

Arcade Creek

Recreation and Park District

**BOARD OF DIRECTORS MEETING
THURSDAY DECEMBER 16, 2021 @ 6:00 p.m.
At the Herzog Community Center Maple (Large) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA**

- 1. Call to Order and perform Roll Call. (Chair – Alex Vassar)**

- 2. Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.

- 3. Announcements (Staff)**

- 4. Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 11/18/2021
 - b. **FY 21-22 Period 5 Financial Reports 339A**
 - c. **FY 21-22 Period 5 Financial Reports 339D**
 - d. **FY 21-22 Period 5 Multi Accounts Revenue Reports**
 - e. **FY 21-22 Period 5 Payroll Report**
 - f. **FY 21-22 Period 5 Rental & Misc. Revenue Report Attributed To Stated Period**
 - g. **Correspondence received and sent**
 - h. **Patrol Report**
 - i. **General Managers Report**
 - j. **AB 361 Subsequent Resolution 2021-12**

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5. Old Business:

- a. Update Prop 68

6. New Business:

- a. Approve ACP Public Restroom Company
- b. Determine the monthly District Board meeting day and time for 2022
- c. Discussion of Nominations for Board Officers Positions for 2022
- d. Discuss appointment process to fill vacant Board position

7. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday January 20, 2022, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on
Thursday November 18, 2021,
at 6:00 p.m.

Meeting conducted in the Herzog Community Center Maple (Large) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: Alex Vassar, Amanda Gualderama, Travis Dworetzky

Board Members Absent: Michael Hanson **One Vacant Seat**

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: No

Auditor Present: Larry Bain, CPA

Presentation(s): Yes

Visitor(s) That Signed In: Randy Smith

2. PUBLIC COMMENTS: None

Presentation of audit presented prior to announcement.

4. PRESENTATION(S):

- a. Report from Larry Bain CPA of the FY 2020-21 Annual Audit

Directors and staff received the Audit for FY 2020-21.

The Directors asked Mr. Bain if there might be a need for a forensic audit, his response was that he did not feel so.

Director T. Dworetzky stated that after review of prior years' management reports, he was disappointed with the prior (historical) years' fiscal management.

Director T. Dworetzky expressed gratitude to the current district staff.

3. ANNOUNCEMENTS:

Director Chris Juell resigned effective November 15, 2021. Staff has started the process of following government guidelines to fill the vacant seat.

Staff introduced Randy Smith.

MINUTES of Board of Directors Meeting

November 18, 2021

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5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 10/21/2021, Finance - Budget 11/4/2021
- b. FY 21-22 Period 4 **Financial Reports 339A**
- c. FY 21-22 Period 4 **Financial Reports 339D**
- d. FY 21-22 Period 4 **Multi Accounts Revenue Reports**
- e. FY 21-22 Period 4 **Payroll Report**
- f. FY 21-22 Period 4 **Rental & Misc. Revenue Report**
- g. Correspondence **received and sent**
- h. Patrol Report
- i. General Managers Report
- j. AB 361 Subsequent Resolution 2021-11

Director A. Gualderama requested that consent items b and c be pulled for discussion.

Motion No. 1: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to approve consent items **a** and **d** through **j** as presented.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 0 Abstained, 1 Vacant
Ayes: A. Gualderama, T. Dworetzky, A. Vassar
Absent: M. Hanson
Abstained:

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to approve consent items **b** and **c** as presented.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 0 Abstained, 1 Vacant
Ayes: A. Gualderama, T. Dworetzky, A. Vassar
Absent: M. Hanson
Abstained:

6. OLD BUSINESS:

- a. Update Prop 68

Staff presented an update on the restroom building currently planned for Arcade Creek Park with use of the Prop 68 funds. Additional information to be presented at the December 2021 meeting.

7. NEW BUSINESS:

- a. Approve annual audit report for FY 2020-21 from Larry Bain, C.P.A.

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to accept the FY 2020-21 Audit as presented by Larry Bain CPA.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 0 Abstained, 1 Vacant
Ayes: A. Gualderama, T. Dworetzky, A. Vassar
Absent: M. Hanson
Abstained:

MINUTES of Board of Directors Meeting

November 18, 2021

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8. BOARD DISCUSSION:

- a. General discussion on topics for future meetings.

9. ADJOURNMENT OF THE MEETING:

Chairperson A. Vassar adjourned the meeting at 6:54 pm.

