



**ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING**

AGENDA

Thursday, September 17, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

info@arcadecreekcpd.gov

arcadecreekcpd.gov

Board of Directors

Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer/Secretary
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) CALL TO ORDER/ROLL CALL

2) PLEDGE OF ALLEGIANCE

3) ACRPD MISSION STATEMENT

4) PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card, and the Chair will call for comments at the appropriate time.

5) CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

- a. Minutes of Regular Meeting of the Board of Directors on 8/20/2026
- b. Minutes of Policy Committee held on 8/19/2026
- c. Finance Report – FY 26-27 Period 2

6) GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

- a. General Manager Report

7) STANDING COMMITTEES

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

- a. Finance Committee: No Report
- b. Policy Committee: No Report (Next Meeting 3 pm on 9/18/26)
- c. Ad Hoc Committees
 - i. HSP Dog Park: No Report
 - ii. Jo Smith Nature Trail Erosion: No Report

8) UNFINISHED BUSINESS

9) NEW BUSINESS

- a. ACTION: GM CONTRACT AMENDMENT PROVIDING, AMONG OTHER THINGS, FOR AN 8% INCREASE IN SALARY
- b. ACTION: AUDIT ENGAGEMENT CONTRACT WITH LARRY BAIN, CPA, AN ACCOUNTING CORPORATION

10) INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS *(No Action Required)*

a. ACRPD Contact Us Submissions & General Information

11)BOARD OF DIRECTORS' COMMENTS *(Non-Agenda Items & No Action Required)*

General discussion on topics for future meetings or comments on items of interest to the Board

12)ADJOURNMENT *(Motion & Roll Call Vote)*

The next regular Board of Directors meeting will be held Thursday, October 15, 2026 @ 6PM

ADA Compliance Statement

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

Release of Board Package Documents

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at www.arcadecreekcpd.gov and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

AGENDA

Thursday, August 20, 2026 at 6pm

Herzog Community Center – Large Room
4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

info@arcadecreekcpd.gov

arcadecreekcpd.gov

Board of Directors

Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer/Secretary
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1) CALL TO ORDER/ROLL CALL

CALLED TO ORDER AT: 6 pm **by** Vice Chairperson Gleckler

DIRECTORS PRESENT: ☐ Chair Dworetzky ☒ Vice Chairperson Gleckler

☒ Treasurer Harris ☒ Director Miller ☒ Director Henderson

STAFF PRESENT: ☒ Hosack, General Manager ☒ Petersen, Park & Facilities

☒ Kessler, Administrative Services Coordinator

Additional Staff: Ron Costa

2) PLEDGE OF ALLEGIANCE

LED BY: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☐ Treasurer Harris ☒ Director Miller ☐ Director Henderson

GUEST: _____

3) ACRPD MISSION STATEMENT

LED BY: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☐ Treasurer Harris ☐ Director Miller ☒ Director Henderson

GUEST: _____

4) PUBLIC COMMENT (Non-Agenda Items)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card, and the Chair will call for comments at the appropriate time.

GUESTS:

Terry Rowell is a neighbor of Oakdale Park and expressed several concerns. There is no signage for a school zone. When the water fountain is not working people come to his house for water and often leave his hose running. Though the park closes at dusk, people stay in the park well after dark. He encouraged the installation of no parking 11pm-6pm signage.

Dejza Boyd expressed that nets in the soccer goals, a dog park, and a skate park would all be welcome amenities at Hamilton Street Park

Bob Kerr says that a skate park at Harrison Street Park would be a benefit to the community. He has been deeply involved in skating for a long time and has seen the way it can nurture a sense of belonging, even despite stigma against skaters.

5) CONSENT ITEMS (Motion & Roll Call Vote)

Consent Agenda items are considered administratively routine and will be acted upon in one motion unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

- a. Minutes of Regular Meeting of the Board of Directors on 7/16/2026
- b. Finance Report - FY 25-26 Period 13
- c. Finance Report - FY 26-27 Period 1

ACTION: ☒ **Approved (As Presented / As Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve consent items.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☒ **Director Miller** ☐ **Director Henderson**

MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☒ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ **Chairperson Dworetzky**
☒ **Vice Chairperson Gleckler** ☒ **Treasurer Harris** ☒ **Director Miller**
☒ **Director Henderson**

NOTES:

Approved 4-0, Chairperson Dworetzky absent

6) GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)

- a. General Manager Report

GENERAL MANAGER COMMENTS:

The District welcomed new staff member Ron Costa and continues preparations for the grand opening of emPOWERment Park on Saturday, August 29, at 9:00 a.m. Staff recently met with the River City Waterway Alliance and Creek Council to coordinate a spring cleanup event and is overseeing sidewalk grinding improvements at HSP. Security cameras installed at ACP are already proving beneficial, while meetings were held with the new principal at Oakdale Elementary School and the General Services Manager for Twin Rivers Unified School District to discuss matters of mutual interest. The Department of Water Resources has discouraged permanent barriers along the Jo Smith Trail, so staff is pursuing temporary sand- and water-filled barriers as an interim solution while working with the Army Corps of Engineers and DWR to identify potential grant opportunities. Additionally, a tree that fell on a neighboring fence along the Jo Smith Trail was promptly addressed by the District's vendor. Staff also attended an Inclusive Play Symposium, and United Cerebral Palsy is currently seeking a community hub location for future events.

BOARD AND PUBLIC COMMENTS:

Henderson and Harris praised the work on emPOWERment Park. Gleckler thanked staff for nature photos on social media, helps show that the district is making progress and not just facing problems. Miller applauded the idea of water-filled plastic barriers. Gleckler is excited about creek cleanup and is grateful for district representation at business meetings.

7) STANDING COMMITTEES

In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.

