

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday August 20, 2020 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Chairperson S. Gonzales called the meeting to order at 6:05 pm

Board Members Present: Senica Gonzalez, Alex Vassar, Miles Constantine, Heather Gonzalez

Board Members Absent: Michael Hanson (joined at 6:09 pm)

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation: None

Visitors That Signed In: Via Zoom
Amanda Gualderama, Julie Leber

Visitors That Did Not Sign: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS:

- a. Announce the names of the Candidates who have filed to run for a position on the Board of Directors, and if the District will have a contested election.

The following filers will serve on the Board of Directors, and serve a new 4 year term:
Alex Vassar, Heather Gonzalez and Amanda Gualderama

The General Manager informed the Board that he would be taking vacation from August 31st and returning on Tuesday September 8, 2020.

Director M. Hanson joined the Zoom meeting at 6:09 pm

4. CONSENT ITEMS:

- a. July 16, 2020 **Meeting Minutes**
- b. FY 19-20 Period 13 **Financial Reports 339A, 339D & Multi-Revenues**
- c. FY 20-21 Period 1 **Financial Reports 339A, 339D & Multi-Revenues**
- d. FY 20-21 Period 1 **Payroll Report**
- e. FY 20-21 Period 1 **Facility Rental Reports**
- f. Correspondence **received and sent**
- g. General Manager's Report and project update report
 - i. Staff report items
 - ii. Police Report

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4. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent items a thru f as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar, H. Gonzalez

Motion No. 2: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent item g as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar, H. Gonzalez

5. OLD BUSINESS:

- a. Adopt **Board Resolution 2020-08** to rescind adopted Board Resolution 2019-10 and approve the receipt of Proposition 68 Per Capita Funds to be used to complete the re-siding on the Community Center large building and make ADA accessibility to Hamilton St. Park as identified in the 2015 Accessibility Study adopted by the Board.

Motion No. 3: It was moved by Director M. Hanson and seconded by Director M. Constantine to Adopt Resolution 2020-08, accepting Prop 68 Per Capita funds and rescinding Board Resolution 2019-09 pertaining to the same topic.

Motion Carried: 2 Ayes, 0 Noes, 0 Absent, 3 Abstained

Ayes: M. Hanson, M. Constantine

Abstained: S. Gonzalez, A. Vassar, H. Gonzalez

Motion failed to pass

Motion No. 4: It was moved by Director M. Hanson to disregard Per Capita funds.

Motion died for lack of a second.

- b. Discuss and approve changes to the Personnel Policies for Policies **2049; 2420; 2505; and 2575**. All these policies deal with Personnel Benefit Package Items that are directly tied to the annual Budget.

Motion No. 5: It was moved by Director A. Vassar and seconded by Director M. Hanson to adopt the revised Policy 2420 Management Leave.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar, H. Gonzalez

The following policies #2049 Mileage, 2505 Holiday Leave and 2575 Healthcare to be revised per discussion and brought back for review.

- c. Adopt the Final FY 2020-21 339 A Operating Budget, through the Approval of **Board Resolution 2020-09** and the related budget documents.

Motion No. 6: It was moved by Director M. Hanson and seconded by Director A. Vassar to adopt Board Resolution 2020-09 approving the FY 2020-21 339A Operation Budget with discussed changes.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained: S. Gonzalez

Ayes: M. Hanson, M. Constantine, A. Vassar, H. Gonzalez

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5. OLD BUSINESS: (cont.)

- d. Adopt the Final FY 2020-21 339 D Projects Budget through the Approval of **Board Resolution 2020-10** and related budget documents.

Motion No. 7: It was moved by Director M. Hanson and seconded by Director A. Vassar to adopt Board Resolution 2020-10 approving the FY 2020-21 339D Operation Budget as presented in the FY 2020-21 Preliminary Budget per Staffs recommendation. Pulling the \$192,439.00 and retaining the \$45, 000.00 as a place holder but **not** approved for spending.

Use the fund balance of \$5,767.00 for interest payments on the Umpqua loan set up for cash flow on dedicated District Projects and outreach for engagement with the community for desired park projects.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained: S. Gonzalez
Ayes: M. Hanson, M. Constantine, A. Vassar, H. Gonzalez

6. New Business

- a. Receive a proposal from Staples Construction for the re-siding of the Community Center large building with Hardie Board siding using the Prop 68 Per Capita Funding. Discuss next steps.
- b. Discuss new restroom building project with ADA path of travel improvements, using a combination of Per Capita Funding and Impact Fees.

Direction given to staff to gather community input on future projects to wants and desire of the District residents.

Director H. Gonzalez's desire is to have an inclusive outreach in the communities (ie: bi-lingual information, etc.). Community input regardless of number in attendance.

7. Board Discussion

- a. General discussion on topics for future meetings
 - i. Begin discussions on starting work to creating a Landscape and Lighting Assessment District or a General Obligation Bond election in one of the 2022 elections.

Staff directed to find out cost involved and bring back with additional info.

Director M. Constantine would like to see funding possibilities for projects at Oakdale.

ADJOURNMENT: The Chairperson adjourned the meeting at 8:47 pm.

**The next regular meeting will be:
Thursday September 17, 2020
Via Zoom Video Conference (Due to Covid-19)
or
Herzog Community Center
4855 Hamilton Street, Sacramento, CA 95841**