

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY SEPTEMBER 15, 2022 @ 6:00 p.m.
At the Herzog Community Center Maple (Large) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.

Each speaker will be limited to five minutes of time.

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.

Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.

Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.

Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.

3. **Announcements** (Staff)
4. **Closed session**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA
Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel
Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross
Under Negotiation: Price and terms.

5. **Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 8/18/2022
 - b. **FY 22-23 Period 2 Financial Reports 339A**
 - c. **FY 22-23 Period 2 Financial Reports 339D**
 - d. **FY 22-23 Period 2 Multi Accounts Revenue Reports**
 - e. **FY 22-23 Period 2 Payroll Report**
 - f. **FY 22-23 Period 2 Rental & Misc. Revenue Report Attributed To Stated Period**

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

5. Consent Agenda- (cont.)

- g.** Correspondence **received and sent**
- h.** Patrol Report
- i.** General Managers Report
- j.** AB 361 Subsequent Resolution 2022-19

6. Old Business:

- a.** Discuss General Manager COLA and Administrative Leave.

7. New Business:

- a.** District Policy - Weapons

8. Board Discussion:

- a.** General discussion on topics for future meetings.

9. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday October 20, 2022, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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Arcade Creek Recreation and Park District

MEETING DATE: September 15, 2022

AGENDA ITEM: 4 Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216

Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA

Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

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Under Negotiation: Price and terms.

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday August 18, 2022 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:06 pm

Board Members Present: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Board Members Absent: A. Gualderama

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: Greg Wilson, Erin Stumpf

2. PUBLIC COMMENTS:

None

3. ANNOUNCEMENTS:

None

4. CONSENT ITEMS:

- a. Draft Meeting Minutes: Board Meeting 7/21/2022
- b. Period 13 FY 2021-22 339A, 339D & Multi Account
- c. FY 22-23 Period 1 Financial Reports 339A
- d. FY 22-23 Period 1 Financial Reports 339D
- e. FY 22-23 Period 1 Multi Accounts Revenue Reports
- f. FY 22-23 Period 1 Payroll Report
- g. FY 22-23 Period 12 Rental & Misc. Revenue Report Attributed To Stated Period
- h. Correspondence received and sent
- i. Patrol Report
- j. General Managers Report
- k. AB 361 Subsequent Resolution 2022-16

Director S. Miller requested that consent agenda items g, h and j be pulled for discussion.

MINUTES of Board of Directors Meeting

August 18, 2022

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4. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent items excluding items that were pulled.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller
Absent: A. Gualderama
Abstained:
Vacant:

Motion No. 2: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent items G, H, and I.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller
Absent: A. Gualderama
Abstained:
Vacant:

5. OLD BUSINESS:

a. FY 2022-23 Budget Power Point Presentation

Item received.

b. FY 2022-23 Final Budget for 339A

Motion No. 3: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to adopt resolution 2022-17, approving FY 2022-23 339A General Operating Budget for FY 2022-23.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller
Absent: A. Gualderama
Abstained:
Vacant:

c. FY 2022-23 Final Budget for 339D

Motion No. 4: It was moved by Director S. Miller and seconded by Director M. Hanson to adopt resolution 2022-18, approving FY 2022-23 339D District Projects Budget for FY 2022-23.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller
Absent: A. Gualderama
Abstained:
Vacant:

MINUTES of Board of Directors Meeting

August 18, 2022

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5. OLD BUSINESS: (cont.)

d. Update on Prop 68

Item received.

e. Schedule date for Annual Board Retreat.

Board retreat will be held on Saturday, November 5th, 2022, at 10 am, at Hamilton Street Park, facility TBD.

6. NEW BUSINESS:

a. Report and Discuss Vandalism

The Board and staff reviewed and discussed the list of vandalism that occurred between July 20th and August 2nd, 2022.

Regular meeting suspended at 7:55 pm.

Closed session opened at 7:55 pm.

7. CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: General Manager

Closed session convened at 8:32 pm

Regular meeting re-opened at 8:32 pm.

Nothing to report.

8. BOARD DISCUSSION

a. General discussion on topics for future meetings.

The Board requested the following items be placed on the September agenda.

- Update on property discussion at Arcade Creek Park
- Weapons policy
- Community engagement plan
- Plans to resume programs
- “Hit by a bus” back up plans in event staff is unable to perform their jobs for an extended period of time.

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 8:45 pm.

**ACRPD 2022 - 2023
339A Budget Report**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	CATEGORIES	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff		15,793.74	31,763.48	(31,763.48)	#DIV/0!
"	Part-time Salaries			-		-0-
"	P/T Monitors		1,702.50	4,076.25	(4,076.25)	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds		250.00	500.00	(500.00)	#DIV/0!
10113200	Salaries & Wages - Time/one half (OT)		346.50	346.50	(346.50)	#DIV/0!
"	Salary/Wages - Strt Time (No Retirement Contribution)		132.00	396.00	(396.00)	#DIV/0!
10121000	Retirement - Employer Cost (@10.32%)		926.29	1,871.66	(1,871.66)	#DIV/0!
"	Retirement - Employer Cost (@8.63%)		588.40	1,177.48	(1,177.48)	#DIV/0!
"	Retirement - UAL (110.08 mthly or 1277.00)			1,277.00	(1,277.00)	#DIV/0!
"	Retirement Acturial Cost		350.00	350.00	(350.00)	#DIV/0!
10122000	Social Security (OASDHI rate=7.65%)		1,394.20	2,836.78	(2,836.78)	#DIV/0!
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee		2,579.66	5,165.75	(5,165.75)	#DIV/0!
"	Dental		126.33	378.99	(378.99)	#DIV/0!
"	Vision		24.57	73.71	(73.71)	#DIV/0!
"	EAP		-	26.10	(26.10)	#DIV/0!
10124000	Work Comp Ins - Employer Cost		-	1,308.75	(1,308.75)	#DIV/0!
10125000	State Unemployment Insurance (Pool)		13.72	47.71	(47.71)	#DIV/0!
10128000	Health Care Retirees		137.93	412.86	(412.86)	#DIV/0!
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	-	24,365.84	52,009.02	(52,009.02)	#DIV/0!

