR's	216700 Plumbing Maint. Service		(240.56)
3/22/2023	24707	S	CalPERS - 521	3/1 - 3/15/2023 EE Contrib 3/1 - 3/15/2023 ER Contrib	05420514 Retirement (EE Contribution) 121000 Retirement ER Cost	c	(336.33) (495.85)
3/22/2023	24708	S	CalPERS - 521	3/1 - 3/15/2023 EE Contrib 3/1 - 3/15/2023 ER Contrib	05420514 Retirement (EE Contribution) 121000 Retirement ER Cost	c	(250.56) (308.91)
3/22/2023	24709	S	CalPERS Health - 12733	4/2023 - Medical - 3 EE's 4/2023 - Medical - EE Admin Fee 4/2023- Medical - 2 Retirees	5420516 Insurance (Clearing Acct) 123000 Health Insurance(s) 128000 Retiree Health Benefits	c	(2,741.22) (9.05) (153.80)
3/28/2023	24710	S	Umpqua Bank - 52152	4/2023 - Side Fund Interest 4/2023 - Side Fund Principal	321000 Interest Expense 323000 Lease Oblig Retirement Side Fur	c	(567.71) (2,600.00)
3/30/2023	EFT		# 400044554 - Health Benefits	Health Benefits Pay Date 3/30/2023	123000 Health Insurance(s)	c	(1,370.61)
3/30/2023	P/R+Taxes	S	Payroll And Taxes	Period 3/1/2023 - 3/15/2023- Ck date 3/30/2023 Brd Pay Ck date 3/30/2023 Time/One Half - Ck date 3/30/2023 OT Straight Pay - Ck date 3/30/2023 OASDHI - Ck date 3/30/2023 SUI ER Contrib Ck date 3/30/2023 Termination Pay	111000 Salaries & Wages 112400 Stipend Commission & Board 113200 OT & Straight Time 113200 OT & Straight Time 122000 OASDHI 125000 SUI Insurance (ER Cost) 115200 Terminal Pay	c	(8,966.88) - - (34.65) (688.62) (9.32) -
3/30/2023	TaxRevenu	S	Property Tax(s) Deposited Per County C	3/2023 - Property Tax - Current Secured 3/2023 - Property Tax - Current Unsecured 3/2023 - Property Tax - Current Sup. 3/2023 - Property Tax Sec Delin.(+Tetter) 3/2023 - Property Tax Supplement Delin. 3/2023 - Properry Tax-Unitary 3/2023 - Redemption 3/2023 - Property Tax Prior Unsecured 3/2023 - Penalty 3/2023 - RDA Residual Distribution	910100 Prop Tax Current Secured 910200 Prop Tax Current Unsecured 910300 Prop Tax Current Sup 910400 Prop Tax Sec Delinquent + Teetr 910500 Prop Tax Supplemental Delinque 910600 Prop Tax Unitary 912000 Prop Tax Redemption 913000 Prop Tax Prior Unsecured 914000 Prop Tax Penalties 919600 RDA Residual Distribution	c	- 76.29 1,630.71 - - - 75.54 8.82 32.28 -

		Date Printed	4/5/2023
3/2023 - Interest	941000 Interest	c	-
3/2023 - Homeowner Property Tax Relief	952200 Homeowner Prop Tax Relief	c	-
3/2023 - Redevelopment Passthru	953300 Redevelopment Passthru	c	-
3/2023 -Taxes Other	919900 Taxes Other	c	-
	TOTAL 3/1/2023 - 3/31/2023		11,962.45
	BALANCE 3/31/2023		2,617.71
	TOTAL INFLOWS		50,354.69
	TOTAL OUTFLOWS		(38,392.24)
	NET TOTAL		11,962.45

Quicken (In House Ledger)

339A General Budget

7/1/2022 thru 3/31/2023

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
200500 Advertising - Legal Notices					
1/4/2023	24618	S Umpqua CC - 71085	2023 EE Poster & Pamphlets	c	(174.52)
TOTAL 200500 Advertising - Legal Notices					(174.52)
202900 Business Conference Expenses					
12/2/2022	24572	S Umpqua CC - 71085	11/5/2022 Board Retreat Lunch	c	(114.03)
3/6/2023	24695	S Umpqua CC - 71085	2023 CARPD Conference - Gonzalez	c	(312.36)
TOTAL 202900 Business Conference Expenses					(426.39)
203600 Education & Training Supplies					
11/3/2022	24532	S Umpqua CC - 71085	CSDA Brown Act Compliance Manual 2nd Edition	c	(20.00)
TOTAL 203600 Education & Training Supplies					(20.00)
203804 Workplace Amenities					
11/14/2022	24539	S Home Depot - 2843	Microwave (office)	c	(224.12)
12/2/2022	24559	S Home Depot - 2843	GE Fridge - Office	c	(644.35)
			Protection Plan 3 yr GE Fridge	c	(90.00)
TOTAL 203804 Workplace Amenities					(958.47)
205100 Insurance - Liability					
7/12/2022	24379	CAPRI - 8761	7/2022-6/2023 -1st half Liability Ins Coverage	c	(36,012.00)
12/8/2022	24574	CAPRI - 8761	7/2022-6/2023 -2nd half Liability Ins Coverage	c	(36,012.00)
TOTAL 205100 Insurance - Liability					(72,024.00)
206100 Membership Dues					
7/12/2022	24377	CARPD - 70968	FY 2022-23 Dues	c	(2,500.00)
9/7/2022	24458	S Umpqua CC - 71085	1 Yr Memberhsip - CPRS L Gonzalez	c	(165.00)
12/2/2022	24557	CSDA - 8529	2023 - Membership Dues	c	(3,391.00)
TOTAL 206100 Membership Dues					(6,056.00)
207600 Office Supplies					
7/20/2022	24397	Staples Business Advantage - 14122	Office supplies	c	(179.07)
7/26/2022	24405	Staples Business Advantage - 14122	Office supplies	c	(75.26)
10/20/2022	24514	Staples Business Advantage - 14122	Office supplies	c	(108.22)
11/3/2022	24532	S Umpqua CC - 71085	Office ink stamps	c	(24.53)

1/4/2023	24615	Staples Business Advantage - 14122	Office supplies	c	(54.38)
1/4/2023	24616	Staples Business Advantage - 14122	Office supplies	c	(60.00)
1/25/2023	24641	Staples Business Advantage - 14122	Office supplies - inc 4 cases copy paper	c	(208.11)
2/15/2023	24669	Staples Business Advantage - 14122	2/ reams 8.5x14 copy paper	c	(27.99)
TOTAL 207600 Office Supplies					(737.56)
207602 Signs					
8/10/2022	24424	S Umpqua CC - 71085	Private Property Signs	c	(32.31)
11/14/2022	24539	S Home Depot - 2843	No Trespassing signs	c	(11.22)
TOTAL 207602 Signs					(43.53)
207603 Keys					
10/24/2022	24515	S J&J Locksmith - 1833	Keys	c	(16.16)
TOTAL 207603 Keys					(16.16)
208100 Postage Service (PO Box)					
8/10/2022	24424	S Umpqua CC - 71085	1 Yr District Postal Box	c	(212.00)
TOTAL 208100 Postage Service (PO Box)					(212.00)
210300 Agriculture-Horticultural Service					
7/5/2022	24364	Dave Weber - 54010	ACP trail / Oak Remove playground part	c	(850.00)
10/13/2022	24503	Raul's Tree Care - 69419	HSP Removal split Valley Oak/ clean up utility lines near office	c	(1,500.00)
10/13/2022	24504	Raul's Tree Care - 69419	ACP Remove 3 dead Valley Oaks/Street clearance on parking lot	c	(900.00)
12/2/2022	24568	Raul's Tree Care - 69419	HSP Stump grinding 19 various sizes	c	(2,700.00)
1/17/2023	24632	Raul's Tree Care - 69419	HSP Removal 2 trees	c	(2,000.00)
1/17/2023	24633	Raul's Tree Care - 69419	ACP - Clear trail	c	(1,800.00)
2/15/2023	24665	Raul's Tree Care - 69419	HSP - Chip brush	c	(600.00)
2/15/2023	24666	S Raul's Tree Care - 69419	ACP Trail - Clear trees & brush	c	(5,000.00)
			ACP - 2 Eucalyptus trees	c	(1,600.00)
			ACP - Eucalyptus (remove from neighbors yard)	c	(250.00)
TOTAL 210300 Agriculture-Horticultural Service					(17,200.00)
210400 Agricultural-Hort. Supplies					
3/15/2023	24702	S Normac - 1309	2/ 2.5 gal Round Up Promax	c	(397.14)
TOTAL 210400 Agricultural-Hort. Supplies					(397.14)
211100 Building Maint. Service					
7/25/2022	24399	Defender Termite & Pest - 71461	7/2022 - HSP Pest Control	c	(70.00)
7/25/2022	24400	Defender Termite & Pest - 71461	7/2022 - Oakdale RR Pest Control	c	(72.00)