DRAFT

**ACRPD 2021 - 2022
339A Budget Report**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	CATEGORIES	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	186,776.00	15,533.86	68,496.89	118,279.11	37%
"	Part-time Salaries			-		-0-
"	P/T Monitors	29,400.00	1,818.75	8,310.00	21,090.00	28%
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	3,500.00	250.00	1,150.00	2,350.00	33%
10113200	Salaries & Wages - Time/one half (OT)	3,500.00	231.00	1,320.00	2,180.00	38%
"	Salaries/Wages - Strt Time OT(No Retirement Contribution)		176.00	618.75	(618.75)	#DIV/0!
10121000	Retirement - Employer Cost (@ 10.34%)	12,235.00	901.21	4,549.39	7,685.61	37%
"	Retirement - Employer Cost (@ 8.650%)	7,078.00	589.76	1,769.28	5,308.72	
"	Retirement - UAL (1,792.25 mthly or 20,792.00)	20,792.00	-	20,792.00	-	100%
"	Retirement Acturial Cost	1,000.00	-	350.00	650.00	35%
10122000	Social Security (OASDHI rate=7.65%)	17,073.00	1,377.74	6,112.03	10,960.97	36%
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee	30,148.00	2,447.02	9,794.03	20,353.97	32%
"	Dental	1,510.00	125.37	626.85	883.15	42%
"	Vision	296.00	24.57	122.85	173.15	42%
"	EAP	110.00	-	43.50	66.50	40%
10124000	Work Comp Ins - Employer Cost	4,865.00	-	2,432.20	2,432.80	50%
10125000	State Unemployment Insurance (Pool)	1,000.00	7.56	173.79	826.21	17%
10128000	Health Care Retirees	1,526.00	117.25	703.38	822.62	46%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	320,809.00	23,600.09	127,364.94	193,444.06	40%

**ACRPD 2021 - 2022
339A Budget Report**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	Service & Supply	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	300.00		-	300.00	0%
20202900	Business/Conference Expenses	2,000.00		-	2,000.00	0%
20203600	Education and Training Supplies	15,000.00		-	15,000.00	0%
20205100	Insurance - Liability	63,668.00		31,834.00	31,834.00	50%
20206100	Memberships Dues	2,000.00		4,403.00	(2,403.00)	220%
20207600	Office Supplies	1,200.00	35.84	694.11	505.89	58%
20207602	Signs	1,000.00		-	1,000.00	0%
20207603	Keys	250.00		-	250.00	0%
20208100	Postage Service (PO Box)	188.00		188.00	-	100%
20208102	Stamps (Postal)	150.00		-	150.00	0%
20208500	Printing Service	-		-	-	#DIV/0!
20210300	Agriculture/Horticultural Services	20,000.00	1,700.00	4,500.00	15,500.00	23%
20210400	Agricultural/Horticultural Supplies	500.00		-	500.00	0%
20211100	Building Maintenance Service	2,200.00	142.00	426.00	1,774.00	19%
20211200	Building Maintenance Supplies	-	175.19	175.19	(175.19)	#DIV/0!
20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
20213100	Electrical Maintenance Services	2,500.00		-	2,500.00	0%
20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
20214100	Land Improvement Maintenance Service	4,000.00		2,700.00	1,300.00	68%
20214200	Land Improvement Maintenance Sup.	5,000.00	288.21	3,401.70	1,598.30	68%
20215100	Mechanical System Maintenance Svcs.	1,500.00		4,417.00	(2,917.00)	294%
20215200	Mechanical System Maintenance Sup.	-		-	-	#DIV/0!
20216200	Painting Supplies	500.00		831.71	(331.71)	166%
20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
20219100	Electricity	17,500.00	1,231.96	7,747.73	9,752.27	44%