**ACRPD 2022 - 2023
339A Budget Report**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	Service & Supply	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices			-	-	#DIV/0!
20202900	Business/Conference Expenses			-	-	#DIV/0!
20203600	Education and Training Supplies			-	-	#DIV/0!
20205100	Insurance - Liability			36,012.00	(36,012.00)	#DIV/0!
20206100	Memberships Dues			2,500.00	(2,500.00)	#DIV/0!
20207600	Office Supplies			254.33	(254.33)	#DIV/0!
20207602	Signs		32.31	32.31	(32.31)	#DIV/0!
20207603	Keys			-	-	#DIV/0!
20208100	Postage Service (PO Box)		212.00	212.00	(212.00)	#DIV/0!
20208102	Stamps (Postal)			-	-	#DIV/0!
20208500	Printing Service			-	-	#DIV/0!
20210300	Agriculture/Horticultural Services			850.00	(850.00)	#DIV/0!
20210400	Agricultural/Horticultural Supplies			-	-	#DIV/0!
20211100	Building Maintenance Service		1,520.00	1,662.00	(1,662.00)	#DIV/0!
20211200	Building Maintenance Supplies			-	-	#DIV/0!
20212200	Chemical Supplies (new)			-	-	#DIV/0!
20213100	Electrical Maintenance Services			-	-	#DIV/0!
20213200	Electrical Maintenance Supplies			-	-	#DIV/0!
20214100	Land Improvement Maintenance Service		675.00	1,545.00	(1,545.00)	#DIV/0!
20214200	Land Improvement Maintenance Sup.			492.07	(492.07)	#DIV/0!
20215100	Mechanical System Maintenance Svcs.		480.00	709.00	(709.00)	#DIV/0!
20215200	Mechanical System Maintenance Sup.		1,151.03	1,151.03	(1,151.03)	#DIV/0!
20216200	Painting Supplies			-	-	#DIV/0!
20216700	Plumbing Maintenance Service (new)			-	-	#DIV/0!
20216800	Plumbing Maintenance Supplies			-	-	#DIV/0!
20218500	Permit Charges			-	-	#DIV/0!
20219100	Electricity		2,352.09	3,838.87	(3,838.87)	#DIV/0!

**ACRPD 2022 - 2023
339A Budget Report**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	Service & Supply	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service		16.68	32.31	(32.31)	#DIV/0!
20219300	Refuse Collection/Disposal		189.90	379.80	(379.80)	#DIV/0!
20219500	Sewage Services		276.28	276.28	(276.28)	#DIV/0!
20219800	Water		3,119.09	5,168.92	(5,168.92)	#DIV/0!
20220500	Automotive Maintenance Service			-	-	#DIV/0!
20220600	Automotive Maintenance Supplies			-	-	#DIV/0!
20221100	Grounds Equipment Maintenance Svcs.			364.70	(364.70)	#DIV/0!
20221200	Grounds Equipment Maintenance Sup.		218.19	750.54	(750.54)	#DIV/0!
20222600	Hand / Expendable Tools		27.83	27.83	(27.83)	#DIV/0!
20223600	Fuel and Lubricant Supplies		460.21	1,083.07	(1,083.07)	#DIV/0!
20226200	Office Equip. Maintenance Supplies			-	-	#DIV/0!
20227500	Rent/Lease Equipment			-	-	#DIV/0!
20227501	Copy Machine - Lease			-	-	#DIV/0!
20227504	Miscellaneous			-	-	#DIV/0!
20229100	Other Equip Maint. Service			-	-	#DIV/0!
20229200	Other Equip Maint. Supply			-	-	#DIV/0!
20231400	Clothing/Personal Supplies			-	-	#DIV/0!
20232200	Custodial Supplies		233.04	466.08	(466.08)	#DIV/0!
20243700	Lab (Medical) Service (Drug Testing)			-	-	#DIV/0!
20244300	Medical Service (Pre-emp. testing)			-	-	#DIV/0!
20244400	Medical Supplies (First Aid)			-	-	#DIV/0!
20250605	Service Fees (Bank Loan Item)			-	-	#DIV/0!
20250700	Assessment / Collection Services		109.00	109.00	(109.00)	#DIV/0!
20252100	Temporary Services			-	-	#DIV/0!
20253100	Legal Services			157.50	(157.50)	#DIV/0!
20255100	Planning Service-			-	-	#DIV/0!
20257100	Security Service		3,149.00	5,424.00	(5,424.00)	#DIV/0!
20258200	Public Relations Service/mkting, web			1,100.00	(1,100.00)	#DIV/0!

**ACRPD 2022 - 2023
339A Budget Report**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	CATEGORIES	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
20259100	Other Professional Services		6,740.00	6,740.00	(6,740.00)	#DIV/0!
20281100	Data Processing -Computer Services			-	-	#DIV/0!
20281201	Hardware (Computer)			-	-	#DIV/0!
20281210	PC Laptop Printer (Copier) Purchase			-	-	#DIV/0!
20281265	Application Software Maint Lic Renewal		99.99	99.99	(99.99)	#DIV/0!
20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
20281700	Election Services			-	-	#DIV/0!
20283102	Mileage		14.54	36.69	(36.69)	#DIV/0!
20285100	Recreation Services			-	-	#DIV/0!
20285200	Recreation Supplies			-	-	#DIV/0!
20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies		-	-	-	#DIV/0!
20289900	Other Operating Exp. - Misc. expenses			-	-	-0-
20291300	Auditor/Controller Services			-	-	#DIV/0!
20291500	Compass Costs		1,071.83	1,071.83	(1,071.83)	#DIV/0!
20291700	Alarm Services			451.63	(451.63)	#DIV/0!
20298700	Telephone Services		301.61	613.20	(613.20)	#DIV/0!
20298701	Cell Phones		62.76	722.76	(722.76)	#DIV/0!
20299909	Expenditure Reimbursements		15,154.49	19,945.77	(19,945.77)	#DIV/0!
TOTALS:		-	\$ 37,666.87	\$ 94,280.51	\$ (94,280.51)	#DIV/0!