8/2/2022	24413	Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm Rm	c	(495.00)
8/2/2022	24414	Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	c	(1,025.00)
9/7/2022	24456	Southgate Glass, Inc / Carmichael - 5461	Replace window HSP Sm Rm Vandalism 7/20/2022	c	(677.40)
9/26/2022	24474	Defender Termite & Pest - 71461	9/2022 - HSP Pest Control	c	(70.00)
9/26/2022	24475	Defender Termite & Pest - 71461	9/2022 -Oakdale RR Pest Control	c	(72.00)
12/15/2022	24584	Defender Termite & Pest - 71461	12/2022 - HSP Pest Control	c	(70.00)
12/15/2022	24585	Defender Termite & Pest - 71461	12/2022 - Oakdale RR Pest Control	c	(72.00)
12/15/2022	24588	Sacramento Valley Wildlife Services - 65804	Placement Skunk Trap @ HSP	c	(245.00)
12/15/2022	24589	Sacramento Valley Wildlife Services - 65804	Skunk Removal	c	(125.00)
1/10/2023	24625	S Sacramento Valley Wildlife Services - 65804	7 Skunk removals	c	(875.00)
			Mthly trap charge	c	(19.00)
2/15/2023	24661	Defender Termite & Pest - 71461	2/2/2023 - HSP Pest Control	c	(70.00)
2/15/2023	24662	Defender Termite & Pest - 71461	2/2/2023 - Oakdale RR Pest Control	c	(72.00)
3/6/2023	24693	Sacramento Valley Wildlife Services - 65804	Opossum Removal	c	(125.00)
TOTAL 211100 Building Maint. Service					(4,154.40)

211200 Building Maint. Supplies

9/26/2022	24477	Home Depot - 2843	HSP - Lighting Fixtures - Main Office	c	(180.35)
2/6/2023	24657	Umpqua CC - 71085	1/2023 Stmt	c	(1.15)
3/6/2023	24695	S Umpqua CC - 71085	Time Switch Mechanism	c	(91.46)
TOTAL 211200 Building Maint. Supplies					(272.96)

214100 Land Improvement Maint. Services

7/12/2022	24376	Carson Landscape Indus. - 18136	HSP Irrigation repair- Rotors	c	(870.00)
8/2/2022	24415	Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	c	(675.00)
9/7/2022	24443	Carson Landscape Indus. - 18136	HSP Irrigation repair- Valve	c	(2,900.00)
11/3/2022	24527	Rio Linda Fence - 57446	HSP - Repair fence near soccer field (fire dept damage)	c	(450.00)
12/20/2022	24601	S Dave Weber - 54010	Post Removal @ HSP	c	(550.00)
			Demolished Concrete Picnic Tables @ HSP	c	(1,500.00)
1/4/2023	24613	S Restoration Landscape - 71858	Back fill post holes @ HSP	c	(650.00)
			Dump fee - remaining concrete form bollard removal	c	(115.00)
1/4/2023	24618	S Umpqua CC - 71085	Concrete Disposal from Bollard Removal @ HSP	c	(1,129.96)
TOTAL 214100 Land Improvement Maint. Services					(8,839.96)

214200 Land Improvement Maint. Supplies

7/12/2022	24383	Home Depot - 2843	Irrigation Supply	c	(17.68)
7/12/2022	24384	Normac - 1309	Irrigation supplies - 12 Rotors	c	(474.39)
9/26/2022	24476	Home Depot - 2843	ACP - Dog Park Sand	c	(35.36)
3/15/2023	24702	S Normac - 1309	Irrigation supplies - 8 rotors	c	(340.06)

				TOTAL 214200 Land Improvement Maint. Supplies	(867.49)
215100 Mechanical Sys Maint. Services					
7/20/2022	24392	Clarke & Rusch - 8939	7/11/2022	Planned Maint.	c (229.00)
8/15/2022	24425	All Pro Backflow - 69926		Backflow test @ ACP 2	c (160.00)
8/15/2022	24426	All Pro Backflow - 69926		Backflow test @ Oak 4	c (320.00)
12/15/2022	24580	Clarke & Rusch - 8939	11/8/2022	Planned Maint.	c (229.00)
1/25/2023	24635	Clarke & Rusch - 8939	1/19/2023	Planned Maint.	c (229.00)
				TOTAL 215100 Mechanical Sys Maint. Services	(1,167.00)
215200 Mechanical Sys Maint. Supplies					
8/10/2022	24424	S Umpqua CC - 71085		Safety Cabinet (Fuel Storage)	c (1,151.03)
				TOTAL 215200 Mechanical Sys Maint. Supplies	(1,151.03)
216200 Painting Supplies					
12/2/2022	24561	S Home Depot - 2843		Paint Supplies	c (176.29)
				2% Prompt pmt discount	c 3.27
3/6/2023	24689	Home Depot - 2843		Paint Supplies (ref claim #24561) repmt of 2% credit	c (3.27)
3/15/2023	24705	SnagWolf - 61550		Safety Two Graffiti Remover 1 case	c (398.05)
				TOTAL 216200 Painting Supplies	(574.34)
216700 Plumbing Maint. Service					
10/13/2022	24499	Clarke & Rusch - 8939		Plumbing Service HSP Public RR (mens)	c (399.20)
11/22/2022	24551	America's Plumbing - 70141		Plumbing Service HSP Public RR (mens)	c (279.49)
2/21/2023	24670	America's Plumbing - 70141		Plumbing Service HSP Office	c (800.89)
3/22/2023	24706	America's Plumbing - 70141		Plumbing Service HSP Rental RR's	(240.56)
				TOTAL 216700 Plumbing Maint. Service	(1,720.14)
219100 Electricity					
7/12/2022	24388	SMUD - 4025	6/2022	- SMUD Billing	c (1,486.78)
8/10/2022	24423	SMUD - 4025	7/2022	- SMUD Billing	c (2,352.09)
9/7/2022	24455	SMUD - 4025	8/2022	- SMUD Billing	c (1,836.85)
10/13/2022	24505	SMUD - 4025	9/2022	- SMUD Billing	c (1,516.91)
11/14/2022	24542	SMUD - 4025	10/2022	- SMUD Billing	c (1,277.02)
12/8/2022	24578	SMUD - 4025	11/2022	- SMUD Billing	c (1,074.16)
1/10/2023	24626	SMUD - 4025	12/2022	- SMUD Billing	c (1,007.68)
2/15/2023	24668	SMUD - 4025	1/2023	- SMUD Billing	c (1,060.44)
3/15/2023	24704	SMUD - 4025	2/2023	- SMUD Billing	c (1,085.73)
				TOTAL 219100 Electricity	(12,697.66)

219200 Natural Gas Service

7/5/2022	24369 PG&E - 1383	6/2022 - Billing	c	(15.63)
8/2/2022	24411 PG&E - 1383	7/2022 - Billing	c	(16.68)
9/7/2022	24452 PG&E - 1383	8/2022 - Billing	c	(15.64)
10/4/2022	24488 PG&E - 1383	9/2022 - Billing	c	(15.63)
11/3/2022	24525 PG&E - 1383	10/2022 - Billing	c	(18.00)
12/2/2022	24567 PG&E - 1383	11/2022 - Billing	c	(460.99)
1/4/2023	24610 PG&E - 1383	12/2022 - Billing	c	(895.63)
2/6/2023	24653 PG&E - 1383	1/2023 - Billing	c	(1,008.05)
3/6/2023	24691 PG&E - 1383	2/2023 - Billing	c	(1,004.13)
TOTAL 219200 Natural Gas Service				(3,450.38)

219300 Refuse Collection-Disposal

7/20/2022	24395 S Republic Services - 57909	6/2022 Billing	c	(342.19)
		CREDIT - Billed in error Organics Waste	c	152.29
8/2/2022	24412 S Republic Services - 57909	7/2022 Billing	c	(289.90)
		CREDIT - Billed in error Organics Waste	c	100.00
9/7/2022	24453 S Republic Services - 57909	8/2022 Billing	c	(289.90)
		7/26/2022 Overage Charge	c	(88.00)
		Deduction Billing error for Organic Waste	c	100.00
11/3/2022	24526 S Republic Services - 57909	Credit from 9/2022 billing	c	2.28
		10/2022 Billing	c	(189.90)
12/8/2022	24576 Republic Services - 57909	11/2022 - Billing	c	(189.90)
1/4/2023	24612 Republic Services - 57909	12/2022 - Billing	c	(189.90)
2/6/2023	24654 S Republic Services - 57909	1/2023 - Billing	c	(189.90)
		Credit 1/2023 Yard Waste	c	47.41
3/6/2023	24692 Republic Services - 57909	2/2023 - Billing	c	(189.90)
TOTAL 219300 Refuse Collection-Disposal				(1,557.51)