- a. Finance Committee: No Report
- b. Policy Committee: Verbal report (Meeting held at 3 pm on 8/19/26)
- c. Ad Hoc Committees
 - i. HSP Dog Park: No Report
 - ii. Jo Smith Trail: Verbal report

BOARD AND PUBLIC COMMENTS:

Policy Committee met 8/19, set up subsequent meetings to tackle personnel policy. Reserves policy discussed setting 3 months vs 25% of operating budget. Memorial/donation policy also discussed. Jo Smith Trail Committee discussed options, focused on plastic barriers, will continue to seek long-term solution.

8) UNFINISHED BUSINESS

- a. DISCUSSION: HSP DOG PARK

BOARD AND PUBLIC COMMENTS:

Picking a preferred location will help staff with seeking quotes. After discussion a consensus emerged for the area under the trees between the pickleball courts and Myrtle Street, option #1.

9) NEW BUSINESS

- a. ACTION: APPROVAL OF RESOLUTION 2026-5 FY 26-27 339A FINAL BUDGET

ACTION: ☒ **Approved (As Presented / As-Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve Resolution 2026-5 FY 26-27 339A Final Budget.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☒ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☒ **Director Miller** ☐ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ **Chairperson Dworetzky**
☒ **Vice Chairperson Gleckler** ☒ **Treasurer Harris** ☒ **Director Miller**
☒ **Director Henderson**

NOTES: *Approved 4-0, Chairperson Dworetzky absent*

b. ACTION: APPROVAL OF RESOLUTION 2026-6 FY 26-27 339D FINAL BUDGET

ACTION: ☒ **Approved (As Presented / As-Amended)** ☐ **Not Approved**
☐ **Continued/Tabled**

Motion – “I make a motion to approve resolution 2026-03 FY 26-27 339D final budget.”

MOTION: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

MOTION 2ND: ☐ **Chairperson Dworetzky** ☐ **Vice Chairperson Gleckler**
☐ **Treasurer Harris** ☐ **Director Miller** ☐ **Director Henderson**

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ **Chairperson Dworetzky**
☐ **Vice Chairperson Gleckler** ☐ **Treasurer Harris** ☐ **Director Miller**
☐ **Director Henderson**

NOTES: *Approved 4-0, Chairperson Dworetzky absent*

c. ACTION: ADOPTION OF SACRAMENTO COUNTY CODE AMENDMENTS TO SECTION 9.36.030, 9.36.035, 9.36.040, 9.36.062, 9.36.063, AND ADDING SECTION 9.36.084 RELATING TO PARK REGULATIONS

ACTION: ☐ Approved (As Presented / As Amended) ☐ Not Approved
☒ Continued/Tabled

Motion – “I make a motion to approve adoption of Sacramento County code amendments to section 9.36.030, 9.36.035, 9.36.040, 9.36.062, 9.36.063, and adding section 9.36.084 relating to park regulations.”

MOTION: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler
☐ Treasurer Harris ☐ Director Miller ☐ Director Henderson

MOTION 2ND: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler
☐ Treasurer Harris ☐ Director Miller ☐ Director Henderson

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ Chairperson Dworetzky
☐ Vice Chairperson Gleckler ☐ Treasurer Harris ☐ Director Miller
☐ Director Henderson

NOTES:

10)CLOSED SESSION

- a. CONFERENCE WITH LABOR NEGOTIATORS – AGENCY DESIGNATED REPRESENTATIVES: CHAIR DWORETZKY. UNREPRESENTED PARTY: GENERAL MANAGER

The Board will recess to Closed Session.

TIME OUT: 7:22 PM

TIME RETURNED: 8:20 PM

REPORTABLE ACTION: GM Contract Agreement made

BOARD AND PUBLIC COMMENTS: GM Contract to be presented for approval next month.

11)INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)

- a. ACRPD Contact Us Submissions & General Information

BOARD AND PUBLIC COMMENTS: None

12)BOARD OF DIRECTORS' COMMENTS (Non-Agenda Items & No Action Required)

General discussion on topics for future meetings or comments on items of interest to the Board

BOARD AND PUBLIC COMMENTS: The Board expressed appreciation for staff and welcomed Mr. Costa as the new maintenance employee. Board also expressed gratitude for the community outreach efforts and looks forward to emPOWERment Park opening event!

13)ADJOURNMENT (Motion & Roll Call Vote)

ACTION:

Motion – “I make a motion to adjourn the meeting.”

MOTION: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☒ Treasurer Harris ☐ Director Miller ☐ Director Henderson

MOTION 2ND: ☐ Chairperson Dworetzky ☐ Vice Chairperson Gleckler

☐ Treasurer Harris ☒ Director Miller ☐ Director Henderson

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

ROLL CALL VOTE: ☐ Chairperson Dworetzky

☒ Vice Chairperson Gleckler ☒ Treasurer Harris ☒ Director Miller

☒ Director Henderson

ADJOURNED AT: 8:22 PM

The next regular Board of Directors meeting will be held Thursday, September 17, 2026 @ 6PM

ADA Compliance Statement

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Release of Board Package Documents

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**ARCADE CREEK RECREATION & PARK DISTRICT
POLICY COMMITTEE MEETING
MINUTES**

Monday, August 19, 2026 at 3pm

ACRPD Herzog Community Center Large Room
4855 Hamilton Street, Sacramento, CA 95841

(916) 482-8377 info@arcadecreekcpd.gov arcadecreekcpd.gov

Board of Directors

Travis Dworetzky, Chairperson
Trinity Gleckler, Vice Chairperson
Dianna Harris, Treasurer
Scott Miller, Board Director
Ashley Henderson, Board Director

ACRPD Mission Statement

Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.

