



**BOARD OF DIRECTORS MEETING  
THURSDAY**

**July 18, 2024 @ 6:00 p.m.**

**LOCATION:**

Herzog Community Center Oak (Small) Room  
4855 Hamilton Street  
Sacramento, CA 95841

**NOTE:** Board Member/Treasurer G. Miller will join CLOSED SESSION via teleconference from the Hilton Santa Cruz Hotel in Scotts Valley.

**AGENDA**

**1. Call to Order and perform Roll Call. (Chair – Scott Miller)**

**2. Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda. **Each speaker will be limited to five minutes of time.**

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board. **Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.** Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.

Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.

**Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.**

**3. Closed Session:**

a. **PUBLIC EMPLOYEE APPOINTMENT**  
Title: General Manager

**4. Guest:** Legal Counsel, Auditor, Presentations, Follow up, etc.

**New Business:**

- a. Approve Employment Agreement for General Manager
- b. Approve Employment Agreement for Interim General Manager
- c. Presentation: HSP Shop Renovation - Alternative Option (Plan of action)  
Presented by Boris Golub – Resident & Volunteer

**Mailing Address: PO Box 418114, Sacramento, CA 95841-8114**  
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414  
(916) 482-8377 Email: [acrpd@acrpd.com](mailto:acrpd@acrpd.com)

**5. Announcements: Staff**

- a. Hamilton Street Park New Playground Dedication Event – Friday, July 12<sup>th</sup> @ 6PM
- i. RECAP Oral Report

**6. Tasks Started / Accomplished: Staff**

**7. Consent Agenda**-these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list, and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.

- a. **Draft Meeting Minutes:** Board Meeting 06/20/2024
- b. FY 23-24 Period 12 **Financial Reports 339A**
- c. FY 23-24 Period 12 **Financial Reports 339D**
- d. FY 23-24 Period 12 **Multi Accounts Revenue Reports**
- e. FY 23-24 Period 12 **Payroll Report**
- f. FY 23-24 Period 12 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. District Correspondence **Received and Sent**
- h. General Information **Received**
- i. Monthly update on Nature Trail at Arcade Creek Park
- j. General Managers **Report**

**8. Old Business:**

- a. Installation of water filtration system at Hamilton Street Park well – Update
- b. Update of new positions and vacancies:
  - a. Account Clerk
  - b. Administrative Manager
  - c. District Intern
  - d. Building Monitor
- c. Budget Update – FY2024-25

**9. New Business:**

- a. Notice of Election - November 8, 2024
- b. Park Enforcement:  
Letter of Agency – Expires on July 10, 2025

**10. Board Discussion:**

- a. General discussion on topics for future meetings.

**11. Adjournment of the meeting:**

The next regular Board of Directors meeting will be held Thursday August 15, 2024 @ 6PM

**NOTICE**

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841. In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting. The Agenda is posted on the District's website ([www.acrpd.com](http://www.acrpd.com)), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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# Agenda Report

<b>Meeting Date: July 18, 2024</b>		<b>Item # 4 c Guest(s) Presentation &amp; Staff Update</b>	
<b>Subject: Maintenance Shop Construction Project – Action Plan</b>			
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input checked="" type="checkbox"/> Other		<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	
<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager			
<p><b>Objective</b>          Discuss possible revision to plan of action for HSP Maintenance Shop alternative options Presented by Boris Golub – Resident &amp; Volunteer architect</p> <p><b>Background</b>          The Maintenance Shop at HSP is significantly aged and in need of repair. Based on ACRPD past Board action it was determined to allocate an estimated \$450k to renovate the building to meet compliance requirements and general aesthetic levels. The most recent plan was to remove the second story of the building and lower the existing roof to level the entire facility roof.</p> <p><b>Analysis</b>          There are multiple options to repair the maintenance shop at Hamilton Street Park. Aesthetics could be rectified by a simple covering of the second story with materials and paint. Other options include removing the second floor, demolition of the entire building and / or variations of Mr. Golub’s presentation.</p> <p><b>Budget Impact</b>          Fund balance is estimated at over \$880k for the end of FY23/24. \$450k was allocated last FY for the shop repair. The estimated cost of the cover up is approx. \$25K – which is within the approval level of the General Manager. New facilities may cost upward of \$250k. Alternative options based on presentation will require more research.</p> <p><b>Proposed Action</b>  <b>A.</b> None. Accept information from presentation and provide staff feedback.</p> <p><b>Alternative Actions</b>          None</p>			
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> 1. Restoration Landscaping Quote/Estimate – 08/2023	

Restoration Landscape 916-752-1373

# Estimate

John Vaden  
7761 Salinger Ct.  
CA 95828

Date	Estimate #
8/9/2023	698

Name / Address
Arcade Creek 4855 Hamilton St. Sacramento, Ca. 95481

			Project
Description	Qty	Rate	Total
Remove and replace wood over front door		1,250.00	1,250.00
4x10 T1-11 siding - materials		19,500.00	19,500.00
Frame ceiling and sheet with plywood		2,250.00	2,250.00
Install electrical lights on building and in ceiling		1,200.00	1,200.00
Paint siding		2,500.00	2,500.00
<b>Total</b>			<b>\$26,700.00</b>





Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

*of*

The Arcade Creek Recreation & Park District

Meeting of the Board of Directors

Held on:

**Thursday, June 20, 2024**

Meeting conducted in the Herzog Community Center Oak (Small) Room

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- 1. Call to Order and Perform Roll Call:** *Chair S. Miller* **Time:** *6:02PM*  
**Board Members Present:** *S. Miller, T. Dworetzky and A. Vasser*  
**In Attendance Virtually:** *None*  
**Board Members Absent:** *M. Hanson, and G. Wilson*  
**Staff Members Present:** *A. Peterson, and D. Nishihara*  
**Legal Counsel Present:** *D. Ritchie*  
**Auditor Present:** *None*  
**Guests:** *None*  
**Public Attending:** *B. Golub (Resident)*
- 2. PUBLIC COMMENTS:** Mr. Golub is interested in volunteering his time and architecture experience to support the renovation project for the Hamilton Street Park Maintenance Shop.
- 3. CLOSED SESSION:** None
- 4. GUESTS:** None
- 5. ANNOUNCEMENTS:** FEMA Letter Regarding Flood Insurance informational letter provided to Board, details regarding Legislative Initiative HR7525, July is Parks and Recreation Month and Fire Prevention – July 4<sup>th</sup> festivities call 311 for issues.
- 6. TASKS STARTED / ACCOMPLISHED:**  
*Report received by Board. No action taken.*
- 7. CONSENT:** **S. Miller pulled Item I from consent.** A. Vasser made a motion to approve Items 7a, 7b, 7c, 7d, 7e, 7f, 7g, and 7h.

*Board Member T. Dworetzky seconded the motion.  
Chairperson S. Miller called for a vote to approve the agreement.*

*A. Vassar, T. Dworetzky, and S. Miller voted Yes.  
G. Wilson, and M. Hanson were absent.  
Motion passed 3-Yes and 2-Absent.*

*S. Miller wanted to confirm the grazing was completed. Staff confirmed.*

*A. Vasser made a motion to approve Items 7i.  
Board Member T. Dworetzky seconded the motion.  
Chairperson S. Miller called for a vote to approve the agreement.*

*A. Vassar, T. Dworetzky, and S. Miller voted Yes.  
G. Wilson, and M. Hanson were absent.  
Motion passed 3-Yes and 2-Absent.*

## **8. OLD BUSINESS:**

### **8a. HSP Well Repair Update**

*Quick update by staff, over 30 sprinkler heads were repaired.  
Staff still in process of researching other vendors. Nothing to report.  
Non-action item.*

### **8a. Review and discuss HSP Shop Renovation to develop phased plan of action**

Feedback was provided to Staff by the Board to encompass this project into the FY24/25 budget, but not at the same level of budget as previous years.

Board Directed staff to research more details and hard numbers before facilitating a discussion regarding a plan of action.

Board needs more information pertaining to the following:  
*Cost to demolish, cost to level roof, quote for each option provided to the Board for a clear decision.*

*Cost effective and nice.*

## **9. NEW BUSINESS:**

### **9a. NEW General Manager Goals and Expectations**

*Feedback was provided to General Manager.  
No formal action taken.*



**9b. Approval of new Positions**

*Board Member T. Dworetzkey motions to approve Account Clerk job description and postpone Recreation Aide and District Intern until later dates.*

*Board Member A. Vasser seconds the motion.*

*Chairperson S. Miller calls for a vote.*

*S. Miller, T. Dworetzky and A. Vasser vote yes*

*G. Wilson and M. Hanson were absence.*

**9c. Approval of new Positions**

*Board Member T. Dworetzkey motions to approve new salary scale with all positions indicated as written.*

*Board Member A. Vasser seconds the motion.*

*Chairperson S. Miller calls for a vote.*

*S. Miller, T. Dworetzky and A. Vasser vote yes*

*G. Wilson and M. Hanson were absence.*

**9d. Approval of Resolution 2024-03 to adopt the District's Fiscal Year 2024-2025 Preliminary Budget for 339A General Fund**

*Board Member T. Dworetzkey motions to approve Resolution 2024-03 as written.*

*Board Member A. Vasser seconds the motion.*

*Chairperson S. Miller calls for a vote.*

*S. Miller, T. Dworetzky and A. Vasser vote yes*

*G. Wilson and M. Hanson were absence.*

**9e. Approval of Resolution 2024-04 to adopt the District's Fiscal Year 2024-2025 Preliminary Budget for 339A General Fund**

*Board Member T. Dworetzkey motions to approve Resolution 2024-04 as written.*

*Board Member A. Vasser seconds the motion.*

*Chairperson S. Miller calls for a vote.*

*S. Miller, T. Dworetzky and A. Vasser vote yes*

*G. Wilson and M. Hanson were absence.*

**11. ADJOURNMENT: Meeting Ended at 7:17pm**

*Board Member T. Dworetzky motioned to close the meeting.*

*Board Member A. Vasser seconded the motion.*

*Motion passed 3-Yes and 2-Absent.*

*A. Vassar, T. Dworetzky, and S. Miller voted Yes.*

*G. Wilson, and M. Hanson was absent.*

ACRPD 2023 - 2024  
339A Budget Report

June 2024  
Period 12 of 13

FYTD Completed = 92%

CODE	CATEGORIES	2023-24 Budget			June	Expended To Date	Balance	Percent Expended
		Salaries and Wages - Reg F/T Staff	Part-time Salaries	Other				
1011000	Salaries and Wages - Reg F/T Staff	287,114.00	16,130.76	250,327.44	36,786.56	87%		
"	<b>Part-time Salaries</b>					-0-		
"	P/T Monitors	31,360.00		11,740.00	19,620.00	37%		
"	Allowances (GM)		75.00	75.00	(75.00)	#DIV/0!		
"	Blank					#DIV/0!		
"	Blank					#DIV/0!		
"	Blank					#DIV/0!		
10112400	Salaries & Wages - Commission & Brds	3,500.00	-	2,700.00	800.00	77%		
10113200	Salaries & Wages - Time/one half (OT)	4,000.00	272.93	2,533.62	1,466.38	63%		
"	Salaries/Wages - Strt Time (No Retirement Contribution)			1,077.23	(1,077.23)	#DIV/0!		
10115200	Termination Pay	-		23,949.85	(23,949.85)	#DIV/0!		
10121000	Retirement - ER Cost 6502 (@11.84%)	14,245.00	482.56	12,742.86	1,502.14	89%		
"	Retirement - ER Cost 30003 (@10.1%)	13,312.00		8,081.36	5,230.64	61%		
"	Retirement - ER Cost 26990 (@7.68%)		815.08	4,644.52	(4,644.52)	#DIV/0!		
"	Retirement - UAL (-0- mthly or -0-)					#DIV/0!		
"	Retirement Actuarial Cost #6502 & 30003	1,000.00		700.00	300.00	70%		
10122000	Social Security (OASDHI rate=7.65%)	22,260.00	1,260.62	22,368.86	(108.86)	100%		
10123000	Group Insurance - Employer Cost					-0-		
"	Medical + Admin fee	45,213.00	5,107.10	48,959.65	(3,746.65)	108%		
"	Dental	1,986.00	122.85	2,024.19	(38.19)	102%		
"	Vision	413.00	24.57	401.31	11.69	97%		
"	EAP	171.00	-	89.00	82.00	52%		
10124000	Work Comp Ins - Employer Cost	5,225.00	-	5,696.00	(471.00)	109%		
10125000	State Unemployment Insurance (Pool)	1,000.00	19.96	857.96	142.04	86%		
10128000	Health Care Retirees	2,002.00	185.63	2,250.34	(248.34)	112%		
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)					#DIV/0!		
	<b>TOTALS:</b>	<b>432,801.00</b>	<b>24,497.06</b>	<b>401,219.19</b>	<b>31,581.81</b>	<b>93%</b>		

10111000 Salaries & Wages - Increased by \$35,000.00 - To cover underfunding due to un-projected expense for retiring employee

**ACRPD 2023 - 2024  
339A Budget Report**

**June 2024  
Period 12 of 13**

**FYTD Completed = 92%**

CODE	Service & Supply	2023-24 Budget	June	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	220.00		1,173.88	(953.88)	534%
20202900	Business/Conference Expenses	2,200.00		361.42	1,838.58	16%
20203600	Education and Training Supplies			-	-	#DIV/0!
20203807	Workplace Amenities			-	-	#DIV/0!
20205100	Insurance - Liability	81,497.00		81,497.00	-	100%
20206100	Memberships Dues	6,050.00		6,056.00	(6.00)	100%
20207600	Office Supplies	1,650.00		1,159.39	490.61	70%
20207602	Signs	1,100.00		803.25	296.75	73%
20207603	Keys	220.00		-	220.00	0%
20208100	Postage Service	226.00		226.00	-	100%
20208102	Stamps (Postal)	165.00		-	165.00	0%
20208500	Printing Service			-	-	#DIV/0!
20210300	Agriculture/Horticultural Services	27,500.00	7,000.00	18,900.00	8,600.00	69%
20210400	Agricultural/Horticultural Supplies	550.00		13.24	536.76	2%
20211100	Building Maintenance Service	2,200.00	3,275.00	4,847.00	(2,647.00)	220%
20211200	Building Maintenance Supplies	550.00	165.00	251.24	298.76	46%
20212200	Chemical Supplies (new)			-	-	#DIV/0!
20213100	Electrical Maintenance Services	5,914.00		942.40	4,971.60	16%
20213200	Electrical Maintenance Supplies	220.00		-	220.00	0%
20214100	Land Improvement Maintenance Service	12,000.00		9,103.20	2,896.80	76%
20214200	Land Improvement Maintenance Sup.	5,500.00	2,169.50	4,194.76	1,305.24	76%
20215100	Mechanical System Maintenance Svcs.	45,000.00		13,830.31	31,169.69	31%
20215200	Mechanical System Maintenance Sup.	3,300.00	300.80	29,897.25	(26,597.25)	906%
20216200	Painting Supplies	1,650.00		91.20	1,558.80	6%
20216700	Plumbing Maintenance Service (new)	1,100.00		785.52	314.48	71%
20216800	Plumbing Maintenance Supplies	550.00		22.92	527.08	4%
20219100	Electricity	22,000.00	906.68	13,203.57	8,796.43	60%



**ACRPD 2023 - 2024  
339A Budget Report**

**June 2024  
Period 12 of 13**

**FYTD Completed = 92%**

CODE	Service & Supply	2023-24 Budget	June	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	3,300.00	43.38	2,827.17	472.83	86%
20219300	Refuse Collection/Disposal	3,300.00	229.90	2,362.78	937.22	72%
20219500	Sewage Services	2,200.00	-	1,657.68	542.32	75%
20219800	Water	38,500.00	2,120.80	18,882.27	19,617.73	49%
20220500	Automotive Maintenance Service	3,850.00		2,820.40	1,029.60	73%
20220600	Automotive Maintenance Supplies	550.00		4,681.05	(4,131.05)	851%
20221100	Grounds Equipment Maintenance Svcs.	4,400.00	165.00	2,882.87	1,517.13	66%
20221200	Grounds Equipment Maintenance Sup.	4,400.00		3,145.90	1,254.10	71%
20222600	Hand / Expendable Tools	550.00		805.07	(255.07)	146%
20223600	Fuel and Lubricant Supplies	5,500.00	611.95	5,841.49	(341.49)	106%
20226200	Office Equip. Maintenance Supplies	1,100.00	656.89	2,428.26	(1,328.26)	221%
20227500	Rent/Lease Equipment	550.00		-	550.00	0%
20227501	Copy Machine - Leas			-	-	#DIV/0!
20227504	Miscellaneous	550.00	29.30	347.02	202.98	63%
20229100	Other Equip Maint. Service	2,200.00		-	2,200.00	0%
20229200	Other Equip Maint. Supply	2,200.00		-	2,200.00	0%
20231400	Clothing/Personal Supplies	110.00	191.43	797.56	(687.56)	725%
20232200	Custodial Supplies	6,600.00		6,037.07	562.93	91%
20233200	Food/Catering Supplies	-		-	-	#DIV/0!
20243700	Lab (Medical) Service (Drug Testing)	110.00		-	110.00	0%
20244300	Medical Service (Pre-emp. testing)	220.00		369.00	(149.00)	168%
20244400	Medical Supplies (First Aid)	330.00		-	330.00	0%
20250700	Assessment / Collection Services	8,690.00		8,365.10	324.90	96%
20252100	Temporary Services			-	-	#DIV/0!
20253100	Legal Services	8,800.00	2,875.00	13,310.63	(4,510.63)	151%
20255100	Planning Service-	10,000.00		750.00	9,250.00	8%
20257100	Security Service	5,000.00		-	5,000.00	0%
20258200	Public Relations Service/mkting, web	1,200.00	1,512.00	2,712.00	(1,512.00)	226%
20259100	Other Professional Services	5,500.00		-	5,500.00	0%

**ACRPD 2023 - 2024  
339A Budget Report**

**June 2024  
Period 12 of 13**

**FYTD Completed = 92%**

CODE	CATEGORIES	2023-24 Budget			Expended To Date	Balance	Percent Expended
		June	June	June			
20281100	Data Processing - Computer Services		2,750.00	108.00	2,642.00	4%	
20281201	Hardware (Computer)			1,189.25	(1,189.25)	#DIV/0!	
20281265	Application Software Maint Lic Renewal		3,300.00	3,654.79	(354.79)	111%	
20281304	Sales Tx Adj - Board of EQ			-	-	#DIV/0!	
20281700	Election Services			-	-	#DIV/0!	
20283102	Mileage		550.00	213.75	336.25	39%	
20285100	Recreation Services		3,300.00	-	3,300.00	0%	
20285200	Recreation Supplies		3,300.00	212.70	3,087.30	6%	
20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!	
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!	
20289800	Other Operating Expenses - Supplies		350.00	344.79	5.21	99%	
20289900	Other Operating Exp. - Misc. expenses		220.00	192.39	27.61	-0-	
20291300	Auditor/Controller Services		7,150.00	6,500.00	650.00	91%	
20291500	Compass Costs		1,180.00	1,095.83	84.17	93%	
20291700	Alarm Services		4,928.00	5,496.52	(568.52)	112%	
20298700	Telephone Services		4,400.00	4,156.33	243.67	94%	
20298701	Cell Phones		1,650.00	1,066.79	583.21	65%	
20299909	Expenditure Reimbursements		22,000.00	42,940.05	(20,940.05)	195%	
<b>TOTALS:</b>			<b>396,150.00</b>	<b>\$ 25,462.98</b>	<b>\$ 335,554.06</b>	<b>\$ 60,595.94</b>	<b>84.70%</b>

**FYTD Completed = 92%**

CODE	CATEGORIES	2023-24 Budget			Expended To Date	Balance	Percent Expended
		June	June	June			
30321000	Interest Expense		5,860.00	5,775.72	84.28	99%	
30323000	Lease Obligation Retirement(Side Fund)		31,800.00	29,100.00	2,700.00	92%	
30322000	Bond Loan Redemption		-	2,700.00	(2,700.00)	#DIV/0!	
30345000	Taxes, Licenses & Assessments		775.00	-	-	#DIV/0!	
<b>TOTALS:</b>			<b>38,435.00</b>	<b>\$ -</b>	<b>\$ 38,279.36</b>	<b>\$ 155.64</b>	<b>99.60%</b>

FYTD Completed = 92%

CODE	CATEGORIES	2023-24 Budget	June	Expended To Date	Balance	Percent Expended
42420100	Buildings - HSP Shop Renovation	450,000.00	-	15,794.00	434,206.00	4%
"	Buildings - HSP Retrofit Lighting Proj	25,000.00	-	23,922.81	1,077.19	96%
"	Buildings - HSP Pickleball Conversion	5,000.00	-	5,000.00	-	100%
	ACP/RR Project	-	-	8,300.40	(8,300.40)	#DIV/0!
42420100	Building - Community Ctr Upgrades	-	-	-	-	#DIV/0!