**ACRPD 2022 - 2023
339A Budget Report**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	CATEGORIES	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
30321000	Interest Expense		630.63	1,918.70	(1,918.70)	#DIV/0!
30323000	Lease Obligation Retirement(Side Fund)		2,500.00	7,500.00	(7,500.00)	#DIV/0!
30345000	Taxes, Licenses & Assessments			-	-	#DIV/0!
TOTALS:		-	\$ 3,130.63	\$ 9,418.70	\$ (9,418.70)	#DIV/0!

FYTD Completed = 15%

CODE	CATEGORIES	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
43430300	Equipment SD Maint Equip			-	-	#DIV/0!
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 15%

79790100	Contingencies			-	\$ -	0%
	Reserved Fund Balance Increase			-	\$ -	0%
Grand Total		\$ -	\$ 65,163.34	\$ 155,708.23	\$ (155,708.23)	#DIV/0!

Grand Total Corrected to include GL79790100 Contingencies amount

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves			-	\$ -	0%
TOTALS:		-	-	-	-	-

ACRPD 2022 - 2023
339A Revenue

August 2022
Period 2 of 13

FYTD Completed = 15%
Percent Received

Account		2022-23 Budget	August	Received To Date	Unrealized	FYTD Completed = 15% Percent Received
91910100	Property Tax-Current Secured			-	-	#DIV/0!
91910200	Property Tax-Current Unsecured		(0.09)	(0.09)	0.09	#DIV/0!
91910300	Property Tax-Current Sup.			-	-	#DIV/0!
91910400	Property Tax Sec. Delin.(+Teeter)			-	-	#DIV/0!
91910500	Property Tax Supplemental Delin.			-	-	#DIV/0!
91910600	Property Tax-Unitary			-	-	#DIV/0!
91912000	Redemption			-	-	#DIV/0!
91913000	Property Tax Prior Unsecured			-	-	#DIV/0!
91914000	Penalty			-	-	#DIV/0!
91919600	RDA Residual Distribution			-	-	#DIV/0!
91919900	Taxes - Other			-	-	#DIV/0!
Total Taxes		\$ -	\$ (0.09)	(0.09)	\$ 0.09	#DIV/0!
94941000	Interest			-	-	#DIV/0!
94942900	Building Rental (Parks & Facilities)		1,120.00	1,580.00	(1,580.00)	#DIV/0!
"	Building Rental (Cell Towers 4610.42)		4,610.42	9,220.84	(9,220.84)	#DIV/0!
95952200	Homeowner Property Tax Relief			-	-	#DIV/0!
95952900	In Lieu Taxes - Other			-	-	#DIV/0!
95953300	Redevelopment Passthu			-	-	#DIV/0!
95956300	State-Federal Grants			-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
96964600	Recreation Fees			-	-	#DIV/0!
97974000	Insurance Proceeds			-	-	#DIV/0!
97979000	Miscellaneous			-	-	#DIV/0!
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ -	\$ 5,730.42	\$ 10,800.84	\$ (10,800.84)	#DIV/0!
Total Revenue		\$ -	\$ 5,730.33	\$ 10,800.75	\$ (10,800.75)	#DIV/0!

Register Expense Report
Period 2
Account

FY 2022-2023
8/1/2022 Through 8/31/2022
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
8/2/2022	24406	S CalPERS - 521	7/16 - 7/31/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(307.99)
			7/16 - 7/31/2022 ER Contrib	121000 Retirement ER Cost	c	(454.06)
8/2/2022	24407	S CalPERS - 521	7/16 - 7/31/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(238.63)
			7/16 - 7/31/2022 ER Contrib	121000 Retirement ER Cost	c	(294.20)
8/2/2022	24408	Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Camera	259100 Other Professional Services	c	(6,740.00)
8/2/2022	24409	Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	281265 Application Software Maint. Lic	c	(99.99)
8/2/2022	24410	Orbit Station - 33714	7/2022- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(201.61)
8/2/2022	24411	PG&E - 1383	7/2022 - Billing	219200 Natural Gas Service	c	(16.68)
8/2/2022	24412	S Republic Services - 57909	7/2022 Billing	219300 Refuse Collection-Disposal	c	(289.90)
			CREDIT - Billed in error Organics Waste	219300 Refuse Collection-Disposal	c	100.00
8/2/2022	24413	Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm F	211100 Building Maint. Service	c	(495.00)
8/2/2022	24414	Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	211100 Building Maint. Service	c	(1,025.00)
8/2/2022	24415	Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	214100 Land Improvement Maint. Servic	c	(675.00)
8/2/2022	24416	Sacramento County utilities - 666	6/22 -8/21/2022- Billing	219500 Sewage Services	c	(276.28)
8/2/2022	24417	S T-Mobile - 32685	7/2022 - District Cell Phone	298701 Cell Phones	c	(29.42)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
8/9/2022	EFT	S Compass License Fee	FY 22/23 -Compass VPN Connection	291500 Compass Costs	c	(372.00)
			FY 22/23 - Compass License Fee	291500 Compass Costs	c	(699.83)
8/10/2022	24418	CalPERS - 19732	GASB-68 Pooled Actuarial FY21/22 report	121000 Retirement ER Cost	c	(350.00)
8/10/2022	24419	Cintas - 56036	8/5/2022 Custodial	232200 Custodial Supplies	c	(116.52)
8/10/2022	24420	Comcast - 12322	8/2022-Billing-Phone/HSI	298700 Telephone Services	c	(106.61)
8/10/2022	24421	Fast Break - 37998	7/2022 Phone service	298700 Telephone Services	c	(195.00)
8/10/2022	24422	J&J Locksmith - 1833	HSP - repair locks	221200 Ground Equip Maint. Supplies	c	(218.19)
8/10/2022	24423	SMUD - 4025	7/2022 - SMUD Billing	219100 Electricity	c	(2,352.09)
8/10/2022	24424	S Umpqua CC - 71085	Private Property Signs	207602 Signs	c	(32.31)
			1 Yr District Postal Box	208100 Postage Service (PO Box)	c	(212.00)
			Safety Cabinet (Fuel Storage)	215200 Mechanical Sys Maint. Supplies	c	(1,151.03)
			Maint. Tools	222600 Hand - Expendable Tools	c	(27.83)
			Official Document ref: ACP Property	289800 Other Operating Exp - Supplies	c	(33.50)
8/11/2022	TaxRevenu	S Property Tax(s) Deposited Per County C	8/2022 - Property Tax - Current Secured	910100 Prop Tax Current Secured	c	-
			8/2022 - Property Tax - Current Unsecured	910200 Prop Tax Current Unsecured	c	(0.09)
			8/2022 - Property Tax - Current Sup.	910300 Prop Tax Current Sup	c	-
			8/2022 - Property Tax Sec Delin.(+Tetter)	910400 Prop Tax Sec Delinquent + Teet	c	-
			8/2022 - Property Tax Supplement Delin.	910500 Prop Tax Supplemental Delinque	c	-
			8/2022 - Property Tax-Unitary	910600 Prop Tax Unitary	c	-