**ACRPD 2021 - 2022
339A Budget Report**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	Service & Supply	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	2,500.00	69.56	135.28	2,364.72	5%
20219300	Refuse Collection/Disposal	4,000.00	491.03	1,673.51	2,326.49	42%
20219500	Sewage Services	3,000.00	400.00	789.57	2,210.43	26%
20219800	Water	30,000.00	1,948.02	15,404.54	14,595.46	51%
20220500	Automotive Maintenance Service	2,000.00	274.00	1,806.36	193.64	90%
20220600	Automotive Maintenance Supplies	300.00	42.99	1,358.16	(1,058.16)	453%
20221100	Grounds Equipment Maintenance Svcs.	4,000.00	72.50	480.00	3,520.00	12%
20221200	Grounds Equipment Maintenance Sup.	3,000.00		345.71	2,654.29	12%
20222600	Hand / Expendable Tools	500.00		26.06	473.94	5%
20223600	Fuel and Lubricant Supplies	4,200.00	432.13	1,950.55	2,249.45	46%
20226200	Office Equip. Maint.Supplies/NEW Copier Items	-		923.37	(923.37)	#DIV/0!
20227500	Rent/Lease Equipment	500.00		-	500.00	0%
20227501	Copy Machine - Lease	600.00		562.58	37.42	94%
20227504	Miscellaneous (Bottled Water for Staff)	500.00		80.88	419.12	16%
20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
20229200	Other Equip Maint. Supply	1,500.00		-	1,500.00	0%
20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
20232200	Custodial Supplies	5,000.00	341.22	2,270.42	2,729.58	45%
20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
20244300	Medical Service (Pre-emp Testing/Live Scan)	300.00		108.00	192.00	36%
20244400	Medical Supplies (First Aid)	350.00		-	350.00	0%
20250605	Service Fees (Bank Loan Item)	3,515.00		3,506.06	8.94	100%
20250700	Assessment / Collection Services	7,600.00		-	7,600.00	0%
20252100	Temporary Services	-		-	-	#DIV/0!
20253100	Legal Services	6,500.00	135.00	4,487.50	2,012.50	69%
20255100	Planning Service-	5,000.00		-	5,000.00	0%
20257100	Security Service	23,725.00	2,015.00	7,670.00	16,055.00	32%
20258200	Public Relations Service/mkting, web	5,000.00		1,800.00	3,200.00	36%

**ACRPD 2021 - 2022
339A Budget Report**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	CATEGORIES	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
20259100	Other Professional Services	-		(1,500.00)	1,500.00	#DIV/0!
20281100	Data Processing -Computer Services	3,000.00		2,200.00	800.00	73%
20281201	Hardware (Computer Items)	-		1,400.35	(1,400.35)	#DIV/0!
20281210	PC Laptop Printer (Copier) Purchase	1,000.00		1,400.74	(400.74)	140%
20281265	Application Software Maint Lic Renewal	3,000.00	220.00	1,199.99	1,800.01	40%
20281304	Sales Tx Adj - Board of EQ	-		-	-	#DIV/0!
20281700	Election Services	-		-	-	#DIV/0!
20283102	Mileage	1,500.00				0%
20285100	Recreation Services	-		-	-	#DIV/0!
20285200	Recreation Supplies	2,000.00	191.70	191.70	1,808.30	10%
20285300	Rec. Supplies (P-S) ELP/ASP Program	-		-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies			-	-	#DIV/0!
20289900	Other Operating Exp. - Fire Extinguisher Check	200.00	109.00	109.00	91.00	-0-
20291300	Auditor/Controller Services	11,000.00	5,495.00	5,495.00	5,505.00	50%
20291500	Compass Costs	1,000.00		987.83	12.17	99%
20291700	Alarm Services	1,900.00		903.26	996.74	48%
20298700	Telephone Services	4,000.00	299.19	1,496.43	2,503.57	37%
20298701	Cell Phones	800.00	117.74	922.27	(122.27)	115%
20299909	Expenditure Reimbursements	10,000.00	975.00	1,909.45	8,090.55	19%
TOTALS:		296,346.00	\$ 17,202.28	\$ 123,413.01	\$ 172,932.99	42%

**ACRPD 2021 - 2022
339A Budget Report**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	CATEGORIES	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
30321000	Interest Expense	8,500.00	1,428.57	4,388.67	4,111.33	52%
30323000	Lease Obligation Retirement(Side Fund)	29,200.00	4,800.00	14,400.00	14,800.00	49%
30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:		38,404.00	\$ 6,228.57	\$ 19,492.31	\$ 18,911.69	51%

FYTD Completed = 38%

CODE	CATEGORIES	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
43430300	Equipment SD (Commerical Mower + Gator)	50,000.00	-	28,310.54	21,689.46	57%
TOTALS:		50,000.00	-	28,310.54	21,689.46	57%

FYTD Completed = 38%

79790100	Contingencies	122,411.00		-	\$ 122,411.00	0%
	Reserved Fund Balance Increase			-	\$ -	0%
Grand Total		\$ 827,970.00	\$ 47,030.94	\$ 298,580.80	\$ 406,978.20	36%

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-		-	\$ -	0%
TOTALS:		-	-	-	-	0%