**TOTALS:** 480,000.00 \$ - \$ 53,017.21 \$ 426,982.79 11%  
42420100 Per Board Action on 03/21/24 - \$35,000 approved for use on ACP/RR Project - from HSP Shop Renovation.

FYTD Completed = 92%

79790100	Contingencies	347,969.00	-	-	\$ 347,969.00	0%
	Reserved Fund Balance Increase		-	-	\$ -	0%

**Grand Total** \$ 1,695,355.00 \$ 49,960.04 \$ 828,069.82 \$ 867,285.18 49%

Grand Total Corrected to include GL79790100 Contingencies amount

79790100 Contingencies - Decreased by \$35,000.00 - To cover underfunding due to un-projected expense for retiring employee

	Beginning Fund Balance Available				\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves				\$ -	0%

**TOTALS:**



**ACRPD 2023-2024  
339A Revenue**

**June 2024  
Period 12 of 13**

**FYTD Completed = 92%  
Percent Received**

<b>Account</b>	<b>2023-24 Budget</b>	<b>June</b>	<b>Received To Date</b>	<b>Unrealized</b>	<b>Percent Received</b>
91910100	700,000.00	8,491.85	725,768.44	(25,768.44)	104%
91910200	23,000.00		25,643.03	(2,643.03)	111%
91910300	18,000.00	1.62	12,448.23	5,551.77	69%
91910400	4,000.00		5,673.09	(1,673.09)	142%
91910500	1,000.00		1,883.99	(883.99)	188%
91910600	6,000.00		7,746.49	(1,746.49)	129%
91912000	50.00		22.78	27.22	46%
91913000	400.00		226.81	173.19	57%
91914000	150.00		112.17	37.83	75%
91919600	10,000.00	9,490.74	15,200.49	(5,200.49)	152%
	<b>Total Taxes \$ 762,600.00 \$</b>	<b>17,984.21</b>	<b>794,725.52</b>	<b>(32,125.52)</b>	<b>104%</b>
94941000	2,000.00	-	13,193.00	(11,193.00)	660%
94942900	4,674.00	540.00	12,424.70	(7,750.70)	266%
"	55,326.00	9,220.84	55,625.04	(299.04)	101%
95952200	5,000.00	777.26	5,181.74	(181.74)	104%
95952900			-	-	#DIV/0!
95953300	7,000.00	5,576.23	11,130.63	(4,130.63)	159%
95956300			-	-	#DIV/0!
95956900			-	-	#DIV/0!
"			-	-	#DIV/0!
"			-	-	#DIV/0!
"			-	-	#DIV/0!
96964600			-	-	#DIV/0!
97974000	18,000.00		-	18,000.00	0%
97979000	5,000.00		592.34	4,407.66	12%
97979900			-	-	#DIV/0!
98986200			-	-	#DIV/0!
			-	-	#DIV/0!
<b>Problem</b>			-	-	0%
	<b>Total Other Revenue \$ 97,000.00 \$</b>	<b>16,114.33</b>	<b>98,147.45</b>	<b>(1,147.45)</b>	<b>101%</b>
	<b>Total Revenue \$ 859,600.00 \$</b>	<b>34,098.54</b>	<b>892,872.97</b>	<b>(33,272.97)</b>	<b>103.87%</b>



Register Expense Report  
**Period 12**  
 Account

FY 2023/2024  
**6/1/2024 Through 6/30/2024**  
**339A**

**June Report**

Not  
 Clrd

Date	Num	Description	Memo	Category	Clrd	Amount
6/7/2024	25245	S Crime Alert Security - 41852	07/01/2024-09/30/2024 Monitoring	291700 Alarm Services	c	\$ (120.00)
6/7/2024	25246	S Cintas - 56036	07/01/2024-09/30/2024 Video Monitoring	291700 Alarm Services	c	\$ (120.00)
6/7/2024	25247	S CalPERS - 521	03/01/2024 - Security Services	291700 Alarm Services	c	\$ -
6/7/2024	25248	S CalPERS - 521	06/2024 - Custodial Supplies	232200 Custodial Supplies	c	\$ (129.55)
6/7/2024	25249	S Fast Break - 37998	5/16-5/31/2024 EE Contrib	05420514 Retirement (EE Contributio	c	\$ (149.44)
6/7/2024	25250	S Fast Break - 37998	5/16-5/31/2024 ER Contrib	121000 Retirement ER Cost	c	\$ (252.77)
6/7/2024	25251	S Denis Nishihara - 920246	5/16-5/31/2024 EE Contrib	05420514 Retirement (EE Contributio	c	\$ (430.90)
6/11/2024	25252	S Comcast - 12322	5/16-5/31/2024 ER Contrib	121000 Retirement ER Cost	c	\$ (427.01)
6/11/2024	25253	S GSRMA - 29229	06/2024 - Phone Services	298700 Telephone Services	c	\$ (195.00)
6/11/2024	25254	S Normac - 1309	06/2024 - Equipment	226200 Office Equip Maint Supplies	c	\$ (656.89)
6/11/2024	25255	S Orbit Station - 33714	05/2024 - Mileage	283102 Mileage	c	\$ (45.09)
6/11/2024	25256	S PG&E - 1383	06/2024 - Billing-Phone/HSI	298700 Telephone Services	c	\$ (160.46)
6/11/2024	25257	S Republic Services - 57909	06/2024 - Dental - 3 EEs	123000 Health Insurance(s)	c	\$ (122.85)
6/11/2024	25258	S Sacramento Suburban Water - 26158	06/2024 - Vision - 3 EEs	123000 Health Insurance(s)	c	\$ (24.57)
6/11/2024	25259	S Sacramento Suburban Water - 26158	Irrigation supplies - 34/ rotors and 2.5 Gallons Round U	214200 Land Improvement Maint. St	c	\$ (1,555.42)
6/11/2024	25260	S Sacramento Suburban Water - 26158	05/2024 - Fuel Chgs	223600 Fuel & Lubricant Supplies	c	\$ (338.54)
6/11/2024	25261	S Sacramento For Tractors - 64608	05/2024 - Billing	219200 Natural Gas Service	c	\$ (43.38)
6/11/2024	25262	S Streamline - 57252	05/2024 - Billing + Overage Charge (Creek Clean Up A	219300 Refuse Collection-Disposal	c	\$ (229.90)
6/11/2024	25263	S Phillips 66 - 58398	05/2024 - -Garfield (ACP) + Use and Fee	219800 Water	c	\$ (1,046.02)
6/11/2024	25264	S Smart & Final - 22935	05/2024 - HSP	219800 Water	c	\$ (175.38)
6/11/2024	25265	S Umpqua CC - 71085	05/2024 - -Myrtle (Oak)	219800 Water	c	\$ (899.40)
6/11/2024	25266	S SMUD - 4025	Labor	221100 Grounds Equip Maint. Serv	c	\$ (165.00)
6/11/2024	25267	S Streamline - 57252	Parts, Fees and Taxes	215200 Mechanical Sys Maint. Supp	c	\$ (300.80)
6/11/2024	25268	S Phillips 66 - 58398	06/2024 - Streamline Website 1 yr	258200 Public Relations Services	c	\$ (1,512.00)
6/11/2024	25269	S Smart & Final - 22935	05/2024 - Stmt	223600 Fuel & Lubricant Supplies	c	\$ (271.66)
6/11/2024	25270	S Umpqua CC - 71085	05/2024 - Custodial items	232200 Custodial Supplies	c	\$ (61.88)
6/11/2024	25271	S Umpqua CC - 71085	05/16/2024 - County Parking	223600 Fuel & Lubricant Supplies	c	\$ (1.75)
6/11/2024	25272	S Umpqua CC - 71085	05/2024 - Adobe software (Annual Fee)	281265 Application Software Maint.	c	\$ (219.80)
6/11/2024	25273	S Umpqua CC - 71085	05/2024 - Table Cloths	285200 Recreation Supplies	c	\$ (65.46)
6/11/2024	25274	S Umpqua CC - 71085	05/2024 - Staff Meeting	227504 Misc (Bottled Water for Staf	c	\$ (29.30)
6/11/2024	25275	S Umpqua CC - 71085	05/2024 - Table Cloths (REFUND)	285200 Recreation Supplies	c	\$ 65.46
6/11/2024	25276	S Umpqua CC - 71085	05/2024 - SMUD Billing	219100 Electricity	c	\$ (906.63)

6/15/2024	P/R+Taxes S	Payroll And Taxes	Period 5/15/2024 - 5/31/2024 - Ck date 6/15/2024	111000 Salaries & Wages	c	\$	(8,747.99)
			Brd Pay Ck date 06/15/2024	112400 Stipend Commission & Boar	c <td>\$ <td>-</td> </td>	\$ <td>-</td>	-
			Time/One Half - Ck date 6/15/2024	113200 OT & Straight Time	c <td>\$ <td>(272.93)</td> </td>	\$ <td>(272.93)</td>	(272.93)
			OT Straight Pay - Ck date 6/15/2024	113200 OT & Straight Time	c <td>\$ <td>-</td> </td>	\$ <td>-</td>	-
			OASDHI - Ck date 6/15/2024	122000 OASDHI	c <td>\$ <td>(690.10)</td> </td>	\$ <td>(690.10)</td>	(690.10)
			SUI ER Contrib Ck date 6/15/2024	125000 SUI Insurance (ER Cost)	c <td>\$ <td>(12.54)</td> </td>	\$ <td>(12.54)</td>	(12.54)
			Termination Pay Chk date 6/15/2024	115200 Terminal Pay	c <td>\$ <td>-</td> </td>	\$ <td>-</td>	-
6/18/2024	25267	S CalPERS - 521	06/01-06/15/2024 EE Contrib	05420514 Retirement (EE Contributio	c <td>\$ <td>(135.86)</td> </td>	\$ <td>(135.86)</td>	(135.86)
6/18/2024	25268	S CalPERS - 521	06/01-06/15/2024 ER Contrib	121000 Retirement ER Cost	c <td>\$ <td>(229.79)</td> </td>	\$ <td>(229.79)</td>	(229.79)
6/18/2024	25269	Cole Huber - 54641	06/01-06/15/2024 EE Contrib	05420514 Retirement (EE Contributio	c <td>\$ <td>(391.60)</td> </td>	\$ <td>(391.60)</td>	(391.60)
6/18/2024	25270	S CalPERS Health - 12733	06/01-06/15/2024 ER Contrib	121000 Retirement ER Cost	c <td>\$ <td>(388.07)</td> </td>	\$ <td>(388.07)</td>	(388.07)
			06/2024 Ref: GM Employment Aggrement, Attend Brn	253100 Legal Services	c <td>\$ <td>(2,875.00)</td> </td>	\$ <td>(2,875.00)</td>	(2,875.00)
			7/2024 - Medical - 3 EE's (\$5.53 Interest Fee - Late)	5420516 Insurance (Clearing Acct)	c <td>\$ <td>(3,064.23)</td> </td>	\$ <td>(3,064.23)</td>	(3,064.23)
			7/2024 - Medical - EE Admin Fee	123000 Health Insurance(s)	c <td>\$ <td>(12.93)</td> </td>	\$ <td>(12.93)</td>	(12.93)
			7/2024 - Medical - 4 Retirees	128000 Retiree Health Benefits	c <td>\$ <td>(172.70)</td> </td>	\$ <td>(172.70)</td>	(172.70)
6/18/2024	25271	J&J Locksmith - 1833	HSP - Public RR Repair / Exterior Door locks installed	211200 Building Maint. Supplies	c <td>\$ <td>(165.00)</td> </td>	\$ <td>(165.00)</td>	(165.00)
6/18/2024	25272	Leland Hanzeltine - 71894	2024 - ACP Grazing Service / Trail path clean up	210300 Agriculture-Horticultural Ser	c <td>\$ <td>(7,000.00)</td> </td>	\$ <td>(7,000.00)</td>	(7,000.00)
6/18/2024	25273	Normac - 1309	Irrigation supplies -rotors, pop ups, caps, etc.	214200 Land Improvement Maint. St	c <td>\$ <td>(614.08)</td> </td>	\$ <td>(614.08)</td>	(614.08)
6/18/2024	25274	Restoration Landscape - 71858	Install exterior restroom doors - HSP RR	211100 Building Maint. Service	c <td>\$ <td>(3,275.00)</td> </td>	\$ <td>(3,275.00)</td>	(3,275.00)
6/18/2024	25275	S Umpqua Bank - 52152	7/2024- Side Fund Interest	321000 Interest Expense	c <td>\$ <td>(426.14)</td> </td>	\$ <td>(426.14)</td>	(426.14)
			7/2024 - Side Fund Principal	323000 Lease Oblig Retirement Side	c <td>\$ <td>(2,700.00)</td> </td>	\$ <td>(2,700.00)</td>	(2,700.00)
6/18/2024	25276	Restoration Landscape - 71858	Shed Repair HSP - Storm damage	299909 Expenditure Reimb. (Ins Cla	c <td>\$ <td>(2,350.00)</td> </td>	\$ <td>(2,350.00)</td>	(2,350.00)
6/24/2024	EFT	# 400047463 - Health Benefits	Health Benefits Pay Date 6/15/2024	123000 Health Insurance(s)	c <td>\$ <td>(2,553.55)</td> </td>	\$ <td>(2,553.55)</td>	(2,553.55)
				<b>TOTAL 6/1/2024 - 6/30/2024</b>	<b>##</b>	<b>\$</b>	<b>(46,668.90)</b>
				<b>BALANCE 6/30/2024</b>	<b>##</b>	<b>\$</b>	<b>(378,506.28)</b>
				<b>TOTAL INFLOWS</b>	<b>##</b>	<b>\$</b>	<b>65.46</b>
				<b>TOTAL OUTFLOWS</b>	<b>##</b>	<b>\$</b>	<b>(46,734.36)</b>
				<b>NET TOTAL</b>	<b>##</b>	<b>\$</b>	<b>(46,668.90)</b>



Period 1 thru 11

7/1/2023 thru 6/31/2024

Date Num Description

Memo Clr Amount

EXPENSES

**200500 Advertising - Legal Notices**

8/4/2023	24876	S	Umpqua CC - 71085	CPRS - Job poeting Maint Wkr 1	c	\$	(75.00)
12/5/2023	25030		Umpqua CC - 71085	CPRS - Job Posting Office Position	c	\$	(75.00)
1/5/2024	25071	S	Umpqua CC - 71085	Indeed - Posting for Office Admin Position	c	\$	(170.00)
2/6/2024	25111	S	Umpqua CC - 71085	2024 Labor Law Posters	c	\$	(145.70)
3/5/2024	25150	S	Umpqua CC - 71085	Posting for Office Admin Position	c	\$	(30.18)
4/3/2024	25187	S	Umpqua CC - 71085	03/2024 - GM Job Postings	c	\$	(678.00)

**TOTAL 200500 Advertising - Legal Notices**

\$ (1,173.88)

**202900 Business Conference Expenses**

7/6/2023	24836		Umpqua CC - 71085	6/2023 Stmt	c	\$	(40.40)
8/4/2023	24876	S	Umpqua CC - 71085	Business lunch	c	\$	(34.54)
9/6/2023	24916	S	Umpqua CC - 71085	CPRS Expo / Carmichael Dist	c	\$	(70.00)
10/3/2023	24953	S	Umpqua CC - 71085	CPRS Expo - Double billed - requesting refund	c	\$	(45.00)
1/5/2024	25071	S	Umpqua CC - 71085	CPRS Expo CREDIT	c	\$	45.00

**TOTAL 202900 Business Conference Expenses**

\$ (216.48)

**205100 Insurance - Liability**

7/6/2023	24823		CAPRI - 8761	7/2023-6/2024 -1st half Liability Ins Coverage	c	\$	(40,748.50)
12/5/2023	25015		CAPRI - 8761	7/2023-6/2024 - 2nd half Liability Ins Coverage	c	\$	(40,748.50)
3/18/2024	25153		CAPRI - 8761	7/1/2023-6/30/2024 - Workers Comp Coverage	c	\$	(1,306.25)
4/9/2024	JV	S	#111187128	Reallocate correction to 10124000	c	\$	1,306.25

**TOTAL 205100 Insurance - Liability**

\$ (81,497.00)

**206100 Membership Dues**

7/6/2023	24824		CARPD - 12261	FY 2023-24 Dues	c	\$	(2,500.00)
7/6/2023	24825		CPRS - 8165	2024 Membership Renewal - Gonzalez, L	c	\$	(165.00)
12/5/2023	25018		CSDA - 8529	20234 - Membership Dues	c	\$	(3,391.00)

**TOTAL 206100 Membership Dues**

\$ (6,056.00)

**207600 Office Supplies**

9/19/2023	24928 J&J Locksmith - 1833	Office file cabinet - replace lock	c	\$	(152.27)
11/6/2023	24991 Staples Business Advantage - 14122	Office supplies	c	\$	(194.88)
1/5/2024	25071 S Umpqua CC - 71085	Disputed PayPal Charges	c	\$	(184.00)
2/6/2024	25111 S Umpqua CC - 71085	Disputed PayPal Charges	c	\$	184.00
3/5/2024	25147 Staples Business Advantage - 14122	Flashdrive and Printing - Oakdale Maps	c	\$	(59.08)
3/25/2024	25170 Staples Business Advantage - 14122	Office supplies	c	\$	(208.42)
5/28/2024	25241 Staples Business Advantage - 14122	Office supplies - Screen	c	\$	(315.45)
5/28/2024	25242 Staples Business Advantage - 14122	Office supplies - badges	c	\$	(86.05)
		<b>TOTAL 207600 Office Supplies</b>		\$	(1,159.39)

**207602 Signs**

10/3/2023	24953 S Umpqua CC - 71085	Signs-No Parking & Restricted Entrance	c	\$	(110.98)
1/5/2024	25071 S Umpqua CC - 71085	Signs - CA ADA Parking, Pickleball Court	c	\$	(692.27)
		<b>TOTAL 207602 Signs</b>		\$	(803.25)

**208100 Postage Service (PO Box)**

8/4/2023	24876 S Umpqua CC - 71085	1 Yr Renewal PO Box	c	\$	(226.00)
		<b>TOTAL 208100 Postage Service (PO Box)</b>		\$	(226.00)

**210300 Agriculture-Horticultural Service**

7/18/2023	24850 Raul's Tree Care - 69419	HSP - Trim, clear, haul (courts)	c	\$	(1,600.00)
7/18/2023	24851 Raul's Tree Care - 69419	ACP - Trim, clear, haul (new RR)	c	\$	(1,600.00)
7/27/2023	24858 Dave Weber - 54010	ACP Disk & clear lot	c	\$	(700.00)
8/14/2023	24886 Raul's Tree Care - 69419	ACP - Clear trail on Garfield	c	\$	(1,500.00)
10/11/2023	24958 Raul's Tree Care - 69419	HSP - Live Oak - remove, grind stump @ Myrtle Ave	c	\$	(2,500.00)
10/11/2023	24959 Raul's Tree Care - 69419	HSP - Live Oak -lg branch near lg bldg parking lot	c	\$	(1,800.00)
10/11/2023	24960 Raul's Tree Care - 69419	HSP - Live Oak -pruned Live Oak near parking lot	c	\$	(2,200.00)
6/18/2024	25272 Leland Hanzeltine - 71894	2024 - ACP Grazing Service / Trail path clean up	c	\$	(7,000.00)
		<b>TOTAL 210300 Agriculture-Horticultural Service</b>		\$	(18,900.00)

**210400 Agricultural-Hort. Supplies**

10/3/2023	24942 S Home Depot - 2843	Wasp spray	c	\$	(7.55)
10/3/2023	24943 S Juanita Petersen - 910220	Pest control	c	\$	(5.69)
		<b>TOTAL 210400 Agricultural-Hort. Supplies</b>		\$	(13.24)

**211100 Building Maint. Service**

8/9/2023	24877	Defender Termite & Pest - 71461
8/9/2023	24878	Defender Termite & Pest - 71461
11/6/2023	24982	Defender Termite & Pest - 71461
11/6/2023	24983	Defender Termite & Pest - 71461
12/19/2023	25049	Defender Termite & Pest - 71461
12/19/2023	25050	Defender Termite & Pest - 71461
2/16/2024	25116	Defender Termite & Pest - 71461
2/16/2024	25117	Defender Termite & Pest - 71461
4/25/2024	25202	Defender Termite & Pest - 71461
4/25/2024	25203	Defender Termite & Pest - 71461
6/18/2024	25274	Restoration Landscape - 71858