219500 Sewage Services

8/2/2022	24416 Sacramento County utilities - 666	6/22 -8/21/2022- Billing	c	(276.28)
10/4/2022	24493 Sacramento County utilities - 666	8/22 -10/21/2022- Billing	c	(276.28)
12/8/2022	24577 Sacramento County utilities - 666	10/22 -12/21/2022- Billing	c	(276.28)
2/6/2023	24655 Sacramento County utilities - 666	12/22 - 2/21/2023 - Billing	c	(276.28)
TOTAL 219500 Sewage Services				(1,105.12)

219800 Water

7/20/2022	24396 Sacramento Suburban Water - 26158	7/2022 - Garfield (ACP)	c	(1,157.52)
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7/26/2022	24403	Sacramento Suburban Water - 26158	7/2022 - Myrtle (Oak)	c	(746.12)
7/26/2022	24404	Sacramento Suburban Water - 26158	7/2022 - HSP	c	(146.19)
8/23/2022	24437	Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	c	(1,356.32)
8/23/2022	24438	Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	c	(1,613.74)
8/23/2022	24439	Sacramento Suburban Water - 26158	8/2022 - HSP	c	(149.03)
9/21/2022	24473	Sacramento Suburban Water - 26158	9/2022 - Garfield (ACP)	c	(975.76)
10/4/2022	24494	Sacramento Suburban Water - 26158	9/2022 - Myrtle (Oak)	c	(801.50)
10/4/2022	24495	Sacramento Suburban Water - 26158	9/2022 - HSP	c	(151.87)
10/20/2022	24513	Sacramento Suburban Water - 26158	10/2022 - Garfield (ACP)	c	(852.22)
11/3/2022	24528	Sacramento Suburban Water - 26158	10/2022 - Myrtle (Oak)	c	(763.16)
11/3/2022	24529	Sacramento Suburban Water - 26158	10/2022 - HSP	c	(149.03)
11/21/2022	24550	Sacramento Suburban Water - 26158	11/2022 - Garfield (ACP)	c	(825.24)
12/2/2022	24569	Sacramento Suburban Water - 26158	11/2022 - Myrtls (Oak)	c	(840.90)
12/2/2022	24570	Sacramento Suburban Water - 26158	11/2022 - HSP	c	(169.61)
12/15/2022	24587	Sacramento Suburban Water - 26158	12/2022 - Garfield (ACP)	c	(724.42)
12/20/2022	24595	Sacramento Suburban Water - 26158	12/2022 - Myrtle (Oak)	c	(947.76)
12/20/2022	24596	Sacramento Suburban Water - 26158	12/2022 - HSP	c	(160.39)
1/25/2023	24638	S Sacramento Suburban Water - 26158	1/2023 - Garfield (ACP)	c	(450.72)
			Credit Overread Useage	c	282.58
1/25/2023	24639	S Sacramento Suburban Water - 26158	1/2023 - Myrtle (Oak)	c	(783.22)
			Credit Overread Useage	c	191.70
1/25/2023	24640	Sacramento Suburban Water - 26158	1/2023 - HSP	c	(171.18)
2/15/2023	24667	Sacramento Suburban Water - 26158	2/2023 Garfield (ACP)	c	(473.41)
2/22/2023	24680	Sacramento Suburban Water - 26158	2/2023 Myrtle (Oak)	c	(784.69)
2/22/2023	24681	Sacramento Suburban Water - 26158	2/2023 HSP	c	(165.30)
3/15/2023	24703	Sacramento Suburban Water - 26158	3/2023 Garfield (ACP)	c	(450.72)
TOTAL 219800 Water					(15,335.74)

220500 Automotive Maint. Service

9/21/2022	24472	S OK Tire - 14277	Labor - 1996 Chevy -Charging System, 2 Mirrors	c	(470.85)
12/2/2022	24565	S OK Tire - 14277	Labor - 2010 Ford	c	(39.90)
TOTAL 220500 Automotive Maint. Service					(510.75)

220600 Automotive Maint. Supplies

9/21/2022	24472	S OK Tire - 14277	Parts - 1996 Chevy - 2 Mirrors	c	(142.12)
12/2/2022	24565	S OK Tire - 14277	Parts - 2010 Ford - Tire Sensor	c	(193.84)
TOTAL 220600 Automotive Maint. Supplies					(335.96)

221100 Grounds Equip Maint. Services

7/12/2022	24385	S	PAPE - 18032	Labor - J Deere 2011 Z920	c	(667.20)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	302.50
9/7/2022	24454	S	Sacramento For Tractors - 64608	Labor Repairs - Kubota	c	(1,170.00)
2/15/2023	24664	S	PAPE - 18032	Labor - J Deere 2011 Z920	c	(1,214.07)
2/21/2023	24678	S	PAPE - 18032	Labor - J Deere 2021 Z9974 Mower	c	(929.69)
				TOTAL 221100 Grounds Equip Maint. Services		(3,678.46)

221200 Ground Equip Maint. Supplies

7/12/2022	24385	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(766.51)
7/12/2022	24386		PAPE - 18032	Parts filters - J Deere 2021 Z997	c	(60.40)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	294.56
8/10/2022	24422		J&J Locksmith - 1833	HSP - repair locks	c	(218.19)
9/7/2022	24454	S	Sacramento For Tractors - 64608	Repair Parts - Kubota	c	(1,419.94)
9/21/2022	24465	S	Bar-Hein Co. - 1463	2 Trimmer heads	c	(78.20)
10/24/2022	24515	S	J&J Locksmith - 1833	3/Locks, Tri Flow	c	(86.96)
12/2/2022	24560		Home Depot - 2843	2/Circular saw blades	c	(107.73)
1/25/2023	24637		J&J Locksmith - 1833	ACP - Repair RR lock	c	(111.00)
2/15/2023	24664	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(2,510.28)
2/21/2023	24678	S	PAPE - 18032	Repair Parts - J Deere 2021 Z9974 Mower	c	(215.90)
3/15/2023	24696	S	Bar-Hein Co. - 1463	Trimmer heads, Air Filter, spark plug	c	(52.50)
				TOTAL 221200 Ground Equip Maint. Supplies		(5,333.05)

222600 Hand - Expendable Tools

8/10/2022	24424	S	Umpqua CC - 71085	Maint. Tools	c	(27.83)
9/21/2022	24465	S	Bar-Hein Co. - 1463	30" Loppers / 4 Tarps	c	(85.12)
9/21/2022	24471	S	Home Depot - 2843	Power Saw & Drill, asst tools	c	(321.65)
1/10/2023	24623	S	Home Depot - 2843	2/Lg Tarps	c	(68.91)
3/15/2023	24696	S	Bar-Hein Co. - 1463	Rake, Gloves	c	(20.45)
				TOTAL 222600 Hand - Expendable Tools		(523.96)

223600 Fuel & Lubricant Supplies

7/5/2022	24368		Orbit Station - 33714	6/2022- Fuel Chgs	c	(582.87)
7/12/2022	24387		Phillips 66 - 58398	6/2022 - Stmt	c	(39.99)
8/2/2022	24410		Orbit Station - 33714	7/2022- Fuel Chgs	c	(201.61)
8/15/2022	24429		Phillips 66 - 58398	7/2022 - Stmt	c	(258.60)
9/7/2022	24451		Orbit Station - 33714	8/2022- Fuel Chgs	c	(225.92)
9/21/2022	24471	S	Home Depot - 2843	4 Grease Cartridges	c	(19.27)
10/13/2022	24502		Orbit Station - 33714	9/2022- Fuel Chgs	c	(200.00)
11/3/2022	24524		Orbit Station - 33714	10/2022- Fuel Chgs	c	(134.53)

