



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA

Thursday, November 21, 2024 at 6pm

Herzog Community Center Oak

4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

info@arcadecreekcpd.gov

arcadecreekcpd.gov

Board of Directors

Scott Miller, Chair

Travis Dworetzky, Vice Chair

Greg Wilson, Treasurer

Alex Vassar, Board Director

Michael Hanson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1. CALL TO ORDER/ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card and the Chair will call for comments at the appropriate time.

4. CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion, unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

a. Minutes of Regular Meeting of the Board of Directors on 10/17/24

b. Financial Report - FY 24-25 Period 4

5. GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

a. General Manager Report

6. STANDING COMMITTEE REPORTS (No Action Required)

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

a. Finance/Budget Committee Report - (none)

b. Policy/Personnel Committee Report - (none)

c. Ad Hoc Committee Report - (none)

7. UNFINISHED BUSINESS

8. NEW BUSINESS (Motion & Roll Call Vote)

a. Adopt – Resolution 2024-08

b. Adopt – Resolution 2024-09

c. Approve – Additional ACP RR Sidewalk Compliance Bid

d. Approve – 2025 Golden State Risk Management Authority MOU

9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

a. ACRPD's 2016 ADA Compliance Site Survey

b. Sacramento County's Office of the Assessor 2024 Annual Report

10. BOARD OF DIRECTORS' COMMENTS (Non-Agenda Items & No Action Required)

General discussion on topics for future meetings or comments on items of interest to the Board

a. Chair Wilson - California Special District Association conference attendance

11. CLOSED SESSION (Recess to Closed Session)

a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)

Unemployment Insurance Appeals Board Case No. 10347484

12. RECONVENE TO OPEN SESSION (*Announce Actions from Closed Session, if any*)

13. ADJOURNMENT (*Motion & Roll Call Vote*)

The next regular Board of Directors meeting will be held Thursday December 19, 2024 @ 6PM

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.arcadecreekcpd.gov and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.

4. a. Minutes of Regular Meeting of
the Board of Directors on 10/22/24



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

MINUTES

Thursday, October 22, 2024 @ 6pm

Herzog Community Center Oak

4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

info@acrpd.com

acrpd.com

Board of Directors

Scott Miller, Chair

Travis Dworetzky, Vice Chair

Greg Wilson, Treasurer

Alex Vassar, Board Director

Michael Hanson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1. CALL TO ORDER/ROLL CALL

Directors Present: Chair Miller (arrived at 6:13pm) Vice Chair Dworetzky

Treasurer Wilson Director Vassar Director Hanson

Staff Present: Wade, General Manager Pattee, Account Clerk Peterson, Parks

Call to Order – Chair Dworetzky at 6:01 PM

2. PLEDGE OF ALLEGIANCE

Led by: Chair Miller Vice Chair Dworetzky Treasurer Wilson

Director Vassar Director Hanson

3. PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card and the Chair will call for comments at the appropriate time.

- **Lisa Sanchez – Spoke about the amazing work that the River Water Way Alliance has completed along the creeks and waterways; including the removal of 2 million pounds of trash and debris. She, and other volunteers, are happy about the new momentum to collaborate and improve the parks and creek.**

4. CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion, unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

a. Minutes of Regular Meeting of the Board of Directors on 9/19/24

b. Financial Report - FY 24-25 Period 3

ACTION: Approved (As Presented / As Amended) Not Approved Continued

MOTION: Chair-Miller Vice-Chair Dworetzky Treasurer Wilson

Director Vassar Director Hanson

2ND: Chair-Miller Vice-Chair Dworetzky Treasurer Wilson

Director Vassar Director Hanson

ROLL CALL VOTE: Chair-Miller Vice-Chair Dworetzky Treasurer Wilson

Director Vassar Director Hanson

5. GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

a. General Manager Report

6. STANDING COMMITTEE REPORTS (No Action Required)

(ACRPD DRAFT MINUTES)

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

- a. Finance/Budget Committee Report - (none)
- b. Policy/Personnel Committee Report - (none)
- c. Ad Hoc Committee Report - (none)

7. UNFINISHED BUSINESS

8. NEW BUSINESS (*Motion & Roll Call Vote*)

- a. Approve Annual Five-Year Findings Report – Resolution 2024-07

ACTION: **Approved (As Presented / As Amended)** **Not Approved** **Continued**

MOTION: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

2ND: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

ROLL CALL VOTE YES: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

ROLL CALL VOTE NO: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

MOTION PASSES

9. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (*No Action Required*)

- a. CAPRI Board Elections – Jill Nunes
- b. Encampment Email Correspondence

10. BOARD OF DIRECTORS' COMMENTS (*Non-Agenda Items & No Action Required*)

General discussion on topics for future meetings or comments on items of interest to the Board

- a. General Manager Goals/Evaluation

11. ADJOURNMENT (*Motion & Roll Call Vote*)

The next regular Board of Directors meeting will be held Thursday November 21, 2024 @ 6PM

ACTION: **Move to Adjourn Meeting – TIME 7:27PM**

MOTION: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

2ND: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

ROLL CALL VOTE: **Chair-Miller** **Vice-Chair Dworetzky** **Treasurer Wilson**

Director Vassar **Director Hanson**

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.acrpd.com and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.

4. b. Financial Report – FY 24-25 Period 4



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: FINANCE REPORT – PERIOD 4
ITEM TYPE: INFORMATIONAL

OBJECTIVE

To provide an update of the ACRPD's current financial status.

BACKGROUND

This report is developed in conjunction with ACRPD Staff.

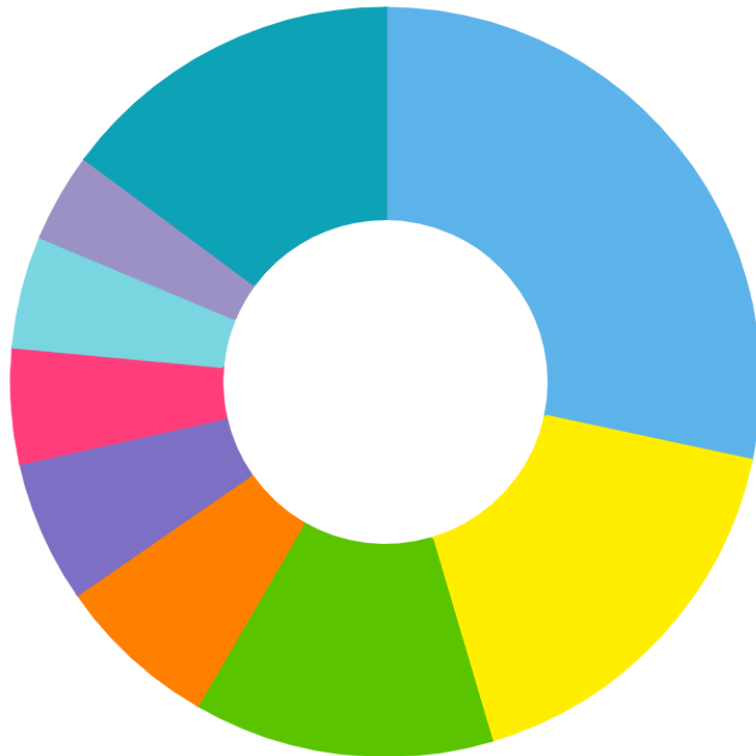
SUMMARY

| Fund | Expenditures | Revenue | Current Balance |
|--------------------------|---------------------|----------------|------------------------|
| 339 B – Grant Trust | - | - | - |
| 088 H – Park Dedication | - | - | \$7,202.66 |
| 339 C – ADA Funds | - | - | \$1,832.59 |
| 339 I – Park Impact Fees | - | \$59 | \$126,304.65 |
| 339 A – General Fund | (\$100,748.41) | \$366 | \$642,432.82 |
| 339 D – CIP Development | - | \$78 | \$124,811.59 |

ATTACHMENTS

- Quicken Report

Spending by Category - Last month
10/01/2024 through 10/31/2024
All Accounts, All Categories, All Tags, All Payees



| | | |
|---------------------------|-------------|--------|
| 111000 Salaries & Wages | \$19,930.56 | 28.36% |
| 214100 Land Improvem... | \$11,998.80 | 17.07% |
| 211100 Building Main... | \$9,098.80 | 12.95% |
| 121000 Retirement ER Cost | \$4,917.60 | 7.00% |
| 291700 Alarm Services | \$4,314.63 | 6.14% |
| 257100 Security Services | \$3,507.50 | 4.99% |
| 123000 Health Insura... | \$3,399.17 | 4.84% |
| 323000 Lease Oblig R... | \$2,700.00 | 3.84% |
| Everything else | \$10,415.44 | 14.82% |
| Total | \$70,282.50 | |

Spending by Category - Last month
10/01/2024 through 10/31/2024
All Accounts, All Categories, All Tags, All Payees

| Category | Date | Account | Payee | Amount |
|--|------------|-----------------|--|---------------------|
| Expenses | | | | -\$70,282.50 |
| 111000 Salaries & Wages | | | | -\$19,930.56 |
| | 10/31/2024 | FY 2024-25 339A | Payroll And Taxes | -\$10,426.79 |
| | 10/15/2024 | FY 2024-25 339A | Payroll And Taxes | -\$9,503.77 |
| 214100 Land Improvement Maint. Services | | | | -\$11,998.80 |
| | 10/22/2024 | FY 2024-25 339A | West Standard 641545 | -\$9,098.80 |
| | 10/08/2024 | FY 2024-25 339A | Restoration Landscape - 71858 | -\$2,900.00 |
| 211100 Building Maint. Service | | | | -\$9,098.80 |
| | 10/22/2024 | FY 2024-25 339A | West Standard 641545 | -\$9,098.80 |
| 121000 Retirement ER Cost | | | | -\$4,917.60 |
| | 10/22/2024 | FY 2024-25 339A | CalPERS- 521 | -\$401.00 |
| | 10/22/2024 | FY 2024-25 339A | CalPERS- 521 | -\$200.00 |
| | 10/22/2024 | FY 2024-25 339A | CalPERS- 521 | -\$200.00 |
| | 10/22/2024 | FY 2024-25 339A | CalPERS- 521 | -\$74.33 |
| | 10/08/2024 | FY 2024-25 339A | CalPERS - 521 (New # Assigned see 19732) | -\$700.00 |
| | 10/08/2024 | FY 2024-25 339A | CalPERS - 521 (New # Assigned see 19732) | -\$200.00 |
| | 10/08/2024 | FY 2024-25 339A | CalPERS - 521 (New # Assigned see 19732) | -\$3,142.27 |
| 291700 Alarm Services | | | | -\$4,314.63 |
| | 10/08/2024 | FY 2024-25 339A | Sacramento Control Systems - 1112 | -\$252.13 |
| | 10/08/2024 | FY 2024-25 339A | Crime Alert Security - 41852 | -\$3,987.50 |

Spending by Category - Last month
 10/01/2024 through 10/31/2024
 All Accounts, All Categories, All Tags, All Payees

| Category | Date | Account | Payee | Amount |
|--|-------------|-----------------|----------------------------------|---------------------|
| | 10/08/2024 | FY 2024-25 339A | Crime Alert Security - 41852 | -\$75.00 |
| 257100 Security Services | | | | -\$3,507.50 |
| | 10/22/2024 | FY 2024-25 339A | Crime Alert Security - 41852 | -\$3,507.50 |
| 123000 Health Insurance(s) | | | | -\$3,399.17 |
| | 10/22/2024 | FY 2024-25 339A | CalPERS Health - 12733 | -\$3,251.75 |
| | 10/22/2024 | FY 2024-25 339A | GSRMA - 29229 | -\$122.85 |
| | 10/22/2024 | FY 2024-25 339A | GSRMA - 29229 | -\$122.85 |
| 323000 Lease Oblig Retirement Side Fund | | | | -\$2,700.00 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua Bank - 52152 | -\$2,700.00 |
| Everything else | | | | -\$10,415.44 |
| 219800 Water | | | | -\$2,668.95 |
| | 10/22/2024 | FY 2024-25 339A | Sacramento Suburan Water - 26158 | -\$178.72 |
| | 10/22/2024 | FY 2024-25 339A | Sacramento Suburan Water - 26158 | -\$1,300.68 |
| | 10/22/2024 | FY 2024-25 339A | Sacramento Suburan Water - 26158 | -\$1,189.55 |
| 122000 OASDHI | | | | -\$1,556.16 |
| | 10/31/2024 | FY 2024-25 339A | Payroll And Taxes | -\$816.73 |
| | 10/15/2024 | FY 2024-25 339A | Payroll And Taxes | -\$739.43 |
| 221100 Grounds Equip Maint. Services | | | | -\$1,160.36 |
| | 10/08/2024 | FY 2024-25 339A | PAPE - 18032 | -\$1,160.36 |
| 281265 Application Software Maint. Lic | | | | -\$766.82 |

Spending by Category - Last month
 10/01/2024 through 10/31/2024
 All Accounts, All Categories, All Tags, All Payees

| Category | Date | Account | Payee | Amount |
|---|-------------|-----------------|-----------------------------------|---------------|
| | 10/22/2024 | FY 2024-25 339A | Central Control System - 23278 | -\$220.00 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$106.82 |
| | 10/08/2024 | FY 2024-25 339A | Central Control System - 23278 | -\$440.00 |
| 250700 Assessment - Collection Services | | | | -\$703.64 |
| | 10/22/2024 | FY 2024-25 339A | Sac. Cty - Sec. Prop. Tax Bill | -\$47.90 |
| | 10/22/2024 | FY 2024-25 339A | Sac. Cty - Sec. Prop. Tax Bill | -\$655.74 |
| 420200 Structures (Projects @ ACP) | | | | -\$500.00 |
| | 10/08/2024 | 339D -Est.2015 | Rio Linda Fence - 57446 | -\$500.00 |
| 321000 Interest Expense | | | | -\$387.53 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua Bank - 52152 | -\$387.53 |
| 223600 Fuel & Lubricant Supplies | | | | -\$315.20 |
| | 10/22/2024 | FY 2024-25 339A | Phillips 66 - 58398 | -\$156.86 |
| | 10/08/2024 | FY 2024-25 339A | Orbit Station - 33714 | -\$158.34 |
| 207600 Office Supplies | | | | -\$308.88 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$248.92 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$59.96 |
| 219500 Sewage Services | | | | -\$307.87 |
| | 10/08/2024 | FY 2024-25 339A | Sacramento County utilities - 666 | -\$307.87 |
| 298700 Telephone Services | | | | -\$294.97 |

Spending by Category - Last month

10/01/2024 through 10/31/2024

All Accounts, All Categories, All Tags, All Payees

| Category | Date | Account | Payee | Amount |
|---------------------------------------|------------|-----------------|---------------------------|-----------|
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$123.81 |
| | 10/22/2024 | FY 2024-25 339A | Comcast - 12322 | -\$171.16 |
| 112400 Stipend Commission & Board | | | | -\$250.00 |
| | 10/31/2024 | FY 2024-25 339A | Payroll And Taxes | -\$250.00 |
| 219300 Refuse Collection-Disposal | | | | -\$189.90 |
| | 10/22/2024 | FY 2024-25 339A | Republic Services - 57909 | -\$189.90 |
| 113200 OT & Straight Time | | | | -\$161.76 |
| | 10/15/2024 | FY 2024-25 339A | Payroll And Taxes | -\$161.76 |
| 208100 Postage Service (PO Box) | | | | -\$161.60 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$20.60 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$141.00 |
| 231400 Clothing - Personal Supplies | | | | -\$159.05 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$55.45 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$103.60 |
| 259100 Other Professional Services | | | | -\$114.40 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$114.40 |
| 227504 Misc (Bottled Water for Staff) | | | | -\$104.29 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$104.29 |

Spending by Category - Last month
 10/01/2024 through 10/31/2024
 All Accounts, All Categories, All Tags, All Payees

| Category | Date | Account | Payee | Amount |
|---------------------------------------|------------|-----------------|-------------------|---------------------|
| 222600 Hand - Expendable Tools | | | | -\$97.68 |
| | 10/22/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$59.98 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$37.70 |
| 200500 Advertising - Legal Notices | | | | -\$77.23 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$77.23 |
| 289800 Other Operating Exp - Supplies | | | | -\$73.22 |
| | 10/08/2024 | FY 2024-25 339A | Umpqua CC - 71085 | -\$73.22 |
| 125000 SUI Insurance (ER Cost) | | | | -\$51.90 |
| | 10/31/2024 | FY 2024-25 339A | Payroll And Taxes | -\$15.82 |
| | 10/15/2024 | FY 2024-25 339A | Payroll And Taxes | -\$36.08 |
| 219200 Natural Gas Service | | | | -\$4.03 |
| | 10/08/2024 | FY 2024-25 339A | PG&E - 1383 | -\$4.03 |
| Everything else (Others) | | | | -\$522.75 |
| Everything else (Others) | | | | -\$2,356.78 |
| OVERALL TOTAL | | | | -\$70,282.50 |

5. a. General Manager's Report



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: GENERAL MANAGER STAFF REPORT
ITEM TYPE: INFORMATIONAL

OBJECTIVE

To provide an update as to the current operational status. The information included in this report are non-agendized items.