**211200 Building Maint. Supplies**

12/5/2023	25022	J&J Locksmith - 1833
12/11/2023	25034	S Home Depot - 2843
3/5/2024	25140	S Home Depot - 2843
5/22/2024	25228	S Home Depot - 2843
6/18/2024	25271	J&J Locksmith - 1833

**214100 Land Improvement Maint. Services**

7/27/2023	24859	S Electrical Service Company - 75974
8/22/2023	24893	S Electrical Service Company - 75974
10/3/2023	24942	S Home Depot - 2843
11/15/2023	24994	Carson Landscape Indus. - 18136
12/11/2023	25038	Rio Linda Fence - 57446
5/22/2024	25219	Bianco Landscape Management (BLM) 4322
5/22/2024	25229	S Restoration Landscape - 71858

8/3/2023	- HSP Pest Control	c	\$	(70.00)
8/3/2023	- Oakdale RR Pest Control	c	\$	(72.00)
10/19/2023	- HSP Pest Control	c	\$	(70.00)
10/19/2023	- Oakdale RR Pest Control	c	\$	(72.00)
12/7/2023	- HSP Pest Control	c	\$	(70.00)
12/7/2023	-Oakdale RR Pest Control	c	\$	(72.00)
02/01/2024	-HSP Pest Control	c	\$	(70.00)
02/01/2024	-Oakdale RR Pest Control	c	\$	(72.00)
04/04/2024	- HSP Pest Control		\$	(70.00)
04/04/2024	- Oakdale RR Pest Control		\$	(72.00)
	Install exterior restroom doors - HSP RR	c	\$	(3,275.00)
	<b>TOTAL 211100 Building Maint. Service</b>		\$	<b>(3,985.00)</b>

HSP - Public Womens RR Repair	c	\$	(140.00)
Rails for Rental Facility	c	\$	(10.99)
cardboard for leak, bug spray	c	\$	(16.96)
bolts and security signs	c	\$	(58.29)
HSP - Public RR Repair / Exterior Door locks installed	c	\$	(165.00)
<b>TOTAL 211200 Building Maint. Supplies</b>		\$	<b>(391.24)</b>

HSP - Installed/welded 6 Bbq base plates	c	\$	(870.00)
HSP - Weld gate handle on retention chain	c	\$	(100.00)
HSP - Tennis court light controls	c	\$	(4,814.00)
HSP - Freight chg - Cabinet tennis court control	c	\$	(390.00)
Sakrete	c	\$	(9.20)
HSP Irrigation repair	c	\$	(930.00)
HSP - Repaired Pickleball Court gates	c	\$	(550.00)
HSP - Locate lost valve (HSP)	c	\$	(190.00)
05/2024 - Labor / HSP Irrigation Repair (Leak)	c	\$	(1,250.00)
<b>TOTAL 214100 Land Improvement Maint. Services</b>		\$	<b>(9,103.20)</b>



**214200 Land Improvement Maint. Supplies**

8/22/2023	24887	ACRPD Revolving Account - 8213	Check 1013 - Reimb R Clothier items to attach gate to tenc	\$	(33.20)	<b>Page 4</b>
12/11/2023	25032	ACRPD Revolving Account - 8213	Check 1018 - Reimb L Botanman locks for Pickleball Court c	\$	(31.52)	
12/19/2023	25051	Home Depot - 2843	HSP Gate latches - Pickleball Courts	\$	(17.71)	
1/5/2024	25064	Normac - 1309	Irrigation supplies - 15/ rotors, 6/HD covers	\$	(696.31)	
5/22/2024	25229	S Restoration Landscape - 71858	05/2024 - Supplies / HSP Irrigation Repair (Leak)	\$	(1,246.52)	
6/11/2024	25254	Normac - 1309	Irrigation supplies - 34/ rotors and 2.5 Gallons Round Up c	\$	(1,555.42)	
6/18/2024	25273	Normac - 1309	Irrigation supplies -rotors, pop ups, caps, etc.	\$	(614.08)	
			<b>TOTAL 214200 Land Improvement Maint. Supplies</b>	\$	(4,194.76)	

**215100 Mechanical Sys Maint. Services**

8/14/2023	24882	Clarke & Rusch - 8939	8/9/2023 Planned Maint.	\$	(229.00)	
8/22/2023	24888	All Pro Backflow - 69926	Backflow test -ACP = 2 / Oak = 4	\$	(540.00)	
12/11/2023	25035	S Odell's Pump & Motor Service - 38345	Labor - HSP Well	\$	(12,603.31)	
12/19/2023	25046	Clarke & Rusch - 8939	12/11/2023 Planned Maint.	\$	(229.00)	
3/5/2024	25137	Clarke & Rusch - 8939	02/29/2024 Planned Maint.	\$	(229.00)	
3/13/2024	25151	S Odell's Pump & Motor Service - 38345	Labor - HSP Well Correct Claim #25035	\$	12,603.31	
			See Claim 25035 Old vendor #38345	\$	(12,603.31)	
			<b>TOTAL 215100 Mechanical Sys Maint. Services</b>	\$	(13,830.31)	

**215200 Mechanical Sys Maint. Supplies**

12/11/2023	25035	S Odell's Pump & Motor Service - 38345	Parts repair - HSP Well	\$	(29,596.45)	
3/13/2024	25151	S Odell's Pump & Motor Service - 38345	Parts repair - HSP Well Correct Claim #25035	\$	29,596.45	
			See Claim 25035 Old vendor #38345	\$	(29,596.45)	
6/11/2024	25261	S Sacramento For Tractors - 64608	Parts, Fees and Taxes	\$	(300.80)	
			<b>TOTAL 215200 Mechanical Sys Maint. Supplies</b>	\$	(29,897.25)	

**216200 Painting Supplies**

9/6/2023	24905	S Home Depot - 2843	Paint Supplies	\$	(29.89)	
12/5/2023	25021	S Home Depot - 2843	Paint Supplies	\$	(31.16)	
12/11/2023	25034	S Home Depot - 2843	Paint Supplies	\$	(6.98)	
3/5/2024	25140	S Home Depot - 2843	Paint Supplies	\$	(23.17)	
5/22/2024	25228	S Home Depot - 2843	Paint Supplies	\$	-	
			<b>TOTAL 216200 Painting Supplies</b>	\$	(91.20)	

**216700 Plumbing Maint. Service**

11/15/2023 24993 America's Plumbing - 70141

Plumbing Service HSP Water heater connection

c

\$

(785.52)

**TOTAL 216700 Plumbing Maint. Service**

\$

(785.52)

**216800 Plumbing Maint. Supplies**

1/5/2024 25061 S Home Depot - 2843

2/J pipes

c

\$

(46.40)

1/5/2024 25062 Juanita Petersen - 910220

Credit 2/Jpipes returned

c

\$

46.40

Reimb - P-trap HSP public RR

c

\$

(22.92)

**TOTAL 216800 Plumbing Maint. Supplies**

\$

(22.92)

**219100 Electricity**

7/12/2023 24843 SMUD - 4025

6/2023 - SMUD Billing

c

\$

(1,614.13)

8/9/2023 24880 SMUD - 4025

7/2023 - SMUD Billing

c

\$

(1,879.49)

9/6/2023 24914 SMUD - 4025

8/2023 - SMUD Billing

c

\$

(1,711.87)

10/11/2023 24963 SMUD - 4025

9/2023 - SMUD Billing

c

\$

(1,361.72)

11/15/2023 25001 SMUD - 4025

10/2023 - SMUD Billing

c

\$

(770.21)

12/11/2023 25039 SMUD - 4025

11/2023 - SMUD Billing

c

\$

(848.30)

1/18/2024 25090 SMUD - 4025

12/2023 - SMUD Billing

c

\$

(1,112.01)

2/16/2024 25124 SMUD - 4025

01/2024 - SMUD Billing

c

\$

(1,145.45)

3/18/2024 25167 SMUD - 4025

02/2024 - SMUD Billing

c

\$

(984.66)

4/18/2024 25197 SMUD - 4025

03/2024 - SMUD Billing

c

\$

(942.40)

5/22/2024 25235 SMUD - 4025

04/2024 - SMUD Billing

c

\$

(869.05)

6/11/2024 25266 SMUD - 4025

05/2024 - SMUD Billing

c

\$

(906.63)

**TOTAL 219100 Electricity**

\$

(14,145.92)

**219200 Natural Gas Service**

7/6/2023	24831 PG&E - 1383	6/2023 - Billing	c	\$	(27.20)
8/4/2023	24872 PG&E - 1383	7/2023 - Billing	c	\$	(16.68)
9/6/2023	24909 PG&E - 1383	8/2023 - Billing	c	\$	(15.11)
10/3/2023	24946 PG&E - 1383	9/2023 - Billing	c	\$	(15.63)
11/6/2023	24989 PG&E - 1383	10/2023 - Billing	c	\$	(24.52)
12/5/2023	25026 PG&E - 1383	11/2023 - Billing	c	\$	(192.97)
1/5/2024	25067 PG&E - 1383	12/2023 - Billing	c	\$	(524.72)
2/6/2024	25107 PG&E - 1383	1/2024 - Billing	c	\$	(801.05)
3/5/2024	25143 PG&E - 1383	02/2024- Billing	c	\$	(580.42)
4/3/2024	25183 PG&E - 1383	03/2024 - Billing	c	\$	(391.56)
5/3/2024	25214 PG&E - 1383	04/2024- Billing	c	\$	(193.93)
6/11/2024	25256 PG&E - 1383	05/2024 - Billing	c	\$	(43.38)
		<b>TOTAL 219200 Natural Gas Service</b>		\$	<b>(2,827.17)</b>

**219300 Refuse Collection-Disposal**

7/6/2023	24833	Republic Services - 57909	c	\$	(189.90)
8/4/2023	24873	Republic Services - 57909	c	\$	(189.90)
9/6/2023	24910	Republic Services - 57909	c	\$	(189.90)
10/3/2023	24948	S Republic Services - 57909	c	\$	(189.90)
11/6/2023	24990	Republic Services - 57909	c	\$	(44.00)
12/11/2023	25037	Republic Services - 57909	c	\$	(189.90)
1/18/2024	25085	Republic Services - 57909	c	\$	(189.90)
2/6/2024	25108	Republic Services - 57909	c	\$	(189.90)
3/5/2024	25146	Republic Services - 57909	c	\$	(189.88)
4/3/2024	25184	Republic Services - 19896	c	\$	(189.90)
5/3/2024	25213	Republic Services - 57909	c	\$	(189.90)
6/11/2024	25257	Republic Services - 57909	c	\$	(229.90)
		<b>TOTAL 219300 Refuse Collection-Disposal</b>		\$	<b>(2,362.78)</b>

**219500 Sewage Services**

8/4/2023	24874	Sacramento County utilities - 666	c	\$	(276.28)
10/11/2023	24964	Sacramento County utilities - 666	c	\$	(276.28)
12/5/2023	25027	Sacramento County utilities - 666	c	\$	(276.28)
2/6/2024	25109	Sacramento County utilities - 666	c	\$	(276.28)

05/2024 - Billing + Overage Charge (Creek Clean Up ADD); c

6/22 - 8/21/2023 - Billing  
 8/22 - 10/21/2023 - Billing  
 10/22 - 12/21/2023 - Billing  
 12/22 - 01/21/2024 - Billing



4/3/2024  
5/28/2024

25178 Sacramento County utilities - 666  
25240 Sacramento County utilities - 666

02/22 - 04/21/2024 - Billing  
04/22 - 06/21/2024 - Billing

**TOTAL 219500 Sewage Services**

c \$ (276.28)  
c \$ (276.28)  
\$ (1,657.68)

**219800 Water**

7/18/2023  
7/27/2023  
7/27/2023  
8/22/2023  
9/6/2023  
9/6/2023  
9/19/2023  
10/3/2023  
10/3/2023  
10/17/2023  
10/24/2023  
10/24/2023  
11/15/2023  
11/21/2023  
11/21/2023  
1/18/2024  
1/18/2024  
1/18/2024  
1/18/2024  
2/16/2024  
2/16/2024  
2/16/2024  
3/18/2024  
3/18/2024  
3/18/2024  
4/18/2024  
4/18/2024  
4/18/2024  
5/22/2024  
5/22/2024  
5/22/2024  
6/11/2024

24852 Sacramento Suburban Water - 26158  
24861 Sacramento Suburban Water - 26158  
24862 Sacramento Suburban Water - 26158  
24896 Sacramento Suburban Water - 26158  
24912 Sacramento Suburban Water - 26158  
24913 Sacramento Suburban Water - 26158  
24931 Sacramento Suburban Water - 26158  
24950 Sacramento Suburban Water - 26158  
24951 Sacramento Suburban Water - 26158  
24972 Sacramento Suburban Water - 26158  
24975 Sacramento Suburban Water - 26158  
24976 Sacramento Suburban Water - 26158  
25000 Sacramento Suburban Water - 26158  
25009 Sacramento Suburban Water - 26158  
25010 Sacramento Suburban Water - 26158  
25086 Sacramento Suburban Water - 26158  
25087 Sacramento Suburban Water - 26158  
25088 Sacramento Suburban Water - 26158  
25121 Sacramento Suburban Water - 26158  
25122 Sacramento Suburban Water - 26158  
25123 Sacramento Suburban Water - 26158  
25164 Sacramento Suburban Water - 26158  
25165 Sacramento Suburban Water - 26158  
25163 Sacramento Suburban Water - 26158  
25194 Sacramento Suburban Water - 26158  
25195 Sacramento Suburban Water - 26158  
25196 Sacramento Suburban Water - 26158  
25232 Sacramento Suburban Water - 26158  
25233 Sacramento Suburban Water - 26158  
25234 Sacramento Suburban Water - 26158  
25258 Sacramento Suburban Water - 26158

7/2023 Garfield (ACP)  
7/2023 Myrtle (Oak)  
7/2023 HSP  
8/2023 Garfield (ACP)  
8/2023 Myrtle (Oak)  
8/2023 HSP  
9/2023 Garfield (ACP)  
9/2023 Myrtle (Oak)  
9/2023 HSP  
10/2023 - Garfield (ACP)  
10/2023 - Myrtle (Oak)  
10/2023 - HSP  
11/2023 - Garfield (ACP)  
11/2023 - Myrtle (Oak)  
11/2023 - HSP  
12/2023 - Garfield (ACP)  
12/2023 - Myrtle (Oak)  
12/2023 - HSP  
01/2024 - Garfield ACP  
01/2024 - Myrtle Oakdale  
01/2024 - HSP  
02/2024 - Myrtle (Oak)  
02/2024 - HSP  
02/2024 - Garfield (ACP)  
03/2024 - Myrtle (Oakdale)  
03/2024 - Garfield (ACP)  
03/2024 - Hamilton (HSP)  
05/2024 - Hamilton (HSP)  
05/2024 - Myrtle (Oak)  
05/2024 - Garfield (ACP)  
05/2024 - Garfield (ACP) + Use and Fee

c \$ (785.88)  
c \$ (777.70)  
c \$ (150.60)  
c \$ (1,470.90)  
c \$ (790.93)  
c \$ (157.95)  
c \$ (1,134.27)  
c \$ (801.22)  
c \$ (157.95)  
c \$ (746.19)  
c \$ (810.04)  
c \$ (162.36)  
c \$ (558.03)  
c \$ (795.34)  
c \$ (162.36)  
c \$ (509.52)  
c \$ (792.40)  
c \$ (157.95)  
c \$ (506.81)  
c \$ (810.17)  
c \$ (156.67)  
c \$ (898.79)  
c \$ (173.86)  
c \$ (509.85)  
c \$ (735.23)  
c \$ (465.77)  
c \$ (142.52)  
c \$ (156.67)  
c \$ (816.25)  
c \$ (467.29)  
c \$ (1,046.02)

6/11/2024 25259 Sacramento Suburban Water - 26158  
6/11/2024 25260 Sacramento Suburban Water - 26158  
05/2024 - HSP  
05/2024 - -Myrtle (Oak)  
**TOTAL 219800 Water**

11/21/2023 25008 S OK Tire - 14277  
12/5/2023 25023 S OK Tire - 14277  
12/5/2023 25024 S OK Tire - 14277  
1/5/2024 25065 S OK Tire - 14277  
2/6/2024 25100 College Oak Towing - 641046  
2/6/2024 25105 S OK Tire - 14277

**220500 Automotive Maint. Service**

Smog - 2010 Ford  
Labor - 2010 Ford  
Labor - New Battery 2010 Ford Truck  
Labor - 1996 Chevy  
Smog - 1996 Chevy  
Labor - 1996 Chevy  
Recover - Winch 96' Chevy S10  
Labor - 2010 Ford F150  
**TOTAL 220500 Automotive Maint. Service**

11/21/2023 25008 S OK Tire - 14277  
12/5/2023 25023 S OK Tire - 14277  
12/5/2023 25024 S OK Tire - 14277  
1/5/2024 25065 S OK Tire - 14277  
2/6/2024 25100 College Oak Towing - 641046  
2/6/2024 25105 S OK Tire - 14277

**220600 Automotive Maint. Supplies**

4 Tires & parts 2010 Ford  
Parts - 75 mth Battery 2010 Ford Truck  
Parts - 1996 Chevy - Brakes, Oil Chg, Coolant, etc  
Parts - 1996 Chevy - catalytic converter  
Parts - 2010 Ford F150 radiator  
**TOTAL 220600 Automotive Maint. Supplies**

11/21/2023 25008 S OK Tire - 14277  
12/5/2023 25023 S OK Tire - 14277  
12/5/2023 25024 S OK Tire - 14277  
1/5/2024 25065 S OK Tire - 14277  
2/6/2024 25105 S OK Tire - 14277

**221100 Grounds Equip Maint. Services**

Labor - Kubota Mower  
Labor - Echo Blower  
Labor - J Deere Z920A  
Labor - J Deere Z997R  
Labor - J Deere Z920A  
Labor Repairs - Mower  
Labor  
Labor  
**TOTAL 221100 Grounds Equip Maint. Services**

7/18/2023 24849 S PAPE - 18032  
10/11/2023 24954 S Bar-Hein Co. - 1463  
11/6/2023 24987 S PAPE - 18032  
11/6/2023 24988 S PAPE - 18032  
1/25/2024 25094 S PAPE - 18032  
3/18/2024 25166 S Sacramento For Tractors - 64608  
5/28/2024 25238 S Sacramento For Tractors - 64608  
6/11/2024 25261 S Sacramento For Tractors - 64608

**221200 Ground Equip Maint. Supplies**

7/18/2023	24849	S	PAPE - 18032	Repair Parts - Kubota Mower (battery)	c	\$	(102.44)
9/6/2023	24898	S	Bar-Hein Co. - 1463	Chain, spark plug	c	\$	(33.67)
9/6/2023	24906	J&J	Locksmith - 1833	8 locks	c	\$	(150.33)
10/11/2023	24954	S	Bar-Hein Co. - 1463	Parts - Echo Blower	c	\$	(9.34)
11/6/2023	24987	S	PAPE - 18032	Repair Parts - J Deere Z920A	c	\$	(430.96)
11/6/2023	24988	S	PAPE - 18032	Repair Parts - J Deere Z997R	c	\$	(344.30)
1/25/2024	25094	S	PAPE - 18032	Repair Parts - J Deere Z920A	c	\$	(302.73)
3/5/2024	25131	S	Bar-Hein Co. - 1463	Oil	c	\$	(78.20)
3/18/2024	25166	S	Sacramento For Tractors - 64608	Parts - Trimmer head	c	\$	(36.62)
4/3/2024	25172	S	Bar-Hein Co. - 1463	Repair Parts - mower	c	\$	(203.10)
4/3/2024	25173	Bar-Hein Co. - 1463		Parts/Supplies - weed eater	c	\$	(104.84)
5/28/2024	25236	Bar-Hein Co. - 1463		Trimmer Head	c	\$	(72.50)
5/28/2024	25238	S	Sacramento For Tractors - 64608	05/2024 - Weedeater	c	\$	(377.11)
				Parts, Fees and Taxes	c	\$	(963.54)
				<b>TOTAL 221200 Ground Equip Maint. Supplies</b>		\$	<b>(3,209.68)</b>

