

MEETING DATE: December 3, 2020

ITEM # 7 a

SUBJECT: Consider authorizing staff to execute a contract, in the amount of five-thousand (\$5,000.00) dollars with The Impact Foundry to provide Facilitation Services to the District for planning purposes.

RECOMMENDATION: Authorize staff to award a contract for the Provision of these services in the amount of five-thousand dollars (\$5,000.00) to The Impact Foundry.

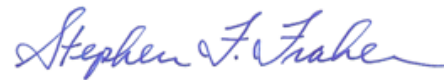
Initiated or requested by

Board Staff

Other

Report coordinator or prepared by:

Stephen Fraher, General Manager



Attachment: Yes No Information Direction Action

Background: The Board has had many discussions regarding developing a plan of action to establish Core Values, Mission and Goals for the District. During the preparation of the FY 20-21 Budget funding was allocated for the purpose of hiring an experienced Facilitator to work with the District Board and Staff to create this to assist the Board in creating a decision making process for the District going forward.

Alternatives:

- Put the RFP back out to groups for more input.
- Downsize the scope of the services offered to provide for a focused result.
- Not authorize the execution of the contract and continue operating as the District previously done.

Analysis: Staff prepared the Request for Proposals (RFP) after researching the profession and how this business is conducted. Four firms were sent RFPs' and one RFP was received prior to the posted deadline of October 30, 2020 at 5:00 p.m. The proposal put forth will create an Organizational Plan with action steps and goals for the District Board and staff to complete. Improving sustainability and provide a foundation for key decision-making processes.

Budget/Cost Impact: \$5,000.00

Attachment(s):

- RFP from The Impact Foundry
- Four example products that have been prepared for other organizations.