11/14/2022	24541 Phillips 66 - 58398	10/2022 - Stmt	c	(368.20)
12/2/2022	24566 Orbit Station - 33714	11/2022- Fuel Chgs	c	(220.20)
1/10/2023	24624 Orbit Station - 33714	12/2022- Fuel Chgs	c	(234.22)
1/17/2023	24631 Hunt & Sons - 1306	12- 10w30 oil / 1- 5 gal Well pump oil	c	(272.00)
2/6/2023	24652 Orbit Station - 33714	1/2023 - Fuel Chgs	c	(220.69)
3/6/2023	24690 Orbit Station - 33714	2/2023 - Fuel Chgs	c	(146.01)
3/15/2023	24696 S Bar-Hein Co. - 1463	6 pk/ 5.2 oz oil	c	(16.16)
		TOTAL 223600 Fuel & Lubricant Supplies		(3,140.27)
226200 Office Equip Maint Supplies				
9/7/2022	24447 Encompass - 18796	Toner - Blk	c	(215.49)
9/7/2022	24448 Encompass - 18796	Copier - Replaced Transfer Belt	c	(297.38)
1/10/2023	24622 Encompass - 18796	Toner - All Colors	c	(1,152.91)
		TOTAL 226200 Office Equip Maint Supplies		(1,665.78)
227504 Misc (Bottled Water for Staff)				
9/26/2022	24478 S Smart & Final - 22935	8 cases water for staff	c	(57.92)
12/15/2022	24590 S Smart & Final - 22935	4 cases water for staff	c	(28.96)
		TOTAL 227504 Misc (Bottled Water for Staff)		(86.88)
231400 Clothing - Personal Supplies				
11/3/2022	24523 S Home Depot - 2843	Staff Safety & Rain Gear	c	(73.68)
12/2/2022	24572 S Umpqua CC - 71085	Staff shirts	c	(234.57)
		TOTAL 231400 Clothing - Personal Supplies		(308.25)
232200 Custodial Supplies				
7/12/2022	24380 Cintas - 56036	7/8/2022 Custodial	c	(116.52)
7/25/2022	24398 Cintas - 56036	7/22/2022 Custodial	c	(116.52)
8/10/2022	24419 Cintas - 56036	8/5/2022 Custodial	c	(116.52)
8/23/2022	24434 Cintas - 56036	8/19/2022 Custodial	c	(116.52)
9/7/2022	24445 Cintas - 56036	8/31/2022 Custodial	c	(116.52)
9/21/2022	24469 Cintas - 56036	9/14/2022 Custodial	c	(116.52)
9/26/2022	24478 S Smart & Final - 22935	Custodial cleaners, bleach, Pine Sol, Dawn	c	(33.16)
10/4/2022	24482 Cintas - 56036	9/28/2022 Custodial	c	(116.52)
10/13/2022	24498 Cintas - 56036	10/12/2022 Custodial	c	(116.52)
11/3/2022	24521 Cintas - 56036	10/26/2022 Custodial	c	(116.52)
11/3/2022	24523 S Home Depot - 2843	Custodial items	c	(24.05)
11/14/2022	24534 Cintas - 56036	11/9/2022 Custodial	c	(116.52)
12/2/2022	24556 Cintas - 56036	11/23/2022 Custodial	c	(116.52)

12/8/2022	24575	Cintas - 56036	12/7/2022	Custodial	c	(116.52)
12/15/2022	24590	S Smart & Final - 22935		Skunk Deodorizer Items	c	(6.18)
12/27/2022	24597	Cintas - 56036	12/21/2022	Custodial	c	(116.52)
1/4/2023	24618	S Umpqua CC - 71085		8/Angel Brooms	c	(79.58)
1/10/2023	24619	Cintas - 56036	1/5/2023	Custodial	c	(116.52)
1/10/2023	24623	S Home Depot - 2843		Clorox	c	(10.78)
2/6/2023	24646	Cintas - 56036	1/18/2023	Custodial	c	(298.62)
44,963.00	24647	Cintas - 56036	2/1/2023	Custodial	c	(116.53)
2/15/2023	24658	Cintas - 56036		30 cases Trash Can Liners	c	(1,576.58)
2/21/2023	24674	Cintas - 56036	2/15/2023	- Custodial	c	(116.52)
3/6/2023	24686	Cintas - 56036	3/1/2023	Custodial	c	(116.52)
3/6/2023	24695	S Umpqua CC - 71085		Kleenex - office use	c	(5.70)
3/15/2023	24697	Cintas - 56036	3/15/2023	Custodial	c	(116.52)
TOTAL 232200 Custodial Supplies						(4,132.02)

244300 Medical Service -EE & Live Scan

10/20/2022	24509	Carmichael Box Shop - 59986		Live Scan - Bell	c	(25.00)
11/21/2022	24546	Carmichael Box Shop - 59986		Live Scan - Connolly	c	(25.00)
11/21/2022	24549	Preferred Alliance - 34429		Non-Random Test - Pre-placement - Bell, Connolly	c	(86.00)
1/17/2023	24629	State Of CA-Dept Of Justice - 8186		DOJ- Bell	c	(32.00)
TOTAL 244300 Medical Service -EE & Live Scan						(168.00)

244400 Medical Supplies (First Aid)

11/3/2022	24532	S Umpqua CC - 71085		Replenish first aid supplies	c	(134.03)
12/2/2022	24572	S Umpqua CC - 71085		Replenish first aid supplies	c	(7.14)
TOTAL 244400 Medical Supplies (First Aid)						(141.17)

250700 Assessment - Collection Services

8/15/2022	24428	LAFCo - 2263		FY2022-23 - Special District Assessment	c	(109.00)
1/24/2023	EFT	Assessment/Collection Service		SB 2557 1st Installment	c	(3,525.41)
2/22/2023	EFT	# 110842872		SB2557 1st Installment	c	(34.05)
TOTAL 250700 Assessment - Collection Services						(3,668.46)

253100 Legal Services

7/12/2022	24381	Cole Huber - 54641	6/2022	Ref:ACP Property	c	(157.50)
9/13/2022	24460	Cole Huber - 54641	8/2022	Ref:ACP Property	c	(225.00)
10/13/2022	24500	Cole Huber - 54641	9/2022	Ref:Prep & Attend Brd Mtg/ACP Property	c	(450.00)
11/14/2022	24535	Cole Huber - 54641	10/2022	Ref:ACP Property/Respond Audit letter	c	(488.07)
12/15/2022	24581	Cole Huber - 54641	11/2022	Ref:ACP Property	c	(517.50)

1/10/2023	24620 Cole Huber - 54641	12/2022 Ref:ACP Prop. SASD & TRUSD, GM Contract	c	(1,260.00)
3/15/2023	24698 Cole Huber - 54641	2/2023 Ref:ACP Prop	c	(135.00)
		TOTAL 253100 Legal Services		(3,233.07)
257100 Security Services				
7/26/2022	24402 Fulton-El Camino Rec & Park - 2968	6/2022 - Patrol Service 11/24 Hours	c	(2,275.00)
8/23/2022	24435 Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	c	(3,149.00)
9/7/2022	24458 S Umpqua CC - 71085	Trial Cams & Flkashdrive (security Items)	c	(233.78)
10/20/2022	24510 Fulton-El Camino Rec & Park - 2968	8/2022 - Patrol Service 18/-0- Hours Final Billing	c	(1,206.00)
		TOTAL 257100 Security Services		(6,863.78)
258200 Public Relations Services				
7/5/2022	24373 S Streamline - 57252	Streamline Website 1 yr	c	(1,200.00)
		Credit	c	100.00
		TOTAL 258200 Public Relations Services		(1,100.00)
259100 Other Professional Services				
8/2/2022	24408 Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Cameras	c	(6,740.00)
9/13/2022	24463 Crime Alert Security - 41852	Alarm System Install - Rental Facilities, Cameras	c	(6,740.00)
11/3/2022	24530 SCI Consulting Group - 2365	FY 18-19 Annual & 5 yr Nexus study (related consulting service)	c	(1,501.50)
11/14/2022	JV # 110767206	Re-allocate Claim 24530 from 339A to 339I (Nexus Study)	c	1,501.50
12/27/2022	24600 Crime Alert Security - 41852	Upgrade Shop to LE4000E Universal Communicator	c	(260.00)
2/15/2023	24659 College Oak Towing - 617236	Tow abandoned vehicle @ ACP	c	(350.00)
		TOTAL 259100 Other Professional Services		(14,090.00)
281100 Data Processing -Computer Service				
2/21/2023	24675 Fast Break - 37998	3/BitDefender - Computer Security	c	(108.00)
		TOTAL 281100 Data Processing -Computer Service		(108.00)
281265 Application Software Maint. Lic				
8/2/2022	24409 Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	c	(99.99)
9/7/2022	24444 S Central Control System - 23278	7/2022 Wireless Irrigation	c	(220.00)
		8/2022 Wireless Irrigation	c	(220.00)
		9/2022 Wireless Irrigation	c	(220.00)
11/3/2022	24520 Central Control System - 23278	11/2022 - Wireless irrigation	c	(220.00)
11/14/2022	24533 Central Control System - 23278	10/2022 - Wireless irrigation (rec'd inv 11/14/2022)	c	(220.00)
12/2/2022	24555 Central Control System - 23278	12/2022 - Wireless irrigation	c	(220.00)
1/4/2023	24607 Central Control System - 23278	1/2023 - Wireless irrigation	c	(220.00)
1/17/2023	24630 Fast Break - 37998	Renewal - 3 Domain Names	c	(75.00)
				10