**222600 Hand - Expendable Tools**

9/6/2023	24898	S	Bar-Hein Co. - 1463	Pruner, 2/rakes	c	\$	(70.01)
9/6/2023	24905	S	Home Depot - 2843	Sanding disc	c	\$	(8.91)
10/3/2023	24942	S	Home Depot - 2843	Bucket, rope, ele. tape	c	\$	(14.00)
11/15/2023	24998	S	Home Depot - 2843	Hose	c	\$	(86.18)
12/5/2023	25021	S	Home Depot - 2843	Asst Tools	c	\$	(170.41)
1/5/2024	25061	S	Home Depot - 2843	Impact drill, gloves, caution tape	c	\$	(63.15)
1/18/2024	25082	Home Depot - 2843		Ear Plugs - Tarps - Tools - ladder	c	\$	(68.26)
2/16/2024	25120	S	Home Depot - 2843	hex bolts, washers, gaskets	c	\$	(174.38)
3/5/2024	25140	S	Home Depot - 2843	Handjack	c	\$	(149.77)
5/22/2024	25228	S	Home Depot - 2843	Handjack	c	\$	-
				<b>TOTAL 222600 Hand - Expendable Tools</b>		\$	<b>(805.07)</b>

**223600 Fuel & Lubricant Supplies**

7/12/2023	24841		Orbit Station - 33714	6/2023 - Fuel Chgs	c	\$	(198.82)
7/12/2023	24842		Phillips 66 - 58398	7/2023 - Stmt (interest & late fee)	c	\$	(33.86)
8/4/2023	24871		Orbit Station - 33714	7/2023 - Fuel Chgs	c	\$	(91.48)
8/14/2023	24885		Phillips 66 - 58398	8/2023 - Stmt	c	\$	(248.63)
9/6/2023	24898	S	Bar-Hein Co. - 1463	6pk oil	c	\$	(18.30)



9/6/2023	24905	S	Home Depot - 2843	Gumout starting fluid	\$	
9/6/2023	24908		Orbit Station - 33714	8/2023 - Fuel Chgs	\$	(151.18)
9/12/2023	24921		Phillips 66 - 58398	9/2023 - Stmt (w/late fee)	\$	(395.00)
10/3/2023	24945		Orbit Station - 33714	9/2023 - Fuel Chgs	\$	(169.81)
11/6/2023	24986		Orbit Station - 33714	10/2023 - Fuel Chgs	\$	(651.67)
12/5/2023	25025		Orbit Station - 33714	11/2023 - Fuel Chgs	\$	(277.51)
1/5/2024	25066		Orbit Station - 33714	12/2023 - Fuel Chgs	\$	(319.78)
2/6/2024	25106		Orbit Station - 33714	1/2024 - Fuel Chgs	\$	(407.99)
3/5/2024	25141		Hunt & Sons - 1306	12- 10w30 oil	\$	(269.99)
3/5/2024	25142		Orbit Station - 33714	02/2024 - Fuel Chgs	\$	(293.55)
4/3/2024	25172	S	Bar-Hein Co. - 1463	Greese	\$	(30.24)
4/3/2024	25182		Orbit Station - 33714	03/2024 - Fuel Chgs	\$	(369.62)
4/18/2024	25193		Phillips 66 - 58398	04/2024 - Stmt	\$	(473.84)
5/3/2024	25212		Orbit Station - 33714	04/2024 - Fuel Chgs	\$	(470.36)
5/22/2024	25226	S	Phillips 66 - 58398	Fuel	\$	(290.67)
6/11/2024	25255		Orbit Station - 33714	05/2024 - Fuel Chgs	\$	(338.54)
6/11/2024	25263		Phillips 66 - 58398	05/2024 - Stmt	\$	(271.66)
6/11/2024	25265	S	Umpqua CC - 71085	05/16/2024 - County Parking	\$	(1.75)
<b>TOTAL 223600 Fuel &amp; Lubricant Supplies</b>					\$	(5,778.53)

<b>226200 Office Equip Maint Supplies</b>						
10/3/2023	24939		Encompass - 18796	Waste Toner Cartridge	\$	(29.08)
2/16/2024	25118		Encompass - 18796	2 - Black Toner	\$	(430.98)
3/5/2024	25138		Encompass - 18796	Toner waste box	\$	(29.08)
4/3/2024	25180		Encompass - 18796	Toner: Yellow/Cyan/Magenta - lmg Kit	\$	(1,282.23)
6/7/2024	25250		Fast Break - 37998	06/2024 - Equipment	\$	(656.89)
<b>TOTAL 226200 Office Equip Maint Supplies</b>					\$	(2,428.26)

<b>227504 Misc (Bottled Water for Staff)</b>						
8/4/2023	24875	S	Smart & Final - 22935	5 cases water for staff	\$	(36.20)
12/5/2023	25028	S	Smart & Final - 22935	Kitchen items	\$	(37.43)
3/5/2024	25148		Smart & Final - 22935	10 cases water for staff	\$	(92.40)
5/28/2024	25239	S	Smart & Final - 22935	02/2024 -10 cases water for staff	\$	(68.68)
6/11/2024	25265	S	Umpqua CC - 71085	10 cases water for staff	\$	(83.01)
<b>TOTAL 227504 Misc (Bottled Water for Staff)</b>					\$	(29.30)

**231400 Clothing - Personal Supplies**

10/3/2023 24943 S Juanita Petersen - 910220  
 10/17/2023 24970 Home Depot - 2843  
 12/11/2023 25036 Rally Factory - 47200  
 12/19/2023 25052 Home Depot - 2843  
 1/5/2024 25071 S Umpqua CC - 71085  
 1/18/2024 25081 Home Depot - 2843

Staff T-shirts  
 1/ Field staff raim boots  
 Staff Shirts  
 Staff sweat shirts  
 Work boots - Petersen, Mitchell  
 Staff sweat shirt

c \$ (38.79)  
 c \$ (46.02)  
 c \$ (19.40)  
 c \$ (150.83)  
 c \$ (281.06)  
 c \$ (70.03)  
 \$ (606.13)

**TOTAL 231400 Clothing - Personal Supplies**

**232200 Custodial Supplies**

7/12/2023 24838 Cintas - 56036  
 7/25/2023 24854 Cintas - 56036  
 8/4/2023 24866 Cintas - 56036  
 8/4/2023 24867 Cintas - 56036  
 8/22/2023 24892 Cintas - 56036  
 9/6/2023 24902 Cintas - 56036  
 9/6/2023 24905 S Home Depot - 2843  
 9/19/2023 24926 Cintas - 56036  
 10/3/2023 24938 Cintas - 56036  
 10/3/2023 24942 S Home Depot - 2843  
 10/11/2023 24956 Cintas - 56036  
 10/17/2023 24971 Home Depot - 2843  
 11/6/2023 24981 Cintas - 56036  
 11/15/2023 24995 Cintas - 56036  
 11/15/2023 24998 S Home Depot - 2843  
 12/5/2023 25016 Cintas - 56036  
 12/5/2023 25028 S Smart & Final - 22935  
 12/11/2023 25033 Cintas - 56036  
 12/11/2023 25034 S Home Depot - 2843  
 12/19/2023 25044 Cintas - 56036  
 12/19/2023 25045 Cintas - 56036  
 1/5/2024 25057 Cintas - 56036  
 1/5/2024 25058 Cintas - 56036  
 1/18/2024 25077 Cintas - 56036  
 2/6/2024 25099 Cintas - 56036

7/6/2023 - Custodial  
 7/19/2023 - Custodial  
 1 case Blk gloves  
 8/2/2023 Custodial & 2 cases PT  
 8/16/2023 - Custodial  
 8/30/2023 - Custodial  
 Custodial items  
 9/13/2023 - Custodial  
 9/27/2023 - Custodial  
 Custodial items  
 10/11/2023 - Custodial  
 Custodial - Vacuum, cleanser  
 10/25/2023 - Custodial  
 11/8/2023 - Custodial/2 cases TP, 5 cases Blk trash bags  
 Custodial items  
 11/22/2023 - Custodial  
 Custodial - bleach, cleaner  
 12/6/2023 - Custodial  
 2 gal Sprayer  
 11/8/2023 - Balance due claim #24995  
 11/14/2023 - 40 cases Blk trash liners  
 12/20/2023 - Custodial  
 1/4/2024 - Custodial  
 01/17/2024 - Custodial Supplies  
 01/31/2024 - Custodial Supplies

c \$ (125.50)  
 c \$ (125.50)  
 c \$ (118.53)  
 c \$ (197.74)  
 c \$ (125.50)  
 c \$ (125.50)  
 c \$ (52.68)  
 c \$ (125.50)  
 c \$ (115.57)  
 c \$ (44.23)  
 c \$ (115.57)  
 c \$ (189.44)  
 c \$ (125.50)  
 c \$ (537.54)  
 c \$ (36.54)  
 c \$ (125.50)  
 c \$ (33.38)  
 c \$ (125.50)  
 c \$ (30.13)  
 c \$ (31.93)  
 c \$ (1,982.17)  
 c \$ (125.50)  
 c \$ (125.50)  
 c \$ (125.50)  
 c \$ (125.50)

02/14/2024	- Custodial Supplies	c	\$	(125.83)
comet, fabuloso, fabrez		c	\$	(37.44)
02/28/2024	- Custodial Supplies	c	\$	(129.55)
8x - Angle Brooms		c	\$	(81.11)
03/13/2024	- Custodial Supplies	c	\$	(129.55)
03/27/2024	- Custodial Supplies	c	\$	(129.55)
04/10/2024	- Custodial Supplies	c	\$	(129.55)
04/24/2024	- Custodial Supplies	c	\$	(129.55)
05/2024	- Custodial Supplies	c	\$	(129.55)
Custodial - bleach, cleaner		c	\$	(23.94)
06/2024	- Custodial Supplies	c	\$	(129.55)
05/2024	- Custodial items	c	\$	(61.88)
<b>TOTAL 232200 Custodial Supplies</b>				<b>(6,228.50)</b>

2/16/2024	25112 Cintas - 56036			
2/16/2024	25120 S Home Depot - 2843			
3/5/2024	25136 Cintas - 56036			
3/5/2024	25150 S Umpqua CC - 71085			
3/18/2024	25158 Cintas - 56036			
4/3/2024	25177 Cintas - 56036			
4/18/2024	25189 Cintas - 56036			
4/25/2024	25201 Cintas - 56036			
5/28/2024	25237 Cintas - 56036			
5/28/2024	25239 S Smart & Final - 22935			
6/7/2024	25246 Cintas - 56036			
6/11/2024	25264 Smart & Final - 22935			

**244300 Medical Service -EE & Live Scan**

9/12/2023	24918 Carmichael Box Shop - 59986			
9/19/2023	24930 Preferred Alliance - 34429			
9/19/2023	24932 State Of CA-Dept Of Justice - 8186			
1/18/2024	25075 Carmichael Box Shop - 59986			
1/18/2024	25083 Kaiser On The Job - 4839			
1/18/2024	25084 Preferred Alliance - 34429			
1/18/2024	25089 State Of CA-Dept Of Justice - 8186			
4/18/2024	25188 Carmichael Box Shop - 59986			

**250700 Assessment - Collection Services**

9/19/2023	24929 LAFco - 2263			
1/23/2024	EFT Assessment/Collection Service			

**253100 Legal Services**

7/12/2023	24839 Cole Huber - 54641			
8/14/2023	24883 Cole Huber - 54641			
9/12/2023	24919 Cole Huber - 54641			
10/17/2023	24968 Cole Huber - 54641			
12/19/2023	25047 Cole Huber - 54641			

Live Scan - Mitchell	c	\$	(25.00)	
Non-Random Test - Pre-placement - Mitchell	c	\$	(43.00)	
DOJ- Mitchell	c	\$	(32.00)	
Live Scan - Nishihara	c	\$	(25.00)	
Pre placement exam - Nishihara	c	\$	(65.00)	
Non-Random Test - Pre-placement - Nishihara	c	\$	(43.00)	
DOJ- Nishihara	c	\$	(32.00)	
Live Scan - Nishihara / Custodian of Records	c	\$	(104.00)	
<b>TOTAL 244300 Medical Service -EE &amp; Live Scan</b>				<b>(369.00)</b>

FY2023-24 - Special District Assessment	c	\$	(114.00)	
SB 2557 1st Installment	c	\$	(4,044.43)	
<b>TOTAL 250700 Assessment - Collection Services</b>				<b>(4,158.43)</b>

6/2023 Ref: TRUSD Prop	c	\$	(292.50)
7/2023 Ref: TRUSD Prop	c	\$	(472.50)
8/2023 Ref: TRUSD Prop	c	\$	(2,137.50)
9/2023 Ref: TRUSD Prop, Respond audit letter	c	\$	(83.13)
11/2023 Ref: TRUSD MOU, Brd agenda review	c	\$	(375.00)

12/2023	Ref: TRUSD MOU, Attend	Brd mtg	c	\$	(825.00)
01/2024	Ref: TRUSD MOU, Attend	Brd mtg	c	\$	(875.00)
02/2024	Ref: TRUSD MOU, Attend	Brd mtg	c	\$	(2,875.00)
03/2024	Ref: TRUSD MOU, Attend	Brd mtg	c	\$	(1,450.00)
05/2024	Ref: TRUSD MOU, Attend	Brd mtg	c	\$	(1,050.00)
06/2024	Ref: GM Employment Aggrement, Attend	Brd mtg	c	\$	(2,875.00)
<b>TOTAL 253100 Legal Services</b>				\$	(13,310.63)

<b>255100 Planning Services</b>					
7/27/2023	24857	Anderson Project Mgmt Solutions - 13376	Proj: Shop Renovation	c	\$ (150.00)
9/19/2023	24922	Anderson Project Mgmt Solutions - 13376	Proj: HSP Playground	c	\$ (600.00)
<b>TOTAL 255100 Planning Services</b>				\$	(750.00)

<b>258200 Public Relations Services</b>					
7/6/2023	24835	Streamline - 57252	Streamline Website 1 yr	c	\$ (1,200.00)
6/11/2024	25262	Streamline - 57252	06/2024 - Streamline Website 1 yr	c	\$ (1,512.00)
<b>TOTAL 258200 Public Relations Services</b>				\$	(2,712.00)

<b>281100 Data Processing -Computer Service</b>					
2/6/2024	25103	Fast Break - 37998	3bitDefender - Computer Security	c	\$ (108.00)
<b>TOTAL 281100 Data Processing -Computer Service</b>				\$	(108.00)

<b>281201 Hardware (Computer Items)</b>					
3/18/2024	25161	Fast Break - 37998	03/2024 - New Laptop w/software & set up	c	\$ (1,189.25)
<b>TOTAL 281201 Hardware (Computer Items)</b>				\$	(1,189.25)

<b>281265 Application Software Maint. Lic</b>					
8/9/2023	24879	Fast Break - 37998	1 Yr Renewal - Microshoft Office 365	c	\$ (99.99)
9/6/2023	24901	S Central Control System - 23278	7/2023 Wireless Irrigation	c	\$ (220.00)
			8/2023 Wireless Irrigation	c	\$ (220.00)
			9/2023 Wireless Irrigation	c	\$ (220.00)
10/3/2023	24953	S Umpqua CC - 71085	Adobe Acrobat 2020 Program	c	\$ (60.00)
10/11/2023	24955	Central Control System - 23278	10/2023 - Wireless irrigation	c	\$ (220.00)
1/18/2024	25076	S Central Control System - 23278	11/2023 - Wireless Irrigation	c	\$ (220.00)
			12/2023 - Wireless Irrigation	c	\$ (220.00)
			01/2024 - Wireless Irrigation	c	\$ (220.00)



1/25/2024 25093 Fast Break - 37998  
 3/5/2024 25135 S Central Control System - 23278  
 4/3/2024 25187 S Umpqua CC - 71085  
 5/3/2024 25209 S Central Control System - 23278  
 5/22/2024 25225 Fast Break - 37998  
 6/11/2024 25265 S Umpqua CC - 71085

**283102 Mileage**

7/27/2023 24860 Kim Cook - 919996  
 8/22/2023 24895 Lisa Gonzalez - 932917  
 9/6/2023 24907 Kim Cook - 919996  
 9/25/2023 24933 Kim Cook - 919996  
 10/3/2023 24944 Lisa Gonzalez - 932917  
 10/24/2023 24974 Lisa Gonzalez - 932917  
 11/6/2023 24985 Kim Cook - 919996  
 11/21/2023 25007 Kim Cook - 919996  
 1/5/2024 25063 Kim Cook - 919996  
 2/6/2024 25104 Kim Cook - 919996  
 3/25/2024 25169 Kim Cook - 919996  
 4/3/2024 25179 Denis Nishihara - 920246  
 6/7/2024 25251 Denis Nishihara - 920246

**285200 Recreation Supplies**

1/18/2024 25079 S Game Time - 1920  
 6/11/2024 25265 S Umpqua CC - 71085

**289800 Other Operating Exp - Supplies**

7/6/2023 24830 S Pet Waste Eliminator - 69321

Renewal - 3 Domain Names  
 02/2024 - Wireless Irrigation  
 03/2024 - Wireless Irrigation  
 03/2024 - Adobe software  
 04/2024 - Wireless Irrigation  
 05/2024 - Wireless Irrigation  
 05/2024 - MS Exchange / Office 365 / District Staff and B c  
 05/2024 - Adobe software (Annual Fee)  
**TOTAL 281265 Application Software Maint. Lic**

7/26/2023- Mileage Reimb  
 7/2023 - Mileage Reimb  
 8/23/2023- Mileage Reimb  
 9/20/2023- Mileage Reimb  
 9/2023 - Mileage Reimb  
 10/17/2023 - Mileage Reimb  
 10/25/2023- Mileage Reimb  
 11/2023- Mileage Reimb  
 12/2023- Mileage Reimb  
 01/2024 - Mileage  
 02/2024 - Mileage  
 03/2024 - Mileage  
 05/2024 - Mileage  
**TOTAL 283102 Mileage**

**Playground Safety Sign**

a/o Tax accrual  
 05/2024 - Table Cloths  
 05/2024 - Table Cloths (REFUND)  
**TOTAL 285200 Recreation Supplies**

Pet waste bags  
 Tax Accrual S/H

c \$ (75.00)  
 c \$ (220.00)  
 c \$ (220.00)  
 c \$ (120.00)  
 c \$ (220.00)  
 c \$ (220.00)  
 c \$ (660.00)  
 c \$ (219.80)  
 \$ (3,654.79)  
 c \$ (14.51)  
 c \$ (10.81)  
 c \$ (14.51)  
 c \$ (14.51)  
 c \$ (6.55)  
 c \$ (3.28)  
 c \$ (14.51)  
 c \$ (30.26)  
 c \$ (15.26)  
 c \$ (14.82)  
 c \$ (15.07)  
 c \$ (14.75)  
 c \$ (45.09)  
 \$ (213.93)  
 c \$ (209.98)  
 c \$ (2.72)  
 c \$ (65.46)  
 c \$ 65.46  
 \$ (212.70)  
 c \$ (341.69)  
 c \$ (3.10)

1/5/2024 25071 S Umpqua CC - 71085  
2/7/2024 JV # 111135010

Prop 68 Signs c \$ (56.69)  
Re-allocate to 339D 420200 from 339A 289800 (Prop 68 c \$ 56.69)  
**TOTAL 289800 Other Operating Exp - Supplies** \$ (344.79)

**289900 Other Oper Exp Fire Extinguisher**

12/19/2023 25053 Jorgenson Co - 48104

2023 Yrly Fire Exten. Inspection @ HSP c \$ (192.39)  
**TOTAL 289900 Other Oper Exp Fire Extinguisher** \$ (192.39)

**291300 Auditor Controller Services**

11/15/2023 24999 Larry Bain, CPA - 26727

FY 22/23 - Audit c \$ (6,500.00)  
**TOTAL 291300 Auditor Controller Services** \$ (6,500.00)

**291500 Compass Costs**

8/28/2023 EFT S Compass License Fee

FY 23/24 -Compass VPN Connection c \$ (396.00)  
FY 23/24 - Compass License Fee c \$ (699.83)  
**TOTAL 291500 Compass Costs** \$ (1,095.83)

**291700 Alarm Services**

7/6/2023 24826 Crime Alert Security - 41852 c \$ (240.00)  
7/6/2023 24834 Sacramento Control Systems - 1112 c \$ (246.13)  
7/18/2023 24846 S Crime Alert Security - 41852 c \$ (135.00)  
8/4/2023 24868 S Crime Alert Security - 41852 c \$ (525.00)  
9/6/2023 24903 Crime Alert Security - 41852 c \$ (240.00)  
10/3/2023 24949 Sacramento Control Systems - 1112 c \$ (246.13)  
12/5/2023 25017 S Crime Alert Security - 41852 c \$ (135.00)  
1/5/2024 25068 Sacramento Control Systems - 1112 c \$ (525.00)  
2/6/2024 25101 S Crime Alert Security - 41852 c \$ (252.13)  
2/16/2024 25115 Crime Alert Security - 41852 c \$ (135.00)  
4/3/2024 25185 Sacramento Control Systems - 1112 c \$ (525.00)  
5/3/2024 25210 S Crime Alert Security - 41852 c \$ (240.00)  
5/22/2024 25222 S Crime Alert Security - 41852 c \$ (252.13)  
5/3/2024 25210 S Crime Alert Security - 41852 c \$ (135.00)  
06/01/2024-08/31/2024 Monitoring c \$ (135.00)  
06/01/2024-08/31/2024 Video Monitoring c \$ (525.00)  
06/01/2024-08/31/2024 Monitoring c \$ -