1. CALL TO ORDER

CALLED TO ORDER AT: 3:00 pm **by** Director Henderson
DIRECTORS PRESENT: ☐ Chairperson Dworetzky ☐ Treasurer Harris
☐ Vice Chairperson Gleckler ☒ Director Miller ☒ Director Henderson
STAFF PRESENT: ☒ Hosack, General Manager ☐ Petersen, Park & Facilities
☒ Kessler, Administrative Services Coordinator
Additional Staff:

2. PUBLIC COMMENT (Agenda Items Only)

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card and the Chair will call for comments at the appropriate time. Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

GUESTS: None

3. UNFINISHED BUSINESS

4. NEW BUSINESS

a. ACRPD Policy Review

COMMENTS: ACRPD staff and the Policy Committee discussed the timeline of addressing the personnel policy and the value of handling sections vs all at once. Future meetings set for September 18th and October 6th.

Reserves policy, consensus to use the metric of 25% of the operational budget (objects 10, 20, and 30) rather than 3 months.

Memorial/donation policy discussed, issues include acceptance, maintenance, signage. Staff will bring examples of memorial and reserve policies to the next meeting.

5. BOARD OF DIRECTORS AND STAFF'S COMMENTS

General discussion on topics for future meetings or comments on items of interest to the Board

6. ITEMS FOR NEXT MEETING

7. ADJOURNMENT

ACTION:

Motion – “I _____ make a motion to adjourn the meeting.”

MOTION TO ADJOURN: ☐ Chairperson Dworetzky ☐ Treasurer Harris

☐ Vice Chairperson Gleckler ☒ Director Miller ☐ Director Henderson

MOTION 2ND: ☐ Chairperson Dworetzky ☐ Treasurer Harris

☐ Vice Chairperson Gleckler ☐ Director Miller ☒ Director Henderson

AFTER 2ND THEN DISCUSSION AND PUBLIC COMMENT, IF ANY

None

ROLL CALL VOTE: ☐ Chairperson Dworetzky ☐ Treasurer Harris

☐ Vice Chairperson Gleckler ☒ Director Miller ☒ Director Henderson

ADJOURNED AT: 4:44 pm

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ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 9-8-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
PREPARED BY: THOMAS KESSLER, ADMINISTRATIVE SERVICES COORDINATOR
SUBJECT: 5) b. – FINANCE REPORT - FY 26-27 PERIOD 2
ITEM TYPE: INFORMATIONAL

BACKGROUND

This report is developed in conjunction with ACRPD staff to provide an update on the District's current financial status.

SUMMARY

Fund	Current Balance
Sacramento Park Foundation 501c3 – ACRPD's Account *	\$1000.19
339 B – Grant Trust	-
088 H – Park Dedication	\$7,658.66
339 C – ADA Funds	\$1,946.59
339 I – Park Impact Fees	\$141,129.70
339 A – General Fund	\$757,310.35
339 D – CIP Development	\$93,520.89

** SPF 501c3 funds are held by the non-profit, not ACRPD*

Preliminary Budget vs. Actual
August 31, 2026 (2/12ths or 16.67% through the year)

Area	FY 26/27 Prelim Budget	Actual Total YTD	Available	% Consumed
10 – Salaries & Benefits	\$509,805.00	\$67,188.01	\$442,616.99	13.18
20 – Services & Supplies	\$516,659.00	\$82,409.04	\$434,249.96	15.95
30 – Other Charges	\$37,600	\$3,130.44	\$34,469.56	8.33
42 – Buildings	\$210,000	\$0.00	\$210,000	0.00
79 – Contingencies	\$75,000	\$0.00	\$75,000	0.00
Total	\$1,349,064.00	\$152,727.49	\$1,196,336.51	11.32

ATTACHMENTS

- XERO Income Statement – Profit/Loss period 2
- XERO Account Transactions – Detail period 2

Income Statement (Profit and Loss)

Arcade Creek Recreation and Park District
For the month ended August 31, 2026

AUG 2026

Gross Profit

-

Operating Expenses

5420514 - Retirement Clearing	1,589.10
AGRICULTURE/HORTICULTURE SERVICE	4,135.00
Allowances	75.00
APPLICATION SOFTWARE MAINT LICENSE	125.98
BUILDING MAINTENANCE SERVICE	245.00
BUSINESS/CONFERENCE EXPENSE	1,026.40
CELL PHONES	107.92
COST REDUCTION FACTOR (UAL FUND)	1,215.00
CUSTODIAL SUPPLIES	125.96
DATA PROCESSING SERVICES	2,800.00
ELECTRICITY	1,837.69
FUEL & LUBRICANTS	210.32
GENERAL SERVICES ALARM SERVICES	77.56
GROUP INS - EMPLOYER COST	3,868.83
GS TELEPHONE SERVICES	236.12
INTEREST EXPENSE	46.44
LAND IMPROVEMENT MAINTENANCE SER	2,750.00
LAND IMPROVEMENT MAINTENANCE SUP	230.06
LEGAL SERVICES	265.00
MEDICAL SUPPLIES	242.88
MISCELLANEOUS	1.25
OASDHI - EMPLOYER COST	1,694.07
OFFICE SUPPLIES	102.37
OTHER PROFESSIONAL SERVICES	150.00
OVER-TIME WAGES (if needed)	108.00
PLUMBING MAINTENANCE SUPPLIES	475.85
REFUSE DISPOSAL	189.90
RETIREMENT - EMPLOYER COST	1,645.90
SALARIES & WAGES - COMMISSION & CO	500.00
SALARIES & WAGES - REGULAR EMPLOYEES	21,461.73
SECURITY SERVICES	3,286.00
SIGNS	334.44
SUI INS - EMPLOYER COST	24.11
WATER	5,873.87

	AUG 2026
WORKPLACE AMENITIES	157.08
Total Operating Expenses	57,214.83
Operating Income	(57,214.83)
Net Income	(57,214.83)