2/6/2023	24645	Central Control System - 23278	2/2023 - Wireless irrigation	c	(220.00)
3/6/2023	24685	Central Control System - 23278	3/2023 - Wireless irrigation	c	(220.00)
				TOTAL 281265 Application Software Maint. Lic	(2,154.99)
281700 Election Services					
12/27/2022	24598	County Of Sacramento - Voter Registration - 14	2022 Election Cost	c	(1,887.00)
				TOTAL 281700 Election Services	(1,887.00)
283102 Mileage					
7/20/2022	24394	Kim Cook - 919996	7/2022 - Mileage Reimb	c	(22.15)
8/15/2022	24427	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(14.54)
9/7/2022	24449	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(12.29)
9/7/2022	24450	Lisa Gonzalez - 932917	8/2022 - Mileage Reimb	c	(18.84)
10/4/2022	24485	Kim Cook - 919996	9/2022 - Mileage Reimb	c	(12.79)
10/4/2022	24486	Lisa Gonzalez - 932917	9/2022 - Mileage Reimb	c	(16.15)
10/24/2022	24516	Kim Cook - 919996	10/2022 - Mileage Reimb	c	(12.79)
11/14/2022	24540	Lisa Gonzalez - 932917	11/14/2022 - Mileage	c	(8.75)
12/2/2022	24562	Kim Cook - 919996	Adjusted mileage rate on prior reimbursements	c	(4.96)
12/2/2022	24563	Kim Cook - 919996	11/2022 Mileage reimb	c	(13.88)
12/2/2022	24564	Lisa Gonzalez - 932917	Adjusted mileage rate on prior reimbursements	c	(2.39)
1/4/2023	24609	Kim Cook - 919996	12/2022 - Mileage Reimb	c	(13.88)
2/6/2023	24650	Kim Cook - 919996	1/2023 - Mileage Reimb	c	(14.51)
2/6/2023	24651	Lisa Gonzalez - 932917	1/2023 - Mileage Reimb	c	(7.60)
2/21/2023	24676	Kim Cook - 919996	2/2023 - Mileage Reimb	c	(14.51)
2/21/2023	24677	Lisa Gonzalez - 932917	2/2023 - Mileage Reimb	c	(12.71)
3/15/2023	24701	Kim Cook - 919996	3/2023 - Mileage Reimb	c	(14.51)
				TOTAL 283102 Mileage	(217.25)
285200 Recreation Supplies					
10/4/2022	24484	Home Depot - 2843	9/30/2022- Magic Show items	c	(10.75)
10/4/2022	24487	Lisa Gonzalez - 932917	Reimb- 9/30/2022 Magic Show items	c	(40.09)
10/20/2022	24512	Park Planet - 29271	HSP Replacement Inclusive Swing Seat	c	(1,679.25)
11/3/2022	24532	S Umpqua CC - 71085	Supplies for Magic Show on 9/30/2022	c	(14.81)
1/4/2023	24603	BSN Sports - 21480	2/Basketball Hoops	c	(376.67)
1/4/2023	24604	BSN Sports - 21480	8/Basketball Replacement Nets	c	(91.80)
				TOTAL 285200 Recreation Supplies	(2,213.37)
289800 Other Operating Exp - Supplies					
8/10/2022	24424	S Umpqua CC - 71085	Official Document ref: ACP Property	c	(33.50)

8/15/2022 JV	# 110691470		Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	33.50
9/7/2022 24458	S Umpqua CC - 71085		Prop 68 Sign, Notary for Documents	c	(212.83)
9/13/2022 JV	# 110714399		Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	212.83
10/4/2022	24497 Umpqua CC - 71085		9/2022 Stmt	c	(203.50)
10/20/2022 JV	# 110746256		Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	203.50
11/21/2022 24548	S Pet Waste Eliminator - 69321		Pet waste bags	c	(233.87)
			Tax Accrual S/H	c	(2.09)
1/10/2023 24623	S Home Depot - 2843		Pet waste container trahs bags	c	(32.29)
			TOTAL 289800 Other Operating Exp - Supplies		(268.25)
289900 Other Oper Exp Fire Extingusher					
11/21/2022	24547 Jorgenson Co - 48104		2022 Yrly Fire Exten. Inspection @ HSP	c	(183.87)
			TOTAL 289900 Other Oper Exp Fire Extingusher		(183.87)
291300 Auditor Controller Services					
12/15/2022	24586 Larry Bain, CPA - 26727		FY 21/22 - Audit	c	(6,500.00)
			TOTAL 291300 Auditor Controller Services		(6,500.00)
291500 Compass Costs					
8/9/2022 EFT	S Compass License Fee		FY 22/23 -Compass VPN Connection	c	(372.00)
			FY 22/23 - Compass License Fee	c	(699.83)
			TOTAL 291500 Compass Costs		(1,071.83)
291700 Alarm Services					
7/5/2022	24363 Crime Alert Security - 41852		7/2022 -9/30/2022- Alarm System - Office & Shop	c	(210.00)
7/5/2022	24371 Sacramento Control Systems - 1112		7/2022 -9/30/2022 -AES Fire Monitoring	c	(241.63)
9/7/2022 24446	S Crime Alert Security - 41852		7 Days New System Blding Alarm & Cameras	c	(51.33)
			9/1 - 11/30/2022 Alarm System - Bldings	c	(135.00)
			9/1 - 11/30/2022 - Alarm System Cameras	c	(525.00)
9/13/2022	24462 Crime Alert Security - 41852		10/2022 -12/31/2022- Alarm System - Office & Shop	c	(210.00)
10/4/2022	24490 Sacramento Control Systems - 1112		10/2022 -12/31/2022 -AES Fire Monitoring	c	(241.63)
11/14/2022 24537	S Crime Alert Security - 41852		12/1 - 2/28/2022 - Alarm system Bldings	c	(135.00)
			12/1 - 2/28/2022 - Alarm System Cameras	c	(525.00)
12/15/2022	24583 Crime Alert Security - 41852		1/2023 - 3/31/2022 Alarm System Office & Shop	c	(210.00)
12/27/2022	24599 Crime Alert Security - 41852		A/o 1/2023 - 3/31/2022 Alarm System Shop	c	(30.00)
1/4/2023	24614 Sacramento Control Systems - 1112		1/2023 - 3/31/2023 - AES Fire Monitoring	c	(241.63)
2/6/2023 24648	S Crime Alert Security - 41852		3/1 - 5/31/2023 - Alarm system Bldings	c	(135.00)
			3/1 - 5/31/2023 - Alarm System Cameras	c	(525.00)
3/6/2023	24687 Crime Alert Security - 41852		4/2023 - 6/30/2022 Alarm System Office & Shop	c	(240.00)

TOTAL 291700 Alarm Services

(3,656.22)

298700 Telephone Services

7/5/2022	24365	Fast Break - 37998	6/2022 Phone service	c	(195.00)
7/12/2022	24382	Comcast - 12322	7/2022-Billing-Phone/HSI (w/late fee)	c	(116.59)
8/10/2022	24420	Comcast - 12322	8/2022-Billing-Phone/HSI	c	(106.61)
8/10/2022	24421	Fast Break - 37998	7/2022 Phone service	c	(195.00)
9/13/2022	24461	Comcast - 12322	9/2022-Billing-Phone/HSI	c	(106.61)
9/13/2022	24464	Fast Break - 37998	8/2022 Phone service	c	(195.00)
10/4/2022	24483	Fast Break - 37998	9/2022 Phone service	c	(195.00)
10/13/2022	24501	Comcast - 12322	10/2022-Billing-Phone/HSI	c	(106.41)
11/3/2022	24522	Fast Break - 37998	10/2022 Phone service	c	(195.00)
11/14/2022	24536	Comcast - 12322	11/2022-Billing-Phone/HSI	c	(106.41)
12/2/2022	24558	Fast Break - 37998	11/2022 Phone service	c	(195.00)
12/15/2022	24582	Comcast - 12322	12/2022-Billing-Phone/HSI	c	(106.41)
1/4/2023	24608	Fast Break - 37998	12/2022 Phone service	c	(195.00)
1/10/2023	24621	Comcast - 12322	1/2023 - Billing-Phone/HSI (new rate)	c	(112.27)
2/6/2023	24649	Fast Break - 37998	1/2023 Phone service	c	(195.00)
2/15/2023	24660	Comcast - 12322	2/2023 - Billing-Phone/HSI	c	(113.55)
3/6/2023	24688	Fast Break - 37998	2/2023 Phone service	c	(195.00)
3/15/2023	24699	Comcast - 12322	3/2023 - Billing-Phone/HSI	c	(136.50)
			TOTAL 298700 Telephone Services		(2,766.36)

298701 Cell Phones

7/5/2022	24366	Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
8/2/2022	24417	S T-Mobile - 32685	7/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)
9/7/2022	24457	S T-Mobile - 32685	8/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)
10/4/2022	24496	S T-Mobile - 32685	9/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)
11/3/2022	24531	S T-Mobile - 32685	10/2022 - District Cell Phone	c	(29.41)
			GM phone (purchase pmt)	c	(33.34)
12/2/2022	24571	S T-Mobile - 32685	11/2022 - District Cell Phone	c	(29.41)
			GM phone (purchase pmt)	c	(33.34)
1/4/2023	24617	S T-Mobile - 32685	12/2022 - District Cell Phone	c	(29.41)
			GM phone (purchase pmt)	c	(33.34)
2/6/2023	24656	S T-Mobile - 32685	1/2023 - District Cell Phone	c	(29.50)
			GM phone (purchase pmt)	c	(33.34)