BACKGROUND

This report is developed in conjunction with ACRPD Staff.

SUMMARY

- Administrative:
 - 10/17/24 – Staff held a very successful meeting with several HOA groups, potential volunteers, and River Alliance to discuss future collaborations. Currently, staff have formed a list of 19 potential volunteers whom want to help contribute to our parks. Meetings have tentatively been set for 4:30 pm, prior to our monthly board meetings.
 - 10/20/24 – Staff attended the Sacramento Kings Do Good Summit and received information on several resources for local non-profits and recreation agencies.
 - 10/21/24 - CalPERS Training held at District Staff
 - 10/22/24 – Cintas and staff performed an inspection of first aid compliance check and ordered building first aid kits and eyewash stations that were either nonexistent or grossly expired.
 - 10/22/24 – Staff met with Matt Forrest with Forrest Consulting regarding district irrigation assessment of both ACP and HSP. Mr. Forrest w
 - 10/25/24 – Staff had a meeting with Dane Wadle from the California Special District's Association
 - 10/28/24 – Staff attended a Zoom meeting regarding Sacramento County's Public Facilities Financing Plan & Urban Services Plan Guidelines. Discussed new guidelines for new developments.
 - 10/29/24 – Larry Bain, CPA conducted an onsite audit of the district's finances. A report will be provided prior to the next board meeting.
 - 10/29-10/30/24 – Staff removed the unsafe existing back office deck. Raul's Tree Service donated woodchips to freshen up the back.
 - 10/31/24 – Staff met with Rich Desmond, Sacramento County Supervisor D3, and Iris Austin, Special Assistant, in an effort to form a collaborative relationship and discuss topics relevant to Arcade Creek Recreation & Park District.
 - 11/1/24 – Pape Machinery delivered a new commercial mower and picked up the residential mower to service and check if repairs are an option.
 - 11/5/24 – Staff had a meeting with Derek Cole, District Attorney, in regards to district policies, park ADA accessibility, and OSHA compliance.
 - 11/5/24 – All of ACRPD's fire extinguishers were serviced and are compliant with Jorgenson Fire
 - 11/6/24 – Staff met with Clear Cut Landscaping in regards to quotes for sidewalk

repairs, building entrance compliance, basketball repairs, shop drainage, asphalt repairs and striping, and several other projects.

- 11/7/24 – Staff met with incoming board member Vickie Roy and discussed necessary documents, training materials, and current as well as potential goals for ACRPD.
- 11/8/24 – Staff attended a California Parks and Recreation Society District Past President meeting. Staff met with 15+ current and retired parks and recreation professionals to share resources and updates.
- 11/12/24 – Staff met with the General Manager at Cordova Recreation & Park District to share resources and information.
- 11/12/24 – Cintas installed new first aid wall kits in all four buildings as well as new shop eyewash device.
- 11/13/24 – Staff held an ACRPD staff and safety meeting. Staff discussed upcoming December first aid and CPR training, fire extinguisher training, eyewash station operation, compliance online training, timecards, and other items.
- 11/13/24 – Staff received California Climate Steward Certification from the University of California – Davis and Sacramento Tree Foundation.
- 11/14/24 – Staff met with the Administrative Operations Manager for American River College to discuss possible collaborations, resources, and opportunities for professors and students.
- Staff now have access to ACRPD's Facebook page and hope to start utilizing social media marketing.
- Fastbreak assisted with ACRPD's transition to new .gov emails and website addresses. The district's previous emails and website address will still continue to work, however, ACRPD's primary account is the new .gov address.
- Staff have developed new signage for all ACRPD parks and are awaiting the newest encampment code ordinance language before going to print.
- ACRPD's official new website is arcadecreekrpd.gov and emails follow the same format @arcadecreekrpd.gov
- Parks:
 - Hamilton Street Park (HSP)
 - Maintenance Shop/Yard
 - Siding – West Standard Construction has completed the residing of the shop area and has done a great job enclosing not only the second floor but all around the first floor open areas. Painting of the entire building should be completed on 11/18/24.
 - OSHA compliant first aid cabinets and blood-borne pathogen kits have been installed. Cintas also installed an OSHA compliant eyewash station in the shop.
 - Community Center
 - The large rental room is in desperate need of siding replacement due to dry rot and woodpecker holes in the walls. Staff have contacted a couple of contractors for repair quotes.
 - OSHA compliant first aid cabinets and blood-borne pathogen kits have been installed in both rental rooms.
 - District Office
 - Restoration Construction fixed an emergency plumbing leak under the kitchen sink. There is damage to the floor due to the unknown length of the leak; however not enough to warrant tearing up the floor.
 - OSHA compliant first aid cabinets and blood-borne pathogen kits have been installed.
 - Restroom
 - The restroom has been painted and a new partition with an accessible door has been ordered.
 - General
 - Crime Alert has started the installation of additional cameras for the district office, covering all entrances. Crime Alert also installed smoke

detectors and heat sensors that the office building did not have, as well as a magnetic push-bar handle lock for the front door. This safety as well as OSHA compliant emergency egress. It is important to note that Crime Alert brought to the staff's attention that the electrical work for the LED lighting, done in 2023, is not to code. Apparently, a missing electrical junction box caused issues with the installation and therefore staff will be looking at having an electrician assess the office's electrical.

- Arcade Creek Park (ACP)
 - Restroom – Sacramento County has required additional sidewalk accessibility. This is notated in the report for action with Staples Construction.
 - North State Lighting – volunteered to look at the tennis court lighting, which unfortunately would take many resources to fix.
- Oakdale
 - Staff unfortunately, despite several emails and phone calls, have yet to make a connection with Oakdale school staff.
- General Maintenance
 - Staff are currently looking into electronic bike/scooter regulations as this use is starting to impact district parks.
- Recreation:
 - Staff is continuing to work with GameTime in regards to the ADA swing bar and merry-go-round. GameTime staff is in the process of having the installer verify the foundation is still compliant for the merry-go-round.
 - Dogs off leash are becoming a concern at HSP and staff have received many complaints regarding this concern. Staff are hopeful that signage would be helpful however a designated space for off-leash dogs may help alleviate the concern and offer a solution.

ATTACHMENTS

- John Deere commercial purchase order
- Forrest Consulting Estimate



Purchase Order for
John Deere Equipment (U.S. Only)

PO# 10723016
PO Revision# 1

| | | | | | |
|---|--------------------------|-------------------|--|--------------------|------------------------------|
| PURCHASER'S NAME - First Signer (First, Middle Initial, Last) ARCADE CREEK RECREATION & PARK DIST | | | DATE OF ORDER Oct 17, 2024 | COMPANY UNIT 07 | DEALER ACCOUNT NO. 074097 |
| (SECOND LINE OF OWNER NAME) BRANDY WADE | | | DEALER ORDER NO. | | |
| STREET OR RR 4855 HAMILTON ST | | | SOC. SEC. | IRS NO. | EIN NO. |
| TOWN SACRAMENTO | STATE CA | ZIP CODE 95841 | TRANSACTION TYPE Cash Sale | | PURCHASER SALES TAX EXEMPT |
| COUNTY Sacramento | PURCHASER ACCT. | | SELLER'S NAME & ADDRESS Deere & Company 2000 John Deere Run Cary, NC 27513 530-673-8283 | | |
| PHONE NO. 916-482-8377 | | | REWARDS # | | |
| E-MAIL ADDRESS BRANDY@ACRPD.COM | | | I (We), the undersigned, hereby order from Dealer the Equipment described below, to be delivered as shown below. This order is subject to Dealer's ability to obtain such Equipment from the manufacturer and Dealer shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond Dealer's control. The price shown below is subject to Dealer's receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order. | | |
| Use County SACRAMENTO | Use State/Province CA | | | | |

| QTY | NEW | DEMO | RENTAL | USED | Equipment & Value Added Service (Give Model, Size & Description) | Hours of Use | PRODUCT IDENTIFICATION NUMBER | DELIVERED CASH PRICE (Or Total Lease Payments) |
|---|-------------------------|------|--------|------|---|-------------------------------|-------------------------------|---|
| 1 | X | | | | JOHN DEERE Z994R Diesel Commercial ZTrak | | 1TC994RHPRS080009 | \$ 16,516 08 |
| 1 | X | | | | BUC11299 ShadePro™ Canopy (Z994R Diesel) | | | \$ 962 88 |
| I (We) offer to sell, transfer, and convey the following item(s) at or prior to the time of delivery of the above Equipment, as a "trade-in" to be applied against the cash price. Such item(s) shall be free and clear of all security agreements, liens, and encumbrances at the time of transfer to you. The following is a description and the price to be allowed for each item. | | | | | | | TOTAL CASH PRICE | \$ 17,478 96 |
| QTY | DESCRIPTION OF TRADE-IN | | | | Hours of Use | PRODUCT IDENTIFICATION NUMBER | AMOUNT | |
| PURCHASER TYPE MARKET USE | | | | | | | TOTAL TRADE-IN ALLOWANCE | \$ 0 00 |
| COMMENTS: This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms , and will also be sent by mail or e-mail to the purchaser upon request. | | | | | | | 1. TOTAL CASH-PRICE | \$ 17,478 96 |
| | | | | | | | 2. TOTAL TRADE-IN ALLOWANCE | \$ 0 00 |
| | | | | | | | 3. TOTAL TRADE-IN PAY-OFF | \$ 0 00 |
| | | | | | | | 4. BALANCE | \$ 17,478 96 |
| | | | | | | | 5. SALES TAX - (7.25%) | \$ 1,267 23 |
| | | | | | | | 6. CA Tire Tax - (0.04%) | \$ 7 00 |
| | | | | | | | 6. SUB-TOTAL | \$ 18,753 19 |
| | | | | | | | 7. CASH WITH ORDER | \$ 0 00 |
| | | | | | | | 8. RENTAL APPLIED | \$ 0 00 |
| | | | | | | | 9. CASH DISCOUNT | \$ 0 00 |
| 10. BALANCE DUE | \$ 18,753 19 | | | | | | | |

IMPORTANT WARRANTY NOTICE: The John Deere warranty applicable to new John Deere Equipment is printed and included with this document. There is no warranty on used equipment. The new equipment warranty is part of this contract. Please read it carefully. **YOUR RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS SET FORTH IN THE WARRANTY AND THIS CONTRACT. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS ARE NOT MADE AND ARE EXCLUDED UNLESS SPECIFICALLY PROVIDED IN THE JOHN DEERE WARRANTY.**

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board. In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants.

ACKNOWLEDGEMENTS- I (We) promise to pay the Balance Due (line10) shown above in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement, for the purchase price of the Equipment, plus additional charges shown thereon or execute a Lease Agreement, on or before delivery of the Equipment ordered herein. Despite physical delivery of the Equipment, title shall remain in the seller until one of the foregoing is accomplished.

USE OF INFORMATION/PRIVACY NOTICE I understand that Deere & Company and its affiliates ("John Deere") and Dealer collect information, including my personal information and machine data to provide warranty, customer service, product and customer support, marketing and promotional information about Dealer, John Deere and their equipment, products and services and to support other business processes and purposes. See the John Deere Privacy Statement (<https://www.deere.com/en/privacy-and-data/privacy-statements/>) for additional information on the types of personal information and machine data John Deere collects, how it is collected, used and disclosed. See Dealer directly for information about its privacy policy.

Purchaser's Signature _____ Accepted By _____
 Purchaser's Signature _____ Date Accepted _____ Salesperson RODRIGUEZ, MIGUEL

| | | | |
|---------------------------------|----------------------|-----------|------|
| Delivery Acknowledgement | | | |
| Delivered On: | <input type="text"/> | Signature | Date |
| Warranty Begins: | <input type="text"/> | | |

**WARRANTY FOR NEW JOHN DEERE AGRICULTURAL EQUIPMENT AND
LIMITED WARRANTY FOR NEW TURF & UTILITY EQUIPMENT (US & CANADA ONLY)**

A. GENERAL PROVISIONS – With respect to purchasers in the United States, "John Deere" means Deere & Company, 1 John Deere Place, Moline, IL 61265, and with respect to purchasers in Canada, "John Deere" means John Deere Canada ULC, 295 Hunter Road, P. O. Box 1000, Grimsby, Ontario L3M 4H5. The warranties described below are provided by John Deere to the original purchasers of new Agricultural, Turf and Utility Equipment ("Equipment") purchased from John Deere or authorized John Deere dealers (the "Selling Dealer"). These warranties apply only to Equipment intended for sale in Canada and the US. Under these warranties, John Deere will repair or replace, at its option, any part covered under these warranties which is found to be defective in material or workmanship during the applicable warranty term. Warranty service must be performed by a dealer or service center located in Canada or the US, and authorized by John Deere to sell and/or service the type of Equipment involved (the "Authorized Dealer"). The Authorized Dealer will use only new or remanufactured parts or components furnished or approved by John Deere. Warranty service will be performed without charge to the purchaser for parts and/or labor. However, the purchaser will be responsible for any service call and/or transportation of Equipment to and from the Authorized Dealer's place of business (except where prohibited by law), for any premium charged for overtime labor requested by the purchaser and for any service and/or maintenance not directly related to any defect covered under these warranties. These warranties are transferable, provided an authorized John Deere dealer is notified of the ownership change, and John Deere approves the warranty transfer.

B. WHAT IS WARRANTED – Subject to paragraph C, all parts of any new Equipment are warranted for the number of months or operating hours specified below. Each warranty term begins on the date of delivery of the Equipment to the original purchaser, (except for certain agricultural tillage, planting, cultivating, harvesting, and application Equipment which may have a delayed warranty start date, but only if established by John Deere and noted by Selling Dealer on the Purchase Order). **Included In 5E Series Tractor and Compact Utility Tractor Powertrain Warranty - Engine:** cylinder block, cylinder head, valve covers, oil pan, emissions control components, timing gear covers, flywheel housing, and all parts contained therein. **Powertrain:** transmission, transmission case, differential and axle housings, clutch housings, MFWD front axle assembly, and all parts contained therein (does not include external drivelines, dry clutch parts, or steering cylinders). **SWEEPS, SHOVELS, PLOWSHARES, AND DISK BLADES:** A replacement part will be furnished without charge if breakage occurs and the amount of wear is less than the wear limits established by John Deere.