339A FY 2026-2027 Transactions

Arcade Creek Recreation and Park District

For the period August 1, 2026 to August 31, 2026

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
- 339A FY 2026-2027						
Opening Balance			-	-	93,783.65	
Aug 6, 2026	Republic Services 57909	0922010318056	(189.90)	-	189.90	219300 - REFUSE DISPOSAL
Aug 6, 2026	Cintas 56036	4277342684	(125.96)	-	125.96	232200 - CUSTODIAL SUPPLIES
Aug 6, 2026	Orbit Station 33714	08032026	(109.81)	-	109.81	223600 - FUEL & LUBRICANTS
Aug 6, 2026	Sprinkler Service & Supply 1388	43836	(230.06)	-	230.06	214200 - LAND IMPROVEMENT MAINTENANCE SUP
Aug 6, 2026	Cintas 56036	8408510658	(298.16)	-	298.16	244400 - MEDICAL SUPPLIES, 203804 - WORKPLACE AMENITIES
Aug 6, 2026	Knight Watch 77308	5408	(1,590.00)	-	1,590.00	257100 - SECURITY SERVICES
Aug 6, 2026	Fast Break 37998	7246	(130.00)	-	130.00	298700 - GS TELEPHONE SERVICES
Aug 6, 2026	Forrest Consulting 78267	3110	(250.00)	-	250.00	214100 - LAND IMPROVEMENT MAINTENANCE SER
Aug 6, 2026	Emerald Green Landscape Services 72518	266907	(3,335.00)	-	3,335.00	210300 - AGRICULTURE/HORTI CULTURE SERVICE
Aug 6, 2026	Calpers 521	100000018377591	(1,215.00)	-	1,215.00	140000 - COST REDUCTION FACTOR (UAL FUND)
Aug 13, 2026	MC Creative Works 79134	HAMILTON ST PARK	(700.00)	-	700.00	214100 - LAND IMPROVEMENT MAINTENANCE SER
Aug 13, 2026	Rauls Tree Care 69419	07062026	(800.00)	-	800.00	210300 - AGRICULTURE/HORTI CULTURE SERVICE
Aug 13, 2026	Precision Concrete Cutting 641682	56913	(1,800.00)	-	1,800.00	214100 - LAND IMPROVEMENT MAINTENANCE SER
Aug 13, 2026	Knight Watch 77308	5430	(1,696.00)	-	1,696.00	257100 - SECURITY SERVICES
Aug 13, 2026	Comcast 12322	8155600850078240	(106.12)	-	106.12	298700 - GS TELEPHONE SERVICES
Aug 13, 2026	Home Depot 2843	6035322500219138	(703.36)	-	703.36	207602 - SIGNS, 216800 - PLUMBING MAINTENANCE SUPPLIES
Aug 13, 2026	Zuri Alliance - 76725	2127	(150.00)	-	150.00	259100 - OTHER PROFESSIONAL SERVICES
Aug 13, 2026	Calpers 521	100000018323840	(1,066.00)	-	1,066.00	5420514 - 5420514 - Retirement Clearing
Aug 13, 2026	SMUD 4025	7000008089	(1,837.69)	-	1,837.69	219100 - ELECTRICITY
Aug 13, 2026	GSRMA 29229	EB-003831	(150.27)	-	150.27	123000 - GROUP INS - EMPLOYER COST

DATE	DESCRIPTION	REFERENCE	GROSS	DEBIT	CREDIT	RELATED ACCOUNT
Aug 13, 2026	Umpqua CC 71085	6068	(2,042.16)	-	2,042.16	291700 - GENERAL SERVICES ALARM SERVICES, 227504 - MISCELLANEOUS and 10 more
Aug 13, 2026	Calpers 521	100000018323801	(523.10)	-	523.10	5420514 - 5420514 - Retirement Clearing
Aug 15, 2026	Payroll and Taxes		(14,211.09)	-	14,211.09	111000 - SALARIES & WAGES - REGULAR EMPLOYEES, 121000 - RETIREMENT - EMPLOYER COST and 4 more
Aug 19, 2026	Cole Huber 54641	2004644805	(265.00)	-	265.00	253100 - LEGAL SERVICES
Aug 19, 2026	Calpers Health 12733	100000018397815	(3,718.56)	-	3,718.56	123000 - GROUP INS - EMPLOYER COST
Aug 19, 2026	SSWD 26158	000584-00	(3,737.22)	-	3,737.22	219800 - WATER
Aug 19, 2026	SSWD 26158	000455-00	(1,965.16)	-	1,965.16	219800 - WATER
Aug 19, 2026	SSWD 26158	043739-00	(171.49)	-	171.49	219800 - WATER
Aug 19, 2026	Fast Break 37998	7686	(2,800.00)	-	2,800.00	281100 - DATA PROCESSING SERVICES
Aug 31, 2026	Payroll and Taxes		(11,297.72)	-	11,297.72	114300 - Allowances, 121000 - RETIREMENT - EMPLOYER COST and 3 more
Total - 339A FY 2026-2027			(57,214.83)	-	57,214.83	
Closing Balance			-	-	150,998.48	
Total			(57,214.83)	-	57,214.83	

August 2026 Credit Card Statement

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	July credit card	1.00	1.25	MISCELLANEOUS	Tax Exempt		1.25
	July credit card	1.00	125.98	APPLICATION SOFTWARE MAINT LICENSE	Tax Exempt		125.98
	July credit card	1.00	77.56	GENERAL SERVICES ALARM SERVICES	Tax Exempt		77.56
	July credit card	1.00	107.92	CELL PHONES	Tax Exempt		107.92
	July credit card	1.00	46.44	INTEREST EXPENSE	Tax Exempt		46.44
Subtotal 2,042.16							
TOTAL							