3/6/2023	24694	S	T-Mobile - 32685	2/2023 - District Cell Phone	c	(29.50)
				GM phone (purchase pmt)	c	(33.34)
				TOTAL 298701 Cell Phones		(1,162.21)
299909 Expenditure Reimb. (Ins Claims)						
7/5/2022	24372		Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(4,791.28)
8/15/2022	24430		Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(15,154.49)
				TOTAL 299909 Expenditure Reimb. (Ins Claims)		(19,945.77)
321000 Interest Expense						
7/5/2022	24374	S	Umpqua Bank - 52152	7/2022 - Side Fund Interest	c	(648.50)
7/25/2022	24401	S	Umpqua Bank - 52152	8/2022 - Side Fund Interest	c	(639.57)
8/23/2022	24440	S	Umpqua Bank - 52152	9/2022 - Side Fund Interest	c	(630.63)
9/26/2022	24479	S	Umpqua Bank - 52152	10/2022 - Side Fund Interest	c	(621.69)
10/24/2022	24517	S	Umpqua Bank - 52152	11/2022 - Side Fund Interest	c	(612.76)
11/22/2022	24552	S	Umpqua Bank - 52152	12/2022 - Side Fund Interest	c	(603.81)
12/27/2022	24602	S	Umpqua Bank - 52152	1/2023 - Side Fund Interest	c	(594.88)
1/25/2023	24642	S	Umpqua Bank - 52152	2/2023 - Side Fund Interest	c	(585.95)
2/21/2023	24679	S	Umpqua Bank - 52152	3/2023 - Side Fund Interest	c	(577.00)
3/28/2023	24710	S	Umpqua Bank - 52152	4/2023 - Side Fund Interest	c	(567.71)
				TOTAL 321000 Interest Expense		(6,082.50)
323000 Lease Oblig Retirement Side Fund						
7/5/2022	24374	S	Umpqua Bank - 52152	7/2022 - Side Fund Principal	c	(2,500.00)
7/25/2022	24401	S	Umpqua Bank - 52152	8/2022 - Side Fund Principal	c	(2,500.00)
8/23/2022	24440	S	Umpqua Bank - 52152	9/2022 - Side Fund Principal	c	(2,500.00)
9/26/2022	24479	S	Umpqua Bank - 52152	10/2022 - Side Fund Principal	c	(2,500.00)
10/24/2022	24517	S	Umpqua Bank - 52152	11/2022 - Side Fund Principal	c	(2,500.00)
11/22/2022	24552	S	Umpqua Bank - 52152	12/2022 - Side Fund Principal	c	(2,500.00)
12/27/2022	24602	S	Umpqua Bank - 52152	1/2023 - Side Fund Principal	c	(2,500.00)
1/25/2023	24642	S	Umpqua Bank - 52152	2/2023 - Side Fund Principal	c	(2,500.00)
2/21/2023	24679	S	Umpqua Bank - 52152	3/2023 - Side Fund Principal	c	(2,600.00)
3/28/2023	24710	S	Umpqua Bank - 52152	4/2023 - Side Fund Principal	c	(2,600.00)
				TOTAL 323000 Lease Oblig Retirement Side Fund		(25,200.00)
345000 Taxes, Licenses & Assessments						
10/4/2022	24491		Sacramento County - Tax Collectors Office - 472	HSP - CSA1 Lights	c	(655.74)
10/4/2022	24492		Sacramento County - Tax Collectors Office - 472	ACP - CSA1 Lights	c	(47.90)
				TOTAL 345000 Taxes, Licenses & Assessments		(703.64)

TOTAL EXPENSES (274,260.62)

OVERALL TOTAL (274,260.62)

**ACRPD 2022-2023
339D Expenditures**

**March 2023
Period 9 of 13**

FYTD Completed = 69%

	CODE	CAPITAL OUTLAY	2022-23 Budget	March	Expended To Date	Balance	Percent Expended
1	20227504	Miscellaneous	31,410.00		31,410.00	-	100%
2							
3							
4							
5	42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
6	42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
7	42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
8	"	ACP Restroom Building	175,044.00		146,628.00	28,416.00	84%
9	"	ACP Parking Lot Repaving			-	-	#DIV/0!
10	"	ACP Improvements (Prop 68)	147,427.00		19,020.39	128,406.61	13%
11	43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
12	45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
13	46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
14	46461300	Intangibles - ???			-	-	
15					-	-	-0-
16		TOTALS:	353,881.00	\$ -	\$ 197,058.39	\$ 156,822.61	56%

Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account

ACRPD 2022-2023
339D Revenue

March 2023
Period 9 of 13

FYTD Completed = 69%

	Account	2022-23 Budget	March	Received To Date	Unrealized	Percent Received
1	94941000 Interest Income			90.00	(90.00)	#DIV/0!
				-	-	#DIV/0!
2	95952900 In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
3	95956300 State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
4	" State-Federal Grants (Dist Proj/Per Capita Funds)	147,427.00		-	147,427.00	0%
5	"			-	-	#DIV/0!
6	"			-	-	#DIV/0!
				-	-	#DIV/0!
7	95956900 Other Funds - Local (339I Funds)			-	-	#DIV/0!
8	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
9	" *ACP-Park Improvements	175,044.00		175,044.00	-	100%
10	" *HSP Community Ctr Improvements			-	-	#DIV/0!
11	" *HSP ADA Improvements			-	-	#DIV/0!
12				-	-	#DIV/0!
13	95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
14	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
15				-	-	#DIV/0!
16				-	-	#DIV/0!
17				-	-	#DIV/0!
18	5506614 Investment Earns			-	-	#DIV/0!
19	Total Other Revenue	\$ 322,471.00	\$ -	\$ 175,134.00	\$ 147,337.00	54%
20	Beginning Fund Balance Available \$XXXXX			-	\$ -	0%
21	Fund Balance Decreased by				\$ -	
22	TOTALS:	322,471.00	-	175,134.00	147,337.00	

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000

Register Expense Report
Period 9
Account

FY 2022 - 2023
3/1/2023 Through 3/31/2023
339D Project Account

Not
Clrd

Date	Num	Description	Account	Memo	Category	Clrd	Amount

Date Num

Description

Memo

Clr

Amount

INCOME

941000 Interest

1/1/2023 Interest

FY 0222/23 2nd Qtr Interest

c

90.00

TOTAL 941000 Interest

90.00

956900 Other Funds - Local (GRANTS)

44,838.00 JV

110738172

Transferred from 339I to 339D ACP Restroom Project

c

175,044.00

TOTAL 956900 Other Funds - Local (GRANTS)

175,044.00

TOTAL INCOME

175,134.00

EXPENSES

420200 Structures (Projects @ ACP)

7/5/2022

211 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(57,235.00)

8/2/2022

212 Staples Construction - 52639

ACP RR Project (Prop 68 Funding)

c

(18,570.56)

8/15/2022 JV

110691470

Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Proj

c

(33.50)

9/7/2022

213 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(47,043.00)

9/13/2022 JV

110714399

Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proj

c

(212.83)

9/26/2022

214 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(42,350.00)

10/20/2022 JV

110746256

Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proj

c

(203.50)

TOTAL 420200 Structures (Projects @ ACP)

(165,648.39)

TOTAL EXPENSES

(165,648.39)

OVERALL TOTAL

9,485.61

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

March 2023

Period 9

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,616.66	\$ -		\$ 6,616.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,383.59	\$ -	\$ -	\$ 1,383.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 327,823.99	\$ 5,569.78	\$ 4,287.07	\$ 326,541.28

- 10/4/2022 Transferred \$175,044.00 to 339D ACP Restroom Blding Project
- 11/14/2022 Transferred \$1,501.50 charge from 339A to cover cost of Admin Fee 5yr annual & FY 18-19 Annual
- 1/11/2023 Transferred/returned funds in the amount of \$31,410.00 back to 339I from 339D
- 3/6/2023 Transferred \$5,569.78 to cover Inv dated 3/1/23 FY2021-22 Admin cost

**Arcade Creek Recreation Park District
Monthly Payroll Report**

Start of Pay Period	March 1, 2023	March 16, 2023
End of Pay Period	March 15, 2023	March 31, 2023
Payroll Issued:	March 31, 2023	April 15, 2023

Administration Division	6351.32	6351.32		12,702.64
Board Members = 5		250.00		250.00
Parks Division	2067.46	2832.64		4,900.10
PT Maint	0			-
Recreation Division				
Monitors, etc	582.75	366.19		948.94
Misc - Staff	0.00	0.00		-
Rec. Staff (Other)	0.00	0.00		-
\$	9,001.53	\$ 9,800.15		\$ 18,801.68
Employer Paid Taxes	697.94	Unavailable		
<i>(FICA, Medicare, SUI)</i>				

Rental & Misc. Revenue Report

March

2023

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
Games - 3 games	Legends Soccer Club	HSP Soccer Field	180.00
Practice 14 days	Legends Soccer Club	HSP Soccer Field	140.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Total Rentals \$ **320.00**

A

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount

Totals \$ -

B

94942900 - CELL TOWER REVENUE

Mar-23	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
--------	---	----------

Totals \$ **4,610.42**

C

97979000 - MISC. OTHER REVENUES

Postage stamp	0.63

Totals \$ **0.63**

D

\$ 320.00	A
\$ -	B
\$ 4,610.42	C
\$ 0.63	D
\$ 4,931.05	Total

Arcade Creek Recreation and Park District

MEETING DATE: April 20, 2023

**AGENDA ITEM: 5 g Consent Agenda
Correspondence Period 10**

None

Arcade Creek

Recreation and Park District

May 20, 2023

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Dear Board of Directors,

I wanted you to know that we did get back money in the amount of

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpd@acrpd.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

I am still working with Staples to get their permits approved. Staples hired a permit expediter and a Civil engineer to move things faster.

