

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday December 14, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: A. Vassar, M. Hanson, T. Dworetzky, S. Miller, G. Wilson

Board Members Absent: None

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: Derek Cole

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: List available upon request

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS: Staff informed the Board that interviews were conducted for the position for Administration Manager and Denis Nishihara was selected to fill the position and would be starting on January 2, 2024, subject to competing required items.

Suspend / Close Regular Session at 6:05 pm

Open Closed Session at 6:05 pm

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: General Manager

Adjourn / Closed Session at 6:51 pm

Re-open Regular Session at 6:51 pm

No reportable action from Closed Session.

Several items were elevated or changed in the agenda order: the minutes reflect these changes.

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7. OLD BUSINESS:

e. Proposed Successor Agreement Between TRUSD and ACRPD

Item was discussed and concerns were raised and brought to the attention of District Legal Counsel. Upon further discussion it was decided to have the agreement reviewed further and to be brought back to a future meeting.

c. Sick Leave Policy Discussion

Motion No. 1: It was moved by Director G. Wilson to adopt option #2 with reference to part-time staff and failed to be seconded.

Motion died.

Motion No. 2: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to adopt option #3 with amended changes for Policy #2521 Sick Leave Part-Time.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller, G. Wilson

Absent:

Abstained:

Vacant:

Motion No. 3: It was moved by Director M. Hanson to adopt Policy 2520 Sick Leave Full-Time as amended to create 2520.3.2 and seconded by Director S. Miller.

Motion Carried: 4 Ayes, 1 Noes, 0 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Noes: G. Wilson

Absent:

Abstained:

Vacant:

5. TASK STARTED, REVISED OR ACCOMPLISHED:

Item skipped.

6. CONSENT ITEMS:

a. Draft Meeting Minutes: Board Meeting 11/16/2023

b. FY 23-24 Period 5 Financial Reports 339A

c. FY 23-24 Period 5 Financial Reports 339D

d. FY 23-24 Period 5 Multi Accounts Revenue Reports

e. FY 23-24 Period 5 Payroll Report

f. FY 23-24 Period 5 Rental & Misc. Revenue Report Attributed To Stated Period

g. Correspondence received and sent

h. General Managers Report

It was requested to pull item “b” and “h” from the consent items

Motion No. 4: It was moved by Director G. Wilson and seconded by Director S. Miller to approve consent items “a” and “c thru g” as presented.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained

Ayes: A. Vassar, M. Hanson, S. Miller, G. Wilson

Absent:

Abstained: T. Dworetzky

Vacant:

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6. CONSENT ITEMS: (cont.)

Motion No. 5: It was moved by Director G. Wilson and seconded by Director S. Miller to approve consent items “b” and “h” as presented, with the understanding that during this fiscal year there would be no business or travel for conferences and that prior to entering into a contract for the future use of goats to remove brush from the trails near the Arcade Creek Nature Trail would need to be reviewed and approved by the Board.

The topic of the new HSP playground structure that has been chosen with plans to place it in the current volleyball area. It was suggested that the location be reviewed in order to maintain the area used for volleyball activity.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained

Ayes: M. Hanson, T. Dworetzky, S. Miller, G. Wilson

Absent:

Abstained: A. Vassar

Vacant:

7. OLD BUSINESS:

- a. Monthly update on Nature Trail at Arcade Creek Park
Item received.
- b. Director Dworetzky and Director Wilson - Discuss District Salary Ranges
Return to January 2024 meeting.
- d. Draft Policy 2900 General Manager
Return to January 2024 meeting.

8. NEW BUSINESS:

- a. Change in Board Officers' Position for 2024 will be voted on at the January 2024 meeting.
Item received.
- b. Discuss and establish office hours
Return to January 2024 meeting.
- c. Pickleball Courts Vandalism
Item received.

9. BOARD DISCUSSION

- a. General discussion on topics for future meetings.
Filtration system for HSP well.

10. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 9:52 pm.