				Date Printed	9/8/2022
			8/2022 - Redemption	912000 Prop Tax Redemption	c -
			8/2022 - Property Tax Prior Unsecured	913000 Prop Tax Prior Unsecured	c -
			8/2022 - Penalty	914000 Prop Tax Penalties	c -
			8/2022 - RDA Residual Distribution	919600 RDA Residual Distribution	c -
			8/2022 - Interest	941000 Interest	c -
			8/2022 - Homeowner Property Tax Relief	952200 Homeowner Prop Tax Relief	c -
			8/2022 - Redevelopment Passthru	953300 Redevelopment Passthru	c -
			8/2022 -Taxes Other	919900 Taxes Other	c -
8/15/2022	P/R+Taxes	S	Payroll And Taxes	Period 7/16/2022 - 7/31/2022 - Ck date 8/15/2022	111000 Salaries & Wages c (8,971.37)
				Brd Pay Ck date 8/15/2022	112400 Stipend Commission & Board c (250.00)
				Time/One Half - Ck date 8/15/2022	113200 OT & Straight Time c (16.50)
				OT Straight Pay - Ck date 8/15/2022	113200 OT & Straight Time c (132.00)
				OASDHI - Ck date 8/15/2022	122000 OASDHI c (716.81)
				SUI ER Contrib Ck date 8/15/2022	125000 SUI Insurance (ER Cost) c (13.72)
				Termination Pay	115200 Terminal Pay c -
8/15/2022	EFT		# 400043072 - Health Benefits	Health Benefits Pay Date 8/15/2022	123000 Health Insurance(s) c (1,285.59)
8/15/2022		24425	All Pro Backflow - 69926	Backflow test @ ACP 2	215100 Mechanical Sys Maint. Services c (160.00)
8/15/2022		24426	All Pro Backflow - 69926	Backflow test @ Oak 4	215100 Mechanical Sys Maint. Services c (320.00)
8/15/2022		24427	Kim Cook - 919996	8/2022 - Mileage Reimb	283102 Mileage c (14.54)
8/15/2022		24428	LAFCo - 2263	FY2022-23 - Special District Assessment	250700 Assessment - Collection Services c (109.00)
8/15/2022		24429	Phillips 66 - 58398	6/2022 - Stmt	223600 Fuel & Lubricant Supplies c (258.60)
8/15/2022		24430	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	299909 Expenditure Reimb. (Ins Claims) c (15,154.49)
8/15/2022	JV		# 110691470	Re-allocate to 339D 420200 from 339A 289800 (Prop €	289800 Other Operating Exp - Supplies c 33.50
8/23/2022	24431	S	CalPERS - 521	8/1- 8/15/2022 EE Contrib	05420514 Retirement (EE Contribution) c (320.31)
				8/1 - 8/15/2022 ER Contrib	121000 Retirement ER Cost c (472.23)
8/23/2022	24432	S	CalPERS - 521	8/1- 8/15/2022 EE Contrib	05420514 Retirement (EE Contribution) c (238.63)
				8/1 - 8/15/2022 ER Contrib	121000 Retirement ER Cost c (294.20)
8/23/2022	24433	S	CalPERS Health - 12733	9/2022 - Medical - 3 EE's	5420516 Insurance (Clearing Acct) c (2,571.18)
				9/2022 - Medical - EE Admin Fee	123000 Health Insurance(s) c (8.48)
				9/2022 - Medical - 2 Retirees	128000 Retiree Health Benefits c (137.93)
8/23/2022		24434	Cintas - 56036	8/19/2022 Custodial	232200 Custodial Supplies c (116.52)
8/23/2022		24435	Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	257100 Security Services c (3,149.00)
8/23/2022	24436	S	GSRMA - 29229	9/2022 -Dental - 3 EEs	123000 Health Insurance(s) c (126.33)
				9/2022 -Vision - 3 EEs	123000 Health Insurance(s) c (24.57)
8/23/2022		24437	Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	219800 Water c (1,356.32)
8/23/2022		24438	Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	219800 Water c (1,613.74)
8/23/2022		24439	Sacramento Suburban Water - 26158	8/2022 - HSP	219800 Water c (149.03)
8/23/2022	24440	S	Umpqua Bank - 52152	9/2022 - Side Fund Interest	321000 Interest Expense c (630.63)
				9/2022 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur c (2,500.00)
8/29/2022	DepPermit	S	County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other c -
				Event Building / GPA / Park Rentals	942900 Building Rental + Other c 1,120.00
				Cell Tower	942900 Building Rental + Other c 4,610.42