I will have signed a proposal with Lee Hazeltine, goat shepherd for goat grazing for Arcade Creek Park and we will be doing it in collaboration with American River College between April 10th to June 15, 2023.

I created an account with Indeed and posted our job for Part-Time maintenance.

We had such a high volume of applicants I am completely overwhelmed. Most were construction management.

I also sent the job to Cal State Sacramento to the person Travis recommended.

I had the KYA group come out to look at our old tennis courts at Hamilton Street Park. They will have a bid for me in 3 weeks or less. I was also recommended to contact a person at Sunrise Recreation and Park District that may have some companies to recommend as well.

I contacted SMUD the Friday after the February Board meeting. I applied for the Complete Energy Solutions program. Kim assisted me with the paperwork they required. I have not heard back from the company that is helping us on the energy audit, but I am sure they will get back to us soon. I will also be speaking to Virg Anderson about suggestions on the shop.

Lisa Gonzalez

Arcade Creek Recreation and Park District

Meeting Date April 20, 2023		Item # 6 a
		Old Business
Subject: Discussion regarding lease with Oakdale gym and community center		
Initiated or requested by	Item Type	Report coordinated or prepared by
<input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction	<p><i>Lisa Gonzalez</i> and Kim Cook</p>
<p><i>Item originally appeared on the December 15, 2022, January 19, 2023, February 16, 2023 and March 16, 2023 agendas.</i></p> <p>Objective To pursue a way to leave our current contract with Twin Oaks School District.</p> <p>Background ACRPD entered a 30-year contract Lease Agreement between Rio Linda Union School District (currently known as Twin Rivers Unified School District) and Arcade Creek Recreation and Park District, the current lease term began in April 12,2004 and endures through April 11, 2034.</p> <p>Budget/Cost Information Legal fees from Derek Cole who is spearheading this transaction.</p> <p>Proposed Action Discussion on December 15th Board meeting and add this agenda item to January 19th board meeting with report from Derek Cole and more discussion. Currently this is an ongoing discussion.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Meeting Date April 20, 2023		Item # 6 b
Old Business		
Subject: Resolution #2023-01 to return a portion of the funds provided for cashflow for the Districts 339D District Projects account using funds from the 339A General Funds account, as per original Resolution #2022-22		
Initiated or requested by	Item Type	Report coordinated or prepared by
<input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Kim Cook
<p>Objective Per Resolution 2022-22 (dated 11/17/2022) funds were provided by use of a short-term inter-fund loan from the Districts 339A General Fund, as a source of funding (cashflow) for the districts 339D Projects that were taking place with use of the Prop 68 Per Capita Grant that identified three (3) items, renovate the existing parking lot, ADA accessible sidewalk and public restroom prep (groundwork).</p> <p>Background The districts 339D Projects account is funded completely by either the grants, 339I Impact Fees account (funds in this account are restricted to new amenities and new construction only), etc.</p> <p>The district currently has a project underway at Arcade Creek Park. One is being funded by the Prop 68 Per Capita Grant Monies and a new public restroom building using funds from the 339I Impact Fee account.</p> <p>Prop 68 Per Capita is providing \$192,439.00 for renovating the existing parking lot, ADA accessible sidewalk and developing the area for the public restroom (prep groundwork). The new restroom building is being paid for from the 339I Impact Fee account in the amount of \$175,044.00.</p> <p>In most cases, grants are reimbursable after the expenditure has taken place. Once a claim (invoice) is processed and paid to the vendor, the district submits a payment request form to the appropriate grant provider. Reimbursement can take several weeks to months to be received. This process creates a cashflow problem.</p> <p>In FY 2021-22 of the Prop 68 funds available (\$192,439.00), \$45,011.45 was spent to pay for the parking lot paving slurry seal (these funds were borrowed from 339I Impact Fees). Required documents have been submitted for reimbursement, funds have yet to be received.</p> <p>These funds will be returned to the original source that they had been borrowed from the 339I Impact fees account.</p> <p>For FY 2022-23, the District has spent \$19,020.39. Request for reimbursement needs to be submitted.</p> <p>Resolution 2022-22 was written and approved with the understanding that upon receipt of the Prop 68 reimbursements, the funds would be deposited to the 339D Projects account and then return the inter-fund loan by reversing the process with a new resolution.</p> <p>It was unforeseen that the delay in reimbursement would create an additional issue. Of the \$147,427.55 that was borrowed and transferred, the District needs to return the remaining amount of \$128,406.61 before the end of this FY 2022-23.</p> <p>Currently, the District does not foresee any additional expenditures being paid between now and the end of the fiscal year, due to delays in the ground prep work process.</p>		

Budget/Cost Information

The amount of \$147,427.00 provided the short-term inter-fund loan using cash reserves in the 339A General Fund (GL1800000).

The amount current balance of \$128,406.61 needs to be returned to 339A General Fund.

Proposed Action

Adopt the attached resolution #2023-01 in the amount of \$128,406.61 to reverse the short term-loan and return the remaining funds from 339D District Project (GL #5250000).

Upon receipt of the funds received from the Prop 68 funding source, the proper amounts will be returned to the correct areas to complete the process.

Return \$45,011.45 to the 339I Impact Fees account and \$19,020.39 back to the 339A General Fund.

Alternative Actions

Unknown.

Coordination and Review

This is a standard practice of the Board.

Attachment(s)

Resolution #2023-01

Arcade Creek

Recreation and Park District

RESOLUTION NO. 2023-01

A RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT, AUTHORIZING A PORTION OF THE SHORT TERM INTERFUND LOAN TO BE REPAYED FROM 339D 9339343 DISTRICT PROJECTS TO 339A 933939 GENERAL FUND IN THE AMOUNT OF \$128,406.61 WITH THE BALANCE OF \$19,020.39 TO BE REIMBURSED UPON RECEIPT OF PROP 68 PER CAPITA FUNDS WITHIN A SPECIFIED AMOUNT OF TIME

WHEREAS, the 339D District Projects are funded primarily by grants and Impact Fees,

WHEREAS, the Prop 68 Per Capita Grant is reimbursable,

WHEREAS, Resolution 2022-22 was adopted on November 17, 2022, to provide cashflow via a short term interfund loan in the amount of **\$147,427.55** from 339A General Fund to 339D District Projects,

WHEREAS, there has been a delay in receiving reimbursements from the Prop 68 Per Capita Grant,

WHEREAS, the District needs to repay a portion of the short-term loan before the end of the current fiscal year, and return the funds to the 339A General Fund,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for the Arcade Creek Recreation and Park District as follows:

SECTION 1. It is hereby authorized and directed to return a portion of the short-term inter-fund loan in the amount of **\$128,406.61**, from **339D 9339343 District Projects to 339A 9339339 General Fund**.

Debit 339D 9339343 GL 5250000 Due To Other Funds \$128,406.61
Credit 339A 9339339 GL 1800000 Due From Other Funds \$128,406.61

SECTION 2. The remaining amount of **\$19,020.39** that had been expended from the short-term inter-fund loan will be repaid within fifteen (15) days upon receipt of reimbursed grant funds. Reimbursement is anticipated to be in FY 2023-24

APPROVED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the follow vote, to wit April 20, 2023.

AYES:
NOES:
ABSENT:
ABSTAINED:
VACANT:

Chairperson, Board of Directors

ATTEST: _____
Secretary, Board of Directors

Meeting Date May 20, 2023		Item # 7a New Business
Subject: Discussion to enter into agreement with Anderson Project Management Solutions		
Initiated or requested by Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
<p>Objective: To hire a skilled and professional Project Manager to assist the General Manager with upcoming projects in an efficient manner.</p> <p>Background: The Board and General Manger are not satisfied with our current construction company. We have waited 9 months and still do not have permits from the county of Sacramento. With Virg we can work quickly as he has great relations with the county of Sacramento and knows the right people. His 30 + years at Sunrise Recreation and Parks District as Park Supervisor and Park Analyst he has gained vast knowledge that would be so helpful for our District.</p> <p>Budget/Cost Information</p> <p>The above options are included in our current budget</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)



Anderson Project Management Solutions

*Providing project management and inspection services
for park and recreational construction projects*

AndersonPMS@mycci.net

Virg Anderson - (916) 764-8995

RE: Virg Anderson's Work Experience

Virg earned a horticulture degree from Cal Poly with an emphasis in Landscape Construction.