ACRPD 2021 - 2022
339A Revenue

November 2021
Period 5 of 13

FYTD Completed = 38%
Percent Received

Account		2021-22 Budget	November	Received To Date	Unrealized	
91910100	Property Tax-Current Secured	656,047.00		-	656,047.00	0%
91910200	Property Tax-Current Unsecured	20,000.00		-	20,000.00	0%
91910300	Property Tax-Current Sup.	14,186.00		-	14,186.00	0%
91910400	Property Tax Sec. Delin.(+Teeter)	4,448.00	4,679.01	4,679.01	(231.01)	105%
91910500	Property Tax Supplemental Delin.	800.00	837.98	837.98	(37.98)	105%
91910600	Property Tax-Unitary	6,000.00		-	6,000.00	0%
91912000	Property Tax Redemption	-		-	-	#DIV/0!
91913000	Property Tax Prior Unsecured	300.00		-	300.00	0%
91914000	Property Tax Penalty	100.00		-	100.00	0%
91919600	RDA Residual Distribution	10,000.00		-	10,000.00	0%
91919900	Taxes - Other			-	-	#DIV/0!
Total Taxes		\$ 711,881.00	\$ 5,516.99	5,516.99	\$ 706,364.01	1%
94941000	Interest	3,485.00		15.00	3,470.00	0%
94942900	Building Rental (Parks & Facilities)	5,999.00	240.00	3,790.00	2,209.00	63%
"	Building Rental (Cell Towers 4610.42)	55,326.00	4,610.42	22,852.10	32,473.90	41%
95952200	Homeowner Property Tax Relief	5,500.00		-	5,500.00	0%
95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
95953300	Redevelopment Passthru	7,000.00		-	7,000.00	0%
95956300	State-Federal Grants	-		-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)	-		-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
96964600	Recreation Fees (Service Charges)	-		-	-	#DIV/0!
97974000	Insurance Proceeds	8,000.00		-	8,000.00	0%
97979000	Miscellaneous	10,000.00		327.38	9,672.62	3%
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ 95,310.00	\$ 4,850.42	\$ 26,984.48	\$ 68,325.52	28%
Total Revenue		\$ 807,191.00	\$ 10,367.41	\$ 32,501.47	\$ 774,689.53	4%

Register Expense Report
Period 5
Account

FY 2021 - 2022
11/1/2021 Through 11/30/2021
339A

**Not
Clrd**

Date	Number	Description	Memo	Category	Clrd	Amount
11/2/2021	24082	S CalPERS - 521	10/16 - 10/31/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct)	c	(295.87)
			10/16- 10/31/2021 ER Contrib	121000 Retirement ER Cost	c	(437.03)
11/2/2021	24083	S CalPERS - 521	10/16 - 10/31/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct)	c	(238.63)
			10/16- 10/31/2021 ER Contrib	121000 Retirement ER Cost	c	(294.88)
11/2/2021	24084	Cintas - 56036	10/15/2021 - Custodial	232200 Custodial Supplies	c	(113.74)
11/2/2021	24085	Cintas - 56036	10/29/2021 - Custodial	232200 Custodial Supplies	c	(113.74)
11/2/2021	24086	S Fast Break - 37998	10/2021- Phone service	298700 Telephone Services	c	(195.00)
			11/2021 - email exhchange + Brd mbrs	298701 Cell Phones	c	(55.00)
11/2/2021	24087	Larry Bain, CPA - 26727	FY 20/21-Audit	291300 Auditor Controller Services	c	(5,495.00)
11/2/2021	24088	Orbit Station - 33714	10/2021- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(109.13)
11/2/2021	24089	PG&E - 1383	10/2021-Billing	219200 Natural Gas Service	c	(69.56)
11/2/2021	24090	Restoration Landscape - 71858	HSP Vandalism 10/2021 - Shore up damage large bldin	299909 Expenditure Reimb. (Ins Claims)	c	(225.00)
11/2/2021	24091	Rio Linda Fence - 57446	HSP Vandalism 9/201 - Repair Fence & Razor Wire Sh	299909 Expenditure Reimb. (Ins Claims)	c	(750.00)
11/2/2021	24092	Sacramento Suburban Water - 26158	10/2021 - Myrtle (Oak)	219800 Water	c	(1,219.80)
11/2/2021	24093	Sacramento Suburban Water - 26158	10/2021 - HSP	219800 Water	c	(147.46)
11/2/2021	24094	S T-Mobile - 32685	10/2021 - District cell phone	298701 Cell Phones	c	(29.40)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
11/2/2021	24095	S Umpqua CC - 71085	Office white board supplies	207600 Office Supplies	c	(35.84)
			HSP picnic table boards	214200 Land Improvement Maint. Supplies	c	(288.21)
			AAA Roadside Mbrship / towing chg 96 Chevy	220500 Automotive Maint. Service	c	(274.00)
11/2/2021	24096	S Umpqua Bank - 52152	11/2021 - Side Fund Interest	321000 Interest Expense	c	(718.58)
			11/2021 - Side Fund Principal	323000 Lease Oblig Retirement Side Fund	c	(2,400.00)
11/15/2021	EFT	# 400041191	Health Benefits Pay Date 11/15/2021	123000 Health Insurance(s)	c	(1,220.46)
11/15/2021	P/R+Taxes	S Payroll And Taxes	Period 10/16/2021 - 10/31/2021 Ck date 11/15/2021	111000 Salaries & Wages	c	(8,584.41)
			Brd Pay Ck date 11/15/2021	112400 Stipend Commission & Board	c	(250.00)
			Time/One Half - Ck date 11/15/2021	113200 OT & Straight Time	c	(107.25)
			OT Straight Pay - Ck date 11/15/2021	113200 OT & Straight Time	c	(176.00)
			OASDHI - Ck date 11/15/2021	122000 OASDHI	c	(697.49)
			SUI ER Contrib Ck date 11/15/2021	125000 SUI Insurance (ER Cost)	c	(3.00)
			Termination Pay	115200 Terminal Pay	c	-
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County C	11/2021-Property Tax - Current Secured	910100 Prop Tax Current Secured	c	-
			11/2021-Property Tax - Current Unsecured	910200 Prop Tax Current Unsecured	c	-
			11/2021-Property Tax - Current Sup.	910300 Prop Tax Current Sup	c	-
			11/2021-Property Tax Sec Delin.(+Tetter)	910400 Prop Tax Sec Delinquent + Teeter	c	4,679.01
			11/2020-Property Tax Supplement Delin.	910500 Prop Tax Supplemental Delinquent	c	837.98
			11/2021-Properry Tax-Unitary	910600 Prop Tax Unitary	c	-