		Date Printed	9/8/2022
	Grants -	956300 State - Federal Grants	c -
	Misc Funds Collected / Received	979000 Misc Other Revenues	c -
	Rental Refunds	942900 Building Rental + Other	c -
44,804.00	P/R+Taxes S Payroll And Taxes	111000 Salaries & Wages	c (8,524.87)
	Period 8/1/2022 - 8/16/2022 - Ck date 8/31/2022	112400 Stipend Commission & Board	c -
	Brd Pay Ck date 8/31/2022	113200 OT & Straight Time	c (330.00)
	Time/One Half - Ck date 8/31/2022	113200 OT & Straight Time	c -
	OT Straight Pay - Ck date 8/31/2022	122000 OASDHI	c (677.39)
	OASDHI - Ck date 8/15/2022	125000 SUI Insurance (ER Cost)	c -
	SUI ER Contrib Ck date 8/31/2022	115200 Terminal Pay	c -
	Termination Pay	123000 Health Insurance(s)	c (1,285.59)
8/31/2022	EFT # 400043179 - Health Benefits	TOTAL 8/1/2022 - 8/31/2022	<u>(63,109.75)</u>
		BALANCE 8/31/2022	(154,844.46)
		TOTAL INFLOWS	5,863.92
		TOTAL OUTFLOWS	(68,973.67)
		NET TOTAL	(63,109.75)

Quicken (In House Ledger) **339A General Budget**

7/1/2022 thru 8/31/2022

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
205100 Insurance - Liability					
7/12/2022	24379	CAPRI - 8761	7/2022-6/2023 -1st half Liability Ins Coverage	c	(36,012.00)
TOTAL 205100 Insurance - Liability					(36,012.00)
206100 Membership Dues					
7/12/2022	24377	CARPD - 70968	FY 2022-23 Dues	c	(2,500.00)
TOTAL 206100 Membership Dues					(2,500.00)
207600 Office Supplies					
7/20/2022	24397	Staples Business Advantage - 14122	Office supplies	c	(179.07)
7/26/2022	24405	Staples Business Advantage - 14122	Office supplies	c	(75.26)
TOTAL 207600 Office Supplies					(254.33)
207602 Signs					
8/10/2022	24424	S Umpqua CC - 71085	Private Property Signs	c	(32.31)
TOTAL 207602 Signs					(32.31)
208100 Postage Service (PO Box)					
8/10/2022	24424	S Umpqua CC - 71085	1 Yr District Postal Box	c	(212.00)
TOTAL 208100 Postage Service (PO Box)					(212.00)
210300 Agriculture-Horticultural Service					
7/5/2022	24364	Dave Weber - 54010	ACP trai / Oak Remove playground partl	c	(850.00)
TOTAL 210300 Agriculture-Horticultural Service					(850.00)
211100 Building Maint. Service					
7/25/2022	24399	Defender Termite & Pest - 71461	7/2022 - HSP Pest Control	c	(70.00)
7/25/2022	24400	Defender Termite & Pest - 71461	7/2022 - Oakdale RR Pest Control	c	(72.00)
8/2/2022	24413	Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm Rm	c	(495.00)
8/2/2022	24414	Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	c	(1,025.00)
TOTAL 211100 Building Maint. Service					(1,662.00)
214100 Land Improvement Maint. Services					
7/12/2022	24376	Carson Landscape Indus. - 18136	HSP Irrigation repair- Rotors	c	(870.00)
8/2/2022	24415	Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	c	(675.00)

				TOTAL 214100 Land Improvement Maint. Services	(1,545.00)
214200 Land Improvement Maint. Supplies					
7/12/2022	24383	Home Depot - 2843	Irrigation Supply	c	(17.68)
7/12/2022	24384	Normac - 1309	Irrigation supplies - 12 Rotors	c	(474.39)
				TOTAL 214200 Land Improvement Maint. Supplies	(492.07)
215100 Mechanical Sys Maint. Services					
7/20/2022	24392	Clarke & Rusch - 8939	7/11/2022 Planned Maint.	c	(229.00)
8/15/2022	24425	All Pro Backflow - 69926	Backflow test @ ACP 2	c	(160.00)
8/15/2022	24426	All Pro Backflow - 69926	Backflow test @ Oak 4	c	(320.00)
				TOTAL 215100 Mechanical Sys Maint. Services	(709.00)
215200 Mechanical Sys Maint. Supplies					
8/10/2022	24424	S Umpqua CC - 71085	Safety Cabinet (Fuel Storage)	c	(1,151.03)
				TOTAL 215200 Mechanical Sys Maint. Supplies	(1,151.03)
219100 Electricity					
7/12/2022	24388	SMUD - 4025	6/2022 - SMUD Billing	c	(1,486.78)
8/10/2022	24423	SMUD - 4025	7/2022 - SMUD Billing	c	(2,352.09)
				TOTAL 219100 Electricity	(3,838.87)
219200 Natural Gas Service					
7/5/2022	24369	PG&E - 1383	6/2022 - Billing	c	(15.63)
8/2/2022	24411	PG&E - 1383	7/2022 - Billing	c	(16.68)
				TOTAL 219200 Natural Gas Service	(32.31)
219300 Refuse Collection-Disposal					
7/20/2022	24395	S Republic Services - 57909	6/2022 Billing	c	(342.19)
			CREDIT - Billed in error Organics Waste	c	152.29
8/2/2022	24412	S Republic Services - 57909	7/2022 Billing	c	(289.90)
			CREDIT - Billed in error Organics Waste	c	100.00
				TOTAL 219300 Refuse Collection-Disposal	(379.80)
219500 Sewage Services					
8/2/2022	24416	Sacramento County utilities - 666	6/22 -8/21/2022- Billing	c	(276.28)
				TOTAL 219500 Sewage Services	(276.28)
219800 Water					