From 1987 to January 2020, he worked for the Sunrise Recreation & Park District (SRPD) as a Park Supervisor and for the last 15 years as the Park Analyst responsible for park planning and project management of construction projects including the following:

1. Preparing bid documents or working with consultants who would draw the more complicated drawings.
2. Creating bid documents and the 'Scope of Work' in such a way as to minimize any foreseeable cost oversites or change orders.
3. Arrange required testing of site (i.e., asbestoses and lead for buildings or soil fertilization testing for landscaping projects.)
4. Pulling appropriate permits (although not required for all projects it is required for structural and street encroachment projects.)
5. Posting bid documents at local contractor exchanges -required of public work projects.
6. Public advertising of project - required of public work projects.
7. Writing contracts for projects.
8. Leading pre-bid walks.
9. Answering pre-bid questions.
10. Holding pre-construction meetings.
11. Site visitation to check on progress on behalf of owner so owner expectations are met.
12. Answering contractor's request for information in a timely manner so as not to impede project's progress.
13. Inspecting projects to assure that it has been installed to owner's specifications.
14. Maintaining construction documentation as needed for project.
15. Establishment of 'As-Built' plans and notes.

Since retiring after 32 years' service to SRPD, Virg started up a business to supply the same services he performed as an employee with the District.

Projects Virg has been responsible for since retiring:

- HALF-COURT BASKETBALL COURT – Designing bids and overseeing construction of a Half-Court Basketball Court at Tempo Park
- PLAYGROUND – Requesting competitive bid RFP for replacement play equipment at Tempo Park – oversaw installation of play equipment
- RESTROOM - Drawing plans for the project, obtaining permits and construction documents an 'Off-Site Build' restroom installed at San Juan Park. Oversaw installation of the building, fire inspection and city inspections

During Virg's tenure as the Construction Lead for SRPD, he had the opportunity to work with consultants on larger projects. The following projects required their assistance, while he performed on-site quality control:

- Working with Stafford King and Wiese, built the aquatic complex, softball complex and a 7-court tennis complex at Antelope Community Park
- Working with Callander Associates, designed and built Firestone Park in the Antelope area and Cabana Park in the Foothill Farms area
- Working with Aquatics Design Group, rehabbed the pool at Rusch Park
- Working with Foothill Associates, designed and built Roseview Park in the Antelope area, as well as designed and built the Arcade Creek Park Preserve including a partial creek restoration project
- Working with Ball & Associates, designed and built Almond Grove Park
- Working with County Park Landscape Architects, built Greenback Wood Park

Virg oversaw the following projects from inception to finish:

- Blue Oak Park First Phase construction (two play areas, exercise walk and turf with irrigation)
- Designed, bid, inspected and performed Labor Compliance interviews for an ADA walk at Brooktree Park per Master plan
- Constructed a dog park at C-Bar-C Park. Removed and replaced sidewalks that heaved due to tree roots. Created an ADA ramp to the elementary school nearby
- Designed and constructed an ADA path to the outside restrooms and to the rear of the building at Crosswoods Park
- Designed and constructed a 40' x 40' pavilion over group reservation area at Foothill Park

- Applied for 'First 5 Grant' funding for Lone Oak Tot Lot and installed new play equipment with 'Poured in Place' surfacing
- Resurfaced tennis Courts at several parks (Madera, Northwoods, Brooktree, San Juan, Foothill, Rusch, Crosswoods and Antelope Community)
- Reroofing projects at Crosswoods and Ruch Parks
- Painting of the Rusch Home
- Installation of booster pump at Polkema Park
- Restoration of craft center to repair fire damage and bring up to code at Rusch Park
- Removed and replaced play equipment at all but two of our parks. (approx. 44 play areas)
- Oversaw pool rehab at Rusch Park
- Demo of Tempo Pool and Cabana Pool

Anderson Project Management Solution's Rate as a consultant is \$100 per hour. Virg is a sole proprietor with no employees. As such, Worker's Compensation Insurance is not required.

Contract Options:

- 1.) A "Time and Materials" contract where the client is charged for time while on site or actually performing services such as creating documents, plus any cost incurred for permits, testing and copying expenses (for larger than 8x11) when required. A charge of straight time for traveling one-way to the site (the balance of the round trip or any other milage claims are not charged to the client.)
- 2.) If you would like to lock in a cost for project management services, we can quote your District a "not to exceed" amount for each project. There would still be a charge for any cost incurred for permits, testing or copying on large paper. Travel would be included as part of the "not to exceed" amount.

Anderson PMS carries a million dollars liability insurance policy and can name your District as additionally insured. This is included with both types of proposals.

Please let me know If you have any questions.

I'm looking forward to working with your District,



Virg Anderson

Anderson Project Management Solutions
916-764-8995

Arcade Creek Recreation and Park District

Meeting Date April 20, 2023		Item # 7 b
		New Business
Subject: Plan and prepare FY 2023-24 339A General Funds to include renovating the shop building		
Initiated or requested by	Item Type	Report coordinated or prepared by
<input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Requested by Director T. Dworetzky
<p>It was requested by Director T. Dworetzky to have the Board of Directors agree to plan and prepare the FY 2023-24 budget to include renovating the shop building located at Hamilton Street Park.</p> <p>Funds for this project would be allocated in the districts 339A General Funds.</p>		
Coordination and Review		Attachment(s)
This is a standard practice of the Board.		

Arcade Creek Recreation and Park District

Meeting Date April 20, 2023		Item # 7 c
		New Business
Subject: Discuss 339I Impact fees and create a project to utilize the funds		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by Requested by Director T. Dworetzky
<p>It was requested by Director T. Dworetzky to have the Board of Directors discuss, create and agree upon a project to utilize the funds held in the Districts 339I Impact fees account.</p> <p>As of March 31, 2023 the balance in the account is \$326,541.28.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Arcade Creek Recreation and Park District

Meeting Date April 20, 2023		Item # 7 d
		New Business
Subject: Update Policy 4030 Remuneration and Attendance		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by Requested by Director A. Vassar
<p>It was requested by Director A. Vassar to review and approve the changes to Policy 4030 Remuneration and Attendance.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Draft dated 4/20/2023 – Policy 4030 Remuneration and Attendance

Arcade Creek Recreation and Park District

POLICY HANDBOOK

4/20/2023 DRAFT

POLICY TITLE: Renumeration and Attendance
POLICY NUMBER: 4030

- 4030.1 ~~For FY 2018-19 the~~ **Current stipend will be \$50.00 per month for attendance at each Board meeting service as a board member.** The stipend each year will be determined by the Board during the annual Budget process.
- 4030.2 Board members are elected/appointed to office to represent their constituents and should make the effort necessary to attend each regularly scheduled Board of Directors meeting. Members are also expected to fulfill duties and obligations taken on or assigned by the entire Board.
- 4030.3 Members who wish to attend committee meetings, community meetings (subject to the Ralph M. Brown act), or workshops may do so with approval for reimbursement. Members must also report back to the full Board in open session on their activities, discussions and actions taken during those functions. A written report must be presented on these actions and placed on file with the District Office to be included in the minutes of the meeting at which the report was presented. This must be done prior to receiving the reimbursement if funded for that activity.
- 4030.4 The Board of Directors may provide, by ordinance or resolution, that members may receive their actual and necessary traveling and incidental expenses incurred for attendance at an outside meeting, outside of Sacramento County, California. Reimbursement for these expenses is subject funds available and to Government Code sections 53232.2 and 53232.3.
- 4030.4.1 Eligible expenses include travel/mileage (least expensive option), 3 meals per day (based on an 8 a.m. to 8 p.m. absence from home), and hotel accommodations if needed.
- 4030.5 A Board member should notify the Chair of the Board or the General Manager of their inability to attend a regularly scheduled Board of Directors meeting, a minimum of forty-eight (48) hours' prior notice when possible.
- 4030.6 Absences reported in such manner will be considered an excused absence. Failure to notify the Chair or General Manager will result in an unexcused absence.
- 4030.7 Board members who accumulate five (5) or more unexcused absences in a twelve (12) month period, or members absent for three (3) or more consecutive times without a viable excuse shall be subject to censure by a majority vote of the remaining members of the Board. Health issues are considered excusable absences and do not pertain to Item 4030.6.

Arcade Creek Recreation and Park District

MEETING DATE: April 20, 2023

AGENDA ITEM: 8 Board Discussion

General discussion on topics for future meetings.