			11/2021-Redemption	912000 Prop Tax Redemption	c	-
			11/2021-Property Tax Prior Unsecured	913000 Prop Tax Prior Unsecured	c	-
			11/2021-Penalty	914000 Prop Tax Penalties	c	-
			11/2021-RDA Residual Distribution	919600 RDA Residual Distribution	c	-
			11/2021-Interest	941000 Interest	c	-
			11/2021-Homeowner Property Tax Relief	952200 Homeowner Prop Tax Relief	c	-
			11/2021-Redevelopment Passthru	953300 Redevelopment Passthru	c	-
			11/2021-Taxes Other	919900 Taxes Other	c	-
11/17/2021	24097	ACRPD Revolving Account - 8213	Check 1011 - Reimb R MacFarlane Community Service	285200 Recreation Supplies	c	(191.70)
11/17/2021	24098	Advanced Septic - 631769	ACP-Pump out RR	219500 Sewage Services	c	(400.00)
11/17/2021	24099	S CalPERS - 521	11/1 - 11/15/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct)	c	(314.24)
			11/1 - 11/15/2021 ER Contrib	121000 Retirement ER Cost	c	(464.18)
11/17/2021	24100	S CalPERS - 521	11/1 - 11/15/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct)	c	(238.63)
			11/1 - 11/15/2021 ER Contrib	121000 Retirement ER Cost	c	(294.88)
11/17/2021	24101	S CalPERS Health - 12733	12/2021-Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,440.92)
			12/2021-Medical - EE Admin Fee	123000 Health Insurance(s)	c	(6.10)
			12/2021-Medical - 2 Retirees	128000 Retiree Health Benefits	c	(117.25)
11/17/2021	24102	Central Control System - 23278	11/2021 - Wireless irrigation	281265 Application Software Maint. Lic	c	(220.00)
11/17/2021	24103	Cintas - 56036	11/12/2021 - Custodial	232200 Custodial Supplies	c	(113.74)
11/17/2021	24104	Cole Huber - 54641	10/2021 Ref: AB361 Resolution	253100 Legal Services	c	(135.00)
11/17/2021	24105	Comcast - 12322	11/2021-Billing-Phone/HSI	298700 Telephone Services	c	(104.19)
11/17/2021	24106	S GSRMA - 29229	12/2021-Dental - 3 EEs	123000 Health Insurance(s)	c	(125.37)
			12/2021-Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
11/17/2021	24107	Home Depot - 2843	2/pkgs 9 volt batteries	211200 Building Maint. Supplies	c	(31.33)
11/17/2021	24108	S Jorgenson Co - 48104	2021 Fire Exten Inspection @ HSP	289900 Other Oper Exp Fire Extingusher	c	(109.00)
			Purchase 2 med fire exten & Parts	211200 Building Maint. Supplies	c	(143.86)
11/17/2021	24109	OK Tire - 14277	2010 Ford Wiperblades	220600 Automotive Maint. Supplies	c	(42.99)
11/17/2021	24110	Phillips 66 - 58398	10/2021 - Stmt (w/late fee)	223600 Fuel & Lubricant Supplies	c	(323.00)
11/17/2021	24111	S Raul's Tree Care - 69419	HSP - Chip, cut downed trees	210300 Agriculture-Horticultural Service	c	(1,500.00)
			ACP - clear log blocking trail	210300 Agriculture-Horticultural Service	c	(200.00)
11/17/2021	24112	S Republic Services - 57909	10/2021 - Billing	219300 Refuse Collection-Disposal	c	(189.90)
			10/2021 40 yd waste - HSP Comm. Clean up	219300 Refuse Collection-Disposal	c	(301.13)
11/17/2021	24113	Sacramento Suburban Water - 26158	11/2021 - Garfield (ACP)	219800 Water	c	(580.76)
11/17/2021	24114	SMUD - 4025	10/2021 - SMUD Billing	219100 Electricity	c	(1,231.96)
11/17/2021	24115	Valley Truck & Tractor - 36620	Labor repairs J Deere 2021 Z997R	221100 Grounds Equip Maint. Services	c	(72.50)
11/22/2021	DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c	240.00
			Event Building / GPA / Park Rentals / Cell Towers	942900 Building Rental + Other	c	4,610.42
			Grants -	956300 State - Federal Grants	c	-
			Misc Funds Collected	979000 Misc Other Revenues	c	-
11/22/2021	24116	Defender Termite & Pest - 71461	11/2021 HSP Pest Control	211100 Building Maint. Service	c	(70.00)
11/22/2021	24117	Defender Termite & Pest - 71461	11/2021 Oakdale RR Pest Control	211100 Building Maint. Service	c	(72.00)
11/22/2021	24118	Fulton-El Camino Rec & Park - 2968	10/2021 - Patrol Service 15/16 Hours	257100 Security Services	c	(2,015.00)
11/22/2021	24119	S Umpqua Bank - 52152	12/2021 - Side Fund Interest	321000 Interest Expense	c	(709.99)