Item Code	Description	Quantity	Unit Price	Account	Tax Rate	Park Locations	Amount USD
	July credit card	1.00	1,026.40	BUSINESS/CONFERENCE EXPENSE	Tax Exempt		1,026.40
	July credit card	1.00	101.80	WORKPLACE AMENITIES	Tax Exempt		101.80
	July credit card	1.00	102.37	OFFICE SUPPLIES	Tax Exempt		102.37
	July credit card	1.00	95.56	SIGNS	Tax Exempt		95.56
	July credit card	1.00	245.00	BUILDING MAINTENANCE SERVICE	Tax Exempt		245.00
	July credit card	1.00	11.37	PLUMBING MAINTENANCE SUPPLIES	Tax Exempt		11.37
	July credit card	1.00	100.51	FUEL & LUBRICANTS	Tax Exempt		100.51



ARCADE CREEK RECREATION & PARK DISTRICT BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 9-11-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
SUBJECT: 6) a. – GENERAL MANAGER STAFF REPORT
ITEM TYPE: INFORMATIONAL

SUMMARY

- **Administrative**

- Staff added a Sacramento Parks Foundation page to the District website to help raise awareness of our nonprofit partnership, which successfully opened emPOWERment Park at the end of August.
- Staff, ACRPD community member Mickey Bell, and Board Members attended the emPOWERment Park Grand Opening on August 29. During the event, ACRPD was presented with a plaque and certificate recognizing the District's efforts and contributions throughout the nearly nine-year development process. Staff and the Board are proud to have played a role in this outstanding project and look forward to future collaborative opportunities.
- Staff attended the California Special Districts Association (CSDA) Annual Conference. The Administrative Coordinator and General Manager participated in training sessions covering budgeting, policies and best practices, human resources management, project management and funding, leadership development, and small-agency operations. The conference provided valuable networking opportunities and practical information relevant to the District's current and future operations.
- Staff met with SMUD representatives to coordinate a volunteer tree-planting event scheduled for November 6 at Hamilton Street Park. The event will be held in partnership with the Sacramento Tree Foundation, with the goal of potentially expanding similar efforts to Arcade Creek Park and Oakdale Park. Additional details will be shared as they become available.
- Staff executed a facility rental agreement with United Cerebral Palsy (UCP), a nonprofit organization providing programs and services for children and adults with disabilities. UCP plans to host two events per month, with the possibility of expanding programming once restroom facilities are completed. Staff are excited about this new partnership and the opportunities it may bring to the community.
- Staff met with Mr. Storace, General Services Manager for Twin Rivers Unified School District (TRUSD), at Oakdale Elementary School to discuss a variety of collaborative efforts and site improvements. Topics included safety enhancements, security cameras, additional amenities, lighting, land improvements, irrigation responsibilities, and the transfer of water meter and backflow ownership to TRUSD. The meeting was highly productive, and staff greatly appreciate the support and collaboration provided by TRUSD.
- Staff attended the California Association of Park and Recreation Indemnity (CAPRI) Board meeting in Roseville. Discussion topics included upcoming elections, updated

insurance requirements and procedures, increases in workers' compensation claims, insurance claims activity, and revisions to annual inspection report criteria.

- Staff became aware of a video regarding park safety that utilized several local park district logos, including ACRPD's logo, without authorization. Staff contacted the creator and requested the immediate removal of the District's logo, clarifying that ACRPD neither endorsed nor approved the content. Staff also communicated that requests for logo usage may be submitted in writing for Board review and consideration.
- Staff attended the inaugural meeting of the CSDA Sacramento Chapter, held at the Galt Cemetery District. The newly established chapter aims to provide local training opportunities, networking events, and resources for CSDA members. Representatives attended from several local agencies, including Cordova Recreation & Park District, Cosumnes Community Services District, Orangevale Recreation & Park District, El Dorado Hills Community Services District, local legislative offices, water districts, cemetery districts, and SMUD.
- Staff participated in the California Park & Recreation Society (CPRS) Administrative Roundtable meeting. Discussion topics included e-bike usage and related claims, part-time staffing challenges, upcoming elections, and the Leadership Academy.
- Staff attended both the emPOWERment Park Board Meeting and the Grand Opening pre-event planning meeting.
- Staff attended the Madison Business Association meeting. Several local businesses reported an increase in vandalism and graffiti. Representatives from the Sacramento County Sheriff's Office and California Highway Patrol (CHP) encouraged residents and businesses to report all incidents through the 311 system, noting that increased reporting helps establish trends and prioritize enforcement efforts.
- Newly hired staff member Mr. Costa has had an excellent first month with the District and has already contributed significantly to multiple projects and initiatives.
- With only three candidates filing for four available Board positions, ACRPD will not be required to hold an election. As a result, the Board will need to appoint a community representative later this year. While it is unfortunate that a full slate of candidates did not emerge, the District is expected to save approximately \$19,000 in election costs. Staff is hopeful that these savings can be directed toward a future squirrel abatement program.
- **Parks and Facilities**
 - **Hamilton Street Park (HSP – 4855 Hamilton Street)**
 - Unfortunately, squirrels have caused additional damage to electrical wiring within the HSP office garage. Staff are assessing the extent of the damage and evaluating potential measures to prevent future incidents.
 - Staff stained and sealed the office deck adjacent to the emergency exit door, as well as the steps leading to the General Manager's office.
 - Staff sanded, repaired, and painted all GPA picnic tables, along with several park benches. Staff anticipates completing similar improvements at HSP prior to the next Board meeting.
 - Staff refreshed the horseshoe pits at HSP by removing debris, adding new material, and staining the wooden backboards.
 - Staff consulted with several agencies regarding their ground squirrel abatement programs and gathered valuable information that will assist the District in evaluating potential options and developing a plan of action.
 - Staff met with a local CUPCAA contractor to discuss options for completing the remaining gender-neutral restroom flooring and fixture installations. This work remains unfinished following the departure of part-time employee Mr. Pace, who recently accepted employment out of state.