7/20/2022	24396	Sacramento Suburban Water - 26158	7/2022 - Garfield (ACP)	c	(1,157.52)
7/26/2022	24403	Sacramento Suburban Water - 26158	7/2022 - Myrtle (Oak)	c	(746.12)
7/26/2022	24404	Sacramento Suburban Water - 26158	7/2022 - HSP	c	(146.19)
8/23/2022	24437	Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	c	(1,356.32)
8/23/2022	24438	Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	c	(1,613.74)
8/23/2022	24439	Sacramento Suburban Water - 26158	8/2022 - HSP	c	(149.03)
				TOTAL 219800 Water	(5,168.92)
221100 Grounds Equip Maint. Services					
7/12/2022	24385	S PAPE - 18032	Labor - J Deere 2011 Z920	c	(667.20)
7/25/2022	EFT	S Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	302.50
				TOTAL 221100 Grounds Equip Maint. Services	(364.70)
221200 Ground Equip Maint. Supplies					
7/12/2022	24385	S PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(766.51)
7/12/2022	24386	PAPE - 18032	Parts filters - J Deere 2021 Z997	c	(60.40)
7/25/2022	EFT	S Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	294.56
8/10/2022	24422	J&J Locksmith - 1833	HSP - repair locks	c	(218.19)
				TOTAL 221200 Ground Equip Maint. Supplies	(750.54)
222600 Hand - Expendable Tools					
8/10/2022	24424	S Umpqua CC - 71085	Maint. Tools	c	(27.83)
				TOTAL 222600 Hand - Expendable Tools	(27.83)
223600 Fuel & Lubricant Supplies					
7/5/2022	24368	Orbit Station - 33714	6/2022- Fuel Chgs	c	(582.87)
7/12/2022	24387	Phillips 66 - 58398	6/2022 - Stmt	c	(39.99)
8/2/2022	24410	Orbit Station - 33714	7/2022- Fuel Chgs	c	(201.61)
8/15/2022	24429	Phillips 66 - 58398	6/2022 - Stmt	c	(258.60)
				TOTAL 223600 Fuel & Lubricant Supplies	(1,083.07)
232200 Custodial Supplies					
7/12/2022	24380	Cintas - 56036	7/8/2022 Custodial	c	(116.52)
7/25/2022	24398	Cintas - 56036	7/22/2022 Custodial	c	(116.52)
8/10/2022	24419	Cintas - 56036	8/5/2022 Custodial	c	(116.52)
8/23/2022	24434	Cintas - 56036	8/19/2022 Custodial	c	(116.52)
				TOTAL 232200 Custodial Supplies	(466.08)
250700 Assessment - Collection Services					

8/15/2022	24428	LAFCo - 2263	FY2022-23 - Special District Assessment	c	(109.00)
			TOTAL 250700 Assessment - Collection Services		(109.00)
253100 Legal Services					
7/12/2022	24381	Cole Huber - 54641	6/2022 Ref:ACP Property	c	(157.50)
			TOTAL 253100 Legal Services		(157.50)
257100 Security Services					
7/26/2022	24402	Fulton-El Camino Rec & Park - 2968	6/2022 - Patrol Service 11/24 Hours	c	(2,275.00)
8/23/2022	24435	Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	c	(3,149.00)
			TOTAL 257100 Security Services		(5,424.00)
258200 Public Relations Services					
7/5/2022	24373	S Streamline - 57252	Streamline Website 1 yr	c	(1,200.00)
			Credit	c	100.00
			TOTAL 258200 Public Relations Services		(1,100.00)
259100 Other Professional Services					
8/2/2022	24408	Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Cameras	c	(6,740.00)
			TOTAL 259100 Other Professional Services		(6,740.00)
281265 Application Software Maint. Lic					
8/2/2022	24409	Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	c	(99.99)
			TOTAL 281265 Application Software Maint. Lic		(99.99)
283102 Mileage					
7/20/2022	24394	Kim Cook - 919996	7/2022 - Mileage Reimb	c	(22.15)
8/15/2022	24427	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(14.54)
			TOTAL 283102 Mileage		(36.69)
289800 Other Operating Exp - Supplies					
8/10/2022	24424	S Umpqua CC - 71085	Official Document ref: ACP Property	c	(33.50)
8/15/2022	JV	# 110691470	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	33.50
			TOTAL 289800 Other Operating Exp - Supplies		-
291500 Compass Costs					
8/9/2022	EFT	S Compass License Fee	FY 22/23 -Compass VPN Connection	c	(372.00)
			FY 22/23 - Compass License Fee	c	(699.83)
			TOTAL 291500 Compass Costs		(1,071.83)

291700 Alarm Services

7/5/2022	24363	Crime Alert Security - 41852	7/2022 -9/30/2022- Alarm System - Office & Shop	c	(210.00)
7/5/2022	24371	Sacramento Control Systems - 1112	7/2022 -9/30/2022 -AES Fire Monitoring	c	(241.63)
TOTAL 291700 Alarm Services					(451.63)

298700 Telephone Services

7/5/2022	24365	Fast Break - 37998	6/2022 Phone service	c	(195.00)
7/12/2022	24382	Comcast - 12322	7/2022-Billing-Phone/HSI (w/late fee)	c	(116.59)
8/10/2022	24420	Comcast - 12322	8/2022-Billing-Phone/HSI	c	(106.61)
8/10/2022	24421	Fast Break - 37998	7/2022 Phone service	c	(195.00)
TOTAL 298700 Telephone Services					(613.20)

298701 Cell Phones

7/5/2022	24366	Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
8/2/2022	24417	S T-Mobile - 32685	7/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)
TOTAL 298701 Cell Phones					(722.76)

299909 Expenditure Reimb. (Ins Claims)

7/5/2022	24372	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(4,791.28)
8/15/2022	24430	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(15,154.49)
TOTAL 299909 Expenditure Reimb. (Ins Claims)					(19,945.77)