11/30/2021 P/R+Taxes S Payroll And Taxes	12/2021 - Side Fund Principal	323000 Lease Oblig Retirement Side Fund	c	(2,400.00)
	Period 11/1/2021 - 11/15/2021 Ck date 11/30/2021	111000 Salaries & Wages	c	(8,768.20)
	Brd Pay Ck date 11/30/2021	112400 Stipend Commission & Board	c	-
	Time/One Half - Ck date 11/30/2021	113200 OT & Straight Time	c	(123.75)
	OT Straight Pay - Ck date 11/30/2021	113200 OT & Straight Time	c	-
	OASDHI - Ck date 11/30/2021	122000 OASDHI	c	(680.25)
	SUI ER Contrib Ck date 11/30/2021	125000 SUI Insurance (ER Cost)	c	(4.56)
	Termination Pay	115200 Terminal Pay	c	-
11/30/2021 EFT # 400041281	Health Benefits Pay Date 11/30/2021	123000 Health Insurance(s)	c	<u>(1,220.46)</u>
		TOTAL 11/1/2021 - 11/30/2021		(40,191.82)
		BALANCE 11/30/2021		(282,791.34)
		TOTAL INFLOWS		10,367.41
		TOTAL OUTFLOWS		(50,559.23)
		NET TOTAL		(40,191.82)