- **Arcade Creek Park (ACP – 5613 Omni Drive)**
 - Cameras at ACP continue to show an improvement in patrons accessing the park after hours.
 - Staff have reported several graffiti tags to SMUD and DOT.
- **Oakdale Park (OP – 3708 Myrtle Avenue)**
 - TRUSD's maintenance team and General Services Manager for TRUSD, and the TRUSD maintenance team have confirmed that three backflow devices and three water meters will be transferred to TRUSD accounts. Staff are also working with TRUSD to complete an assessment of the irrigation booster pump. If repairs are feasible, the pump could significantly improve irrigation system performance, coverage, and efficiency.
 - Staff met with Ms. Lee-Yang, the newly appointed Principal of Oakdale Elementary School. Discussions included many of the topics previously reviewed with TRUSD staff, as well as opportunities for ACRPD participation in school events, site signage, service gaps within the surrounding area, and potential amenities from the school's perspective. Staff look forward to continuing to strengthen the partnership between ACRPD and Oakdale Elementary.
 - Graffiti removal efforts remain ongoing. Recent vandalism included graffiti on the new play structure and several picnic tables. Staff have been working diligently to remove the graffiti and restore the affected amenities.
- **Jo Smith Nature Trail (ACP Park – 5613 Omni Drive)**
 - Staff continue to dedicate time to monitoring and evaluating the Jo Smith Nature Trail. Regular inspections are conducted, and caution tape and restricted-access areas remain in place to help ensure public safety around impacted portions of the trail. These measures will remain in effect until permanent barriers have been installed.
 - Staff met with Mr. Winchell, General Manager of Southgate Recreation and Park District, to walk the trail and discuss potential options, mitigation strategies, and best practices based on their agency's experience. Mr. Winchell also shared information on environmental consulting firms that Southgate has utilized to navigate permitting requirements associated with long-term solutions. During the site visit, an additional section of the trail was identified where relocation is not feasible. Should erosion continue in that area, the trail connection could be permanently compromised.
 - Staff have contacted the California Department of Water Resources (DWR) to request assistance with debris mitigation within the creek bed in an effort to help reduce impacts to the trail corridor.
 - Staff have ordered sand and water-filled barriers for installation along vulnerable sections of the trail. Due to manufacturing and shipping timelines, delivery is not anticipated until late October. Once received, staff will coordinate installation as quickly as possible to enhance public safety and protect the remaining trail infrastructure.

ATTACHMENTS

- Sacramento Parks Foundation August 19th Agenda
- Election Information

PHOTOS

CSDA Conference & Official Approval of CSDA Sacramento Chapter



Oakdale graffiti on play structure



HSP painted picnic tables



Horseshoe pits and office deck stained and sealed.



emPOWERment Park Grand Opening

MORPD.COM



CSDA Sacramento Chapter 1st Meeting



General Meeting Agenda, August 19, 2026, 5:30 pm

This meeting will be held at emPOWERment Park

Roll Call and Introductions

President - Laura Lavallee

District

Arcade Creek
Arden Manor
Fulton-El Camino
Mission Oaks

Board Rep

Ashley Henderson
Leah Joyner
Laura Lavallee
Jeff Rothberg

Community Rep Administrators

Mickey Bell	Brandy Hosack
Andrey Cardona	Kelly Lewellen
Debby Walker	Emily Ballus
Nick Bloise	Daniel Barton
Derek Jensen	
Sarah Medal	

At-large

Associate Members

Officers

President	Laura Lavallee
Vice President	Jeff Rothberg
Secretary	Debbie Walker

Treasurer	Derek Jensen
Exec. Director	Michael Grace

Agenda Items

1. emPOWERment Park Site Inspection
 - a. Construction Progress
 - b. Remaining Work
2. Treasurer's Report
 - a. Available Funds
3. EMPOWERMENT PARK Update
 - a. Ribbon Cutting and Park Opening Day Ceremonies August 29
 - a. Park Opening Ceremonies
 - b. Program outline
 - c. Guest Speakers
4. Other Items as deemed necessary

Next Meetings: August 29, 2026 9:00 AM at the park.

Adjournment

November 2026 Election Candidates

Contest: 6802 - Arcade Creek Recreation and Park District Director

Vote for 2

On Ballot: No

Number	Status	Candidate Name	Statement Filed?	Candidate Mailing Address	Candidate Contact Information
1	Qualified	ASHLEY HENDERSON APPOINTED DIRECTOR, ARCADE CREEK RECREATION AND PARK	No		Campaign Phone: (none) Campaign Alt Phone: (none) Campaign Fax: (none) Campaign Website: (none) Campaign Email: ashley@arcadecreekrpd.gov

Arcade Creek Recreation and Park District Director Candidates

Contest: 6803 - Arcade Creek Recreation and Park District Director - Short Term

Vote for 2

On Ballot: No

Number	Status	Candidate Name	Statement Filed?	Candidate Mailing Address	Candidate Contact Information
1	Qualified	TRINITY GLECKLER APPOINTED INCUMBENT	No		Campaign Phone: (none) Campaign Alt Phone: (none) Campaign Fax: (none) Campaign Website: (none) Campaign Email: trinity@arcadecreekrpd.gov
2	Qualified	TRAVIS DWORETZKY DIRECTOR, ARCADE CREEK RECREATION AND PARK DISTRICT	No		Campaign Phone: (none) Campaign Alt Phone: (none) Campaign Fax: (none) Campaign Website: (none) Campaign Email: (none)

Arcade Creek Recreation and Park District Director - Short Term Candidates



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 9-17-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: 9) b. – ADOPT GM CONTRACT AMENDMENT PROVIDING, AMONG
OTHER THINGS, FOR AN 8% INCREASE IN SALARY
ITEM TYPE: ACTION

PROPOSED ACTION

Adopt GM Contract Amendment Providing, Among Other Things, for a 4% merit increase and a 4% COLA increase.