| AGRICULTURAL EQUIPMENT | WARRANTY TERM |
|---|---|
| Tractors | 24 Months or 2000 Hours, Whichever Comes First |
| Tractors used in Heavy Duty Land Leveling applications exceeding 150 hours per year (except 9R Series Tractors factory equipped with required option codes and tire specifications for Heavy Duty Land Leveling, as specified in the Operators Manual). Contact Selling Dealer for additional information. | 90 Days |
| Scraper Special Tractors | 24 Months or 2000 Hours, Whichever Comes First |
| 5E Series Tractors | 24 Months or 2000 Hours, Whichever Comes First |
| a) Powertrain on 5E Series Tractors (components as per B above) | a) 60 Months or 2000 Hours, Whichever Comes First |
| Scrapers | 6 Months for MY14 and earlier 12 Months for D Series and MY15 and later |
| Frontier™ Equipment | 12 months |
| Sugar Cane Harvesters and Loaders | 12 months or 1500 hours, Whichever Comes First |
| All other Equipment (includes Ag Management Solutions (AMS) products) | 12 Months |
| Premium Round Balers 469, 569, 460R, 560R | 24 Months or 12,000 bales, Whichever Comes First; First 12 Months, No Bale Limitation |
| Large Square Balers | 12 Months, No Bale Limitation |
| a) Powertrain on Large Square Balers | a) 24 Months or 20,000 bales, Whichever Comes First |
| Hagle Manufacturing Company LLC Sprayers and Detasslers | 24 Months or 1000 Hours, Whichever Comes First |
| Engines in Self-Propelled Equipment except Tractors* | 24 Months or 2000 Hours, Whichever Comes First |
| *Engine Items Covered in months 13 through 24 – Engine block, cylinder head, rocker arm cover, timing gear cover, crankcase pan and all parts enclosed within these units. Also included are the fuel injection pump, turbocharger, water pump, torsion damper, manifolds, and engine oil cooler. All other engine related items are not covered in months 13 through 24. | |
| TURF & UTILITY EQUIPMENT | WARRANTY TERM |
| 1) Z335E, Z345M, Z345R, Z355E, Z355R, Z365R, Z375R Series ZTrak™ Mowers, Z525E ZTrak™ Mowers, and 100 Series Tractors** | 24 Months or 120 Hours, Whichever Comes First |
| 2) 200 Series Tractors, Z315E, Z325E, Z320M, Z320R, Z330M, Z330R, and Z370R Series ZTrak™ Mowers** | 36 Months or 200 Hours, Whichever Comes First |
| 3) X300 Series Tractors, Z515E, and Z500M Series ZTrak™ Mowers** | 48 Months or 300 Hours, Whichever Comes First |
| 4) X500 Series Tractors, Z700E, and Z500R Series ZTrak™ Mowers** | 48 Months or 500 Hours, Whichever Comes First |
| 5) X700 Series Tractors** | 48 Months or 700 Hours, Whichever Comes First |
| 6) Z700M Series ZTrak™ Mowers** | 48 Months or 750 Hours, Whichever Comes First |
| 7) Z700R Series ZTrak™ Mowers** | 48 Months or 1000 Hours, Whichever Comes First |
| 8) JS Series Residential Walk-Behind Mowers | 24 Months in Private Residential – Personal Use or 90 Days in Any Other Application |
| 9) Wide Area Mowers, Front Mower Traction Units and Mower Decks, QuikTrak™ Mowers, and M Series Commercial Walk Behind Mowers | 24 Months |
| 10) Z900B, Z900E, Z900M Series ZTrak™ Mowers, and R Series Commercial Walk Behind Mowers | 36 Months or 1200 Hours, Whichever Comes First; First 24 Months, No Hour Limitation |
| 11) Z997R, Z900A Series, and Z900R Series ZTrak™ Mowers | 36 Months or 1500 Hours, Whichever Comes First; First 24 Months, No Hour Limitation |
| 12) Compact Utility Tractors | 24 Months or 2000 Hours, Whichever Comes First |
| a) Powertrain on Compact Utility Tractors (components as per B above) | a) 72 Months or 2000 Hours, Whichever Comes First |
| b) Compact Utility Tractor Loaders D120, 120E, 120R, 220R, 300E, 300R, 320R, 400E, 440R | b) 24 Months |
| 13) GATOR™ Utility Vehicles | 12 Months or 1000 Hours, Whichever Comes First |
| 14) Except as provided above, all other Implements/Attachments sold separately or purchased on the same Purchase Order as Equipment listed in 9 through 13 | 12 Months |
| 15) All other Turf & Utility Equipment | 24 Months in Private Residential - Personal Use or 12 Months in Any Other Application |

**Implements/Attachments purchased on the same Purchase Order as the Equipment listed will be covered by the Equipment's warranty terms. Implements/Attachments purchased separately will be covered by the warranty term on line 14.

C. (I) ITEMS COVERED SEPARATELY – (1) Tires - contact manufacturer for warranty terms and conditions, (2) Rubber track bells, elastomeric coated wheels (drive wheels, idlers, mid-rollers) and batteries - contact Selling Dealer for warranty terms and conditions (note: terms of warranties on these parts may be less than Equipment warranty), (3) When applicable, a separate emissions warranty statement will be provided by Selling Dealer.

(II) WHAT IS NOT WARRANTED – Pursuant to the terms of these warranties, JOHN DEERE IS NOT RESPONSIBLE FOR THE FOLLOWING: (1) Used Equipment; (2) Any Equipment that has been altered or modified in ways not approved by John Deere, including, but not limited to, setting injection pump fuel delivery above John Deere specifications, modifying combine grain tanks, and modifying self-propelled sprayers with unapproved wheels, tracks, tanks or booms; (3) Depreciation or damage caused by normal wear, lack of reasonable and proper

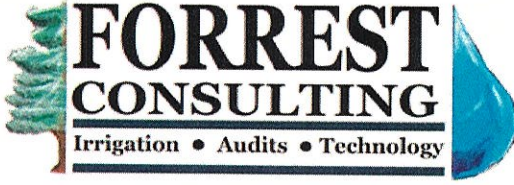
maintenance, failure to follow operating instructions/recommendations; misuse, lack of proper protection during storage, vandalism, the elements or collision or accident; (4) Normal maintenance parts and/or service, including but not limited to, oil, filters, coolants and conditioners, cutting parts, belts, brake and clutch linings; (5) Any Utility Vehicle used for racing or other competitive purpose; (6) Chains on Premium Balers.

D. SECURING WARRANTY SERVICE – To secure warranty service the purchaser must, (1) Report the Equipment defect to an Authorized Dealer and request warranty service within the applicable warranty term; (2) Present evidence of the warranty start date with valid proof of purchase; and (3) Make the Equipment available to an Authorized Dealer within a reasonable time.

E. NO IMPLIED WARRANTY, REPRESENTATION OR CONDITION – To the extent permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises express or implied as to the quality, performance or freedom from defect of the Equipment covered by these warranties other than those set forth above, AND NO STATUTORY OR IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY OR FITNESS ARE MADE. TO THE EXTENT LEGALLY REQUIRED, ANY IMPLIED WARRANTIES OR CONDITIONS SHALL BE LIMITED IN DURATION TO THE APPLICABLE PERIOD OF WARRANTY SET FORTH ON THIS PAGE. THE PURCHASER'S ONLY REMEDIES IN CONNECTION WITH THE BREACH OR PERFORMANCE OF ANY WARRANTY ON JOHN DEERE EQUIPMENT ARE THOSE SET FORTH ON THIS PAGE. IN NO EVENT WILL THE DEALER, JOHN DEERE OR ANY COMPANY AFFILIATED WITH JOHN DEERE BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. (Note: Some jurisdictions do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages so the above limitations and exclusions may not apply to you.) In the event the above warranty fails to correct purchaser's performance problems caused by defects in workmanship and/or materials, purchaser's exclusive remedy shall be limited to payment by John Deere of actual damages in an amount not to exceed the amount paid for the Equipment. This warranty gives you specific legal rights, and you may also have other rights which vary from jurisdiction to jurisdiction.

F. NO DEALER WARRANTY THE DEALER HAS NO AUTHORITY TO MAKE ANY WARRANTY, REPRESENTATION, CONDITION OR PROMISE ON BEHALF OF JOHN DEERE, OR TO MODIFY THE TERMS OR LIMITATIONS OF THIS WARRANTY IN ANY WAY.

G. If further information is desired, contact Selling Dealer or John Deere at 1-866-993-3373 (Agricultural) or 1-800-537-8233 (Turf & Utility Equipment).



ESTIMATE

149 Inner Circle
 Davis Ca 95618
 Phone: (530) 574-3327

| INVOICE # | DATE |
|-----------|------------|
| 2065 | 10/23/2024 |

BILL TO
Arcade Creek Recreation & Park District
 Office: 4855 Hamilton Street, Sacramento, CA 95841
 Mail: PO Box 418114, Sacramento, CA 95841-8114
 Office (916) 482-8377
 District Cell (916) 743-2281
 Attn Brandy Wade

| CUSTOMER ID | TERMS |
|-------------|---------|
| 10060 | 30 days |

| DESCRIPTION | QTY | UNIT PRICE | AMOUNT |
|--|-----|------------|----------|
| Irrigation assessment which will include operation on each active station on each site. This will provide insight of overall system health which will be used to create a report that will provide an index and mapping of existing zones. There will also be system repair needs and upgrade recommendations. | | | - |
| Photos and videos will also be provided in report. | | | - |
| Hamilton Street Park- | 1 | 635.00 | 635.00 |
| 53 Active stations (estimated) | 53 | 127.00 | 6,731.00 |
| | | | - |
| Arcade Creek Park | 1 | 635.00 | 635.00 |
| 21 active stations (estimated) | 21 | 127.00 | 2,667.00 |
| | | | - |
| This will only be possible with access to Aqua logic system | | | - |
| | | | - |

| | | |
|--|--------------|---------------------|
| <i>Thank you for your business!</i> | SUBTOTAL | 10,668.00 |
| | TAX RATE | |
| | TAX | - |
| Please make out check to "Matt Forrest Consulting" | TOTAL | \$ 10,668.00 |

If you have any questions about this invoice, please contact
Matt Forrest @ 530-574-3327

8. a. Adopt – Resolution 2024-08



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: ADOPT - Resolution 2024-08 Honoring Director Alex Vassar
ITEM TYPE: ACTION

RECOMMENDATION

Staff recommends that the Board of Directors adopt Resolution 2024-08, recognizing Director Alex Vassar's many contributions to Arcade Creek Recreation & Park District as a Board Member.

SUMMARY

Director Vassar's impact on the District has been significant and the Board, as well as staff, wish to thank him for his many years of service to ACRPD.

FISCAL IMPACT

There is no fiscal impact to the District associated with the adoption of this Resolution.

RESULT

The Board of Directors will present the adopted Resolution to Alex Vassar at December 19, 2024, ACRPD board meeting.

ATTACHMENTS

Resolution Number 2024-08

RESOLUTION NUMBER 2024-08



**RESOLUTION OF THE BOARD OF DIRECTORS
HONORING DIRECTOR ALEX VASSAR
FOR HIS DISTINGUISHED SERVICE to the
ARCADE CREEK
RECREATION and PARK DISTRICT**

WHEREAS, the Arcade Creek Recreation and Park District, committed to “Creating Community through People, Parks, & Programs,” serves a diverse population in northeastern Sacramento County, enhancing community life by providing and maintaining parks, nature trails, and recreational facilities; and

WHEREAS, Alex Vassar has devoted his time, energy, and leadership skills to the Arcade Creek Recreation and Park District as a member of the Board of Directors, serving as the District’s Chair from 2021 to 2024, a period marked by collaborative efforts to expand and improve recreational amenities, engage the community, and resolve longtime financial challenges; and

WHEREAS, in 2021, Alex Vassar temporarily served as the District’s interim General Manager, guiding the District through transitional challenges with integrity, steady leadership, and a clear vision, ensuring that vital services, programs, and facilities continued to meet the needs of residents; and

WHEREAS, Alex Vassar’s tenure on the board has been marked by a commitment to fiscal responsibility, sustainable development, and responsiveness to the needs of the Arcade Creek community, strengthening facilities such as the Herzog Community Center at Hamilton Street Park, the recreational and natural spaces at Arcade Creek Park, and playground amenities at Oakdale Park; and

WHEREAS, Alex Vassar’s service on the board reflects a deep dedication to the District’s mission, enriching the lives of residents and fostering connections with neighboring agencies and community groups to offer an array of recreational, cultural, and community-building opportunities;

NOW, THEREFORE, BE IT RESOLVED that the Arcade Creek Recreation and Park District Board of Directors formally recognizes and expresses heartfelt appreciation to Alex Vassar for his service and leadership, particularly during his tenure as Board Chair and interim General Manager, and his contributions to the well-being and enjoyment of the Arcade Creek community.

BE IT FURTHER RESOLVED that Alex Vassar’s dedication to public service and community enrichment has left a lasting and positive impact on the Arcade Creek Recreation and Park District and will continue to benefit the community for generations to come.

PASSED AND ADOPTED this 21st day of November, by the Arcade Creek Recreation and Park District Board of Directors and the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Scott Miller, Board Chair

Travis Dworetzky, Board Vice Chair

Greg Wilson, Board Treasurer

Mike Hanson, Board Member

Brandy Wade, General Manager

8. b. Adopt – Resolution 2024-09



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: ADOPT - Resolution 2024-08 Honoring Director Michael Hanson
ITEM TYPE: ACTION

RECOMMENDATION

Staff recommends that the Board of Directors adopt Resolution 2024-09, recognizing Director Michael Hanson's many contributions to Arcade Creek Recreation & Park District as a Board Member.

SUMMARY

Director Hanson's impact on the District has been significant and the Board, as well as staff, wish to thank him for his many years of service to ACRPD.

FISCAL IMPACT

There is no fiscal impact to the District associated with the adoption of this Resolution.

RESULT

The Board of Directors will present the adopted Resolution to Michael Hanson at December 19, 2024, ACRPD's monthly board meeting.

ATTACHMENTS

Resolution Number 2024-08

RESOLUTION NUMBER 2024-09



**RESOLUTION OF THE BOARD OF DIRECTORS
HONORING DIRECTOR MICHAEL HANSON
FOR HIS DISTINGUISHED SERVICE to the
ARCADE CREEK
RECREATION and PARK DISTRICT**

WHEREAS, the Arcade Creek Recreation and Park District is dedicated to “Creating Community through People, Parks, & Programs,” serving the residents of northeastern Sacramento County, including Sacramento, Foothill Farms, Carmichael, and North Highlands, by maintaining parks and offering diverse recreational spaces and facilities; and

WHEREAS, Michael Hanson has demonstrated an extraordinary commitment to the Arcade Creek Recreation and Park District, serving diligently as a board member and as the Chair of the Board, working tirelessly to advance the District’s mission of fostering community, enhancing recreational offerings, and improving the quality of life for the district’s approximately 23,000 residents; and

WHEREAS, Michael Hanson contributed his expertise to the District’s Finance Committee, consistently providing guidance and insight to ensure sound fiscal management, and advocating for responsible resource allocation to maintain and improve the District’s parks, nature trails, and recreational facilities; and

WHEREAS, under Michael Hanson’s leadership, the district saw the enhancement of community spaces such as Hamilton Street Park, home to the Herzog Community Center, as well as Arcade Creek Park and Oakdale Park, each offering valuable amenities including walking paths, playgrounds, sports facilities, and the Jo Smith Nature Trail, connecting community members with local natural resources; and

WHEREAS, Michael Hanson’s dedicated service has strengthened the District’s partnerships with neighboring agencies and organizations, enhancing program offerings and broadening community access to the District’s parks, centers, and recreational programs;

NOW, THEREFORE, BE IT RESOLVED that the Arcade Creek Recreation and Park District Board of Directors hereby recognizes and expresses its deep appreciation to Michael Hanson for his outstanding service, leadership, and lasting contributions to the Arcade Creek Recreation and Park District and the communities it serves.

BE IT FURTHER RESOLVED that Michael Hanson’s dedication to the Arcade Creek Recreation and Park District has had a meaningful and lasting impact on the community, and he leaves a legacy of commitment to public service, community engagement, and environmental stewardship.

PASSED AND ADOPTED this 21st day of November, by the Arcade Creek Recreation and Park District Board of Directors and the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Scott Miller, Board Chair

Travis Dworetzky, Board Vice Chair

Greg Wilson, Board Treasurer

Alex Vassar, Board Member

Brandy Wade, General Manager

8. c. Approve - Additional ACP RR
Sidewalk Compliance Bid



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: APPROVE ADDITIONAL ACP RR SIDEWALK COMPLIANCE BID
ITEM TYPE: ACTION

RECOMMENDATION

Staff recommends that ACRPD Board of Directors approve the additional sidewalk compliance work required by Sacramento County to finalize the project.

SUMMARY

Arcade Creel Park's bathroom project requires further ADA compliance sidewalk and concrete work to finalize and open the restroom. The county has been given additional plans by Staples Construction and they are in turn awaiting approval. Staples Construction has worked with staff to significantly lessen the quote for the required additional work needed.

FISCAL IMPACT

The fiscal impact would include an additional cost of \$24,938.96.

ALTERNATIVE OPTION

The alternative option would include having Staples Construction sign off on their contracted work and thus releasing the project to the district to move forward with another company to complete the required work. This work would then however entail obtaining required permits, the creation of new plans, and obtaining quotes for the work. This could potentially save the district if a cheaper bid is obtained however this would also add significant time to complete the project.

ATTACHMENTS

GORDIAN Price Proposal



Work Order Signature Document

EZIQC Contract No.: CA-R1-GB01-123021-STA

New Work Order

Modify an Existing Work Order

Work Order Number.: 104685.01

Work Order Date: 11/15/2024

Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Owner Name: CALIFORNIA - Arcade Creek Recreation Contractor Name: Staples Construction Company, Inc.

Contact: Brandy Wade

Contact: Mark Hodge

Phone: (916) 743-2281

Phone: (916) 210 8130

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No CA-R1-GB01-123021-STA.

Brief Work Order Description:

See DSOW

Time of Performance

Estimated Start Date:

Estimated Completion Date:

Liquidated Damages

Will apply:

Will not apply:

Work Order Firm Fixed Price: \$24,938.96

Owner Purchase Order Number:

Approvals

CALIFORNIA - Arcade Creek Recreation and Park Distr Date

Contractor Date

Detailed Scope of Work

To: Mark Hodge
 Staples Construction Company

 6510 Lonetree Boulevard, Suite 101
 Rocklin, CA 95765
 (916) 210 8130

From: Brandy Wade
 CALIFORNIA - Arcade Creek Recreation and
 Park District
 4855 Hamilton St.
 Sacramento, CA 95841
 (916) 743-2281

Date Printed: November 15, 2024

Work Order Number: 104685.01

Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Brief Scope: See DSOW

Preliminary

Revised

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Additional Pathway

Provide additional engineering to revise the approved plans for a new ADA path of travel. Requested by the Sacramento County Inspector of Record. Resubmission of the plans is required.