Date	Num	Description	Memo	Clr	Amount
INCOME					
910100 Prop Tax Current Secured					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Property Tax - Current Secured	c	-
TOTAL 910100 Prop Tax Current Secured					-
910200 Prop Tax Current Unsecured					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Property Tax - Current Unsecured	c	-
TOTAL 910200 Prop Tax Current Unsecured					-
910300 Prop Tax Current Sup					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Property Tax - Current Sup.	c	-
TOTAL 910300 Prop Tax Current Sup					-
910400 Prop Tax Sec Delinquent + Teeter					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Property Tax Sec Delin.(+Tetter)	c	4,679.01
TOTAL 910400 Prop Tax Sec Delinquent + Teeter					4,679.01
910500 Prop Tax Supplemental Delinquent					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2020-Property Tax Supplement Delin.	c	837.98
TOTAL 910500 Prop Tax Supplemental Delinquent					837.98
910600 Prop Tax Unitary					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Properry Tax-Unitary	c	-
TOTAL 910600 Prop Tax Unitary					-
912000 Prop Tax Redemption					
11/16/2021	TaxRevenu	S ty Tax(s) Deposited Per County Compass	Report 11/2021-Redemption	c	-
TOTAL 912000 Prop Tax Redemption					-
913000 Prop Tax Prior Unsecured					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Property Tax Prior Unsecured	c	-
TOTAL 913000 Prop Tax Prior Unsecured					-
914000 Prop Tax Penalties					
11/16/2021	TaxRevenu	S Property Tax(s) Deposited Per County Compass	I 11/2021-Penalty	c	-
TOTAL 914000 Prop Tax Penalties					-

919600 RDA Residual Distribution

11/16/2021 TaxRevenu	S Property Tax(s) Deposited Per County Compass I 11/2021-RDA Residual Distribution	c	-
TOTAL 919600 RDA Residual Distribution			-

919900 Taxes Other

44,516.00 TaxRevenu	S Property Tax(s) Deposited Per County Compass I 11/2021-Taxes Other	c	-
TOTAL 919900 Taxes Other			# -

941000 Interest

10/1/2021 Interest	#110450011	FY 2021/22 1st Qtr Interest	c	15.00
11/16/2021 TaxRevenu	S Property Tax(s) Deposited Per County Compass I 11/2021-Interest		c	-
TOTAL 941000 Interest				15.00

942900 Building Rental + Other

7/27/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	180.00
		Event Building / GPA / Park Rentals / Cell Towers	c	5,080.42
8/27/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	180.00
		Event Building / GPA / Park Rentals / Cell Towers	c	1,790.00
8/30/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	-
		Event Building / GPA / Park Rentals / Cell Towers	c	4,610.42
9/27/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	210.00
		Event Building / GPA / Park Rentals / Cell Towers	c	4,410.42
10/26/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	240.00
		Event Building / GPA / Park Rentals / Cell Towers	c	5,090.42
11/22/2021 DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	c	240.00
		Event Building / GPA / Park Rentals / Cell Towers	c	4,610.42
TOTAL 942900 Building Rental + Other				26,642.10

952200 Homeowner Prop Tax Relief

11/16/2021 TaxRevenu	S Property Tax(s) Deposited Per County Compass I 11/2021-Homeowner Property Tax Relief	c	-
TOTAL 952200 Homeowner Prop Tax Relief			-

953300 Redevelopment Passthru

11/16/2021 TaxRevenu	S Property Tax(s) Deposited Per County Compass I 11/2021-Redevelopment Passthru	c	-
TOTAL 953300 Redevelopment Passthru			-

956300 State - Federal Grants

7/27/2021 DepPermit	S County Of Sacramento Deposit Permit	Grants -	c	-
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8/27/2021	DepPermit	S	County Of Sacramento Deposit Permit	Grants -	c	-
8/30/2021	DepPermit	S	County Of Sacramento Deposit Permit	Grants -	c	-
9/27/2021	DepPermit	S	County Of Sacramento Deposit Permit	Grants -	c	-
10/26/2021	DepPermit	S	County Of Sacramento Deposit Permit	Grants -	c	-
11/22/2021	DepPermit	S	County Of Sacramento Deposit Permit	Grants -	c	-
TOTAL 956300 State - Federal Grants						-

979000 Misc Other Revenues

7/27/2021	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	254.00
44,435.00	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	73.38
8/30/2021	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	-
9/27/2021	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	-
10/26/2021	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	-
11/22/2021	DepPermit	S	County Of Sacramento Deposit Permit	Misc Funds Collected	c	-
TOTAL 979000 Misc Other Revenues						327.38