BACKGROUND

In alignment with established governance protocols and pursuant to the terms of the General Manager's current agreement, the Board is obligated to conduct an annual review and take appropriate action regarding the renewal of the employment contract. Attached is the proposed addendum to General Manager Hosack's contract, as prepared by ACRPD legal counsel Derek Cole in collaboration with appointed ACRPD Negotiator Chair Dworetzky.

**SECOND AMENDMENT TO EMPLOYMENT AGREEMENT
ARCADE CREEK RECREATION AND PARK DISTRICT**

GENERAL MANAGER

This Second Amendment to the Employment Agreement between the Arcade Creek Recreation & Park District ("District") and Brandy Wade ("General Manager"), dated July 22, 2024 ("Employment Agreement"), is entered into and effective on September 18, 2026. The Employment Agreement shall be amended as set forth below. All other terms of the Employment Agreement, including its first Amendment, not amended shall remain the same as stated.

1. Section 3.A to the Employment Agreement is amended to read as follows (amendments shown in bold text):

"Compensation. District agrees to pay General Manager for her services rendered hereunder as General Manager an annual base salary of **one hundred and four thousand two hundred and ninety-two dollars and fifty-six cents (\$104,292.56), retroactive to July 1, 2026,** and payable in installments at the same time and manner as other employees of the District.

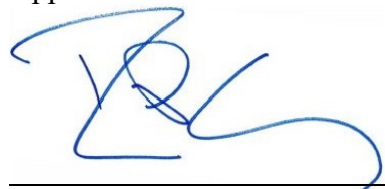
In addition, the Parties recognize that the General Manager will be required to make several vehicle trips of less than 50 miles during each month in attending to their duties. The General Manager shall receive **\$200** per month for this routine and regular travel. In addition, she will receive reimbursement for any vehicle trip for District business of more than 50 miles at the applicable Internal Revenue Service mileage rate."

So agreed.

Brandy Hosack
General Manager

Travis Dworetzky
Board Chairperson

Approved as to Form:



Derek P. Cole
City Attorney



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 9-11-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY WADE, GENERAL MANAGER
SUBJECT: 9) b. - AUDIT ENGAGEMENT CONTRACT WITH LARRY BAIN, CPA
AN ACCOUNTING CORPORATION
ITEM TYPE: ACTION

BACKGROUND

Each year, the District must have an annual audit completed, which includes approval of the audit contract with long-standing auditor Larry Bain. This is a routine item, continuing with the same auditor the District has used for years. No changes have been made to the contract, except for an increase in the fee from \$7,500 to \$7,900. The fiscal year 2025/2026 annual audit is scheduled for December 2026.

RECOMMENDATION

Staff recommend that the Board of Directors approve the Audit Engagement Contract with Larry Bain, CPA an Accounting Corporation

ACTION REQUESTED

Motion to approve the Audit Engagement Contract with Larry Bain, CPA an Accounting Corporation. To be followed by the ACRPD Chairperson and the General Manager's signatures.

ATTACHMENTS

Audit Engagement Contract with Larry Bain, CPA an Accounting Corporation

LARRY BAIN, CPA

AN ACCOUNTING CORPORATION

2148 Frascati Drive, El Dorado Hills, CA 95762 / (916)601-8894

lbain@sbcglobal.net

August 19, 2026

Board of Directors
Arcade Creek Recreation & Park District
Sacramento, CA 95841-8114

We are pleased to confirm our understanding of the services we are to provide Arcade Creek Recreation and Park District for the year ended June 30, 2026.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, and the general fund, which collectively comprise the basic financial statements of Arcade Creek Recreation and Park District as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Arcade Creek Recreation and Park District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Arcade Creek Recreation and Park District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Budget comparison schedules
- 2) Pension information required by GASB 68

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial

reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Arcade Creek Recreation and Park District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the state controller financial transaction report and the financial statements of Arcade Creek Recreation and Park District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the State Controller financial transaction report and the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance..

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Larry Bain, CPA, An Accounting Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larry Bain, CPA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State Controller's Office or its designee. The State Controller or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Larry Bain, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately December 10, 2026 and to issue our reports no later than February, 2027.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$7,900**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Arcade Creek Recreation and Park District's financial statements. Our report will be addressed to management and those charged with governance of Arcade Creek Recreation and Park District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Arcade Creek Recreation and Park District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Larry Bain, CPA

An Accounting Corporation

RESPONSE:

This letter correctly sets forth the understanding of Arcade Creek Recreation and Park District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



ARCADE CREEK RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING

STAFF REPORT

DATE: 9-11-2026
TO: ACRPD BOARD OF DIRECTORS
FROM: BRANDY HOSACK, GENERAL MANAGER
SUBJECT: 10) a. – ACRPD CONTACT US SUBMISSIONS & GENERAL INFORMATION
ITEM TYPE: INFORMATIONAL

BACKGROUND

ACRPD offers an easy-to-use online communication system accessible through our official website. Park patrons can connect directly with staff by scanning the QR code displayed on all ACRPD public signage. This system provides a convenient way for community members to share their needs, concerns, suggestions, compliments, or general information with both staff and the Board of Directors. The public may also send written mail, direct emails, or other forms of communication. All such submissions and general correspondence are included in this section of ACRPD's agenda.

- ACRPD received online submissions, which are attached.
- Additional relevant correspondence and information received via postal mail or email are also attached.



Contact Us

Information Type (non-emergencies):	Suggestion
Location:	Hamilton Street Park - 4855 Hamilton
Supporting Photo/File:	File attached — please log in to download it securely.
Your name:	Stacey page
Phone:	
Your email:	
Message:	Hello, I would like to suggest the idea of a Futsal soccer court in the tennis court area.