Provide additional electrical engineering to revise the approved plans for the connection at the pedestal. Requested by the Sacramento County Inspector of Record. Resubmission of the plans is required.

Final Review Fees

Additional temporary fence rental.

Mobilize, saw cut, and remove a section of the existing asphalt driveway to allow a complete finished ADA transition between the two surfaces.

Excavate, grade, place 4" of aggregate base, compact aggregate base, place wood forms, and pour a 4" ADA sidewalk. The sidewalk will receive a broom finish.

Remove and haul off all debris.

Wet set install one truncated dome system in the new ADA sidewalk.

Install one pin-down adhered truncated dome system on the existing sidewalk.

Place new asphalt section to conform to the new ADA sidewalk.

Stripe new crosshatch with white paint.

Additional Electrical

Disconnect the electrical connection at the pedestal, install a new distribution block, and terminate the wires.

Then, test the electrical for the restroom. Additional ADA Corrections to the Existing Pathway

Break out three existing sections of existing concrete that are not complaint, place wood forms, and pour a 4" ADA sidewalk. The sidewalk will receive a broom finish. Sections consist of 28' x 4', a 15' x 4', and a 7' x 4' sections.

Install an Ardex topping on a 61' x 6' section of non-compliant existing sidewalk to achieve the correct slope.

Remove (4) truncated domes and install (4) new 6' x 5' truncated domes to meet compliance.

Epoxy fill a 6' x 1/2" crack.

Install (1) additional ADA sign and post at the entrance of the park.

Exclusions

Detailed Scope of Work Continues..

Work Order Number: 104685.01

Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Compaction Testing

Relocation of any Utilities

Permits or Fees Not Mentioned in the Scope of Work

Subject to the terms and conditions of EZIQC Contract **CA-R1-GB01-123021-STA.**

Contractor

Date

CALIFORNIA - Arcade Creek Recreation and Park Dist

Date

Contractor's Price Proposal - Summary

Date: November 15, 2024

Re: IQC Master Contract #: CA-R1-GB01-123021-STA
Work Order #: 104685.01
Owner PO #:
Title: Prep for Restroom Building at Arcade Creek Park- Supplemental
Contractor: Staples Construction Company, Inc.
Proposal Value: \$24,938.96

| | |
|---------------------------------|--------------------|
| Additional ADA Pathway | \$11,689.72 |
| All Categories | \$2,021.00 |
| Electrical | \$0.00 |
| Existing ADA Corrections | \$11,228.24 |
| Proposal Total | \$24,938.96 |

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: November 15, 2024

Re: IQC Master Contract #: CA-R1-GB01-123021-STA
 Work Order #: 104685.01
 Owner PO #:
 Title: Prep for Restroom Building at Arcade Creek Park- Supplemental
 Contractor: Staples Construction Company, Inc.
 Proposal Value: \$24,938.96

| Sect. | Item | Mod. | UOM | Description | Line Total | |
|-------------------------------|------------------|----------|--|---|------------|----------|
| Labor | Equip. | Material | (Excludes) | | | |
| Additional ADA Pathway | | | | | | |
| 1 | 01 22 20 00 0074 | | HR | Engineer | \$0.00 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | 0.00 | 129.03 | 1.8770 | 0.00 |
| | | | x | x | = | |
| | | | Staples Construction is providing a 100% discount for the additional walkway design and engineering required by Sacramento County. | | | |
| 2 | 01 71 13 00 0002 | | EA | First 25 Miles, Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom man lifts with up to 40' boom lengths, etc. | \$518.95 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | 1.00 | 276.48 | 1.8770 | 518.95 |
| | | | x | x | = | |
| | | | Used for 1 Mini Excavator | | | |
| 3 | 02 41 19 13 0071 | | EA | Saw Cut Minimum ChargeFor projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section. | \$1,759.73 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | 1.00 | 937.52 | 1.8770 | 1,759.73 |
| | | | x | x | = | |
| | | | Used to saw-cut existing asphalt to prepare for removal. | | | |
| 4 | 03 21 11 00 0242 | | EA | 1/2" Diameter x 24" Long, Deformed Straight Dowel | -\$24.40 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | -4.00 | 3.25 | 1.8770 | -24.40 |
| | | | x | x | = | |
| | | | Staples Construction Discount | | | |
| 5 | 03 21 11 00 0242 | | EA | 1/2" Diameter x 24" Long, Deformed Straight Dowel | \$24.40 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | 4.00 | 3.25 | 1.8770 | 24.40 |
| | | | x | x | = | |
| | | | Used to dowel into the existing concrete sidewalk. | | | |
| 6 | 03 31 13 00 0089 | | CY | Delivery Fee For Concrete Purchases Per CY For Each CY Less Than 9 CYThe task quantity is 9 minus the number of CY's delivered. For example, the delivery fee for 2CY's is: (9-2) = 7. | \$265.22 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | 5.30 | 26.66 | 1.8770 | 265.22 |
| | | | x | x | = | |
| | | | 9 CY - 3.7 CY = 5.3 CY | | | |
| 7 | 03 31 13 00 0089 | | CY | Delivery Fee For Concrete Purchases Per CY For Each CY Less Than 9 CYThe task quantity is 9 minus the number of CY's delivered. For example, the delivery fee for 2CY's is: (9-2) = 7. | -\$265.22 | |
| | | | | Installation | | |
| | | | Quantity | Unit Price | Factor | Total |
| | | | -5.30 | 26.66 | 1.8770 | -265.22 |
| | | | x | x | = | |
| | | | Staples Construction Discount | | | |

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104685.01

Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Additional ADA Pathway

| | | | | | | | | | | | |
|----|-----------------------|--------------|---|------------|--------|---|-----------|--|--|-------------|--|
| 8 | 32 01 17 63 0024 | EA | Asphalt Placement For Small Repair Areas, Hot Mix, Up To 3 TonsFor small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc. | | | | | | | -2,898.63 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | -0.80 | 1,930.36 | 1.8770 | | -2,898.63 | | | | |
| | | | Staples Construction Discount | | | | | | | | |
| 9 | 32 01 17 63 0024 | EA | Asphalt Placement For Small Repair Areas, Hot Mix, Up To 3 TonsFor small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc. | | | | | | | \$3,623.29 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 1.00 | 1,930.36 | 1.8770 | | 3,623.29 | | | | |
| | | | Used to replace the asphalt at the new concrete ADA pathway so it conforms to the new route/sidewalk. | | | | | | | | |
| 10 | 32 11 23 16 0004 | SF | 4" Crushed Aggregate Base Course For Sidewalks | | | | | | | \$557.47 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 300.00 | 0.99 | 1.8770 | | 557.47 | | | | |
| | | | Used for new base under the new path of travel. Approximately 60' x 5' x 4". | | | | | | | | |
| 11 | 32 11 23 16 0004 0010 | | For Up To 1,000, Add | | | | | | | \$157.67 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 300.00 | 0.28 | 1.8770 | | 157.67 | | | | |
| 12 | 32 16 23 00 0002 | SF | 4" Cast In Place Concrete Sidewalk | | | | | | | \$4,651.21 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 300.00 | 8.26 | 1.8770 | | 4,651.21 | | | | |
| | | | Used for new ADA path of travel. Approximately 60' x 5' x 4". | | | | | | | | |
| 13 | 32 16 23 00 0002 0095 | | For >100 To 500, Add | | | | | | | \$585.62 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 300.00 | 1.04 | 1.8770 | | 585.62 | | | | |
| 14 | 32 17 23 13 0074 | SF | Solid Area, Painted Pavement Marking For Parking AreasUse task for lines >12" wide, stop bars, transverse lines, diagonal lines, crossing lanes, etc. | | | | | | | \$664.46 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 75.00 | 4.72 | 1.8770 | | 664.46 | | | | |
| | | | Used to stripe the asphalt between the two walk ways. | | | | | | | | |
| 15 | 32 17 26 00 0002 | SF | Surface Applied VPC Truncated Dome Detectable Warning SurfaceIncludes adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors. | | | | | | | \$2,871.81 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 25.00 | 61.20 | 1.8770 | | 2,871.81 | | | | |
| | | | It is used at the existing path of travel. A concrete walkaway already exists, so an pin-down/adhesive-applied truncated dome is required at this location. | | | | | | | | |
| 16 | 32 17 26 00 0002 | SF | Surface Applied VPC Truncated Dome Detectable Warning SurfaceIncludes adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors. | | | | | | | -\$1,723.09 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | -15.00 | 61.20 | 1.8770 | | -1,723.09 | | | | |
| | | | Staples Construction Discount | | | | | | | | |
| 17 | 32 17 26 00 0003 | SF | Embedded, VPC Truncated Dome Detectable Warning SurfaceAlso raised strips or directional bars. All colors. | | | | | | | \$2,303.08 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | 25.00 | 49.08 | 1.8770 | | 2,303.08 | | | | |
| | | | Used at new ADA path of travel. Wet Set. | | | | | | | | |
| 18 | 32 17 26 00 0003 | SF | Embedded, VPC Truncated Dome Detectable Warning SurfaceAlso raised strips or directional bars. All colors. | | | | | | | -\$1,381.85 | |
| | | Installation | Quantity | Unit Price | Factor | = | Total | | | | |
| | | | -15.00 | 49.08 | 1.8770 | | -1,381.85 | | | | |
| | | | Staples Construction Discount | | | | | | | | |

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104685.01

Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Subtotal for Additional ADA Pathway **\$11,689.72**

All Categories

| | | | | | | | | | | |
|----|------------------|----|--|--|------------|--------|---|-----------|-------------|--|
| 19 | 01 22 16 00 0002 | EA | Reimbursable Fees | Reimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal. | | | | | \$536.80 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 488.00 | 1.00 | 1.1000 | | 536.80 | | |
| | | | Used for the estimated bond if required. | | | | | | | |
| 20 | 01 22 16 00 0002 | EA | Reimbursable Fees | Reimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal. | | | | | \$431.20 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 392.00 | 1.00 | 1.1000 | | 431.20 | | |
| | | | The line item is used for the cost of the permit review fees. Revised plans were approved on 11/13. The fee was reduced from \$1,000.00 to \$392.00. | | | | | | | |
| 21 | 01 56 26 00 0006 | LF | Temporary 8' High Chain Link Fence And Posts, Up To 6 Months | | | | | | -\$3,018.59 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | -172.00 | 9.35 | 1.8770 | | -3,018.59 | | |
| | | | Staples Construction Discount | | | | | | | |
| 22 | 01 56 26 00 0006 | LF | Temporary 8' High Chain Link Fence And Posts, Up To 6 Months | | | | | | \$4,071.59 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 232.00 | 9.35 | 1.8770 | | 4,071.59 | | |
| | | | Fence Rental for 2 months. | | | | | | | |
| 23 | 01 74 19 00 0019 | EA | 15 CY Low-Boy Dumpster Mixed Recyclable | For mixed dirt, rock, concrete brick or asphalt with no trash or organics. Includes service to deliver and pick-up dumpster, hauling, rental and disposal fee. | | | | | \$1,187.32 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 1.00 | 632.56 | 1.8770 | | 1,187.32 | | |
| 24 | 01 74 19 00 0019 | EA | 15 CY Low-Boy Dumpster Mixed Recyclable | For mixed dirt, rock, concrete brick or asphalt with no trash or organics. Includes service to deliver and pick-up dumpster, hauling, rental and disposal fee. | | | | | -\$1,187.32 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | -1.00 | 632.56 | 1.8770 | | -1,187.32 | | |
| | | | Staples Construction Discount | | | | | | | |

Subtotal for All Categories **\$2,021.00**

Electrical

| | | | | | | | | | | |
|----|------------------|----|---|----------|------------|--------|---|-----------|-------------|--|
| 25 | 01 22 20 00 0074 | HR | Engineer | | | | | | \$0.00 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 0.00 | 129.03 | 1.8770 | | 0.00 | | |
| | | | Staples Construction is providing a 100% discount for the additional electrical design and engineering required by Sacramento County. | | | | | | | |
| 26 | 26 05 83 00 0075 | EA | Power Distribution Block, 250 MCM 3 Phase Terminal Block, No Labor Wire Termination, 600 Volt | | | | | | -\$1,676.03 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | -1.00 | 892.93 | 1.8770 | | -1,676.03 | | |
| | | | Staples Construction Discount | | | | | | | |

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104685.01
Work Order Title: Prep for Restroom Building at Arcade Creek Park- Supplemental

Electrical

| | | | | | | | | | | |
|----|------------------|----|---|----------|------------|--------|---|----------|------------|--|
| 27 | 26 05 83 00 0075 | EA | Power Distribution Block, 250 MCM 3 Phase Terminal Block, No Labor Wire Termination, 600 Volt | | | | | | \$1,676.03 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 1.00 | 892.93 | 1.8770 | = | 1,676.03 | | |
| | | | Line item is for a new distribution block required by SAC County that was not originally required. Change required the plans to be resubmitted. | | | | | | | |

Subtotal for Electrical **\$0.00**

Existing ADA Corrections

| | | | | | | | | | | |
|----|------------------|----|---|----------|------------|--------|---|-----------|-------------|--|
| 28 | 03 01 30 71 0062 | LF | >1/4" To 1/2" Wide, Low Viscosity, High Strength Epoxy Resin, Gravity Fed Structural Crack Repair For Concrete, Surface Applied With Trowel (Sikadur® 35) | | | | | | \$100.79 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 6.00 | 8.95 | 1.8770 | = | 100.79 | | |
| | | | Used to fill cracks on existing pathway per Inspection | | | | | | | |
| 29 | 03 53 19 00 0002 | SF | 3/16" Thick Hard Trowel Integral Concrete Topping, 1:1:2 Mix | | | | | | \$1,580.06 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 366.00 | 2.30 | 1.8770 | = | 1,580.06 | | |
| | | | Line item covers a section of concrete that runs along the tennis court approximately 61' x 6' to correct the slope of the existing concrete. | | | | | | | |
| 30 | 10 14 53 11 0072 | EA | 12" x 18" Steel Non Reflectorized Traffic Sign | | | | | | \$92.12 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 1.00 | 49.08 | 1.8770 | = | 92.12 | | |
| | | | Line item covers adding a additional ADA pathway sign at the entrance of the park per the inspector it is required for the park to have one. | | | | | | | |
| 31 | 32 16 23 00 0002 | SF | 4" Cast In Place Concrete Sidewalk | | | | | | \$3,100.80 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 200.00 | 8.26 | 1.8770 | = | 3,100.80 | | |
| | | | Line item covers 3 sections that include a 28' x 4', a 15' x 4', and a 7' x 4' for a total of 200 SF to replace. | | | | | | | |
| 32 | 32 17 26 00 0002 | SF | Surface Applied VPC Truncated Dome Detectable Warning SurfaceIncludes adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors. | | | | | | \$15,886.18 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 120.00 | 61.20 | 1.8770 | = | 13,784.69 | | |
| | | | Demolition | Quantity | Unit Price | Factor | = | Total | | |
| | | | | 120.00 | 9.33 | 1.8770 | = | 2,101.49 | | |
| | | | Line item captures removing (4) existing non-code truncated domes and replacing them with new 6' x 5' truncated domes per Sac County Inspector | | | | | | | |
| 33 | 32 17 26 00 0002 | SF | Surface Applied VPC Truncated Dome Detectable Warning SurfaceIncludes adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors. | | | | | | -\$9,531.71 | |
| | | | Installation | Quantity | Unit Price | Factor | = | Total | | |
| | | | | -72.00 | 61.20 | 1.8770 | = | -8,270.81 | | |
| | | | Demolition | Quantity | Unit Price | Factor | = | Total | | |
| | | | | -72.00 | 9.33 | 1.8770 | = | -1,260.89 | | |
| | | | Staples Construction discount | | | | | | | |

Subtotal for Existing ADA Corrections **\$11,228.24**

Proposal Total **\$24,938.96**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Subcontractor Listing

Date: November 15, 2024

Re: IQC Master Contract #: CA-R1-GB01-123021-STA
Work Order #: 104685.01
Owner PO #:
Title: Prep for Restroom Building at Arcade Creek Park- Supplemental
Contractor: Staples Construction Company, Inc.
Proposal Value: \$24,938.96

| Name of Contractor | Duties | Amount | % |
|--|--------|--------|------|
| No Subcontractors have been selected for this Work Order | | \$0.00 | 0.00 |

8. d. Approve - 2025 Golden State Risk
Management Authority MOU



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

STAFF REPORT

DATE: 11-21-2024
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: APPROVE 2025 GSRMA MOU
ITEM TYPE: ACTION

RECOMMENDATION

Staff recommends that the Board of Directors approve and sign the GSRMA 2025 MOU, which provides vision and dental to fulltime employees of the district.