321000 Interest Expense

7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Interest	c	(648.50)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Interest	c	(639.57)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Interest	c	(630.63)
TOTAL 321000 Interest Expense					(1,918.70)

323000 Lease Oblig Retirement Side Fund

7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Principal	c	(2,500.00)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Principal	c	(2,500.00)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Principal	c	(2,500.00)
TOTAL 323000 Lease Oblig Retirement Side Fund					(7,500.00)

TOTAL EXPENSES (103,699.21)

OVERALL TOTAL (103,699.21)

**ACRPD 2022-2023
339D Expenditures**

**August 2022
Period 2 of 13**

FYTD Completed = 15%

CODE	CAPITAL OUTLAY	2022-23 Budget	August	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
"	ACP Restroom Building		18,570.56	75,805.56	(75,805.56)	#DIV/0!
"	ACP Parking Lot Repaving			-	-	#DIV/0!
"	ACP Improvements (Prop 68)		33.50	33.50	(33.50)	#DIV/0!
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		-	\$ 18,604.06	\$ 75,839.06	\$ (75,839.06)	#DIV/0!

ACRPD 2022-2023
339D Revenue

August 2022
Period 2 of 13

FYTD Completed = 15%

Account		2022-23 Budget	August	Received To Date	Unrealized	Percent Received
94941000	Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
				-	-	#DIV/0!
95956900	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!

Total Other Revenue \$ - \$ - \$ - \$ - #DIV/0!

	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
	<i>Fund Balance Decreased by</i>				\$ -	

TOTALS: - - - -

Register Expense Report
Period 2
 Account

FY 2022 - 2023
8/1/2022 Through 8/31/2022
339D Project Account

**Not
Clrd**

Date	Num	Description	Account	Memo	Category	Clrd	Amount
8/2/2022	212	Staples Construction - 52639	ACP RR Project		420200 Structures (Projects @ ACP)	c	(18,570.56)
8/15/2022	JV	# 110691470	Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Project)		420200 Structures (Projects @ ACP)	c	(33.50)
						TOTAL 8/1/2022 - 8/31/2022	(18,604.06)
						BALANCE 8/31/2022	(44,428.87)
						TOTAL INFLOWS	-
						TOTAL OUTFLOWS	(18,604.06)
						NET TOTAL	(18,604.06)

Date Num

Description

Memo

Clr

Amount

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
420200 Structures (Projects @ ACP)					
7/5/2022	211	Staples Construction - 52639	ACP RR Project	c	(57,235.00)
8/2/2022	212	Staples Construction - 52639	ACP RR Project	c	(18,570.56)
8/15/2022	JV	# 110691470	Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Project)	c	(33.50)
TOTAL 420200 Structures (Projects @ ACP)					(75,839.06)
TOTAL EXPENSES					(75,839.06)
OVERALL TOTAL					(75,839.06)

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

August 2022

Period 2

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,534.66	\$ -	\$ -	\$ 6,534.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,378.59	\$ -	\$ -	\$ 1,378.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 461,960.29	\$ -	\$ -	\$461,960.29

**Arcade Creek Recreation Park District
Monthly Payroll Report**

Start of Pay Period **August 1, 2022** **August 16, 2022**

End of Pay Period **August 15, 2022** **August 31, 2022**

Payroll Issued: **August 31, 2022** **September 15, 2022**

Administration Division	6048.87	6048.87	12,097.74
Board Members = 5	0.00	200.00	200.00
Parks Division	2266.00	2211.00	4,477.00
PT Maint	0		-
	<hr/>	<hr/>	
Recreation Division			
Monitors, etc	540.00	663.75	1,203.75
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
	<hr/>	<hr/>	
	\$ 8,854.87	\$ 9,123.62	\$ 17,978.49
Employer Paid Taxes <i>(FICA, Medicare, SUI)</i>	677.39	Unavailable	

Rental & Misc. Revenue Report

August 2022

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
M-F in August 2022	Legends Soccer	HSP Soccer	230.00
M-W-F August 2022	Victory Christian School	HSP Soccer	50.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Total Rentals **\$ 280.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
8/8, 15, 22, 29/2022	Albree Dog Training	HSP	210.00

Totals **\$ 210.00** **B**

94942900 - CELL TOWER REVENUE

Aug-22	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals **\$ 4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals **\$ -** **D**

\$ 280.00	A
\$ 210.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,100.42	Total

Arcade Creek Recreation and Park District

MEETING DATE: September 15, 2020

**AGENDA ITEM: 5 g Consent Agenda
Correspondence Period 2**

No correspondence received.

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arcade Creek Park District, **Reporting Period:** 2022-08-01 to 2022-08-31

Summary of enforcement actions

	Park Hours:	0
	Drugs:	0
	Weapons:	0
NTA Issued: 1	Alcohol:	0
	Animals:	0
	Vehicle Code:	0
	Probation Violation:	0
	Other:	1
	Drugs:	
	Weapons:	
	Assault/Battery:	
Onsite Arrests:	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
Calls For Service:		0
Parking Citations:		2
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		0
Warnings Issued:		2

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Arcade Creek Park	No NTA issued during this reporting period			
Hamilton Street Park	2022-08-03 16:53	602(k) PC Trespassing	Mis	
Oakdale Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes
Arcade Creek Park	No arrests reporting during this period			
Hamilton Street Park	No arrests reporting during this period			
Oakdale Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			
Calls For Service	Date/Time	Description	Disposition	Notes
Arcade Creek Park	No calls for service during this reporting period			

Hamilton Street Park No calls for service during this reporting period
 Oakdale Park No calls for service during this reporting period
 Off Property No calls for service during this reporting period

Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
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Arcade Creek Park	No warrant arrests during this reporting period			
Hamilton Street Park	No warrant arrests during this reporting period			
Oakdale Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			

DUI Arrests	Date/Time	DUI Type	BAC	Notes
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Arcade Creek Park	No DUI arrests during this reporting period			
Hamilton Street Park	No DUI arrests during this reporting period			
Oakdale Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			