7/2023- 9/30/2022 Alarm System Office & Shop c \$ (240.00)  
7/2023 - 9/30/2023 - AES Fire Monitoring c \$ (246.13)  
6/1 - 8/31/2023 - Alarm system Bldings c \$ (135.00)  
6/1 - 8/31/2023 - Alarm System Cameras c \$ (525.00)  
9/1 - 11/30/2023 - Alarm system Bldings c \$ (135.00)  
9/1 - 11/30/2023 - Alarm System Cameras c \$ (525.00)  
10/2023- 12/31/2023 Alarm System Office & Shop c \$ (240.00)  
10/2023 - 12/31/2023 - AES Fire Monitoring c \$ (246.13)  
12/1 - 2/29/2024 - Alarm system Bldings c \$ (135.00)  
12/1 - 2/29/2024 - Alarm System Cameras c \$ (525.00)  
1/2024 - 3/31/2024 - AES Fire Monitoring (new rate) c \$ (252.13)  
3/1 - 5/31/2024 - Alarm system Bldings c \$ (135.00)  
3/1 - 5/31/2024 - Alarm System Cameras c \$ (525.00)  
01/01/202- 03/31/2024 Alarm System Office & Shop c \$ (240.00)  
4/1/2024 - 6/30/2024 - AES Fire Monitoring c \$ (252.13)  
06/01/2024-08/31/2024 Monitoring c \$ (135.00)  
06/01/2024-08/31/2024 Video Monitoring c \$ (525.00)  
06/01/2024-08/31/2024 Monitoring c \$ -

06/01/2024-08/31/2024 Video Monitoring  
 03/01/2024 - Security Services  
 07/01/2024-09/30/2024 Monitoring  
 07/01/2024-09/30/2024 Video Monitoring  
 03/01/2024 - Security Services  
**TOTAL 291700 Alarm Services**

c \$ (240.00)  
 c \$ (120.00)  
 c \$ (120.00)  
 c \$ -  
 c \$ (5,496.52)

**298700 Telephone Services**

7/6/2023 24828 Fast Break - 37998  
 7/12/2023 24840 Comcast - 12322  
 8/4/2023 24869 Fast Break - 37998  
 8/14/2023 24884 Comcast - 12322  
 9/6/2023 24904 Fast Break - 37998  
 9/12/2023 24920 Comcast - 12322  
 10/3/2023 24941 Fast Break - 37998  
 10/11/2023 24957 Comcast - 12322  
 11/6/2023 24984 Fast Break - 37998  
 11/15/2023 24996 Comcast - 12322  
 12/5/2023 25019 Fast Break - 37998  
 12/19/2023 25048 Comcast - 12322  
 1/5/2024 25059 Fast Break - 37998  
 1/18/2024 25078 Comcast - 12322  
 2/6/2024 25102 Fast Break - 37998  
 2/16/2024 25114 Comcast - 12322  
 3/5/2024 25139 Fast Break - 37998  
 3/18/2024 25159 Comcast - 12322  
 4/3/2024 25181 Fast Break - 37998  
 4/18/2024 25191 Comcast - 12322  
 5/3/2024 25211 Fast Break - 37998  
 5/22/2024 25223 Comcast - 12322  
 6/7/2024 25249 Fast Break - 37998  
 6/11/2024 25252 Comcast - 12322

6/2023 Phone service  
 7/2023 - Billing-Phone/HSI  
 7/2023 Phone service  
 8/2023 - Billing-Phone/HSI  
 8/2023 Phone service  
 9/2023 - Billing-Phone/HSI  
 9/2023 Phone service  
 10/2023 - Billing-Phone/HSI  
 10/2023 Phone service  
 11/2023 - Billing-Phone/HSI  
 11/2023 Phone service  
 12/2023 - Billing-Phone/HSI  
 12/2023 Phone service  
 01/2024 - Billing-Phone/HSI  
 01//2024 Phone service  
 02/2024 - Billing-Phone/HSI  
 02/2024 Phone Service  
 03/2024 - Billing-Phone/HSI  
 03//2024 Phone service  
 03/2024 - Billing-Phone/HSI  
 02/2024 Phone Service  
 05/2024 - Billing-Phone/HSI  
 06/2024 - Phone Services  
 06/2024 - Billing-Phone/HSI  
**TOTAL 298700 Telephone Services**

c \$ (195.00)  
 c \$ (145.06)  
 c \$ (195.00)  
 c \$ (145.60)  
 c \$ (195.00)  
 c \$ (145.60)  
 c \$ (195.00)  
 c \$ (146.24)  
 c \$ (195.00)  
 c \$ (146.24)  
 c \$ (195.00)  
 c \$ (146.24)  
 c \$ (195.00)  
 c \$ (149.62)  
 c \$ (195.00)  
 c \$ (149.62)  
 c \$ (195.00)  
 c \$ (160.73)  
 c \$ (195.00)  
 c \$ (160.46)  
 c \$ (195.00)  
 c \$ (160.46)  
 c \$ (195.00)  
 c \$ (160.46)  
 c \$ (195.00)  
 c \$ (160.46)  
**(4,156.33)**

**298701 Cell Phones**

7/6/2023	24827	Fast Break - 37998	1 year - email exchange + Board Mbrs	c	\$	(660.00)
7/27/2023	24863	S T-Mobile - 32685	7/2023 - District Cell Phone	c	\$	(30.54)
			GM phone (purchase pmt)	c	\$	(33.34)
9/6/2023	24915	S T-Mobile - 32685	8/2023 - District Cell Phone	c	\$	(30.54)
			GM phone (final purchase pmt)	c	\$	(33.18)
10/3/2023	24952	T-Mobile - 32685	9/2023 District Cell phone	c	\$	(30.54)
11/6/2023	24992	T-Mobile - 32685	10/2023 District Cell phone	c	\$	(30.55)
12/5/2023	25029	T-Mobile - 32685	11/2023 District Cell phone	c	\$	(30.55)
1/5/2024	25069	T-Mobile - 32685	12/2023 District Cell phone	c	\$	(30.55)
2/6/2024	25110	T-Mobile - 32685	1/2024 District Cell phone	c	\$	(30.55)
3/5/2024	25149	T-Mobile - 32685	02/2024 District Cell phone	c	\$	(30.55)
4/3/2024	25186	T-Mobile - 32685	03/2024 District Cell phone	c	\$	(30.55)
4/25/2024	25205	T-Mobile - 32685	04/2024 District Cell phone	c	\$	(29.06)
5/28/2024	25243	T-Mobile - 32685	05/2024 District Cell phone + WiFi	c	\$	(36.29)
			<b>TOTAL 298701 Cell Phones</b>		\$	(1,066.79)

**299909 Expenditure Reimb. (Ins Claims)**

3/5/2024	25144	Raul's Tree Care - 69419	HSP - Oak tree removal near play ADA swing	c	\$	(14,750.00)
3/5/2024	25145	Raul's Tree Care - 69419	ACP- Tree removal, chip brush, storm clean up	c	\$	(7,500.00)
5/22/2024	25230	Restoration Landscape - 71858	Insurance Repair (Weather Damage) Feb 2024*HSP	c	\$	(14,290.00)
5/22/2024	25231	Restoration Landscape - 71858	Insurance Repair (Weather Damage) Feb 2024*ACP	c	\$	(4,050.05)
6/18/2024	25276	Restoration Landscape - 71858	Shed Repair HSP - Storm damage	c	\$	(2,350.00)
			<b>TOTAL 299909 Expenditure Reimb. (Ins Claims)</b>		\$	(42,940.05)

**321000 Interest Expense**

7/6/2023	24837	S Umpqua Bank - 52152	7/2023 - Side Fund Interest	c	\$	(539.82)
7/25/2023	24856	S Umpqua Bank - 52152	8/2023 - Side Fund Interest	c	\$	(530.53)
8/22/2023	24897	S Umpqua Bank - 52152	9/2023 - Side Fund Interest	c	\$	(511.63)
9/25/2023	24934	S Umpqua Bank - 52152	10/2023 - Side Fund Interest	c	\$	(502.65)
10/24/2023	24977	S Umpqua Bank - 52152	11/2023 - Side Fund Interest	c	\$	(484.67)
12/5/2023	25031	S Umpqua Bank - 52152	12/2023 - Side Fund Interest	c	\$	(474.76)
1/5/2024	25070	S Umpqua Bank - 52152	1/2024- Side Fund Interest	c	\$	(465.47)
1/25/2024	25095	S Umpqua Bank - 52152	2/2024- Side Fund Interest	c	\$	(465.10)
2/22/2024	25130	S Umpqua Bank - 52152	3/2024- Side Fund Interest	c	\$	(464.75)



3/25/2024 25171 S Umpqua Bank - 52152  
 5/22/2024 25216 S Umpqua Bank - 52152  
 5/28/2024 25244 S Umpqua Bank - 52152  
 6/18/2024 25275 S Umpqua Bank - 52152  
**TOTAL 321000 Interest Expense**

4/2024- Side Fund Interest  
 5/2024- Side Fund Interest  
 6/2024- Side Fund Interest  
 7/2024- Side Fund Interest

(455.10)  
 (445.45)  
 (435.79)  
 (426.14)  
 (6,201.86)

**323000 Lease Oblig Retirement Side Fund**  
 7/6/2023 24837 S Umpqua Bank - 52152  
 7/25/2023 24856 S Umpqua Bank - 52152  
 8/22/2023 24897 S Umpqua Bank - 52152  
 9/25/2023 24934 S Umpqua Bank - 52152  
 10/24/2023 24977 S Umpqua Bank - 52152  
 12/5/2023 25031 S Umpqua Bank - 52152  
 1/5/2024 25070 S Umpqua Bank - 52152  
 1/25/2024 25095 S Umpqua Bank - 52152  
 2/22/2024 25130 S Umpqua Bank - 52152  
 3/25/2024 25171 S Umpqua Bank - 52152  
 5/22/2024 25216 S Umpqua Bank - 52152  
 5/28/2024 25244 S Umpqua Bank - 52152  
 6/18/2024 25275 S Umpqua Bank - 52152  
**TOTAL 323000 Lease Oblig Retirement Side Fund**

7/2023 - Side Fund Principal  
 8/2023 - Side Fund Principal  
 9/2023 - Side Fund Principal  
 10/2023 - Side Fund Principal  
 11/2023 - Side Fund Principal  
 12/2023 - Side Fund Principal  
 1/2024- Side Fund Principal  
 2/2024 - Side Fund Principal  
 3/2024 - Side Fund Principal  
 4/2024 - Side Fund Principal  
 5/2024 - Side Fund Principal  
 6/2024 - Side Fund Principal  
 7/2024 - Side Fund Principal

(2,600.00)  
 (2,600.00)  
 (2,600.00)  
 (2,600.00)  
 (2,600.00)  
 (2,600.00)  
 (2,600.00)  
 (2,700.00)  
 (2,700.00)  
 (2,700.00)  
 (2,700.00)  
 (2,700.00)  
 (2,700.00)  
 (2,700.00)  
 (34,500.00)

**345000 Taxes, Licenses & Assessments**  
 10/11/2023 24961 Sacramento County - Tax Collectors Office - HSP - CSA1 Lights  
 10/11/2023 24962 Sacramento County - Tax Collectors Office - ACP - CSA1 Lights

10/11/2023 24961 Sacramento County - Tax Collectors Office - HSP - CSA1 Lights  
 10/11/2023 24962 Sacramento County - Tax Collectors Office - ACP - CSA1 Lights

(655.74)  
 (47.90)  
 (703.64)

**420100 Building**  
 7/18/2023 24847 Green Energy Products - 67286  
 8/4/2023 24870 JM Environmental - 635473  
 9/6/2023 24911 Restoration Landscape - 71858  
 10/3/2023 24940 Electrical Service Company - 75974  
 12/5/2023 25020 First Serve Productions - 61682  
 5/13/2024 25215 Sacramento Suburban Water District - 365605/2024 - ACP/RR/Water Meter Install / SSWD - Fees

HSP Lighting Retrofit (SMUD Program)  
 HSP Shop Reno Proj - Asbestos Removal  
 HSP Shop Reno Proj - Shore up blding  
 HSP - Shop Electrical Wiring  
 HSP - Prepwork Pickleball Conversion

(23,922.81)  
 (11,790.00)  
 (780.00)  
 (3,224.00)  
 (5,000.00)  
 (8,172.00)  
 (52,888.81)

**TOTAL 420100 Building**

Legal Notice-ACP/RR Water Meter Install RFP c

\$ (128.40)

TOTAL 420200 Structures (Projects @ ACP)

\$ (128.40)

TOTAL EXPENSES \$ (425,565.95)

TOTAL Balance Forward \$ -

OVERALL TOTAL \$ (425,565.95)

ACRPD 2023-2024  
339D Expenditures

June 2024  
Period 12 of 13

FYTD Completed = 92%

CODE	CAPITAL OUTLAY	2023-24 Budget	June	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP		2,190.00	2,190.00	(2,190.00)	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
	Structures ACP Park Improv. Restroom	149,949.00		146,326.76	3,622.24	98%
	Structures HSP Play Ground Equip	250,000.00	219,988.86	248,857.39	1,142.61	100%
	Structures HSP Pickleball Proj	50,000.00		45,888.00	4,112.00	92%
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	#DIV/0!
				-	-	#DIV/0!
<b>TOTALS:</b>		<b>449,949.00</b>	<b>\$ 222,178.86</b>	<b>\$ 443,262.15</b>	<b>\$ 6,686.85</b>	<b>99%</b>

ACRPD 2023-2024  
339D Revenue

June 2024  
Period 12 of 13

FYTD Completed = 92%

Account	2023-24 Budget	June	Received To Date	Unrealized	Percent Received
94941000 Interest Income			4,865.00	(4,865.00)	#DIV/0!
95952900 In Lieu Fees Transfer			-	-	#DIV/0!
95956300 State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
" State-Federal Grants (Dist Proj/Per Capita Funds)	128,408.00	118,456.00	118,456.00	9,952.00	92%
"			-	-	#DIV/0!
"			-	-	#DIV/0!
95956900 Other Funds - Local (Derived from 339I)			-	-	#DIV/0!
" *Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
" *ACP-Park Improvements (Restroom)			-	-	#DIV/0!
" *HSP Community Ctr Improvements			-	-	#DIV/0!
" *HSP ADA Improvements			-	-	#DIV/0!
" *HSP Pickle Ball	50,000.00		50,000.00	-	100%
" *HSP New Playground Equip	250,000.00		250,000.00	-	100%
95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
" *Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"			-	-	#DIV/0!
"			-	-	#DIV/0!
5506614 Investment Earns			-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>\$ 428,408.00</b>	<b>\$ 118,456.00</b>	<b>\$ 423,321.00</b>	<b>\$ 5,087.00</b>	<b>99%</b>

Beginning Fund Balance Available	\$	-	\$	-	0%
Fund Balance Decreased by				21,541.00	
<b>TOTALS:</b>	<b>449,949.00</b>	<b>118,456.00</b>	<b>423,321.00</b>	<b>26,628.00</b>	



Register Expense Report  
**Period 12**  
 Account

FY 2023/2024  
 6/1/2024 Through 6/30/2024  
 339D

**June Report**

Not  
 Clrd

Date	Num	Description	Memo	Category	Clrd	Amount
6/7/2024	225	BeSafe - 74545	Playground inspection - HSP NEW INSTALL 420100 Building			(750.00)
6/7/2024	226	Security Contractor Services - 49'	HSP Safety Fence NEW Playground - 06/2024420100 Building			(1,440.00)
6/18/2024	227	Park Planet - 29271	Playground Structure - PO#Q23-3557	420200 Structures (Projects @ HSP)		(219,988.86)
<b>TOTAL 6/1/2024 - 6/30/2024</b>						(222,178.86)
<b>BALANCE 6/30/2024</b>						(107,686.35)
<b>TOTAL INFLOWS</b>						-
<b>TOTAL OUTFLOWS</b>						(222,178.86)
<b>NET TOTAL</b>						(222,178.86)

Period 1 thru 12

7/1/2023 thru 06/30/2024

Date	Num	Description	Memo	Clr	Amount
<b>420100 Building</b>					
4/24/2024	223	Restoration Landscape - 71858	Installation of playground curbing @ HSP (60%)	c	-17,284.20
5/23/2024	224	Restoration Landscape - 71858	Installation of playground curbing @ HSP (40%)	c	-11,522.80
6/7/2024	225	BeSafe - 74545	Playground inspection - HSP NEW INSTALL 06/2024		-750
6/7/2024	226	Security Contractor Services - 49724	HSP Safety Fence NEW Playground - 06/2024		-1,440.00
			<b>TOTAL 420100 Building</b>		<b>-30,997.00</b>
<b>420200 Structures (Projects @ ACP)</b>					
10/3/2023	215	Staples Construction - 52639	Proj104685.00-ACP RR (Prop 68 Funding)	c	-46,029.47
10/24/2023	216	SMUD - 39769	ACP RR Proj (339I Funds) De-energize power lines	c	-7,723.90
11/6/2023	217	Staples Construction - 52639	Proj104685.00-ACP RR (Prop 68 Funding)	c	-51,306.31
12/5/2023	218	First Serve Productions - 61682	HSP - Pickleball Court (339I Funds)	c	-45,888.00
12/5/2023	219	J&J Locksmith - 1833	ACP New RR Locks (339I Funds)	c	-129
12/5/2023	220	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	-20,018.00
12/19/2023	221	Staples Construction - 52639	Proj104685.00-ACP RR (Prop 68 Funding)	c	-21,063.39
2/6/2024	222	Daily Journal - 1630	Legal Notice-HSP Playground Curb	c	-61.53
2/7/2024		# 111135010	Re-allocate to 339D 420200 from 339A 289800 (Prop 68	c	-56.69
			<b>TOTAL 420200 Structures (Projects @ ACP)</b>		<b>-192,276.29</b>
			<b>TOTAL EXPENSES</b>		<b>-223,273.29</b>
			<b>OVERALL TOTAL</b>		<b>81,591.71</b>

**Arcade Creek Recreation and Park District  
2023 - 2024 Monthly Revenue Reports**

**June-24**

**Period 12**

**339B - Grant Trust**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

**088H - Park Dedication**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 7,032.66	\$ -	\$ -	\$ 7,032.66

**339C - ADA Funds**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,795.59	\$ -	\$ -	\$ 1,795.59

**339I - Park Impact Fee's**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 107,784.45	\$ -	\$ -	\$107,784.45

10/24/2023 Transferred \$250,000.00 to 339D HSP Playground

10/24/2023 Transferred \$50,000.00 to 339D HSP Tennis Court Conversion to Pickleball Courts

## Arcade Creek Recreation Park District Monthly Payroll Report

<b>Start of Pay Period</b>	June 1, 2024	June 16, 2024
<b>End of Pay Period</b>	June 15, 2024	June 30, 2024
<b>Payroll Issued:</b>	June 30, 2024	July 15, 2024

<b>Administration Division</b>	3832.03	3832.03	7,664.06
<b>Board Members = 5</b>	0.00	0.00	-
<b>Parks Division</b>	3161.74	2445.48	5,607.22
PT Maint	0	0.00	-
<b>Recreation Division</b>			
Monitors, etc	464.00	616.00	1,080.00
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
<b>\$</b>	<b>7,457.77</b>	<b>\$ 6,893.51</b>	<b>\$ 14,351.28</b>
<b>Employer Paid Taxes</b> <i>(FICA, Medicare, SUI)</i>	577.94	<i>Unavailable</i>	



**Rental & Misc. Revenue Report**

**May**

**2024**

**94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS**

Rental Date	Renter	Location	Amount
6/1/2024	Powell (6/20)	Rental Deposit Refund	(120.00)
6/1/2024	Coronado (7/5)	Rental Deposit Refund	(120.00)

*Totals* \$ **(240.00)** **A**

**94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL**

Rental Date(s)	Renter	Location	Amount
Jun-24	Allbree Dog Classes	HSP	180.00

*Totals* \$ **180.00** **B**

**94942900 - CELL TOWER REVENUE**

May-24	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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*Totals* \$ **4,610.42** **C**

**97979000 - MISC. OTHER REVENUES**

Prop 68 Funding (Direct to County)	\$ 118,456.00

*Totals* \$ **118,456.00** **D**

\$ (240.00) <b>A</b>
\$ 180.00 <b>B</b>
\$ 4,610.42 <b>C</b>
\$ 118,456.00 <b>D</b>
<b>\$ 123,006.42 Total</b>

**Funds Collected and Some Previously Deposited But Attributed to Month Of Report**

**Arcade Creek Recreation and Park District**

**MEETING DATE: July 18, 2024**

**AGENDA ITEM: 7 g Consent Agenda  
Correspondence Ending Period 11**

**No District specific correspondence received.  
Information in this section pertains directly  
to operational details to be shared with  
Board of Directors.**

**Item 7 h – General Information Received**

The item(s) in this section are categorized as GENERAL INFORMATION for your reference and overall knowledge. Material contained in this segment does not pertain directly to the content of this monthly meeting. Information may consist of other district's activities, various elected board actions and other pertinent information supportive to the overall direction of Arcade Creek Recreation and Park District.