SUMMARY

Arcade Creek Recreation and Park District has contracted with Golden State Risk Management Authority since 2016 and each year they update their MOU. This 2025 MOU needs to be signed by the board chair; if approved. Current updates to the MOU do not affect the district given they have been in contract since 2016.

FISCAL IMPACT

There is no fiscal impact to the district.

ALTERNATIVE OPTION

The alternative option would include looing for a new vision and dental contractor for ACRPD, however, a 180 day notice must be given to GSRMA before terminating the contract.

ATTACHMENTS

GSRMA MOU

Summary of Changes to the Memorandum of Understanding

GSRMA has updated the Health Plan Memorandum of Understanding (MOU) and is requiring each participating entity to sign the new MOU before the start of the 2025 calendar year.

Below is a summary of the changes that were made to help with your review and approval of the revised MOU.

Item 3a.: To stay in line with the PRISMHealth program, this section has been added to clarify that additional segments of the employee population that would like to have coverage and was not part of the initial population when joining the program must meet underwriting guidelines before being enrolled

Item 5a.: This has been expanded to explain if payment is not received within 30 days of the due date, GSRMA will commence with termination of benefits retroactive to the first day of the unpaid month of coverage. The previous MOU did not address what would happen in the case of non-payment, therefore the appropriate language was added to outline termination of benefits if timely payment is not made.

Item 10: GSRMA recognizes that rates are not available until mid-August, therefore the withdrawal timeline has been adjusted to allow the entity to have time to receive rates and make a decision. The timeline to submit an intent to withdraw has been moved from 180 days prior to the plan start date (or July 1) to September 1 and the date an entity must rescind by has been moved from August 31 to October 31.

Item 10a: To stay in line with the PRISMHealth program, this has been added to state an entity must leave the program as a total population.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereafter “MEMORANDUM”) is entered into by and between the Golden State Risk Management Authority (hereafter “GSRMA”) and the participating public entity, Arcade Creek Recreation and Park District, (hereafter “ENTITY”) who is signatory to this MEMORANDUM.

RECITALS

WHEREAS, commencing January 1, 2025, GSRMA will be an appointed administrator for the purpose of enrolling small public entities typically having 200 or less employees into the PRISMHealth Program (hereafter “PROGRAM”).

WHEREAS, the terms and conditions of the PROGRAM as well as benefit coverage, rates, assessments and premiums are governed by PRISMHealth Committee for the PROGRAM (the “COMMITTEE”) and not GSRMA.

WHEREAS, ENTITY desires to enroll and participate in the PROGRAM.

NOW THEREFORE, GSRMA and ENTITY agree as follows:

1. **PURPOSE.** ENTITY is signatory to this MEMORANDUM for the express purpose of enrolling in the PROGRAM.
2. **INITIAL COMMITMENT PERIOD.** ENTITY understands and acknowledges that it is required to remain in the PROGRAM for a period of at least three (3) full years as a condition to participation in the PROGRAM (the “INITIAL COMMITMENT PERIOD”).
3. **ENTRY INTO PROGRAM.** ENTITY shall enroll in the PROGRAM by making application through GSRMA which shall be subject to approval by the PROGRAM’s Underwriter and governing documents and in accordance with applicable eligibility guidelines.
 - a. If ENTITY enters the PROGRAM with less than their entire population, additional segments of the employee population may be added in future years assuming underwriting guidelines are met.
4. **MAINTENANCE OF EFFORT.** PROGRAM is designed to provide an alternative medical benefit solution to all participants of the ENTITY including active and retired employees, dependents and public officials. ENTITY’s contributing toward retiree benefit coverage prior to joining the PROGRAM, must contribute a minimum of 50% toward the cost of retiree benefit coverage during the INITIAL COMMITMENT PERIOD. After the INITIAL COMMITMENT PERIOD, ENTITY may discontinue coverage or change the contribution amount for retirees. However, ENTITY must contribute at least the minimum percentage required by the eligibility requirements.
5. **PREMIUMS.** ENTITY understands that premiums and rates for the PROGRAM are set by the COMMITTEE. ENTITY will remit monthly premiums based upon rates established for each category of participants and the census of covered employees, dependents and retirees.

Rates for the ENTITY and each category of participant will be determined by the COMMITTEE designated for the PROGRAM based upon advice from their consultants and/or a consulting Benefits Actuary and insurance carriers. In addition, GSRMA will add an administrative fee, not to exceed 5%, to premiums and rates set by the COMMITTEE for costs associated with administering the

PROGRAM. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of all public entities participating in the PROGRAM and differences in benefits provided (plan design), if any.

- a. GSRMA will administrate a billing to ENTITY each month, with payments due by the date specified by GSRMA. Payments received after the specified date will accrue penalties. If ENTITY does not remit payment within 30 days of date specified, GSRMA will commence the termination of benefits process retroactive to the first day of the unpaid month of coverage. Medical benefit premiums are based on a full month. There are no partial months or prorated premiums.
 - b. ENTITY must send notification of termination of benefits for a covered employee to the PROGRAM and GSRMA by the 15th of the current month to terminate at the end of the month. Otherwise (i.e. notification after the 15th), termination will be as of the end of the following month.
6. **BENEFITS.** Benefits provided to ENTITY participants shall be as set forth in ENTITY's Plan Summary for the PROGRAM and as agreed upon between the ENTITY and its recognized employee organizations as applicable.
 7. **COVERAGE DOCUMENTS.** Except as otherwise provided herein, PRISMHealth documents outlining the coverage provided, including terms and conditions of coverage, are controlling with respect to the coverage of the PROGRAM.
 8. **PROGRAM FUNDING.** It is the intent of this MEMORANDUM to provide for a fully funded PROGRAM by any or all of the following: pooling risk; purchasing individual stop loss coverage to protect the pool from large claims; and purchasing aggregate stop loss coverage.
 9. **ASSESSMENTS.** Should the PROGRAM not be adequately funded for any reason, pro-rata assessments to the ENTITY may be utilized to ensure the approved funding level for applicable policy periods. Any assessments, which are deemed necessary to ensure approved funding levels, shall be made upon the determination and approval of the COMMITTEE in accordance with the following:
 - a. Assessments/dividends will be used sparingly. Generally, any over/under funding will be factored into renewal rates.
 - b. If a dividend/assessment is declared, allocation will be based upon each ENTITY's proportional share of total premium paid for the preceding 3 years. ENTITY's must be current participants to receive a dividend except upon termination of the PROGRAM and distribution of assets.
 - c. ENTITY will be liable for assessments for 12 months following withdrawal from the PROGRAM.
 - d. Fund equity will be evaluated on a total program-wide basis as opposed to each year standing on its own.
 10. **WITHDRAWAL.** The program operates on a calendar basis, with the plan year spanning January 1 through December 31. ENTITY must notify GSRMA in writing of their intent to withdraw by September 1 prior to the close of the plan year in which they are terminating. ENTITY may rescind its notice of intent to withdraw no later than October 31. ENTITY may withdraw after their INITIAL COMMITMENT PERIOD (three [3] full year commitment period).

- a. ENTITY may only exit the PROGRAM as a total population. No population carve-outs of existing employee groups will be allowed once a member has entered the program.
11. **LIAISON WITH GSRMA.** Each ENTITY shall maintain staff to act as liaison with GSRMA and between the ENTITY and the GSRMA's designated PROGRAM representative.
 12. **DISPUTES.** Disputes between the parties related to this MEMORANDUM shall be resolved as follows:
 - a. Mediation Before Litigation. The parties agree that in the event of any dispute by and between them, they shall first attempt to resolve the dispute by way of an informal mediation and if such efforts do not result in a resolution, they may proceed to litigate the claims.
 - b. Selection of Mediator. The mediation shall be held before a neutral mediator having at least 15 years civil business litigation experience or a retired judge. Within ten (10) days of a demand for mediation, the parties shall attempt to mutually select a neutral and qualified mediator. If the parties agree on the selection of the mediator, the mutually selected mediator shall be appointed for the mediation. If the parties are unable to mutually select a qualified mediator, they shall each select a neutral mediator and the two shall then select the third who shall be designated as the parties' neutral mediator for the dispute. Any selected mediator who is unable or unwilling to fulfill his duties may be replaced.
 - c. Time of Mediation. Subject to the mediator's availability, the parties will make best efforts to have the mediation scheduled and held within 45 days of a demand.
 - d. Costs of Mediation. The parties shall split and pay for the fees charged by the mediator equally.
 - e. Confidentiality of Mediation Process. The parties agree that the mediation of the dispute will be an effort to compromise disputed claims and that mediation shall be deemed confidential and no statements made at the mediation can be used against them in the event of future litigation.
 - f. Position Statements. Any party making a demand for mediation shall set forth in their written demand for mediation the factual and legal basis known to them for their claims or dispute and provide copies of any statements, summaries, reports, or documentary information known to them at the time to support their claims, save and except, privileged or confidential information, which may be withheld. Within thirty (30) days after receipt of a demand for mediation, the recipient shall provide a written response to the claims setting forth the factual and legal basis known to them to support the response or affirmation defenses and also provide copies of any statements, summaries, reports, or documentary information known to them at the time to support the response or affirmative defenses save and except, privileged or confidential information, which may be withheld. Copies of the position statements and information exchanged between the parties under this provision shall be provided to the mediator in advance of the mediation.
 - g. Failure to Participate in Mediation. Any party who fails to participate in the mediation shall waive their right to collect attorney fees herein.
 - h. Exclusions From Mediation. The parties agree that any claim for immediate injunctive relief is specifically excluded from the requirements of mediation. The parties further agree that disputes related to coverage under the PROGRAM are excluded from this provision and shall be governed in accordance with PRISMHealth documents and/or PROGRAM documents.

13. **GOVERNING LAW.** This MEMORANDUM shall be governed in accordance with the laws of the State of California.
14. **VENUE.** Venue for any dispute or enforcement shall be in Sacramento, California.
15. **ATTORNEY FEES.** The prevailing party in any dispute shall be entitled to an award of reasonable attorney fees.
16. **COMPLETE AGREEMENT.** This MEMORANDUM together with the related PROGRAM documents constitutes the full and complete agreement between GSRMA and the ENTITY.
17. **SEVERABILITY.** Should any provision of this MEMORANDUM be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
18. **AMENDMENT OF MEMORANDUM.** This MEMORANDUM may be amended by the GSRMA Board of Directors and such amendments are subject to approval of ENTITY's signatory to this MEMORANDUM. Any ENTITY who fails or refuses to execute an amendment to this MEMORANDUM shall be deemed to have withdrawn from the PROGRAM on the next annual renewal date.
19. **EFFECTIVE DATE.** This MEMORANDUM shall become effective upon the signing of this MEMORANDUM by the ENTITY and Chief Executive Officer or Board President of GSRMA.
20. **EXECUTION IN COUNTERPARTS.** This MEMORANDUM may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

In Witness Whereof, the undersigned have executed the MEMORANDUM as of the date set forth below.

Dated: _____

By: _____
Board President

Dated: _____

By: _____
Golden State Risk Management Authority

9. a.

ACRPD'S 2016 ADA Compliance Site Survey

ADA Compliance Site Survey

Property Location

5613 Omni Drive, Sacramento, CA 95841

Prepared for

Arcade Creek Park District

ADA Compliance Contractors

5433 El Camino Avenue, Suite 4
Carmichael, CA 95608

Phone: (916) 481-6792

Fax: (916) 482-2207

Surveyed By

Michael L Bowman

CASp #375

Survey Date

January 8, 2016

*(45 page document available
at board meeting)*

ADA Compliance Site Survey

Property Location

4855 Hamilton Street
Sacramento, CA 95841

Prepared for

Arcade Creek Recreation and Park District

ADA Compliance Contractors

5433 El Camino Avenue, Suite 4
Carmichael, CA 95608

Phone: (916) 481-6792

Fax: (916) 482-2207

Surveyed By

Michael L Bowman

CASp #375

Survey Date

February 23, 2016

*(308 page document available at
Board Meeting)*

9. b.

Sacramento County's Office of the Assessor 2024
Annual Report



Annual Report

2024



Office of the Assessor,
Sacramento County
Christina Wynn, Assessor

County's Valued
Behaviors Campaign
**Peer Recognition
Winners**





Table of Contents

| | |
|---|-------|
| Table of Contents..... | 2 |
| Message from the Assessor | 3 |
| The Role of the Assessor..... | 4 |
| Property Tax Workflow..... | 5 |
| Property Tax Distribution..... | 6 |
| 2024-2025 Sacramento County Assessment Roll..... | 7 |
| Distribution of Value by Property Type – Secured Roll..... | 7 |
| Assessment Roll - Cities | 7 |
| Assessment Roll - Schools | 8 |
| 20 Year History of Local Assessment Roll | 9 |
| Proposition 13..... | 9 |
| Proposition 8 Decline in Market Value | 10 |
| Requests for Review and Assessment Appeals..... | 11 |
| Business and Personal Property..... | 12 |
| ADU Characteristics Program | 13 |
| New Housing Trends | 14 |
| Proposition 19 Tax Savings Changes for Property Owners..... | 15-16 |
| Yearly Comparison of Assessor’s Workload | 17 |
| Exemptions..... | 18 |
| Solution-Oriented Customer Service | 19 |
| Leadership..... | 20 |
| Acknowledgments..... | 21 |
| Property Tax Assessment Calendar..... | 22 |

Message from Assessor **Christina Wynn**



I'm pleased to announce that this year's assessment roll has reached a record \$243 billion—a 5.18% increase over last year. This milestone reflects the total gross assessed value of locally assessed real, business, and personal property in Sacramento County as of January 1, 2024.

Property tax revenue is a critical source of funding for over 175 local government agencies, including schools, fire districts, parks, and community service districts, as well as cities and redevelopment agencies. It is also one of the largest sources of discretionary funding for Sacramento County's General Fund.

This report provides comprehensive details about Sacramento County's 2024-2025 assessment roll, property tax savings programs, and other key information. These results reflect the dedication of our employees, who continue to serve our communities with excellence while performing essential property assessment functions.

I want to thank all employees for their unwavering commitment to our mission and values, their extraordinary customer service, and their ongoing efforts to improve our processes.

Thank you for taking the time to review this annual report. I welcome your questions and comments at wynnc@saccounty.gov.

Best regards,

A handwritten signature in blue ink that reads "Christina Wynn".

Christina Wynn

Sacramento County Assessor

Key Highlights:

- **Net Assessed Value:** After deductions for property tax exemptions, including those for homeowners, disabled veterans, and charitable organizations, the net assessed value stands at \$231 billion.
- **Property Value Growth:** While the overall assessment roll increased by 5.18%, most properties saw a 2% increase, thanks to the protections under Proposition 13.
- **New Development Impact:** This year's growth is largely attributed to sustained increases in residential values and ongoing new housing development, which added over \$16 billion in value.
- **Revenue Generation:** The assessment roll is expected to generate approximately \$2.3 billion in property tax revenue—an increase of \$115 million over last year.



The Role of the Assessor

The Assessor is a Constitutional Officer elected every four years by the people of Sacramento County. The Assessor's primary responsibility is to locate all taxable property in Sacramento County; identify its ownership; appraise and assess this property, apply all legal exemptions and exclusions, as of January 1st of the calendar year; and to list it on the assessment roll.

Property value is determined by the Assessor and applicable state and local laws. Although this value is then used to calculate property taxes, the Assessor does not set property tax rates, issue tax bills, or receive property tax payments.

The Assessor must maintain records of the above and provide property owners and the public access to assessment roll information, as allowed by law.



OUR MISSION

We provide equitable, timely, and accurate property tax assessments and information.