Warnings	Date/Time	Violation	Notes
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Arcade Creek Park	2022-08-10 17:48	SCO 9.36.061(a)(4)	Subject had dog off leash in park due to lack of prior contact warning issued.
Hamilton Street Park	2022-08-07 13:00	CVC 4000(a)(1)	

Oakdale Park	No warnings during this reporting period		
Off Property	No warnings during this reporting period		

Parking Citations	Date/Time	Violations
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Arcade Creek Park	No Parking citations issued during this reporting period	
Hamilton Street Park	2022-08-03 16:32	4000(a) CVC No current registration
Hamilton Street Park	2022-08-06 13:05	4000(a) CVC No current registration
Oakdale Park	No Parking citations issued during this reporting period	
Off Property	No Parking citations issued during this reporting period	

Arcade Creek

Recreation and Park District

September 13, 2022

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpd@acrpd.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

Dear Board of Directors,

I am happy to report Hamilton Street Park has not had any more vandalism since the cameras were installed, and school got back in session.

I have been working with JR Hichborn who is the Park Superintendent for Mission Oaks Recreation and Park District. Anita and I will be meeting with JR and two of his staff to discuss the possibility of hiring some of his part time staff to help us with our staff shortage.

JR also recommended we work with an agency called meristem. They help young adults on the spectrum acquire job skills. They come out to parks once a week with 6 workers and a supervisor and do a variety of maintenance tasks for Mission Oaks. It's 100% free, they just appreciate the opportunity to build their students work resumes in a friendly environment.

We have planned a Magic Show on September 30th in the large building. I am hoping this will be a start of more events to come. I met Dale Lorzo at the Carmichael Chamber of Commerce.

I requested Staples Construction to come out to Hamilton Street Park to give us a quote on painting the office building and placing siding to cover the Murder house. When I hear back, I will let you know how the bids turned out.

Staff has volunteers opening and closing gates on weekends and holidays at Arcade Creek Park. We are hoping to find someone who lives near Hamilton Street Park to assist.

Thank you,

[Lisa Gonzalez](#)



**RESOLUTION NO. 2022-19
(Subsequent to Original # 2021-09)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARCADE CREEK
RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY,
RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND
AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

WHEREAS, the **Arcade Creek Recreation and Park District** is committed to preserving and nurturing public access and participation in public meetings; and

WHEREAS, all meetings of the Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist within the territory of the District; and

WHEREAS, the Board of Directors does hereby find that the Covid-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District of the **Arcade Creek Recreation and Park District** proclaims that a local emergency continues to exist throughout the territory of the District, requiring persons to meet in public, without providing an option for remote participation, would present an imminent risk to public health to those for whom remote participation would be optimal for medical reasons.

BE IT FURTHER RESOLVED that the General Manager and Chair of the Board of Directors are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of its adoption, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District of **Arcade Creek Recreation and Park District** may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Arcade Creek Recreation and Park District on this 15th day of September, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

ATTEST:

Alex Vassar, Chairperson, Board of Directors

Kim Cook, Secretary, Board of Directors

Meeting Date September 15, 2022		Item # 6a
Old Business		
Subject: Discuss General Manager COLA and Administrative Leave		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
<p>Objective To discuss and determine the percentage of COLA (cost of living allowance) and to review Policy 2420 Management Leave with regards to the General Manager.</p> <p>Background The final budget for FY 2022-23 reflected up to a 5% COLA pay increase for District employees, including the General Manager.</p> <p>On 5/20/2021, the Board changed and adopted Policy 2420 Management Leave, removing 2420.2 and 2420.3.</p> <p>Budget/Cost Information The amount of COLA would increase the current salary of the General Manager by the percentage that is approved and would allow the GM additional time off each fiscal year by the number of days that the Board adopts, if Policy 2420 Management Leave is updated.</p> <p>Proposed Action Discuss and decide the percentage of COLA and the idea of updating the policy and providing the GM management leave and determine the number of hours.</p> <p>Alternative Actions Leave Policy 2420 Management Leave as it currently is written.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) 1 – Old Policy 2420 2 – Adopted 5/20/2021 Policy 2420

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: Management Leave
POLICY NUMBER: 2420

2420.1 All salaried personnel are expected to perform tasks as assigned to meet the needs of the District and their duties may require them to work more than forty (40) hours per workweek from time to time. Salaried and exempt employees do not receive overtime for hours worked in excess of forty (40) hours per workweek or eight (8) hours per workday.

2420.2 Management Days – The General Manager shall receive 5 (five) days of additional leave annually to compensate for additional hours spent on regular or special work or in after hour meetings. Management days do not accrue from year to year.

2420.3 Payment for unused Management Days will not be made by the District upon termination or upon retirement.

Old Policy

Arcade Creek Recreation and Park District

POLICY HANDBOOK

POLICY TITLE: Management Leave
POLICY NUMBER: 2420

2420 All salaried personnel are expected to perform tasks as assigned to meet the needs of the District and their duties may require them to work more than forty (40) hours per workweek from time to time. Salaried and exempt employees do not receive overtime for hours worked in excess of forty (40) hours per workweek or eight (8) hours per workday.

Adopted 5/20/2021

Meeting Date September 15, 2022		Item # 7 a
		New Business
Subject: Discussion District Policy - Weapons		
Initiated or requested by	Item Type	Report coordinated or prepared by
<input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	
<p>Background</p> <p>The Arcade Creek Recreation and Park District established its current series of policies in 2014, with existing policies amended and new policies added since then. At the August board meeting, it was requested that the district consider a policy limiting the ability of district employees to carry weapons while performing their duties.</p> <p>This agenda item is to allow the Board to discuss the issue.</p>		
Coordination and Review		Attachment(s)
This is a standard practice of the Board.		

Arcade Creek Recreation and Park District

MEETING DATE: September 15, 2022

AGENDA ITEM: 8 Board Discussion

General discussion on topics for future meetings.