Date: July 18, 2024

*No information provided*

<b>Meeting Date:</b> July 18, 2024		<b>Item # 7 i</b> Consent Item
<b>Subject:</b> Monthly update on Nature Trail at Arcade Creek Park		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report coordinated or prepared by</b>  <i>D. Nishihara</i> General Manager
<p><b>UPDATE AS OF JULY 2024:</b></p> <p><b>Trial Maintenance / Creek Erosion</b> –Matt Hirkala Project Manager, CA Delta Section Regulatory Division, Sacramento District U.S. Army Corps of Engineers had to reschedule due to personal reasons. He has been in communication with the District and has plans to visit once his schedule permits.</p> <p><b>Homeless Outreach</b> – Staff completed the formal <a href="#">Letter of Agency (LOA) from the Sacramento Sheriff’s Office</a>. The District is now able to quickly enforce “No Trespass Sacramento County Code 9.80.010 and Penal Code 602”. The Letter of Agency (LOA) will expire in one year for ACP and HSP. The program would allow deputies to respond to issues on park property and address trespass complaints without needing to be present every time. Currently on the list is the GM, Park Lead and Building Monitor. Staff shall add Board Chair and Oakdale Park this month.</p> <p>To date the District has issued a total of 3, citation with the Sheriff’s Office due to trespassing.</p>		
<b>Coordination and Review</b> This is a standard practice of the Board.	<b>Attachment(s)</b> None	

<b>Meeting Date:</b> July 18, 2024		<b>Item # 7 j</b> General Manager's Report
<b>Subject:</b> District Update		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager
<p><b>Objective:</b> To provide an update as to the current operational status. Information included in this report is non-agendized items.</p> <p><b>Background:</b> This report is developed in conjunction with Park Staff and Administrative Staff.</p> <p><b>Summary:</b>  <u>ACP/RR Project</u> – County of Sacramento is in the process of approving plans. Signature box needs to be added to final plans for routing. Once this is complete the timeline for approval is one week. Upon approval of plans, backflow shall be installed within 2 days and the restart for the restrooms shall be in process. Staples anticipates mid-August.   <u>HSP Playground</u> – Final component estimated arrival is on Tuesday, July 16<sup>th</sup> and should be installed by the end of the week. This component is an amenity design only.   <u>Prop 68</u> – The District is in the process of ordering the final permanent sign which shall be ordered by August 1<sup>st</sup>. Staff anticipates installation of final sign to be schedule in parallel with the Grand Opening of the ACP/RR. Tentative date start of September.   <u>Tree Maintenance</u> – Attached to this report will you find a basic overview of the current assessment for trees at Hamilton Street Park. California Tree and Landscape Consulting Inc. provided a condensed overview of the current maintenance level of the trees at HSP. Although not all of the trees were inspected Staff will be working on completing a level 2 risk assessment once the final estimates are provided. The report provides very basic recommendations to meet longevity standards.</p> <p><b>Budget Impact:</b> N/A</p>		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> Site visit report – CA Tree & Landscape consulting Inc.





# California Tree and Landscape Consulting, Inc.

June 23, 2024

Raul Carbajal Ramirez  
DBA Raul's Tree Care  
2036 Bowling Green Drive  
Sacramento, CA 95825

## **SUBJECT: SITE VISIT TO HAMILTON PARK, SACRAMENTO COUNTY**

Dear Mr. Ramirez,

Thank you for the opportunity to provide arborist consulting services. This report is based on our site visit to Hamilton Park on June 18, 2024 where we reviewed the past work performed in the park and potential future tree care management practices.

### **Assignment**

Mr. Ramirez contacted our office on June 10, 2024 to meet him on the site at Hamilton Park and review the tree care he has provided and discuss possible other tree care issues in the park so he could perform high quality care to industry best management practices and standards. We met on site on June 18<sup>th</sup>, walked the park and discussed the work he has done and plans to do. This report is a summary of my findings during the site visit.

### **Assignment limits**

Data collected was limited to a visual inspection from the ground while walking the property with Mr. Ramirez. The site history and work history was provided by Mr. Ramirez. Not all the trees were inspected in the park. A full Level 2 tree risk assessment was not performed on the trees we looked at.

### **Observations**

We walked around the park and looked at the trees Mr. Ramirez stated he had pruned, and some trees he expected to get approval from the county to perform more maintenance and pruning work.

The pruning I observed appeared to be good quality final cuts, branches and minimal foliage removed from trees to retain a natural tree appearance, and an approach to reduce the risk of future branch and whole tree failures.

The list of issues observed in the trees included:

- Long heavy branches
- Decay in trunks and branches



- Dense foliage with over-extended branches
- Branches overhanging streets, sidewalks, and structures – including buildings and park infrastructure

## **Technical Recommendations**

The tree work and pruning already performed appeared to have been performed correctly. The issues we viewed including long heavy branches, trees with lean, over-extended branches, decay and other defects that may include the likelihood of failure, and locations in the park with higher use around trees.

The pruning we discussed was to reduce leverage, weight, and the likelihood of branch, trunk, or whole tree failures.

The previous pruning performed was in alignment with industry best practices and ANSI A300 standards. I am including pruning specifications in Appendix 2 that support and guide the maintenance work Mr. Ramirez has performed, and guide future work in County parks to continue to maintain the county trees in a managed risk manner.

## **Discussion**

The continued care of the trees in Hamilton Park and other county tree sites should be performed with the intention of managing the tree canopy. The benefits people receive from trees come from the canopy, and proper pruning is the number one mitigation option for managing tree risk. Pruning should retain as large a crown as possible while:

- removing dead branches
- pruning dieback and lethal diseases from trees
- reducing weight beyond weak branch attachments only removing whole branches when absolutely necessary
- shortening over-extended branches
- removing leverage and end weight from heavy branch tips and branch extension
- retain as much interior foliage as possible
- retain the natural form of the tree
- avoiding removing greater than 15% of the total foliage on a tree unless necessary to mitigate a high risk situation.
- Reducing loading on branches by 15% can reduce the likelihood of branch failure by up to 50%. It does not require a lot of pruning and foliage removal to manage risk.

The pruning and removal decisions that were discussed appeared sensible and retained as many large trees in the park that could have been prematurely removed.

The intent of managing the canopy should include increasing the canopy by growing our existing trees, planting new trees whenever possible to removing existing trees so the canopy loss will be reduced when the existing trees do need to be removed, and planting to grow to maturity trees in spaces available to grow more trees for the canopy benefit.

The trees we discussed included pruning to reduce end weights, focus on branch removal cuts and reduction cuts with rare heading cuts to retain the natural appearance of the trees and as large a crown as possible.

The approach Mr. Ramirez has used, and the pruning options we discussed during our park inspection will continue to improve the quality of the county's tree canopy and park experience while managing the risk of branch, trunk, and whole tree failure in the parks.

### **Conclusion**

The county owns a large quantity of parks and most of those parks have trees and a tree canopy. The management decision to reduce leverage, length, and weight loading on branches reduces the likelihood of failure. This all contributes to a better and increasing county canopy from their tree asset and tree infrastructure resources.

Please contact California Tree and Landscape Consulting, Inc., if there are questions regarding this report.

Respectfully submitted,



Gordon Mann

ISA Certified Arborist and Municipal Specialist WE-0151AM

Registered Consulting Arborist #480, American Society of Consulting Arborist (ASCA)

ISA TRAQ Qualified Tree Risk Assessor

#### Attachments:

Appendix 1 Photos & Images

Appendix 2 General Pruning Specifications

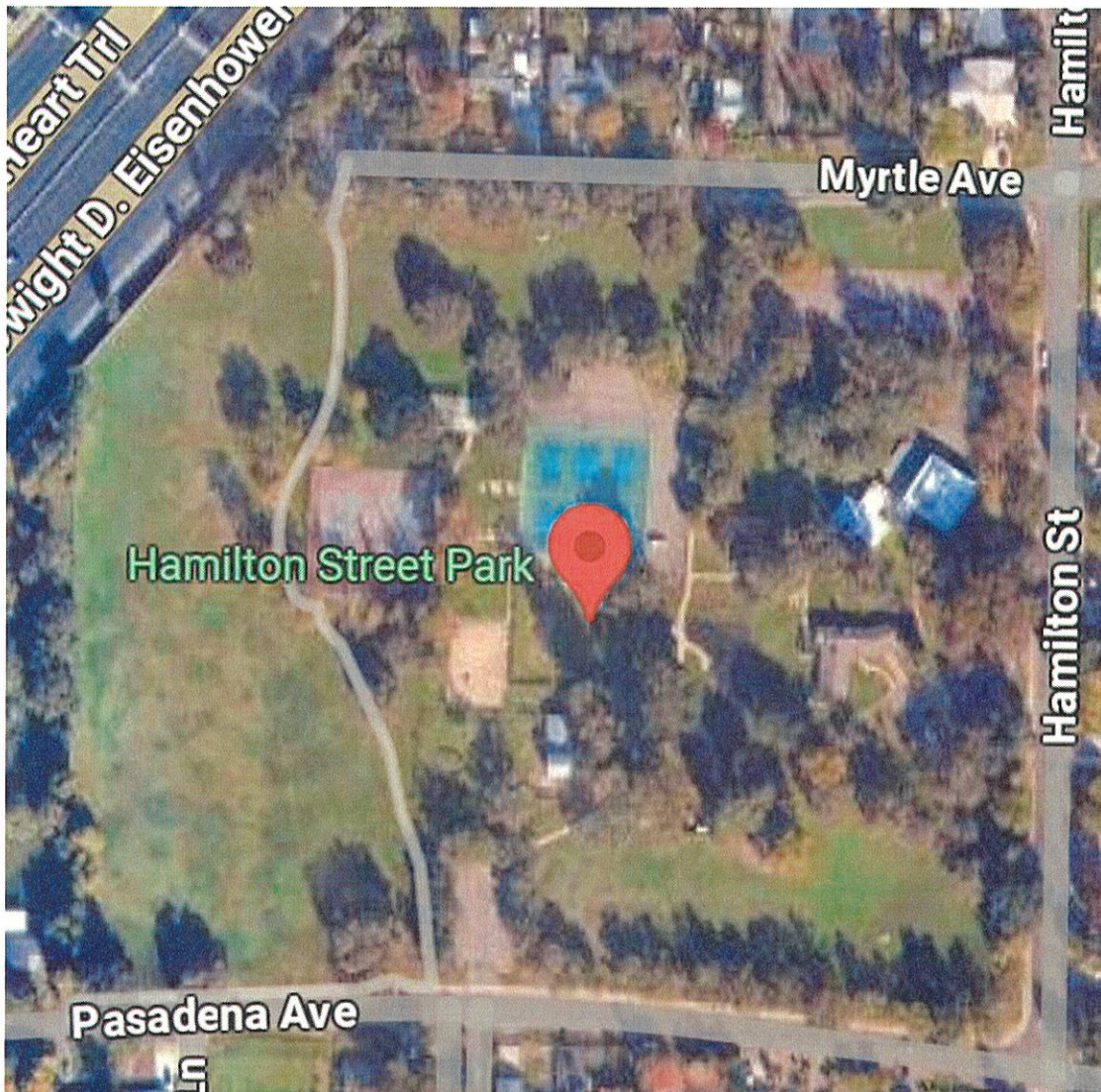
Assumptions and Limiting Conditions

Gordon Mann's Resume

Certificate of Performance



Appendix 1 - Photos & Images



Google Maps aerial view showing the subject park.



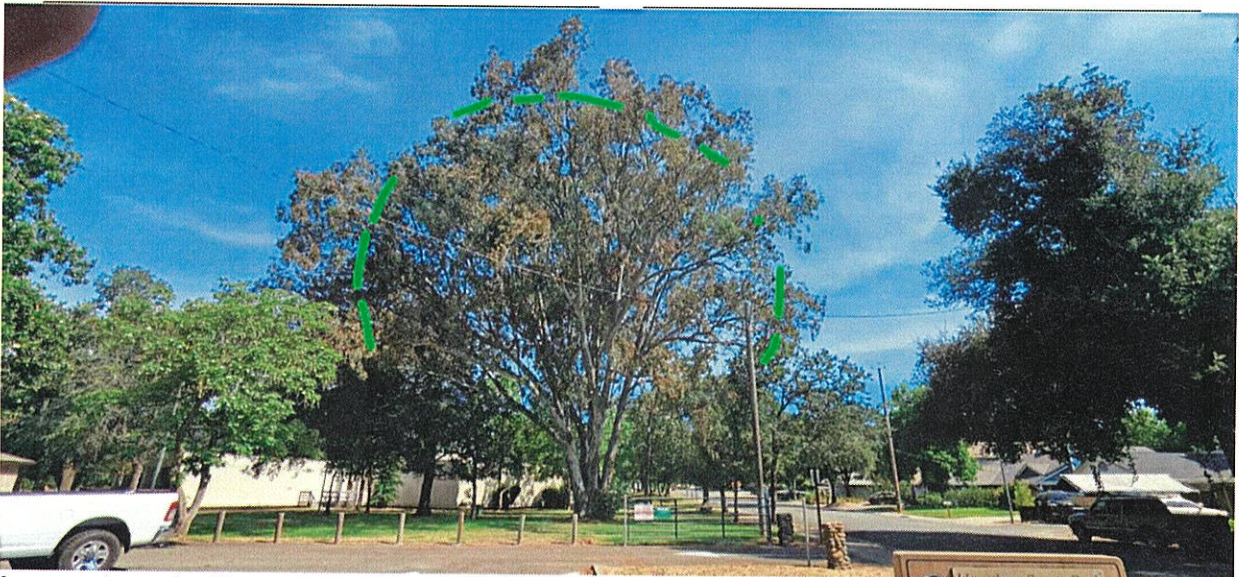
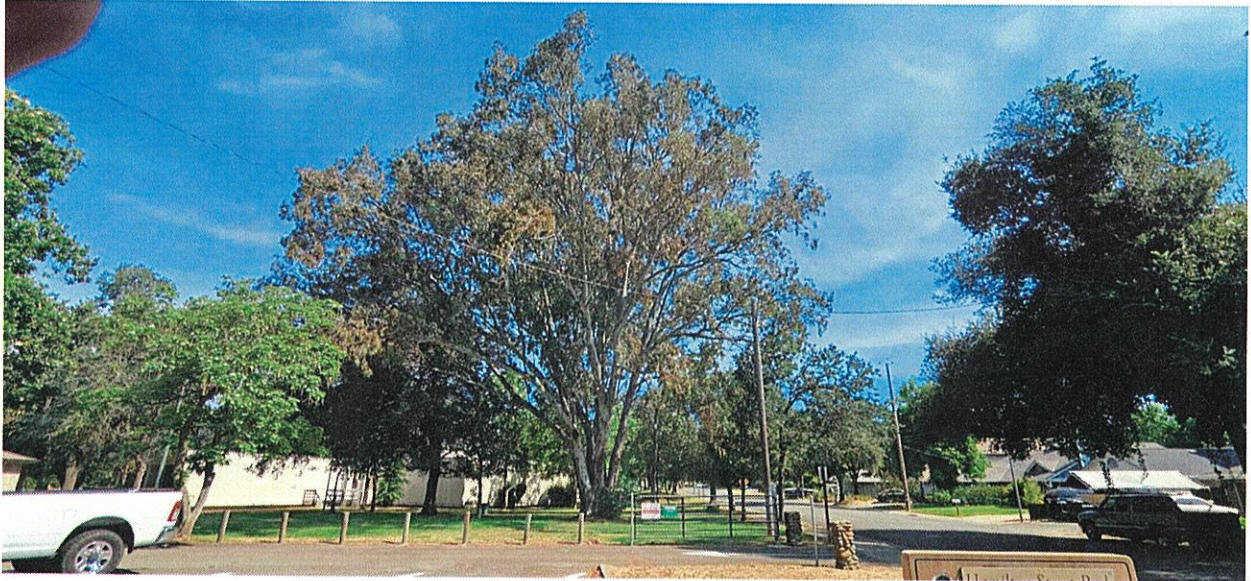


Hamilton Street Google Street View



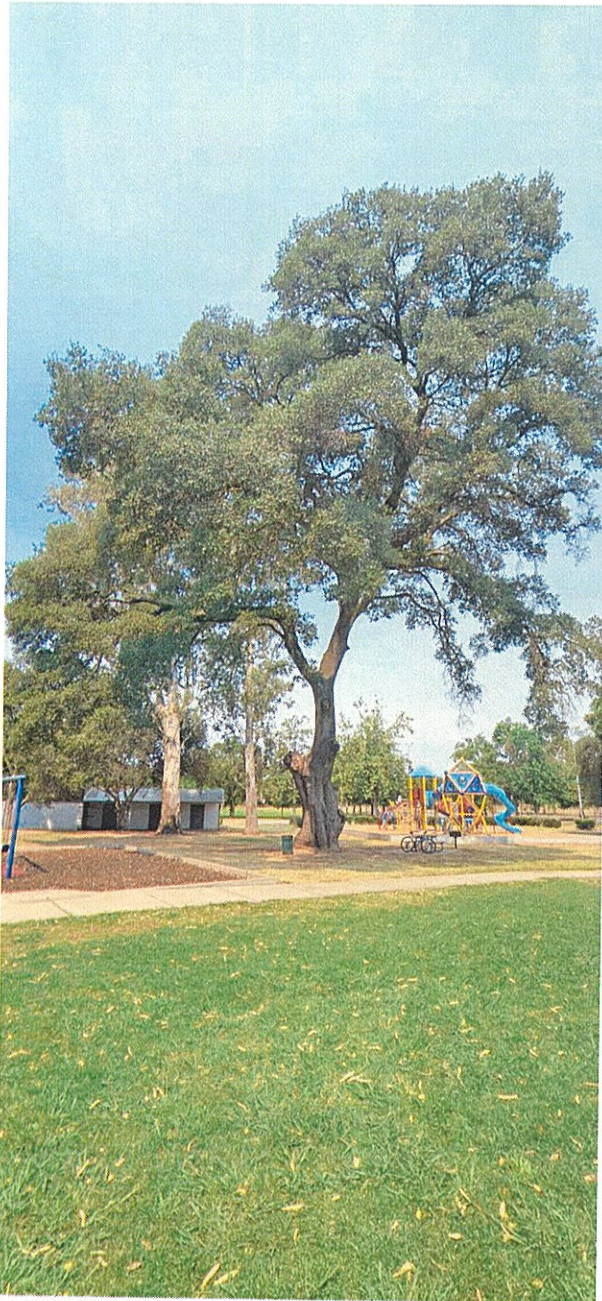
Leaves browning and postules on leaves from Anthracnose, no reasonable treatment; keep trees growing healthy with adequate irrigation and organic matter





Large tree in the park we looked at and a target for pruning to reduce the likelihood of branch failure





Large tree by play area (from two perspectives) with some decay and other issues including heavy branches, end weights, and leveraged branches.





Typical target pruning shape (gold) to reduce branches and end weight. Some branches may need to be reduced further (green) as observed by the tree pruning arborist when in the tree to reduce the end weights appropriately.

## General Pruning Specifications

The trees these specifications have been written for are the trees growing in Hamilton Park to be pruned by the County's tree contractor.

The objective is to prune the trees to reduce the risk of branch, trunk, and whole tree failure. The pruning may also accommodate changes to the site uses, clearance, and access. The pruning is to be performed with retaining as large a remaining crown as possible. The larger the crown, the more shade will be covering the soil and park users. Sample photos show examples of target appearance after tree pruning.