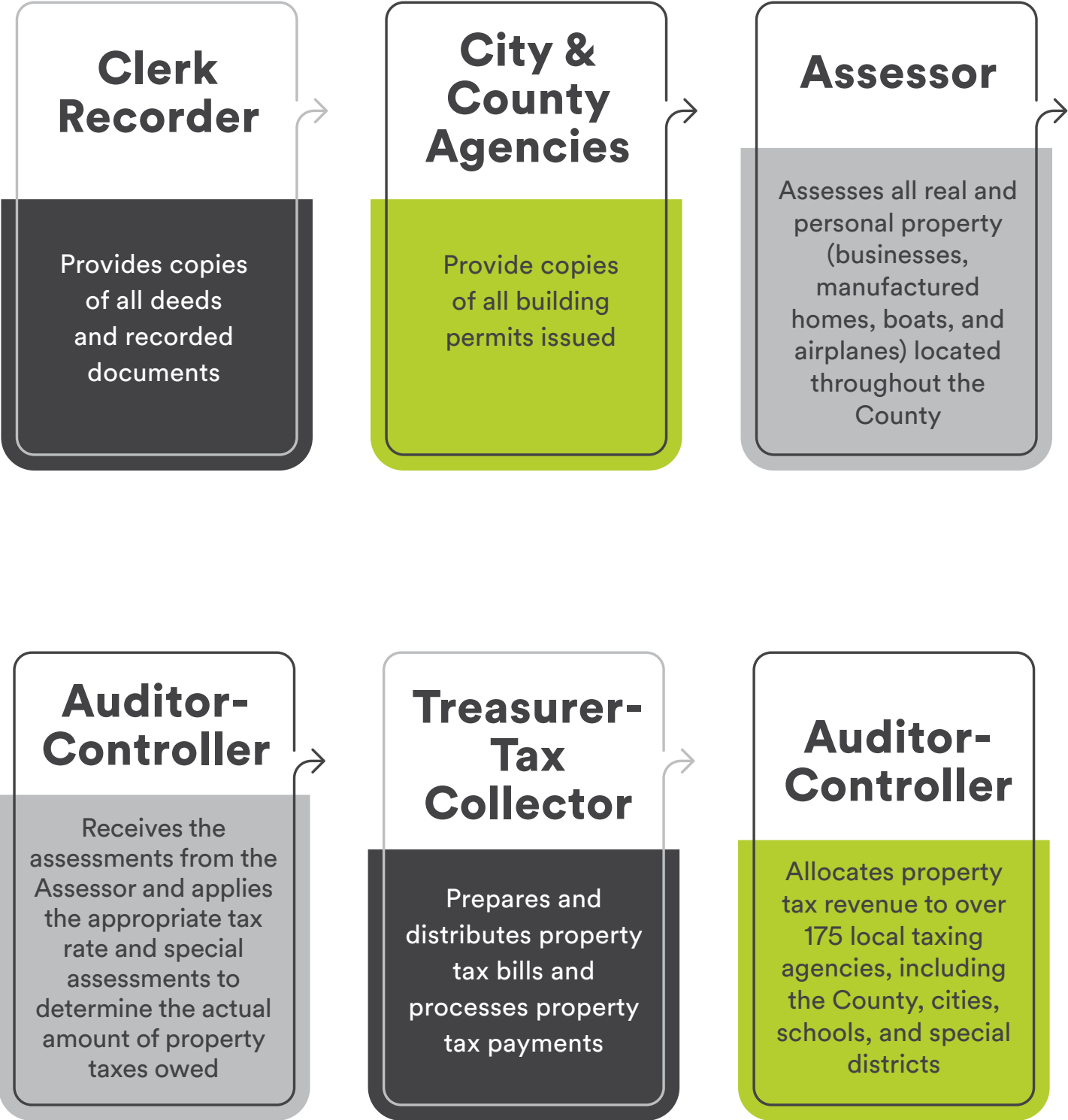
OUR VALUES

Professionalism

Integrity

Efficiency

Property Tax Workflow



Property Assessments & Tax Revenue Distribution

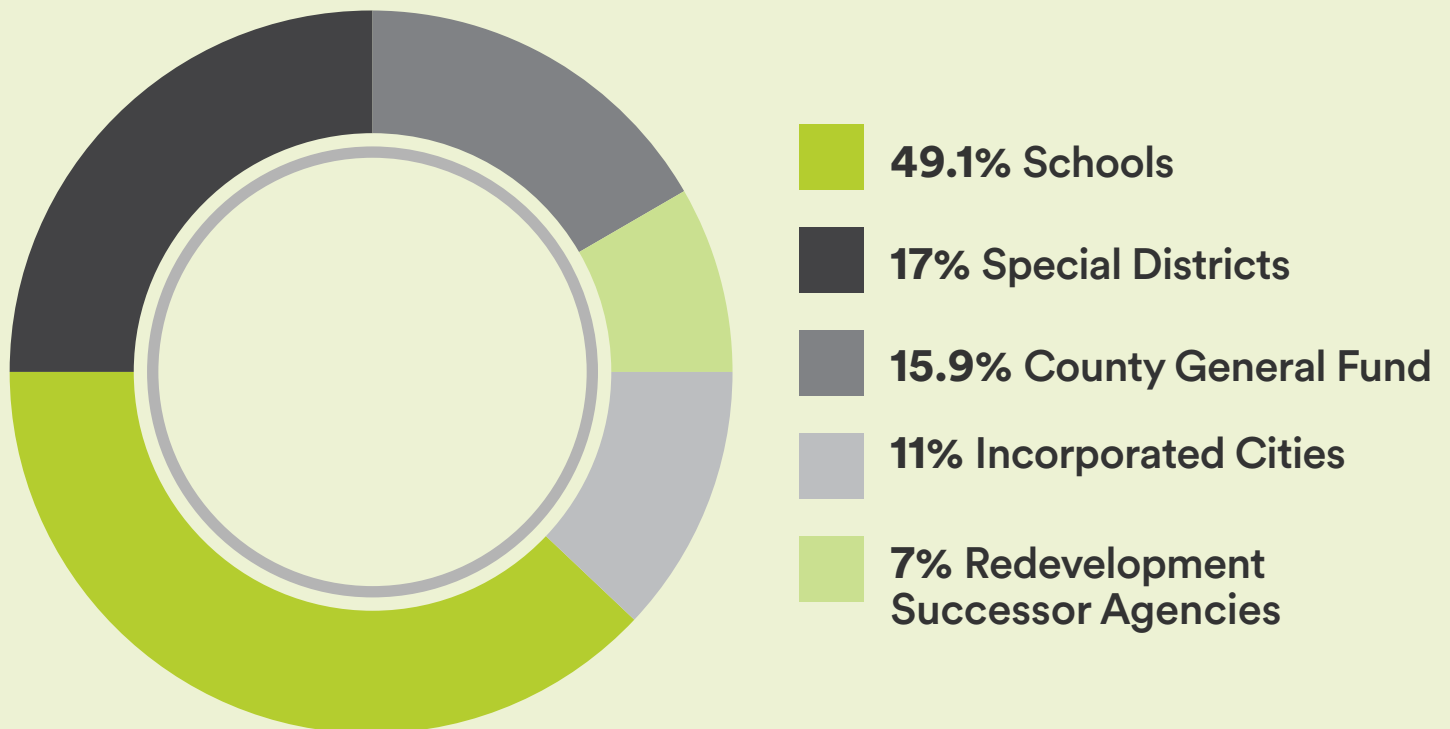
Property assessments generate significant property tax revenue, one of the largest sources of discretionary funding for Sacramento County's General Fund.

After the deduction of homeowners', disabled veterans', and charitable organization exemptions, the County's total net assessed value for 2024-25 is \$231 billion. This year's assessment roll generates over \$2.3 billion in property tax revenue, yielding an added \$115 million in gross revenue over last year.

Property tax revenue collected at the County level is distributed to over 175 local government agencies; cities, schools, and special districts such as fire, park, community service and cemetery districts.

Distribution of Property Taxes

2024-25 Distributions, Rounded



2024-2025 Sacramento County Assessment Roll

Secured and Unsecured Net of Exemptions with Comparison to 2023-2024

| Year | Land | Improvements | Pers. Property | Total Before Ex | Non H/O Ex | Total | Homeowners Ex | Net Total |
|--|----------------|-----------------|----------------|-----------------|----------------|-----------------|---------------|-----------------|
| 2024-25 | 65,521,335,313 | 167,072,007,555 | 11,108,132,662 | 243,701,475,530 | 10,564,914,263 | 233,136,561,267 | 1,458,939,742 | 231,677,621,525 |
| 2023-24 | 62,589,569,137 | 158,216,203,983 | 10,892,977,521 | 231,698,750,641 | 10,030,172,660 | 221,668,577,981 | 1,469,461,564 | 220,199,116,417 |
| Difference | 2,931,766,176 | 8,855,803,572 | 215,155,141 | 12,002,724,889 | 534,741,603 | 11,467,983,286 | (10,521,822) | 11,478,505,108 |
| Net Increase in Assessed Values for Sacramento County | | | | 5.18% | | 5.17% | | 5.21% |
| Total Number of Secured Assessments | | | | 499,265 | | | | |
| Total Number of Unsecured Assessments | | | | 33,727 | | | | |
| Total Assessments | | | | 532,992 | | | | |

Non H/O Ex includes Institutional and Veterans' Exemptions, Secured and Unsecured

Distribution of Value by Property Type

Secured Real Property Value Comparison 2023 vs 2024

| Property Type | Parcel Count | | | | Assessed Values | | | |
|---|----------------|----------------|--------------|-------------|------------------------|------------------------|-----------------------|-------------|
| | 2024 | 2023 | # Change | % Change | 2024 | 2023 | \$ Change | % Change |
| Vacant Land - Residential | 17,537 | 17,238 | 299 | 1.7% | 2,971,136,056 | 2,767,954,833 | 203,181,223 | 7.3% |
| Single Family Residences | 398,509 | 395,075 | 3,434 | 0.9% | 149,312,255,173 | 141,558,261,548 | 7,753,993,625 | 5.5% |
| Condominiums | 14,133 | 14,137 | -4 | -0.0% | 3,402,565,243 | 3,250,308,226 | 152,257,017 | 4.7% |
| Manufactured Homes | 8,219 | 8,194 | 25 | 0.3% | 586,040,389 | 568,067,137 | 17,973,252 | 3.2% |
| Multi-Family 2 to 4 units | 16,209 | 16,282 | -73 | -0.4% | 6,093,148,576 | 5,842,691,249 | 250,457,327 | 4.3% |
| Agricultural | 2,990 | 2,991 | -1 | -0.0% | 1,895,693,833 | 1,829,002,955 | 66,690,878 | 3.6% |
| Multi-family 5 or more units | 3,921 | 3,888 | 33 | 0.8% | 18,830,697,760 | 17,469,286,060 | 1,361,411,700 | 7.8% |
| Commercial/Industrial | 17,247 | 17,148 | 99 | 0.6% | 46,201,336,725 | 44,861,434,984 | 1,339,901,741 | 3.0% |
| Vacant Commercial/Industrial Land | 3,472 | 3,449 | 23 | 0.7% | 1,822,783,958 | 1,850,840,508 | -28,056,550 | -1.5% |
| Oil, Gas, and Minerals | 119 | 123 | -4 | -3.3% | 58,863,134 | 76,842,016 | -17,978,882 | -23.4% |
| Church & Welfare Parcels | 1,344 | 1,343 | 1 | 0.1% | 2,215,841,155 | 2,125,617,539 | 90,223,616 | 4.2% |
| Common Area Parcels | 3,435 | 3,393 | 42 | 1.2% | 1,713,360 | 3,779,791 | -2,066,431 | -54.7% |
| Locally Assessed Utility Parcels (owned/leased) | 566 | 565 | 1 | 0.2% | 0 | 0 | 0 | 0.0% |
| Government Owned | 8,104 | 7,999 | 105 | 1.3% | 0 | 0 | 0 | 0.0% |
| Misc. Other | 3,460 | 3,387 | 73 | 2.2% | 251,514,463 | 268,824,231 | -17,309,768 | -6.4% |
| Totals | 499,265 | 495,212 | 4,053 | 0.8% | 233,643,589,825 | 222,472,911,077 | 11,170,678,748 | 5.0% |

Values are gross totals (land, improvement, fixtures and personal property) – before exemptions/exclusions

2024-2025 Sacramento County Assessment Roll - Cities

Secured and Unsecured Net of Institutional Exemptions, before Homeowners' Exemptions

| Jurisdiction | 2024-25 | 2023-24 | Net Increase | % Increase |
|---------------------|------------------------|------------------------|-----------------------|------------|
| Citrus Heights | 9,655,026,938 | 9,284,568,438 | 370,458,500 | 4% |
| Elk Grove | 28,732,989,483 | 27,216,675,418 | 1,516,314,065 | 6% |
| Folsom | 20,668,487,354 | 19,550,672,380 | 1,117,814,974 | 6% |
| Galt | 3,232,113,014 | 3,036,221,019 | 195,891,995 | 6% |
| Isleton | 86,380,870 | 79,879,461 | 6,501,409 | 8% |
| Rancho Cordova | 13,444,934,790 | 12,587,199,643 | 857,735,147 | 7% |
| Sacramento City | 75,396,324,743 | 71,906,654,953 | 3,489,669,790 | 5% |
| Unincorporated Area | 81,920,304,075 | 78,006,706,669 | 3,913,597,406 | 5% |
| Totals | 233,136,561,267 | 221,668,577,981 | 11,467,983,286 | 5% |

2024-2025 Sacramento County Assessment Roll - Schools With Comparison to 2023-2024

| School District | 2024-25 | 2023-24 | Net Increase | % Increase |
|-------------------------|-----------------|-----------------|----------------|------------|
| Arcohe Union | 1,048,628,999 | 990,374,450 | 58,254,549 | 6% |
| Center Joint | 2,815,038,076 | 2,659,260,788 | 155,777,288 | 6% |
| Dry Creek Joint | 2,581,471,283 | 2,416,543,559 | 164,927,724 | 7% |
| Elk Grove Unified | 52,455,221,208 | 49,610,894,869 | 2,844,326,339 | 6% |
| Elverta Joint | 370,972,989 | 349,151,021 | 21,821,968 | 6% |
| Folsom Cordova | 90,579,570,177 | 86,155,922,754 | 4,423,647,423 | 5% |
| Galt Joint Union Elem | 3,906,553,895 | 3,682,707,219 | 223,846,676 | 6% |
| Galt Joint Union High | 4,955,182,894 | 4,673,081,669 | 282,101,225 | 6% |
| Los Rios CCD | 220,695,668,611 | 209,824,502,154 | 10,871,166,457 | 5% |
| Natomas Unified | 16,789,170,578 | 15,817,761,349 | 971,409,229 | 6% |
| River Delta Unified | 2,378,642,036 | 2,342,269,104 | 36,372,932 | 2% |
| Robla | 4,056,905,503 | 3,798,946,501 | 257,959,002 | 7% |
| Roseville Joint Union | 2,581,471,283 | 2,416,543,559 | 164,927,724 | 7% |
| Sacramento City Unified | 50,485,288,277 | 48,201,917,466 | 2,283,370,811 | 5% |
| San Joaquin Delta CC | 5,605,651,980 | 5,318,930,822 | 286,721,158 | 5% |
| San Juan Unified | 48,581,033,721 | 46,668,483,288 | 1,912,550,433 | 4% |
| Sierra Joint CC | 5,396,509,359 | 5,075,804,347 | 320,705,012 | 6% |
| Twin Rivers Unified | 55,756,019,731 | 52,589,903,808 | 3,166,115,923 | 6% |



Over 49% of local property tax revenue goes to fund public schools.

20 Year History of Local Assessment Roll

| Year | Assessed Value* | Amount of Increase | % Change |
|---------|-----------------|--------------------|----------|
| 2005-06 | 109,328,224,993 | 14,025,464,883 | 14.72% |
| 2006-07 | 125,674,965,255 | 16,346,740,262 | 14.95% |
| 2007-08 | 137,707,020,735 | 12,032,055,480 | 9.57% |
| 2008-09 | 140,630,362,269 | 2,923,341,534 | 2.12% |
| 2009-10 | 131,627,517,985 | -9,002,844,284 | -6.40% |
| 2010-11 | 128,769,550,688 | -2,857,967,297 | -2.17% |
| 2011-12 | 124,811,746,576 | -3,957,804,112 | -3.07% |
| 2012-13 | 121,495,031,861 | -3,316,714,715 | -2.66% |
| 2013-14 | 126,311,591,786 | 4,816,559,925 | 3.96% |
| 2014-15 | 134,497,818,408 | 8,186,226,622 | 6.48% |
| 2015-16 | 140,691,283,846 | 6,193,465,438 | 4.60% |
| 2016-17 | 148,052,405,413 | 7,361,121,567 | 5.23% |
| 2017-18 | 157,548,104,712 | 9,495,699,299 | 6.41% |
| 2018-19 | 168,181,179,703 | 10,633,074,991 | 6.75% |
| 2019-20 | 179,165,611,212 | 10,984,431,509 | 6.53% |
| 2020-21 | 189,847,799,296 | 10,682,188,084 | 5.96% |
| 2021-22 | 199,704,342,326 | 9,856,543,030 | 5.19% |
| 2022-23 | 215,673,182,712 | 15,968,840,386 | 8% |
| 2023-24 | 231,698,750,641 | 16,025,567,929 | 7.43% |
| 2024-25 | 243,701,475,530 | 12,002,724,889 | 5.18% |

*Gross Totals, Secured and Unsecured

Proposition 13

Proposition 13 (Prop 13), a property tax limitation initiative that amended Article XIII of the California Constitution, was passed by California voters in June of 1978. Prop 13 rolled back the assessed values of real property to the assessed values effective in 1975, establishing original base year values.