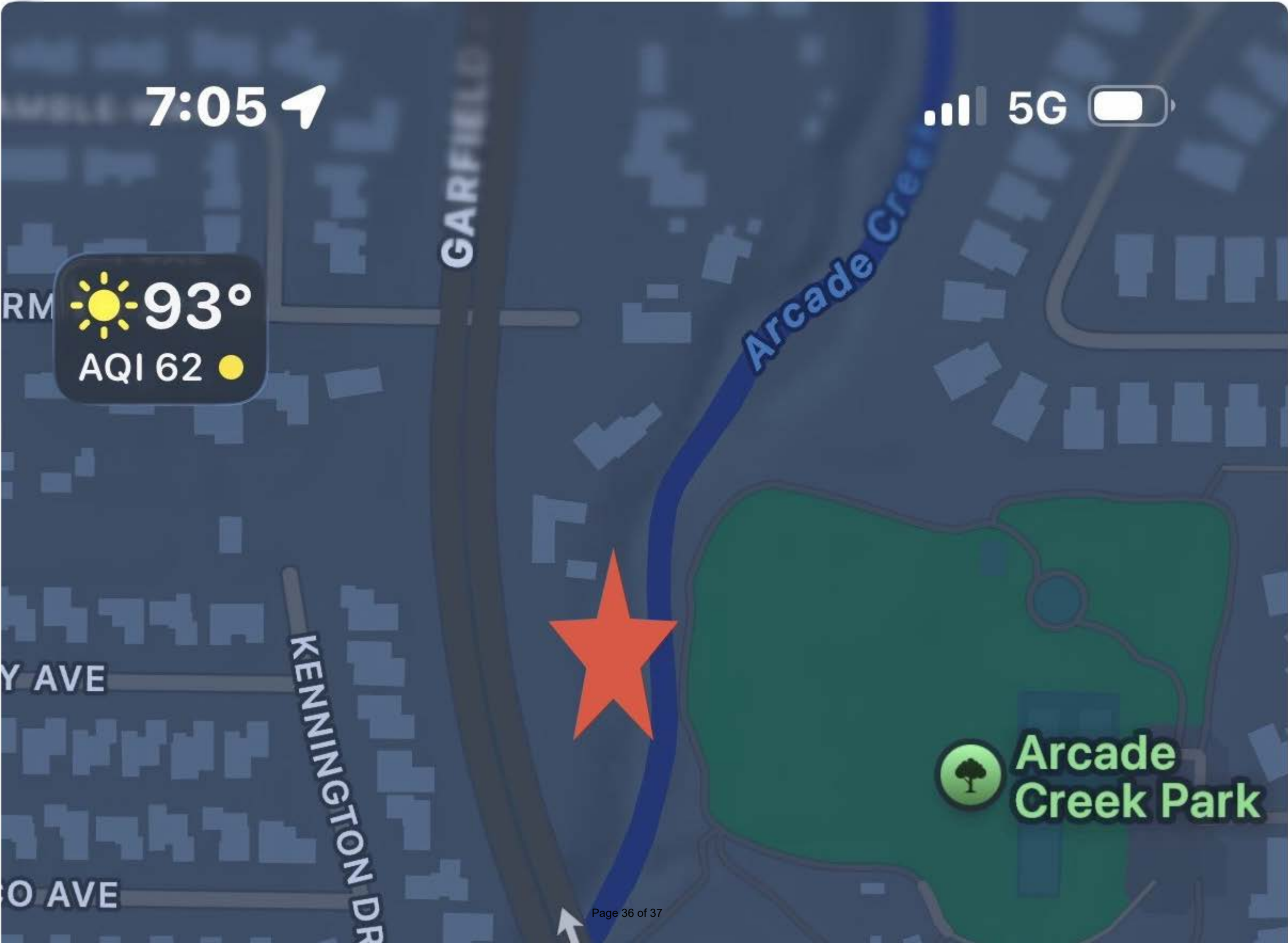
trinity gleckler
To: NorthHOT <NorthHOT@sacsheriff.com>

Hello,

There is a larger active camp off Garfield (on the Arcade Creek park side) right near the Garfield bridge. Please see photo for approximate location.

Thank you for your service,

Trinity



Arcade Creek skate park

From SkateMD Healing Hearts <skatemd.healinghearts@gmail.com>

Date Wed 8/19/2026 9:51 AM

To Brandy Hosack <brandy@arcadecreekpd.gov>

I'm writing to express my strong support for the development of a new skatepark in the Arcade Creek/Carmichael area. Since the closure of the La Sierra skatepark, there has been a significant lack of skatepark access in this part of the greater Sacramento area, with roughly a 20-mile stretch without a dedicated place for the local skateboarding and other rolling communities.

I am a founding board member of SkateMD, a nonprofit organization that provides adaptive skateboarding clinics for children with special needs throughout the greater Sacramento area. Many of the children and families we serve live in or near this area and are looking for safe, accessible places where they can ride their skateboards and continue developing the skills they learn at our clinics. We also have a large community of volunteers who attend our clinics and regularly use skateparks throughout the Sacramento region.

Over the years, SkateMD has partnered with a number of cities and recreation agencies to hold clinics at their local skateparks. If a new skatepark were developed in the Arcade Creek/Carmichael area, it could potentially provide an opportunity for SkateMD to partner with the district and bring one of our adaptive skateboarding clinics to this community in the future.

A new skatepark would provide an important recreational resource not only for skateboarders, but for the broader rolling community and families throughout this underserved area. I strongly encourage the district to consider supporting the development of a skatepark and hope this project can move forward.

Thank you for your time and consideration.

Erik Nielsen, PT, DPT, PCS
SkateMD CEO/board chairman
Board Certified Clinical Specialist
Pediatric Physical Therapy
(916)-835-9792