The system is Natural and include a modified Natural where some parts of the tree will be modified to accommodate necessary clearance while retaining as Natural a remaining crown as possible.

The amount of pruning and foliage removal doses on each tree will vary with the tree's and site's needs. The focus of the pruning is shortening longer leveraged branches, removing dead branches, removing the dead portions on living branches, removing any lethal diseases on branches and foliage, and providing the necessary clearance for the particular site use – all while retaining as much of the interior crown and total foliage as possible.

Most of the pruning should be in the outer quarter of the crown focusing on end weights, over-extended branches, and branch leverage. Any cracked or broken branches will be addressed in the crown. When weight reduction allows the retention of branches, that approach should be performed opposed to whole branch removal. Attempts shall be to avoid large diameter pruning cut wounds on the main trunk and primary leaders, staying below 4 to 6 inch diameter final cut wounds. Most of the interior foliage should remain after the pruning. The pruning cuts will be mostly branch removal cuts and reduction cuts, with possibly a rare necessary heading cut. Cuts are intended to be as small a diameter as possible. On the trees where larger cuts are necessary, those target large diameters cuts will be made away from the main trunks or leader on lateral branches. A field walk-through with the project arborist/the tree care company will identify the locations of the pruning cuts and identify any larger cuts or heading cuts. A photo will show what the appearance of the tree should be after pruning.

A maximum total foliage removal of 15% with occasional needs of up to 20% per tree should be the target pruning assignment for each tree.

All pruning cuts shall be made with sharp tools of appropriate size for the final cut to be made. Make a clean cut minimizing damage to the parent branch, main stem or leader the branches are being pruned from from.



## **Assumptions and Limiting Conditions**

1. Consultant assumes that any legal description provided to Consultant is correct and that title to property is good and marketable. Consultant assumes no responsibility for legal matters. Consultant assumes all property appraised or evaluated is free and clear, and is under responsible ownership and competent management.
2. Consultant assumes that the property and its use do not violate applicable codes, ordinances, statutes or regulations.
3. Although Consultant has taken care to obtain all information from reliable sources and to verify the data insofar as possible, Consultant does not guarantee and is not responsible for the accuracy of information provided by others.
4. Client may not require Consultant to testify or attend court by reason of any report unless mutually satisfactory contractual arrangements are made, including payment of an additional fee for such Services as described in the Consulting Arborist Agreement.
5. Unless otherwise required by law, possession of this report does not imply right of publication or use for any purpose by any person other than the person to whom it is addressed, without the prior express written consent of the Consultant.
6. Unless otherwise required by law, no part of this report shall be conveyed by any person, including the Client, the public through advertising, public relations, news, sales or other media without the Consultant's prior express written consent.
7. This report and any values expressed herein represent the opinion of the Consultant, and the Consultant's fee is in no way contingent upon the reporting of a specific value, a stipulated result, the occurrence of a subsequent event or upon any finding to be reported.
8. Sketches, drawings and photographs in this report, being intended as visual aids, are not necessarily to scale and should not be construed as engineering or architectural reports or surveys. The reproduction of any information generated by architects, engineers or other consultants and any sketches, drawings or photographs is for the express purpose of coordination and ease of reference only. Inclusion of such information on any drawings or other documents does not constitute a representation by Consultant as to the sufficiency or accuracy of the information.
9. Unless otherwise agreed, (1) information contained in this report covers only the items examined and reflects the condition of those items at the time of inspection; and (2) the inspection is limited to visual examination of accessible items without dissection, excavation, probing or coring. Consultant makes no warranty or guarantee, express or implied that the problems or deficiencies of the plans or property in question may not arise in the future.
10. Loss or alteration of any part of this Agreement invalidates the entire report.

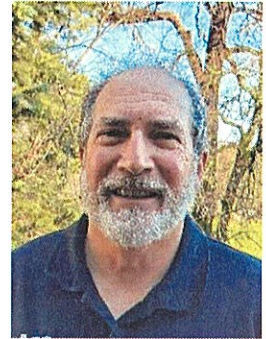


# California Tree and Landscape Consulting, Inc.

## GORDON MANN

### EDUCATION AND QUALIFICATIONS

- 1977 Bachelor of Science, Forestry, University of Illinois, Champaign.
- 1982 - 1985 Horticulture Courses, College of San Mateo, San Mateo.
- 1984 Certified as an Arborist, WE-0151A, by the International Society of Arboriculture (ISA).
- 2004 Certified as a Municipal Specialist, WE-0151AM, by the ISA.
- 2011 Registered Consulting Arborist, #480, by the American Society of Consulting Arborists (ASCA).
- 2003 Graduate of the ASCA Consulting Academy.
- 2006 Certified as an Urban Forester, #127, by the California Urban Forests Council (CaUFC).
- 2011 TRACE Tree Risk Assessment Certified, continued as an ISA Qualified Tree Risk Assessor (T.R.A.Q.).



### PROFESSIONAL EXPERIENCE

- 2016 – Present CALIFORNIA TREE AND LANDSCAPE CONSULTING, INC (CalTLC). President and Consulting Arborist.  
Auburn. Mr. Mann provides consultation to private and public clients in health and structure analysis, inventories, management planning for the care of trees, tree appraisal, risk assessment and management, and urban forest management plans.
- 1986 - Present MANN MADE RESOURCES. Owner and Consulting Arborist. Auburn.  
Mr. Mann provides consultation in municipal tree and risk management, public administration, and developing and marketing tree conservation products.
- 2015 – 2017 CITY OF RANCHO CORDOVA, CA. Contract City Arborist.  
Mr. Mann serves as the City's first arborist, developing the tree planting and tree maintenance programs, performing tree inspections, updating ordinances, providing public education, and creating a management plan,
- 1984 – 2007 CITY OF REDWOOD CITY, CA. City Arborist, Arborist, and Public Works Superintendent.  
Mr. Mann developed the Tree Preservation and Sidewalk Repair Program, supervised and managed the tree maintenance program, performed inspections and administered the Tree Preservation Ordinance. Additionally, he oversaw the following Public Works programs:  
Streets, Sidewalk, Traffic  
Signals and Streetlights, Parking Meters, Signs and Markings, and Trees.
- 1982 – 1984 CITY OF SAN MATEO, CA. Tree Maintenance Supervisor.  
For the City of San Mateo, Mr. Mann provided supervision and management of the tree maintenance program, and inspection and administration of the Heritage Tree Ordinance.
- 1977 – 1982 VILLAGE OF BROOKFIELD, IL. Village Forester.  
Mr. Mann provided inspection of tree contractors, tree inspections, managed the response to Dutch Elm Disease. He developed an in-house urban forestry program with leadworker, supervision, and management duties to complement the contract program.
- 1979 - Present INTERNATIONAL SOCIETY OF ARBORICULTURE. Member.  
• Board of Directors (2015 - Present)



- True Professional of Arboriculture Award (2011); In recognition of material and substantial contribution to the progress of arboriculture and having given unselfishly to support arboriculture.
- 1982 - Present WESTERN CHAPTER ISA (WCISA). Member.
  - Chairman of the Student Committee (2014 - 2017)
  - Member of the Certification Committee (2007 - Present)
  - Chairman of the Municipal Committee (2009 - 2014) • Award of Merit (2016) In recognition of outstanding meritorious service in advancing the principles, ideals and practices of arboriculture.
  - Annual Conference Chair (2012)
  - Certification Proctor (2010 – Present)
  - President (1992 - 1993)
  - Award of Achievement and President's Award (1990)
- 1985 - Present CALIFORNIA URBAN FORESTS COUNCIL (CaUFC). Member; Board Member (2010 - Present)
- 1985 - Present SOCIETY OF MUNICIPAL ARBORISTS (SMA). Member. e Legacy Project of the Year (2015) o In recognition of outstanding meritorious service in advancing the principles, ideals and practices of arboriculture.
  - Board Member (2005 - 2007)
- 2001 - Present AMERICAN SOCIETY OF CONSULTING ARBORISTS. Member. e Board of Directors (2006 - 2013)
  - President (2012)
- 2001 - Present CAL FIRE. Advisory Position.
  - Chairman of the California Urban Forestry Advisory Committee (2014 - 2017)
- 2007 – Present STANDARDS AMERICAN NATIONAL STANDARDS INSTITUTE (ANSI): A300 TREE MAINTENANCE COMMITTEE. SMA Representative and Alternate.
  - Alternative Representative for SMA (2004 - 2007; 2012 - Present)
  - Representative for SMA (2007 - 2012)
- 2007 - Present SACRAMENTO TREE FOUNDATION. Member and Employee.
  - Co-chair/member of the Technical Advisory Committee (2012 - Present)
  - Urban Forest Services Director (2007 - 2009) e Facilitator of the Regional Ordinance Committee (2007 - 2009)
  - 1988 - 1994 TREE CLIMBING COMPETITION.
    - Chairman for Northern California (1988 - 1992)
    - Chairperson for International (1991 - 1994)

PUBLICA TIONS AND LECTURES

Mr. Mann has authored numerous articles in newsletters and magazines such as Western Arborist, Arborist News, City Trees, Tree Care Industry Association, Utility Arborists Association, CityTrees, and Arborists Online, covering a range of topics on Urban Forestry, Tree Care, and Tree Management. He has developed and led the training for several programs with the California Arborist Association. Additionally, Mr. Mann regularly presents at numerous professional association meetings on urban tree management topics.

**Certificate of Performance**

I, Gordon Mann, certify that:

I have personally inspected the site referred to in this report and have stated my findings accurately. The extent of the inspection is stated in the attached report under Assignment;

I have no current or prospective interest in the vegetation, or the property that is the subject of this report and have no personal interest or bias with respect to the parties involved;

The analysis, opinions and conclusions stated herein are my own and are based on current scientific procedures and facts;

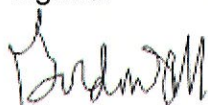
My analysis, opinions, and conclusions were developed, and this report has been prepared according to commonly accepted arboricultural practices;

No one provided significant professional assistance to me, except as indicated within the report;

My compensation is not contingent upon the reporting of a predetermined conclusion that favors the cause of the client, or any other party, nor upon the results of the assignment, the attainment of stipulated results, or the occurrence of any subsequent events.

I further certify that I am a member in good standing of the International Society of Arboriculture (ISA) and Certified Arborist. I am also a member in good standing of the American Society of Consulting Arborists and a Registered Consulting Arborist. Gordon Mann has been involved in the practice of arboriculture and the care and study of trees for over 43 years.

Signed:



Gordon Mann

Date: June 23, 2024



<b>Meeting Date:</b> July 18, 2024		<b>Item #</b> 8a Old Business
<b>Subject:</b> Filtration system for HSP well		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b>  <i>D. Nishihara</i> Administrative Manager
<p><i>Item discussion initiated during January 2024 Board Meeting, continued at February 2024 meeting, and requested to continue discussion at March 2024 meeting. This item has been rescheduled for the April 2024, continued to May 2024, added to the June 2024 meeting, and placed on the July 2024 agenda.</i></p>		
<p><b>OBJECTIVE:</b>          To purchase a filtration system for the well at Hamilton Street Park (HSP) to clean out debris prior to water entering the water tank. This will prohibit deterioration of irrigation system and buildup/clogging of pipes throughout system.</p>		
<p><b>BACKGROUND:</b>          The well at HSP was installed circa 1950. O’Dell’s Pump and Motor Company (OPMC) has been repairing the system for many years. Staff have made multiple attempts to arrange a meeting with Chris Cantanini an experienced park maintenance professional of over 30+ years from Bianco Landscape Management (BLM) to discuss the need for a Filtration system and to get a price quote for the installation of a filtration system. On Friday, February 8<sup>th</sup> District Staff met with BLM Rep and OPMC to discuss and develop a plan of action for the installation of a filtration system for the well at HSP. The plan includes an assessment of the existing irrigation system to identify sprinkler issues for repair, the installation of a filtration system to be attached to the water tank and an assessment to be conducted by BLM of the existing irrigation system identifying repair and water waste issues. Once the filtration system is installed BLM will work with staff to clean out water tank and assess HSP irrigation system for long term maintenance.</p>		
<p><b>UPDATE:</b>  <i>Staff are in the process of collecting more information from a pool of vendors and researching in detail the specific issues the entire irrigation system is experiencing. During the past month there has been a need for significant repair to one of the valves in the middle of the primary soccer field. This caused a potential impact on paying users and repairs were concluded within a day. The repair was a clear indication that the issue needs to be resolved. However, staff need to do more research as to the cause and effect of the well, the impact of a non-filtered system and a revision to the irrigation map outlining the system.</i></p>		
<p><b>BUDGET IMPACT:</b>          OPMC initial verbal quote is \$6,500 filtration parts only. They are currently in the process of pricing concrete, labor, etc. The cost for BLM to troubleshoot sprinkler issues will cost \$840.</p>		
<p><b>As of March 28, 2024</b> – OPMC has provided a quote for the well filtration system <b>\$29,039.03</b>, see attachment for details and itemized costs.</p>		

**PROPOSED ACTION:**

Acquire 2 additional alternative well pumping companies for price quotes and tentatively plan to conduct a formal process compare and approve expense.

**ALTERNATIVE ACTIONS:**

Add Filtration Well Installation to Deferred Maintenance Plan and Needs Assessment for budget planning in FY24/25.

*No formal update as of July 15, 2024.*

**Coordination and Review**

This is a standard practice of the Board.

**Attachment(s)**

1. None

<b>Meeting Date:</b> July 18, 2024		<b>Item #8 b.</b> Update new positions and vacancies
<b>Subject:</b> Update – Vacancies		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager
<p><b>Objective</b> Provide update as to the status of the current vacancies within the District.</p> <p><b>Background</b> Job postings were launched in June and closed on July 12<sup>th</sup> at 5pm for the following positions:</p> <ul style="list-style-type: none"> <li>• Administrative Manager (58)</li> <li>• Account Clerk (68)</li> </ul> <p>As of Friday, July 12<sup>th</sup> there were a total of 126 applicants interested in working with the District. Of the total 126 applications, Staff filtered down to the top 12 candidates for each position based on experience, education, applicable skill set and field of profession. Due to the upcoming transition of the General Manager position interview schedules will be placed as pending until the end of July 2024.</p> <p><b>Analysis</b> At this point the recommendation would be to close the position of Account Clerk and move with hiring an Account Manager. This would provide more support for the new General Manager as they are onboarded and trained.</p> <p><b>Budget Impact</b> The current budget includes the annual salary for an Administrative Manager and benefits.</p> <p><b>Proposed Action</b> None</p> <p><b>Alternative Actions</b> Although there is a current plan of action to hire either an Account Clerk or Administrative Manager the newly appointed General Manager may consider alternative options upon appointment.</p>		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> 1) None



<b>Meeting Date:</b> July 18, 2024		<b>Item #8 c Budget Update</b>
<b>Subject:</b> FY24/25 Budget Update		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager
<p><b>Objective</b></p> <p>Provide status update as to the development of FY2024-25 budget. Staff to receive notations provided by Board for the upcoming adoption of the final budget in August 2024.</p> <p><b>Background</b></p> <p>There is a significant need for deferred maintenance across the District. Priorities are established in committee and adopted by the Board. Priorities range from irrigation issues at Hamilton Street Park to Tree Analysis at all District parks including the ACP Trail. The framework for a formal Needs Assessment has been developed, pending implementation and assessment. Due to limited resources the assessment is tentatively set to be facilitated by internal District Staff with the inclusion of external partners.</p> <p><b>Analysis</b></p> <p>It is advantageous for the District to rank, and priorities all needs in parallel with a realistic timetable and fiscal scale. Contracting and outsourcing certain aspects of operational tasks is probable, based on the number of needs. Staffing and reassignment of existing staff could support sustainability. Overall assessment is recommended such as time study, contact of other District regarding maintenance and a review current level of staffing.</p> <p><b>Budget Impact</b></p> <p>Staff estimates a fund balance in the amount of \$897,839.97 at the conclusion of period 12. However, with certain June expenditures paid in July this number will slightly decrease. Once Period 13 closes Staff will be able to better predict the actual amount of one-time fund balance for FY2024-25.</p>		

**Proposed Action**

Recommendations include, but are not limited to:

1. Establishing a balance of reserves as no less than 3 months of operational overhead costs.
2. Establishing a balance of reserves to replace depreciating assets, i.e. water heaters, parking lots, restrooms, playgrounds, vehicles, etc.
3. Establishing deferred maintenance amount to fix and repair amenities currently out of service, tennis courts, sand volleyball, soccer field turf, etc.

**Alternative Actions**

Hire a consultant to assess levels of services to itemized and cost place current amenities.

**Coordination and Review**

This is a standard practice of the Board.

**Attachment(s)**

1) Email from County Department of Finance

## Denis Nishihara

**From:** Inaba. Amie <inabaa@saccounty.gov>  
**Sent:** Tuesday, July 9, 2024 9:37 AM  
**To:** Denis Nishihara  
**Subject:** RE: D71 - END OF YEAR - Budget to Actuals FY2023-24.pdf

Hi Denis,

Simply, you need to take period 1 beginning unreserved fund balance, #7400000 and add the estimated profit of FY 2024. Contingencies account is an expenditure account and already included in the expenditure total. This is not an equity account and should not be included in the fund balance calculation.

All fund balance 7400000 posted during Fiscal year will be reversed, so you should ignore everything. Just take the beginning balance only as if nothing happened during the year. Unreserved fund balance will change during the year only if you increase or decrease reserved fund balance, 7100000. But there is no change in 7100000, so you can just use the beginning balance for 7400000.

So the calculation should be like below.

Beginning unreserved fund balance \$835,754.89  
Surplus (profit) as of 6/30/2024 \$62,085.08  
Ending fund balance \$897,839.97

Client: 020 Business Area: 339A ARCADE CREEK REC AND  
Report: ZFP4816A Period: 1 (July ) Fiscal Year: 2024

Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
7100000 FUND BALANCE RES	22,000.00-			22,000.00-
* Reserve Fund Balance	22,000.00-			22,000.00-
7400000 FUND BALANCE UNR	835,754.89-	474,045.00		361,709.89-
* Fund Balance	835,754.89-	474,045.00		361,709.89-

Please note we are in period 13, 2024 right now, so FY is not ended yet.