Under Prop 13, the base year value of real property is reset when a change of ownership or new construction occurs. Generally, a change in ownership is a sale or transfer of property, while new construction is any improvement to property that is not considered normal maintenance.

Proposition 13 also limited the property tax rate to 1% plus the rate necessary to fund local voter-approved bonded indebtedness; the initiative also required base year values to be increased each year based on the percentage change in the Consumer Price Index (CPI) or 2%, whichever is less.

PROPOSITION 8

Decline in Market Value

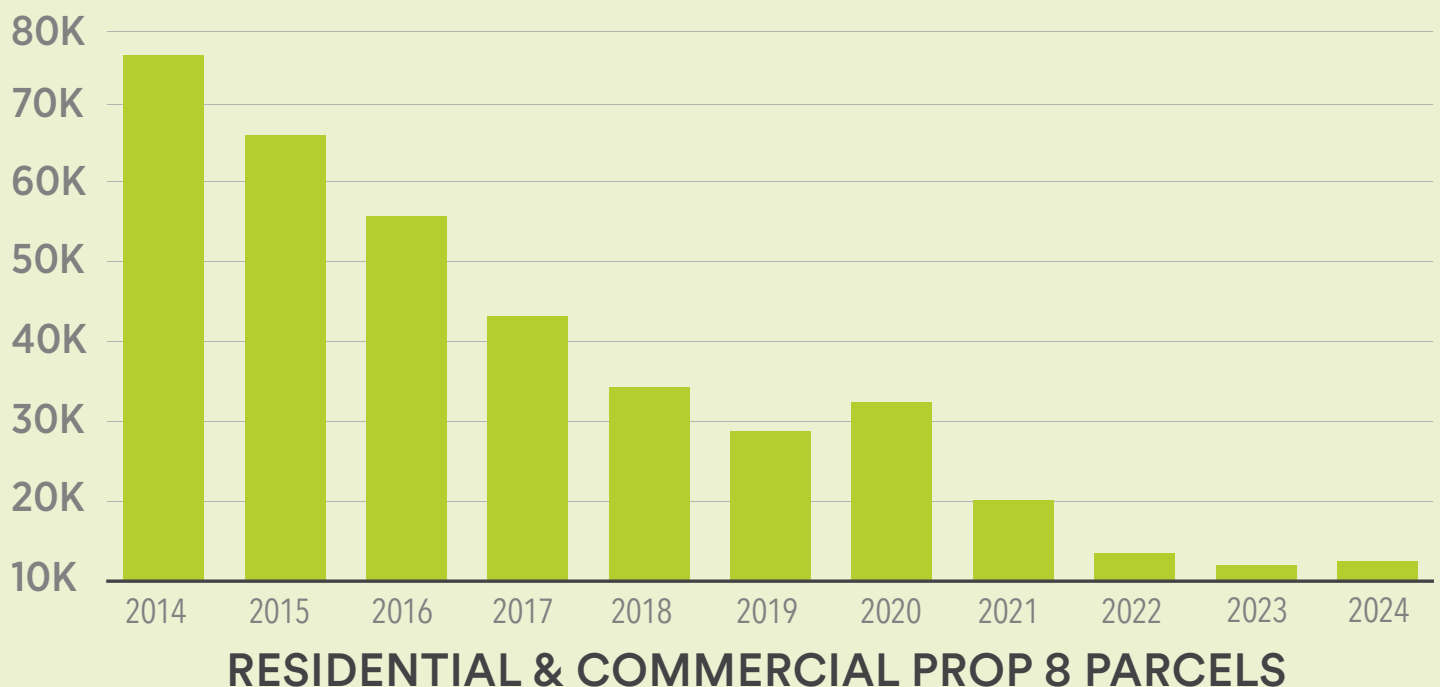
In November 1978, California voters passed Proposition 8 (Prop 8), which amended Article XIII A to allow temporary reductions in assessed value in cases where real property suffers a decline in value.

A decline in value assessment is applied when the market value of real property is determined to be less than its Prop 13 factored base year value as of the lien date, January 1. A decline in value assessment can result from fluctuations in the real estate market, deteriorating property conditions, or when property is damaged due to a storm or fire. A property's base year value is the assessed value of real property effective in 1975 or when the property last changed ownership or underwent new construction. The base year value is adjusted annually by the percentage change in the consumer price index (CPI), or 2 percent, whichever is less.

The market value of real property may decline from one lien date to the next lien date; however, the property will not benefit from a lower assessment unless its market value falls below the factored base year value.

Once a property's assessment has been reduced under Prop 8, the assessor reviews the assessment annually to determine if any adjustments are warranted. The assessed value of the property may increase or decrease depending on market evidence, and there are no limits to the annual percentage decrease or increase for Prop 8 assessments. However, once it has been determined that the value of the property is greater or equal to the factored base year value, the protections of Prop 13 are reinstated and the property's assessed value is restored to its factored base year value.

Total Number of Prop 8 Assessments



Request for Review & Assessment Appeals

Property owners can request a review of their assessment directly with the Assessor’s Office. This is a free service and applications are available, including optional online filing, through the Assessor’s website. The annual request for review filing period is July 2 – December 31. Regardless of the timing, property owners who believe there is an error in their assessment should contact the Assessor’s Office as soon as possible to discuss their concerns. Most concerns are addressed through this informal review process.

The Sacramento County Assessment Appeals Board is an independent agency established to resolve disputes between the County Assessor and property owners. The Board members are appointed by the Sacramento County Board of Supervisors. With proper evidence, the Board can lower, raise, or confirm a property’s assessed value; remove a penalty assessment imposed by the Assessor; and reverse a change in ownership or new construction assessment. This formal process requires filing an application with the Board and a \$30 filing fee.

Historical Assessment Appeals

| Year | Appeals Filed | Total Assessments | % of Total |
|---------|---------------|-------------------|------------|
| 2013-14 | 2,729 | 501,887 | 0.5% |
| 2014-15 | 2,183 | 503,717 | 0.4% |
| 2015-16 | 1,446 | 505,436 | 0.3% |
| 2016-17 | 1,274 | 506,076 | 0.3% |
| 2017-18 | 1,186 | 508,941 | 0.2% |
| 2018-19 | 1,353 | 504,653 | 0.3% |
| 2019-20 | 1,251 | 514,745 | 0.2% |
| 2020-21 | 1,287 | 517,407 | 0.2% |
| 2021-22 | 1,285 | 522,902 | 0.2% |
| 2022-23 | 1,127 | 529,271 | 0.2% |
| 2023-24 | 3,268 | 532,992 | 0.6% |



Requests for Review

2020-21
571

2021-22
344

2022-23
430

2023-24
885

Business & Personal Property

Unlike real property, business and personal property is not subject to Article XIII A (Prop 13). Instead, under California Revenue and Taxation Code section 441, such property is appraised annually at current market value. Upon request by the Assessor, any person or business must file a Business Property Statement. Any business that owns business property with a cost of \$100,000 or more must file an annual property statement that lists the costs of supplies, equipment, and fixtures at each business location. Businesses can file property statements electronically using the Standard Date Record (SDR) or eSDR Program for most California counties. Fixtures and Personal Property can be assessed on the Unsecured Roll or the Secured Roll, based on the ownership of the real property. Personal property includes boats and aircraft.

UNSECURED

Business and personal property not secured by a lien against real estate

FIXTURES

Tangible personal property annexed to real property

PERSONAL PROPERTY

Any property except real estate, including airplanes, boats, and business property

Business and Personal Property Assessment Analysis

| Unsecured Assessments | 2020-21 Gross Value | 2021-22 Gross Value | 2022-23 Gross Value | 2023-24 Gross Value | 2024-25 Gross Value |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Aircraft | 220,507,100 | 255,205,056 | 335,167,060 | 404,522,809 | 353,065,185 |
| Boats/Vessels | 213,308,705 | 230,099,994 | 298,054,897 | 267,491,299 | 228,460,246 |
| Fixtures | 2,774,617,467 | 2,722,710,070 | 3,101,749,418 | 3,210,345,555 | 3,231,464,457 |
| Personal Property | 4,046,943,048 | 4,001,708,634 | 4,327,824,646 | 4,553,765,048 | 5,045,287,012 |
| Secured Assessments | | | | | |
| Fixtures | 1,047,488,326 | 1,010,658,754 | 952,962,733 | 1,344,163,647 | 1,201,036,022 |
| Personal Property | 1,072,013,408 | 1,103,556,743 | 1,051,880,872 | 1,112,689,163 | 1,048,819,740 |

Top 20 Businesses As of June 30, 2024

| Ranking | Business Name | Fixture & BPP Value |
|---------|--|---------------------|
| 1 | Intel Corp | 431,500,169 |
| 2 | Tesla Inc. | 328,332,548 |
| 3 | NTT Global Data Centers Americas, Inc. | 234,584,554 |
| 4 | Southwest Airlines (Aircraft Only) | 216,734,696 |
| 5 | HP Hood LLC | 182,784,406 |
| 6 | Calif-American Water Company | 158,075,585 |
| 7 | AMPAC Fine Chemicals LLC | 154,231,811 |
| 8 | Amazon.com Services LLC | 119,765,191 |
| 9 | Siemens Mobility | 107,692,276 |
| 10 | FedEx Ground Package-Hub #958 | 102,963,971 |

| Ranking | Business Name | Fixture & BPP Value |
|---------|--|---------------------|
| 11 | Amazon.com Services LLC | 100,567,643 |
| 12 | Blue Diamond Growers | 83,837,261 |
| 13 | Proctor & Gamble | 79,774,987 |
| 14 | Apple Inc. | 76,321,594 |
| 15 | Verizon Data Services LLC | 75,650,786 |
| 16 | Wayne Thiebaud Foundation | 72,823,374 |
| 17 | Apple Inc. | 66,352,268 |
| 18 | A Teichert & Son Inc. | 62,886,438 |
| 19 | Mitsubishi Chemical Carbon Fiber & Composites Inc. | 60,267,875 |
| 20 | SVO Building One, LLC | 59,663,636 |

ADU Characteristics Program Released

The Sacramento County Assessor’s Office has developed enhancements to its building characteristics data to proactively identify and describe accessory dwelling units (ADUs).

Assessors rely upon property characteristics to create and maintain fair, equitable and accurate property tax assessments and valuations. External stakeholders such as the public, appraisers and the entire residential-related real estate industry also rely upon the assessor’s characteristics data.

California legislation has been promoting an expedited entitlement and permitting process and other accommodations for the construction of ADUs to address the state’s housing shortage and the lack of affordable housing since 2017. California Government Code Section 66313(a) defines an accessory dwelling unit (ADU) as “an attached or detached residential dwelling unit that ... shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.”

ADUs have gone by many names in the past, and not all meet today’s definition of an ADU. Common names include cottage, granny flat, guest house, in-law unit, studio and the like. Based on this, the following challenge initially presented itself to our office in 2017: How do we uniquely identify accessory dwelling units (ADU) for property tax assessment purposes while also addressing the needs and expectations of external stakeholders? Historically, public property characteristics have been limited to a sum or total of the living area, bedrooms, baths and other attributes of all residential structures on a single parcel of land (i.e. Assessor Parcel Number or APN).

The detailed breakdown of each residential dwelling on a single parcel, with an emphasis on ADUs, is the first to be released in California. Our solution, shown to the right, includes specific labels (i.e. Primary, Secondary or ADU) for each dwelling as well as data fields unique to ADUs such as attached or detached, and ingress/egress. Proactive collaboration with external stakeholders was a key component of our global and innovative approach. We also created a downloadable data field description document (PDF) on Parcel Viewer to help users better understand the data being displayed.

Feedback from other Assessors, jurisdictions within our county, and real estate agents and appraisers have acknowledged our groundbreaking and proactive efforts associated with property characteristics data and ADUs. With the more detailed data on ADUs and other dwelling types we are now able to produce more accurate valuations and property tax assessments on residential properties. A presentation detailing our ADU Characteristics program to the Northern California Assessors Association (NCAA) conference in August 2024 was well received and generated several requests for us to share our program state-wide to a broader audience of assessor’s staff members for future implementation by others.



Property Building Information

Land Use Code A1A1AA

Primary

| | |
|---------------------------------|-------------|
| Ground Floor Area | 1,182 sq ft |
| Upper Floor Area | 0 sq ft |
| Finished Basement/LL Area | 0 sq ft |
| Total Living Area..... | 1,182 sq ft |
| Bedrooms | 4 |
| Baths..... | 1 |
| Year Built..... | 1957 |
| Effective Year | 1957 |
| Stories/Levels..... | 1 |

ADU

| | |
|---------------------------------|---------------|
| Ground Floor Area | 930 sq ft |
| Upper Floor Area | 0 sq ft |
| Finished Basement/LL Area | 0 sq ft |
| Total Living Area..... | 930 sq ft |
| Bedrooms | 2 |
| Baths..... | 2 |
| Year Built..... | 2022 |
| Effective Year | 2022 |
| Stories/Levels..... | 1 |
| Location | Detached |
| Location Detail | |
| Ingress/Egress..... | Exterior Only |

| | |
|-------------------------------------|-------------|
| Total Residential Living Area | 2,112 sq ft |
| Garage Parking Area | 0 sq ft |
| Carport Parking Area..... | 0 sq ft |
| Covered Parking Spaces..... | 0 |
| Pool..... | N |
| Spa..... | N |

Disclaimer Explanation

Additional information regarding property building information can be obtained by contacting the Assessor’s Office at 916-875-0700 or assessor@saccounty.gov.

New Housing Trends

THE GREGORY GROUP New-Home Database - Sacramento County*

| | 1ST QTR | 2ND QTR | 3RD QTR | 4TH QTR | 1ST QTR | 2ND QTR | 3RD QTR | 4TH QTR | |
|-----------------------|-----------|-----------|-----------|-------------|-----------|-----------|-----------|-------------|--|
| TOTAL HOMES | | | | 2022 | | | | 2023 | |
| Average Price | \$697,566 | \$734,765 | \$713,042 | \$690,040 | \$687,943 | \$690,152 | \$689,371 | \$686,119 | |
| Average Size | 2,275 | 2,328 | 2,336 | 2,311 | 2,353 | 2,378 | 2,392 | 2,370 | |
| Average Price/Sq Ft | \$314.12 | \$322.18 | \$310.78 | \$303.46 | \$296.85 | \$295.23 | \$294.61 | \$297.97 | |
| Quarter Sales | 1,164 | 744 | 296 | 351 | 745 | 945 | 867 | 794 | |
| Quarter WSR | 0.93 | 0.58 | 0.23 | 0.26 | 0.53 | 0.71 | 0.62 | 0.55 | |
| YTD Sold | 1,164 | 1,908 | 2,204 | 2,557 | 745 | 1,690 | 2,557 | 3,351 | |
| Total WSR | 1.00 | .92 | 0.79 | 0.65 | 0.62 | 0.68 | 0.67 | 0.64 | |
| Average Lot Size | 4,463 | 4,564 | 4,575 | 4,527 | 4,575 | 4,657 | 4,678 | 4,646 | |
| Number of Projects | 96 | 98 | 99 | 105 | 109 | 103 | 107 | 112 | |
| Total Inventory | 3,567 | 4,223 | 4,686 | 5,791 | 6,410 | 6,751 | 6,593 | 6,959 | |
| Unsold Inventory | 260 | 403 | 581 | 645 | 592 | 541 | 661 | 697 | |
| Weeks of Inventory | 3 | 4 | 7 | 9 | 9 | 8 | 9 | 10 | |
| DETACHED HOMES | | | | 2022 | | | | 2023 | |
| Average Price | \$706,767 | \$742,223 | \$719,714 | \$696,445 | \$694,692 | \$695,712 | \$692,863 | \$688,164 | |
| Average Size | 2,316 | 2,360 | 2,364 | 2,335 | 2,377 | 2,399 | 2,407 | 2,380 | |
| Average Price/Sq Ft | \$311.87 | \$320.70 | \$309.57 | \$302.99 | \$296.58 | \$294.88 | \$294.03 | \$295.38 | |
| Quarter Sales | 1,099 | 691 | 280 | 357 | 697 | 917 | 858 | 775 | |
| Quarter WSR | 0.96 | 0.58 | 0.23 | 0.27 | 0.52 | 0.71 | 0.63 | 0.54 | |
| YTD Sold | 1,099 | 1,790 | 2,070 | 2,427 | 697 | 1,614 | 2,472 | 3,247 | |
| Total WSR | 1.03 | 0.94 | 0.80 | 0.65 | 0.62 | 0.68 | 0.68 | 0.64 | |
| Average Lot Size | 4,463 | 4,564 | 4,575 | 4,527 | 4,575 | 4,657 | 4,678 | 4,646 | |
| Number of Projects | 88 | 91 | 93 | 100 | 104 | 99 | 104 | 110 | |
| Total Inventory | 3,279 | 4,021 | 4,500 | 2,610 | 6,277 | 6,661 | 6,512 | 6,923 | |
| Unsold Inventory | 243 | 375 | 562 | 614 | 564 | 526 | 639 | 679 | |
| Weeks of Inventory | 3 | 4 | 8 | 9 | 9 | 8 | 9 | 10 | |
| ATTACHED HOMES | | | | 2022 | | | | 2023 | |
| Average Price | \$539,835 | \$578,569 | \$553,747 | \$502,936 | \$484,002 | \$504,325 | \$529,542 | \$536,485 | |
| Average Size | 1,567 | 1,658 | 1,655 | 1,626 | 1,626 | 1,676 | 1,691 | 1,610 | |
| Average Price/Sq Ft | \$352.73 | \$353.10 | \$339.56 | \$317.45 | \$304.94 | \$306.91 | \$321.28 | \$339.16 | |
| Quarter Sales | 65 | 53 | 16 | -4 | 48 | 28 | 9 | 19 | |
| Quarter WSR | 0.63 | 0.58 | 0.21 | -0.06 | 0.74 | 0.54 | 0.23 | 0.73 | |
| YTD Sold | 65 | 118 | 134 | 130 | 48 | 76 | 85 | 104 | |
| Total WSR | 0.69 | 0.64 | 0.67 | 0.69 | 0.69 | 0.62 | 0.55 | 0.56 | |
| Average Density | -- | -- | -- | -- | -- | -- | -- | -- | |
| Number of Projects | 8 | 7 | 6 | 5 | 5 | 4 | 3 | 2 | |
| Total Inventory | 288 | 202 | 186 | 181 | 133 | 90 | 81 | 36 | |
| Unsold Inventory | 17 | 28 | 19 | 31 | 28 | 15 | 22 | 18 | |
| Weeks of Inventory | 3 | 6 | 5 | 9 | 8 | 6 | 13 | 16 | |

