

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday January 19, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:13 pm

Board Members Present: A. Vassar, S. Miller, M. Hanson

Board Members Absent: A. Gualderama, T. Dworetzky

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: Yes – Derek Cole

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS: None

4. TASK STARTED, REVISED OR ACCOMPLISHED

Report received and discussed.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 12/15/2022
- b. FY 22-23 Period 6 **Financial Reports 339A**
- c. FY 22-23 Period 6 **Financial Reports 339D**
- d. FY 22-23 Period 6 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 6 **Payroll Report**
- f. FY 22-23 Period 6 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director M. Hanson and seconded by Director S. Miller to approve consent items as presented.

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5. CONSENT ITEMS: (cont.)

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained

Ayes: M. Hanson, S. Miller, A. Vassar

Absent: A. Gualderama, T. Dworetzky

Abstained:

Vacant:

6. OLD BUSINESS:

- a.** Discussion and review of - District Workflow Property Projects, Upgrades, Repairs

Report received.

- b.** Nominate and vote for Board Officers Positions for 2023

Positions remain by acclamation of the board.

- c.** Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room)

Nothing to report.

- d.** Approval of Amendment to General Manager Employment Agreement Authorizing 80 Hours of Administrative Leave.

Motion No. 2: It was moved by Director M. Hanson and seconded by Director S. Miller to approve the General Managers amended contract as presented.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained

Ayes: M. Hanson, S. Miller, A. Vassar

Absent: A. Gualderama, T. Dworetzky

Abstained:

Vacant:

- e.** Sacramento Area Sewer District Final Contract

Motion No. 3: It was moved by Director S. Miller and seconded by Director M. Hanson to accept and approve the updated negotiated contract presented from the Sacramento Area Sewer District.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained

Ayes: M. Hanson, S. Miller, A. Vassar

Absent: A. Gualderama, T. Dworetzky

Abstained:

Vacant:

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7. NEW BUSINESS

- a. Contracts from Staples Construction for Hamilton Street Exterior Lighting and Rental Facilities Lighting upgrades, with cost breakdown.

Postpone and place on February 2023 agenda.

Directors requested that the shop be addressed as the shop and not the murder house.

- b. AB 361 Replaced with AB 2449 – Limited Teleconferencing in Specified Scenarios.

Item received.

- c. Bereavement Leave – Assembly Bill 1949.

Make appropriate changes to District Policy 2540 Bereavement Leave and return item to February 2023 agenda.

- d. Assembly Bill 1041 – Leave Permitted for a “Designated Person”.

Motion No. 4: It was moved by Director S. Miller and seconded by Director M. Hanson to add “Designated Person” to District Policy 2525 Family and Medical Leave.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained

Ayes: M. Hanson, S. Miller, A. Vassar

Absent: A. Gualderama, T. Dworetzky

Abstained:

Vacant:

- e. Board Member to serve on the LAFCo SDAC Council

No interest expressed by Director's.

- f. Discuss possible relocation of District Office to small rental facility or renovate and update the current office.

Report received.

- g. Discuss removal of current deck located on the back side of the District Office.

Item received.

Staff directed to contact Vortex and obtain a quote to replace office sliding door with a replacement door to meet ADA standards and emergency exit requirements.

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8. BOARD DISCUSSION

No new items currently.

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 7:24 pm.

Approved 2/16/2023