Thanks,

Amie Inaba  
County of Sacramento  
Department of Finance  
Auditor-Controller Division  
700 H Street, Room 3650  
Sacramento, CA 95814  
916-874-6453

**From:** Denis Nishihara <dnish@acrpd.com>  
**Sent:** Tuesday, July 9, 2024 9:12 AM  
**To:** Inaba. Amie <inabaa@saccounty.gov>  
**Subject:** D71 - END OF YEAR - Budget to Actuals FY2023-24.pdf



<b>Meeting Date:</b> July 18, 2024		<b>Item #9</b> a Notice of Election
<b>Subject:</b> Notice of Election Publication		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager
<p><b>Objective</b>          Received notification from County Election Office on Tuesday, July 9<sup>th</sup> where the attached was published in the Daily Recorder Newspaper and posted on the District's posting board.</p> <p><b>Background</b>          It is important to take note there are currently 3 seats up for election this November for the Arcade Creek Recreation and Park District.</p> <p><b>Analysis</b>          None</p> <p><b>Budget Impact</b>          The current budget includes allocated funds in the amount of \$28,000 for fees should there be an election challenge for new Board Members.</p> <p><b>Proposed Action</b>          None, informational only</p> <p><b>Alternative Actions</b>          None, informational only</p>		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> 1) Notice of Election

**NOTICE OF ELECTION**

**Office of the Registrar of Voters for Sacramento County Elections** announces that the following positions are up for election in Sacramento County for the November 5, 2024, Presidential General Election. (Elections Code § 12112)

**County Board of Education** – Any registered voter of the trustee area they are seeking to represent is eligible to be a member of the county board of education, except the county superintendent of schools, any member of his staff or any employee of a school district. (Education Code § 1007)

Placer County Board of Education, Area 2 Shared.....1

**Community College Districts** – Qualifications: Any registered voter of the trustee area within the district. An employee of a school or community college district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. (Education Code §§ 72022, 72103(a)(b))

Los Rios Community College District, Area 3 Shared.....1

Los Rios Community College District, Area 4 Shared.....1

Los Rios Community College District, Area 5.....1

Los Rios Community College District, Area 7.....1

San Joaquin Delta Community College District, Area 5 Shared.....1

Sierra Joint Community College District, Area 3 Shared.....1

**School Districts** - Qualifications: Any person, regardless of sex, who is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and who is not disqualified by the Constitution or laws of the state from holding a civil office, is eligible to be elected or appointed a member of a governing board of a school district without further qualifications. An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. If the employee does not resign, the employment will automatically terminate upon being sworn into office. (Education Code § 35107)

Arcohe Union School District.....2

Center Joint Unified School District Shared.....2

Dry Creek Joint Elementary School District Shared.....2

Elk Grove Unified School District, Area 1.....1

Elk Grove Unified School District, Area 3.....1

Elk Grove Unified School District, Area 6.....1

Elk Grove Unified School District, Area 7.....1

Elverta Joint Elementary School District Shared.....2

Folsom Cordova Unified School District, Area 2.....1

Folsom Cordova Unified School District, Area 4.....1

Galt Joint Union Elementary School District, Area 3 Shared.....1

Galt Joint Union Elementary School District, Area 4.....1

Galt Joint Union High School District, Area 3 Shared.....1

Galt Joint Union High School District, Area 5.....1

Natomas Unified School District, Area 2.....1

Natomas Unified School District, Area 3.....1

Natomas Unified School District, Area 5.....1

Robla School District.....2

Roseville Joint Union High School District, Area 1 Shared.....1

Sacramento City Unified School District, Area 3.....1

Sacramento City Unified School District, Area 4.....1

Sacramento City Unified School District, Area 5.....1

Sacramento City Unified School District, Area 7.....1

San Juan Unified School District, Area 1.....1

San Juan Unified School District, Area 2.....1

San Juan Unified School District, Area 4.....1

**Cities** - For the following offices, contact the individual office for qualifications and nomination documents.

**City of Citrus Heights** - Contact Person: Amy Van, City Clerk

Telephone Number (916) 725-2448

City of Citrus Heights, Councilmember, District 1.....1

City of Citrus Heights, Councilmember, District 3.....1

**City of Elk Grove** - Contact Person: Jason Lindgren, City Clerk

Telephone Number (916) 478-2286

City of Elk Grove, Mayor.....1

City of Elk Grove, Councilmember, District 1.....1

City of Elk Grove, Councilmember, District 3.....1

**City of Folsom** - Contact Person: Christa Freemantle, City Clerk

Telephone Number (916) 461-6035

City of Folsom, Councilmember, District 2.....1

City of Folsom, Councilmember, District 4.....1

**City of Galt** - Contact Person: Tina Hubert, City Clerk

Telephone Number (209) 366-7130

City of Galt, Councilmember.....2

City of Galt, City Clerk.....1

City of Galt, Treasurer.....1

**City of Isleton** - Contact Person: Yvonne Zepeda, City Clerk

Telephone Number (916) 777-7770

City of Isleton, Councilmember.....2

City of Isleton, City Clerk.....1

City of Isleton, Treasurer.....1

**City of Rancho Cordova** - Contact Person: Stacy Leitner, City Clerk

Telephone Number (916) 851-8700

City of Rancho Cordova, Councilmember, District 1.....1

City of Rancho Cordova, Councilmember, District 3.....1

City of Rancho Cordova, Councilmember, District 4.....1

**Community Service Districts** - Qualifications: Candidate shall be a registered voter residing within the boundaries of the district. Directors are elected at large. For positions elected by division, the candidate shall be a registered voter of the division within the district. (Government Code § 61040)

Cosumnes Community Service District, Division 1.....1

Cosumnes Community Service District, Division 3.....1

Cosumnes Community Service District, Division 4.....1

Rancho Murieta Community Service District.....2

San Juan Water District, Division 2 Shared.....1

San Juan Water District, Division 4.....1

**Fire Protection Districts** - Qualifications: Each candidate must meet the qualifications for office as specified in the principal act or code under which the district is organized. Health and Safety Code § 13841. For positions elected at large, the candidate shall be a registered voter of the district. For positions elected by division, the candidate shall be a registered voter of the division within the district.

Courtland Fire Protection District.....2

Courtland Fire Protection District.....short term 1

Delta Fire Protection District.....2

Herald Fire Protection District.....3

Herald Fire Protection District.....short term 2

Pacific Fruitridge Fire Protection District.....2

Pacific Fruitridge Fire Protection District.....short term 2

River Delta Fire District.....2

River Delta Fire District.....short term 1

Sacramento Metropolitan Fire District, Division 2.....1

Sacramento Metropolitan Fire District, Division 4.....1

Sacramento Metropolitan Fire District, Division 5.....1

Sacramento Metropolitan Fire District, Division 6.....1

Sacramento Metropolitan Fire District, Division 8.....1

Walnut Grove Fire Protection District.....2

Wilton Fire Protection District.....3

Wilton Fire Protection District.....short term 1

**Flood Control District** - Qualifications: Candidate shall be a registered voter of the district and be a resident of the district for at least 1 year preceding his or her appointment or election. (CWC Hct 320, Sec.3)

American River Flood Control District, Division 4.....1

American River Flood Control District, Division 5.....1

**Municipal Utility District** - Qualifications: Candidate shall be a registered voter within the Ward in the district. (Public Utilities Code § 11653)

Sacramento Municipal Utility District, Ward 1 Shared.....1

Sacramento Municipal Utility District, Ward 2.....1

Sacramento Municipal Utility District, Ward 5.....1

**Recreation and Park Districts** - Qualifications: For positions elected at large, the candidate shall be a registered voter of the district. (However, there are provisions in the Public Resources Code for current board members who were elected pursuant to the former § 5783.3) (PRC § 5784(c) and § 5784.1(b))

Arcade Creek Recreation and Park District.....3

Arden Manor Recreation and Park District.....2

Arden Manor Recreation and Park District.....2

Arden Park Recreation and Park District.....short term 1

Cordova Recreation and Park District, Division 3.....2

Cordova Recreation and Park District, Division 4.....1

Fair Oaks Recreation and Park District.....3

Fulton-EI Camino Recreation and Park District.....3

North Highlands Recreation and Park District.....3

Orangevale Recreation and Park District.....3

Rio Linda-Elverta Recreation and Park District.....2

Rio Linda-Elverta Recreation and Park District.....2

Southgate Recreation and Park District, Division 1.....short term 2

Southgate Recreation and Park District, Division 2.....short term 1

Southgate Recreation and Park District, Division 4.....1

Southgate Recreation and Park District, Division 5.....short term 1

**Resource Conservation District** - Qualifications: Candidate shall be a registered voter in the State of California and (1) reside within the district and either own real property in the district or alternatively have served, pursuant to the district's rules, for two years or more as an associate director providing advisory or other assistance to the board of directors, or (2) be a designated agent of a resident landowner within the district. (Public Resources Code § 9352)

Florin Resource Conservation District.....2

**Irrigation Districts** - Qualifications: Candidate shall be a registered voter of the district or division that he or she represents at the time of nomination or appointment and during the entire term of office. Candidates qualify by division but are elected at large. (There is 1 Director to be elected per Division). (Water Code § 21100)

Galt Irrigation District, Division 2.....short term 1

Galt Irrigation District, Division 3.....1

Galt Irrigation District, Division 4.....short term 1

Galt Irrigation District, Division 5.....1

**Water Districts** - Qualifications: For positions elected at large, the candidate shall be a registered voter of the district and reside within the district during their entire term. (Water Code §§ 21100, 30000 et seq.)

Carmichael Water District, Division 1.....1

Carmichael Water District, Division 2.....1

Carmichael Water District, Division 4.....1

Citrus Heights Water District, Division 1.....1

Del Paso Manor Water District.....2

Del Paso Manor Water District.....short term 1

Fair Oaks Water District, Division 3.....short term 1

Fair Oaks Water District, Division 4.....1

Fair Oaks Water District, Division 5.....1

Florin County Water District.....3

Rio Linda/Elverta Community Water District.....3

Sacramento Suburban Water District, Division 1.....1

Sacramento Suburban Water District, Division 2.....1

**Region Geologic Hazard Abatement District** - Qualifications: Candidate shall be a registered voter in the State of California and (1) reside within the district and own real property. Public Resources Code 26500 et seq.

Delta Region Geologic Hazard Abatement District.....2

Delta Region Geologic Hazard Abatement District.....short term 1

**NOTICE IS FURTHER GIVEN** that official Nomination Petitions and Declaration of Candidacy for eligible Sacramento County residents desiring to file for an elective office may be obtained from the Sacramento County Elections Office at 7000 65<sup>th</sup> Street, Suite A, Sacramento, CA 95823-2315, Monday through Friday, 8:00 a.m. through 5:00 p.m., excluding holidays.

**NOTICE IS FURTHER GIVEN** that candidates can schedule an online appointment to file all nomination documents between the hours of 8:00 a.m. through 4:00 p.m., Monday through Friday, and may do so on our website at [www.elections.sacounty.gov](http://www.elections.sacounty.gov).

**NOTICE IS FURTHER GIVEN** that individuals wishing to download the Candidate's Guide may do so on our website at [www.elections.sacounty.gov](http://www.elections.sacounty.gov).

**NOTICE IS FURTHER GIVEN** that candidate filing begins on Monday, July 15, 2024, and ends on Friday, August 9, 2024, to file Declaration of Candidacy and Candidate Statement with the Office of the Registrar of Voters. If an incumbent who is eligible to file for re-election fails to file their Declaration of Candidacy by August 9, 2024, there is a 5-calendar day extension allowed for any qualified person other than the incumbent to file for the office.

**NOTICE IS FURTHER GIVEN** that the 10-calendar day review period for Candidate Statements submitted by August 9, 2024 (E-88) will begin on August 10, 2024, and conclude on August 19, 2024. During this 10-calendar day review period, any person may seek a writ of mandate or injunction requiring any or all the material in the candidate statement to be amended or deleted. All writs of mandate must be filed no later than the end of the 10-calendar day public examination period. (Elections Code § 13313)

**NOTICE IS FURTHER GIVEN** that the 10-calendar day review period for Candidate Statements for offices in extension submitted by August 14, 2024, will begin on August 15, 2024, and conclude August 24, 2024. During this 10-calendar day review period, any person may seek a writ of mandate or injunction for any of the material in review to be amended or deleted. All writs of mandate must be filed no later than the end of the 10-calendar day public examination period. (Elections Code § 13313)

**NOTICE IS FURTHER GIVEN** that in the event there are no nominees or insufficient nominees for the office and a petition for an election is not filed with the Office of the Registrar of Voters within the time period prescribed by Elections Code § 10515, an election will not be held, and an appointment will be made by the supervising authority.

**NOTICE IS FURTHER GIVEN** that in the event there are no nominees or insufficient nominees for the office and a petition for an election is not filed with the Office of the Registrar of Voters within the time period prescribed by Education Code § 5328, an election will not be held, and an appointment will be made by the governing board.

**NOTICE IS FURTHER GIVEN** that Vote by Mail processing may begin on the 29th day before the election, which is Monday, October 7, 2024. All ballots cast on November 5, 2024, Presidential General Election, shall be tallied at the central counting place, at the Office of the Voter Registration and Elections at 7000 65<sup>th</sup> Street Suite A, Sacramento, California. Initial results will be available at 8:15 p.m. on election night and continuing until the count is completed. Persons interested in viewing these procedures should contact the Office of the Voter Registration and Elections at (916) 875-6451 for further information. (Elections Code §§ 12109, 15101, 15104)



# Agenda Report

<b>Meeting Date:</b> July 18, 2024		<b>Item #9 b</b> Park Regulation Enforcement
<b>Subject:</b> Park Regulation Enforcement		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	<b>Report Coordinated &amp; Prepared by</b> <i>D. Nishihara</i> General Manager
<p><b>Objective</b></p> <p>Discuss and review current security measures to prohibit high risk activities in parks. The Letter of Authority provides sufficient leverage for enforcement. The District should consider internal steps and processes to support effective communication, tracking of cases, monitoring of suspicious activity, quality signage with correct regulations and due process for residents and users should the need arise for an individual to appeal the action.</p> <p><b>Background</b></p> <p>The District has experienced an ongoing plethora of high risk and at-risk use of park space and amenities. Activities range from belligerent and aggressive language, camping in unapproved space, public nudity, unsafe fire usage, after hour park use, drugs, non-regulated alcohol use, excessive garbage, fecal matter, excessive amounts of urine stored in containers and unsafe animals. This non-inclusive list of actions within the District’s park and trail system places undue hardship and unsafe conditions for potential users, residents and staff.</p> <p>Unfortunately, due to the underwhelming number of limited resources the Sacramento County Sheriff’s office utilizes to facilitate policing of the District’s parks it is to the benefit of the safety that the District develop internal protocols to follow up with enforcement and documentation.</p> <p><b>Summary</b></p> <p>The District currently has a Letter of Agency on file with the Sacramento County Sheriff’s office. This provides support if the District encounters trespassing issues on District property, the Sheriff’s Office offers a “No Trespass Sacramento County Code 9.80.010 and Penal Code 602” Letter of Agency (LOA) program that allows deputies to respond to your property and address trespass complaints without you needing to be present every time.</p> <p>The added documentation of the District’s internal form (Incident Report) is to be completed upon every contact made to law enforcement. Documentation and consistency is essential to maintaining safe park-space for all users. These forms are to be collected in the District office and filed based on location and individual(s). Once a minimum of 3 forms are collected for the same incident and 4<sup>th</sup> email and phone call to the NorthHOT contact will all documentation and photos if available shall be sent. This 4<sup>th</sup> email and contact is imperative to ensuring action is taken.</p>		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> 1) LOA Email 2) LOA for ACP 3) LOA for HSP 4) Sample Incident Report

## Denis Nishihara

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**From:** Marquez-Pedroza, Fabiola <fmarquez-pedroza@sacsheriff.com>  
**Sent:** Wednesday, July 10, 2024 10:13 AM  
**To:** Denis Nishihara  
**Subject:** Letter of Agency  
**Attachments:** 4855 Hamilton.pdf; 5613 Omni.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please find attached the letter of agency for 4855 Hamilton and 5613 Omni. Please see the following link for additional posting requirements [https://www.sacsheriff.com/pages/Homeless\\_LOA.php](https://www.sacsheriff.com/pages/Homeless_LOA.php)

Thank you

Fabi

**Office Manager/SROI, F.Marquez**  
**North Patrol**  
**Sacramento County Sheriff's Office**  
**916-876-5717**  
**fmarquez-pedroza@sacsheriff.com**  
[www.sacsheriff.com](http://www.sacsheriff.com)

*"Service with Concern"*



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# NO TRESPASSING ON PRIVATE PROPERTY

## REQUEST FOR THE SHERIFF TO ENFORCE SACRAMENTO COUNTY CODE 9.80.010

### **9.80.010 Trespasses on Private Property Prohibited.**

- a. No person shall remain upon any private property or business premises, after being notified by the owner or lessee or other person in charge thereof to remove therefrom.
- b. No person, without permission, express or implied, of the owner or lessee or other person in charge of private property or business premises, shall enter upon such private property or business premises after having been notified by the owner or lessee or other person in charge thereof to keep off or keep away therefrom. (SCC 333 § 1, 1978.)

### **9.80.040 Penalties.**

Violation of any of the provisions of Sacramento County Code 9.80.010 shall be a misdemeanor. Any person convicted of a violation of this section 9.80.010 shall be deemed guilty of a misdemeanor and shall be punished by a fine not exceeding five hundred dollars or by imprisonment for not exceeding six months, or by both such fine and imprisonment. (SCC 333 § 1, 1978.)

### **California Penal Code Section 602.**

Every person who willfully commits a trespass by any of the following acts is guilty of a misdemeanor:

- (o) Refusing or failing to leave land, real property, or structures belonging to or lawfully occupied by another and not open to the general public, upon being requested to leave by 1) a peace officer at the request of the owner, the owner's agent, or the person in lawful possession, and upon being informed by the peace officer that they are acting at the request of the owner, the owner's agent, or the person in lawful possession, or 2) the owner, the owner's agent, or the person in lawful possession.

The owner, the owner's agent, or the person in lawful possession shall make a separate request to the peace officer on each occasion when the peace officer's assistance in dealing with a trespass is requested. However, a single request for a peace officer's assistance may be made to cover a limited period of time not to exceed 30 days and identified by specific dates, during which there is a fire hazard or the owner, owner's agent, or person in lawful possession is absent from the premises or property. In addition, a single request for a peace officer's



assistance may be made for a period not to exceed 12 months when the premises or property is closed to the public and posted as being closed.

**To the Sacramento County Sheriff's Office:**

I hereby request that the Sacramento County Sheriff's Office enforce the provisions of Sacramento County Code 9.80.010, referenced above, on my behalf and in my absence. We are the owners/agents for the below described property. With this letter, I authorize you to enter upon described lands for the purpose of removing unauthorized person(s) who may be trespassing. Any parties who have my/our permission to be on the property will have written, dated permission. You may take whatever action your office deems appropriate, up to and including citation and/or arrest. I certify that I have given no person(s) permission to sleep, lie, or in any way remain within my doorway or upon my private property, while my business is closed, during the days of hours listed at my place of business (including holidays).

Per section 602 (o) of the California Penal Code, in order to be enforceable, this letter must be renewed every year (12 months) if the property is posted. If the property is not posted, this letter must be renewed every 30 days.

I agree to post a copy of this notice in a location where it will be visible to all person within said area. I understand that this letter of request **EXPIRES 12 MONTHS** after the below signed date.

Person signing this form understands they will fully cooperate in subsequent prosecution.

The Sacramento County Sheriff's Office reserves the right to refuse any agency letter or revoke the agreement at any time.

**Property Description**

Business name or legal description / parcel number (if known):

Arcade Creek Recreation and Park District

Physical Address 4855 Hamilton Street Sacramento, CA 95841

Cross street Myrtle Ave.

Best Access Directions (if needed):

Auburn Blvd. to Myrtle Ave and connect with Hamilton Street (Park)

Gate Code (if applicable): None

**Agent/Owner Information**

Business Phone Number (if applicable) (916) 482-8377

Business Fax Number (if applicable) None

Business Email (if applicable) dnish@acrpd.com

Agent Name Denis Nishihara

Mailing Address PO Box 418114 Sacramento, CA 95841

Telephone Number (916) 743-2281

After Hours Contact Number(s) (916) 743-2281

Email dnish@acrpd.com

Persons authorized to be on the property:

Denis Nishihara, General Manager

Juanita (Anita) Petersen, Lead Maintenance

Cheryl Dorosh, Building Monitor

Printed Name of Owner or Agent Denis Nishihara, General Manager

Signature of Owner or Agent: *[Handwritten Signature]*

Date signed: 6/26/24 7/10/24

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of SACRAMENTO

On July 10, 2024 before me, Fabiola Marquez, Notary Public  
(Insert name and title of the officer)

personally appeared Denis Yoshio H Nishihara  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *[Handwritten Signature]* (Seal)







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Person signing this form understands they will fully cooperate in subsequent prosecution.

The Sacramento County Sheriff's Office reserves the right to refuse any agency letter or revoke the agreement at any time.

**Property Description**

Business name or legal description / parcel number (if known):

Arcade Creek Recreation and Park District

Physical Address 5613 Omni Drive Sacramento, CA 95841

Cross street Garfield Ave.

Best Access Directions (if needed):

Drive into Hemlock St and turn on Joline Ave.

Gate Code (if applicable): None

**Agent/Owner Information**

Business Phone Number (if applicable) (916) 482-8377

Business Fax Number (if applicable) None

Business Email (if applicable) dnish@acrpd.com

Agent Name Denis Nishihara

Mailing Address PO Box 418114 Sacramento, CA 95841

Telephone Number (916) 743-2281



After Hours Contact Number(s) (916) 743-2281

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Persons authorized to be on the property:

Denis Nishihara, General Manager

Juanita (Anita) Petersen, Lead Maintenance

Cheryl Dorosh, Building Monitor

Printed Name of Owner or Agent Denis Nishihara, General Manager

Signature of Owner or Agent: *dnish*

Date signed: ~~6/26/24~~ 07/10/24

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who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *[Handwritten Signature]* (Seal)



**Arcade Creek Recreation & Park District  
Incident Report**

**Date of incident:** \_\_\_\_\_ **Time:** \_\_\_\_\_ am  
\_\_\_\_\_ pm

**Person completing report:** \_\_\_\_\_ **Contact #** \_\_\_\_\_

**Witness Contact Info:**

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

**Type of incident:**

Unsafe Condition                      Near Mishap                      Other \_\_\_\_\_

Theft of Property                      Program complaint

**Location incident occurred:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Brief discription of incident, include persons, equipment, objects, etc involved:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Describe any damage or property damage:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Was the incident reported to:**      **Police**                      **Fire**                      **Other** \_\_\_\_\_

If yes to any of the above, was a report taken:      **Yes**                      **No**

List report number (if available) \_\_\_\_\_

**Was this a district sponsored activity** **Yes**                      **No**

If yes, describe: \_\_\_\_\_  
\_\_\_\_\_