2024 APARTMENT NEW CONSTRUCTION

\$1,407,612,200 in value added to the roll

- 87 apartment new construction projects were valued in 2023-2024
- 10,268 total units

CONSTRUCTION IN PROGRESS

\$835,330,200 in value added for 7,171 units

65 projects still under construction:

- 4,250 units Market Rate
- 92 units Low-Income Housing (Homekey)
- 2,215 Low-Income Housing (Tax Credit)
- 614 Mixed Use

COMPLETED NEW CONSTRUCTION

\$572,282,000 in value added for 3,097 units

22 projects completed in 2023-2024:

- 1,096 units Market Rate
- 1,703 units Low-Income Housing (Tax Credit)
- 182 units Mixed Use
- 116 units Low-Income (HomeKey)

*The Gregory Group (916) 983-3524

PROPOSITION 19

Savings for Property Owners

The passage of Proposition 19 (Prop 19) resulted in significant changes to potential tax savings available to property owners.



MULTI-GENERATIONAL TRANSFERS

Effective February 16, 2021, certain transfers of ownership between parents/children and grandparents/grandchildren can qualify to be excluded from reassessment to current market value.

- The property must be the principal residence of the relative transferring the property.
- The property must become the principal residence of relative acquiring the property within one year of acquisition.
- The relative acquiring the property must file for and qualify to receive a homeowners' or disabled veterans' exemption.
- The benefit is limited to \$1 million of market value and the excess value above the limit is added to the existing taxable value of the property.
- The property is reassessed to market value when the property no longer is the principal residence of the qualifying relative acquiring the property.
- Family farms are exempt from the residency requirement.
- The \$1 million market value limit applies to each individual parcel of a family farm.

Prior to February 16, 2021, certain transfers of ownership between parents/children and grandparents/grandchildren can qualify to be excluded from reassessment to current market value.

- The property must be the principal residence of the relative transferring the property.
- The benefit amount is unlimited for a principal residence and includes up to \$1 million of taxable value of additional real property.

BASE YEAR VALUE TRANSFERS

Under Prop 19 and effective **April 1, 2021**, homeowners who are 55 or older, or who are severely disabled, or who are victims of a Governor declared disaster and sustained at least 50% damage, wishing to transfer their property tax benefits from their primary residence to another primary residence in California have more options:

- A homeowner can purchase/construct a higher value property. The assessed value of the original residence is transferred, and an upward adjustment is added for the difference.
- If the original property is sold after the replacement property is purchased/constructed, there is no adjustment.
- A transfer can occur between any two counties.
- A transfer can be made up to 3 times per property owner, and for Governor declared disaster victims, there is no limit on the number of times the benefit can be used.
- The sale of the original property and the purchases of the replacement property must occur within two years of each other and only one transaction must have occurred after April 1, 2021.

Sacramento County Assessor's Award-Winning Proposition 19 Processing System

The Sacramento County Assessor's Office has taken a proactive approach in implementing California Proposition 19 (Prop 19), addressing one of the most complex technological challenges faced by Assessor's Offices statewide.

In a collaborative effort, our systems developers designed a comprehensive workflow that guides the entire process—from ownership changes and claim initiation to tracking follow-up letters and multi-county certifications. This system supports informed outcomes, ensures the correct application of special valuation windows, and generates mandated annual reports.

The implementation of the Prop 19 Module has improved efficiency, reduced application processing times, and enhanced our ability to serve the public. With the simple entry of an address or parcel number, staff can now provide up-to-date information to property owners about the status of a claim in seconds. Reduced processing times mean that taxpayers receive their tax savings benefits promptly, minimizing the need for corrections and refunds.

Serving the property owners of Sacramento County is our highest honor. Our mission is to deliver equitable, timely, and accurate property tax assessments and information, with professionalism, integrity, and efficiency. The Prop 19 Module is another tool helping us achieve this mission. We are proud to announce that the National Association of Counties has recognized our efforts by awarding the Sacramento County Assessor's Office a 2024 Achievement Award for this innovation.



Go to <https://assessor.saccounty.gov> for forms and additional information on Proposition 19.

Yearly Comparison of Assessor's Workload



| | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|---------------------------------------|---------|---------|---------|---------|---------|
| REAL PROPERTY APPRAISALS | | | | | |
| Sales and Transfers | 33,282 | 32,041 | 37,360 | 30,808 | 25,541 |
| Assessable New Construction | 7,413 | 6,934 | 8,306 | 7,618 | 7,127 |
| Prop 8 Assessments | 31,681 | 20,820 | 12,906 | 11,717 | 11,983 |
| BUSINESS AND PERSONAL PROPERTY | | | | | |
| Boats | 10,457 | 10,947 | 11,150 | 11,475 | 10,829 |
| Aircraft | 519 | 499 | 472 | 480 | 467 |
| Business Accounts | 20,356 | 22,628 | 23,084 | 21,781 | 22,456 |
| Audits | 208 | 218 | 239 | 226 | 231 |
| MAPPING SERVICES | | | | | |
| Assessor's Maps Maintained | 9,797 | 9,815 | 9,916 | 9,985 | 10,045 |
| New Parcels Created | 4,842 | 3,927 | 5,068 | 6,761 | 4,694 |
| DOCUMENTS RECEIVED | | | | | |
| Recorded Documents Received | 73,412 | 80,177 | 92,352 | 67,503 | 52,759 |
| Total Building Permits Received | 63,377 | 57,721 | 62,996 | 64,058 | 56,124 |
| Mailing Address Changes | 10,850 | 7,977 | 7,990 | 7,860 | 13,058 |
| Prop 60 Base Year Transfers | 206 | 176 | 41 | 13 | 6 |
| Parent-Child Exclusions | 3,561 | 3,853 | 1,359 | 1,647 | 1,284 |
| Prop 19 Base Year Transfers | 0 | 30 | 598 | 766 | 634 |
| EXEMPTIONS PROCESSED | | | | | |
| Homeowners' | 24,812 | 27,975 | 24,391 | 18,540 | 16,349 |
| Institutional | 7,203 | 7,480 | 7,547 | 7,774 | 8,158 |
| Disabled Veterans' | 3,495 | 3,625 | 3,746 | 4,010 | 4,415 |

Exemptions

California's Constitution provides that certain properties or portions thereof, are eligible for exemption from taxation. These exemptions provide tax relief for the portion of property taxes that are based on the assessed value of property; exemptions do not provide tax relief from direct levies or special taxes.

A homeowner that occupies a property as their primary residence may be eligible for a Homeowners' Exemption. The Homeowners' Exemption deducts \$7,000 of assessed value from the annual assessed value and can save a property owner over \$70 in property taxes each year.

Disabled veterans may be eligible for the Disabled Veterans' Exemption under certain conditions; when blind in both eyes; with the loss of the use of two or more limbs; or when totally disabled as a result of injury or disease incurred while in active military service. Unmarried surviving spouses of certain deceased veterans may also qualify. For 2024, disabled veterans' save over \$2,037 with the basic exemption or over \$3,056 with the low- income exemption (\$76,235 income limit).

Homeowners' and Disabled Veterans' Exemptions are important qualifying factors necessary to receive Proposition 19 benefits and eligible homeowners are encouraged to apply for these exemptions timely to expedite qualification and processing of Proposition 19 benefits.

Real and personal property used exclusively for a church, college, cemetery, museum, school, or library may qualify for an Institutional Exemption. Properties owned and used exclusively by a non-profit, religious, charitable, scientific, or hospital corporation are also eligible.

These exemptions are not automatic. A claim form must be filed and approved by the Assessor's Office.

Qualifying Exemptions As of June 30, 2024

| Exemption Type | Quantity | Total Value | % of Total Value |
|-------------------------|----------------|-----------------------|------------------|
| Homeowners'* | 208,461 | 1,458,939,742 | 12.13% |
| Disabled Veterans' | 4,134 | 673,695,110 | 5.60% |
| Charities | 1,595 | 5,455,275,662 | 45.37% |
| Religious and Church | 848 | 911,138,612 | 7.58% |
| School, Library, Museum | 218 | 759,637,613 | 6.32% |
| Hospitals | 106 | 2,650,597,006 | 22.04% |
| Cemeteries | 25 | 52,178,007 | 0.43% |
| Colleges | 27 | 61,913,990 | 0.51% |
| Historical Aircraft | 8 | 478,263 | 0.00% |
| Totals | 215,422 | 12,023,854,005 | 100.00% |

*Reimbursed by the State

Solution-Oriented Customer Service

WEBSITE VISITS: 483,446

TELEPHONE: 42,984

EMAILS: 10,423

FRONT COUNTER: 5,888

Customer Service Feedback

“...Chairs enabling consumer to sit at eye level with Customer service rep is respectful and much appreciated ... Stamped copy of the documents is an amazing service to reassure consumer.”

“...was very helpful with a property legal description question.... was patient and knowledgeable and assisted until the problem was resolved. She did great!”

“...she fell out of the sky, she must be an angel, very patient, great sense of humor...need more people like her on your end.”

“...was very patient, compassionate and knowledgeable. Keep on hiring people who love what they do.”

“...was absolutely amazing. She helped me a great deal.”

“...this person deserves a raise, promotion and 2 weeks off for vacation. Her professionalism, knowledge, and courtesy are unmatched. The world would be a better place with more people like her. She is awesome!”

“...we left extremely satisfied with the help and assistance....a beautiful smile the entire time she assisted us.”

“...I want to thank you from the bottom of my heart. You made this trip very comforting and pleasurable. I know state employees get a bad reputation, but you are extra ordinary employee.... going above and beyond in helping. Please keep up the good work!”

“Every time I look at that refund, I am reminded of the pivotal role she played. Her dedication ensured that I wasn't just another caller seeking general information but was given tailored advice that ultimately benefited me financially. I wholeheartedly recommend her for outstanding service and dedication to her role.”



LOBBY SERVICE

- General Assessment Information
- Assessed Values
- Mailing Address Change
- Requests for Assessor Review
- Parcel Information and Maps
- Building Information
- Ownership Information
- Exemptions Information
- Property Transfer Information
- Forms

Information Available Online at <https://assessor.saccounty.gov>

- General Assessment Information
- Assessor Parcel Viewer
- Assessed Values Lookup
- Forms (eForms Portal)
- Mailing Address Change
- Property and Building Characteristics
- Online Review (Prop 8)
- Property Maps
- Supplemental Calculator
- Important Dates Calendar

Leadership

Sacramento County Assessor's Office Organizational Structure



CHRISTINA WYNN
Elected Assessor



WENDY PELL-CASTILLO
Administration



LINDA COGBURN
Assessment Standards



JARRET STEDIFOR
Assistant Assessor (Appointed)



LARRY GROSE
Systems



LANCE WEIBEL
Assessment & Technical Services



STEFANIE KLAPPER
Personal Property



JIM GLICKMAN
Residential



SHANNON HEREDIA
Commercial



Acknowledgments

The success of the Sacramento County Assessor’s Office is ensured because of the support and cooperation of the Board of Supervisors, the County Executive’s Office, and the following agencies and departments:

- County Department of Technology
- County Tax Collection & Business Licensing Division
- County Auditor-Controller
- County GIS Department
- County Clerk-Recorder
- County Counsel
- California State Board of Equalization



David Villanueva, *County Executive*

Board of Supervisors



PHIL SERNA District 1, Vice Chair



PATRICK KENNEDY District 2, Chair



RICH DESMOND District 3



SUE FROST District 4



PAT HUME District 5

Property Tax Assessment Calendar

JAN 1

Annual Lien Date. All taxable property is assessed annually for property tax purposes as of 12:01 a.m. on January 1.

FEB 15

Deadline to file exemption claims – Veterans', Homeowners', Church, Religious, Welfare, Historical Aircraft, and other Institutional Exemptions.*

APR 1

Due date for filing statements for business personal property, aircraft and boats. Business property owners must file a statement each year detailing the cost of all supplies, machinery, equipment, leasehold improvements, fixtures and land owned at each location within Sacramento County.

APR 10

Last day California Law allows the TAX COLLECTOR to receive a second installment of secured property taxes without accruing a penalty. This tax is based on property values for the January lien date 15 months earlier.*

MAY 7

Last day to file a business personal property statement without incurring a 10% penalty.

JUN 30

Last day to close the local annual assessment rolls for current fiscal year. Assessment roll data released to Sacramento County Department of Finance.

JUL 1

First day of new assessment roll year and new fiscal year.

JUL 2

New assessed values posted to Assessor's website. First day to file a Decline-in-Value Review with the Assessor's Office. First day to file an Assessment Appeal Application with the Sacramento County Assessment Appeals Board.

AUG 31

Last day California Law allows the TAX COLLECTOR to receive taxes on unsecured tax bills without accruing a penalty.*

NOV 30

Last day to file an Assessment Appeal Application with the Sacramento County Assessment Appeals Board based on the assessed value shown on the tax bill*

DEC 10

Last day California Law allows the TAX COLLECTOR to receive first installment of secured property tax bills without accruing a penalty.*

DEC 31

Last day to file a Decline-in-Value Review with the Assessor's Office.

** If date falls on Saturday, Sunday or legal holiday, mail postmarked on the next business day shall be deemed on time.*

Visit or Contact Us

Real Property Assessment (916) 875-0700 • assessor@saccounty.gov

Mobile/Manufactured Homes • ASR-MobileHomes@saccounty.gov

Property Transfer Information (916) 875-0750 • assessor@saccounty.gov

Mapping (916) 876-6745 • ASR-Mapping@saccounty.gov

Business Property Assessment (916) 875-0730 • PPDutyApr@saccounty.gov

Leasing and Leased Equipment (916) 875-0745 • ASR-Leasing@saccounty.gov

Marine, Boats and Aircraft (916) 875-0740 • ASR-Marine@saccounty.gov

Homeowners' Exemptions (916) 875-0710 • ASR-HomeownersExemptions@saccounty.gov

Institutional Exemptions (916) 875-0720 • ASR-InstitutionalExemptions@saccounty.gov

Veterans' Exemptions (916) 875-0720 • ASR-DisabledVetExemptions@saccounty.gov

Proposition 19 (916) 875-0750 • Prop19@saccounty.gov



Sacramento County Assessor's Office
3636 American River Drive, Suite 200
Sacramento, CA 95864-5952

Parking is available at the main entrance of the building.

Information is also available online at
<https://assessor.saccounty.gov>