TOTAL INCOME 32,501.47

EXPENSES

05420524 Deferred Comp (Clearing Acct)

7/7/2021	23931	S	CalPERS - 521	6/16 - 6/30/2021 EE Contrib	c	(308.19)
7/27/2021	23957	S	CalPERS - 521	7/1- 7/15/2021 EE Contrib	c	(308.19)
8/4/2021	23979	S	CalPERS - 521	7/16- 7/31/2021 EE Contrib	c	(308.19)
8/24/2021	23990	S	CalPERS - 521	8/1 - 8/15/2021 EE Contrib	c	(295.87)
9/2/2021	24005	S	CalPERS - 521	8/16 - 8/31/2021 EE Contrib	c	(320.51)
9/2/2021	24006	S	CalPERS - 521	8/16 - 8/31/2021 EE Contrib	c	(238.63)
9/21/2021	24031	S	CalPERS - 521	9/1- 9/15/2021 EE Contrib	c	(308.19)
9/21/2021	24032	S	CalPERS - 521	9/1- 9/15/2021 EE Contrib	c	(238.63)
10/7/2021	24040	S	CalPERS - 521	9/16 - 9/30/2021 EE Contrib	c	(308.19)
10/7/2021	24041	S	CalPERS - 521	9/16 - 9/30/2021 EE Contrib	c	(238.63)
44,489.00	24076	S	CalPERS - 521	10/1 - 10/15/2021 EE Contrib	c	(308.19)
10/20/2021	24077	S	CalPERS - 521	10/1 - 10/15/2021 EE Contrib	c	(238.63)
11/2/2021	24082	S	CalPERS - 521	10/16 - 10/31/2021 EE Contrib	c	(295.87)
11/2/2021	24083	S	CalPERS - 521	10/16 - 10/31/2021 EE Contrib	c	(238.63)
11/17/2021	24099	S	CalPERS - 521	11/1 - 11/15/2021 EE Contrib	c	(314.24)
11/17/2021	24100	S	CalPERS - 521	11/1 - 11/15/2021 EE Contrib	c	(238.63)
TOTAL 05420524 Deferred Comp (Clearing Acct)						(4,507.41)

111000 Salaries & Wages

7/15/2021	P/R+Taxes	S	Payroll And Taxes	Period 6/16/2021 - 6/30/2021 Ck date 7/15/2021	c	(5,107.66)
7/30/2021	P/R+Taxes	S	Payroll And Taxes	Period 7/1/2021 - 7/15/2021 Ck date 7/30/2021	c	(5,193.91)
8/13/2021	P/R+Taxes	S	Payroll And Taxes	Period 7/16/2021 - 7/31/2021 Ck date 8/13/2021	c	(5,291.41)
8/31/2021	P/R+Taxes	S	Payroll And Taxes	Period 8/1/2021 - 8/15/2021 Ck date 8/31/2021	c	(5,089.16)
9/15/2021	P/R+Taxes	S	Payroll And Taxes	Period 8/16/2021 - 8/31/2021 Ck date 9/15/2021	c	(8,823.91)
9/15/2021	P/R+Taxes	S	Payroll And Taxes	Settlement Check 9/15/2021	c	(4,105.75)
9/30/2021	P/R+Taxes	S	Payroll And Taxes	Period 9/1/2021 - 9/15/2021 Ck date 9/30/2021	c	(8,591.66)
44,484.00	P/R+Taxes	S	Payroll And Taxes	Period 9/16/2021 - 9/30/2021 Ck date 10/15/2021	c	(8,471.66)
10/29/2021	P/R+Taxes	S	Payroll And Taxes	Period 10/1/2021 - 10/15/2021 Ck date 10/29/2021	c	(8,779.16)
11/15/2021	P/R+Taxes	S	Payroll And Taxes	Period 10/16/2021 - 10/31/2021 Ck date 11/15/2021	c	(8,584.41)
11/30/2021	P/R+Taxes	S	Payroll And Taxes	Period 11/1/2021 - 11/15/2021 Ck date 11/30/2021	c	(8,768.20)
TOTAL 111000 Salaries & Wages						(76,806.89)

112400 Stipend Commission & Board

7/15/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 7/15/2021	c	(250.00)
7/30/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 7/30/2021	c	(200.00)
8/13/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 8/13/2021	c	-
8/31/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 8/31/2021	c	-
9/15/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 9/15/2021	c	(250.00)
9/30/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 9/30/2021	c	-
10/15/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 10/15/2021	c	(200.00)
10/29/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 10/29/2021	c	-
11/15/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 11/15/2021	c	(250.00)
11/30/2021	P/R+Taxes	S	Payroll And Taxes	Brd Pay Ck date 11/30/2021	c	-
TOTAL 112400 Stipend Commission & Board						(1,150.00)

113200 OT & Straight Time

7/15/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 7/15/2021	c	(327.25)
				OT Straight Pay - Ck date 7/15/2021	c	(154.00)
7/30/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 7/30/2021	c	(66.00)
				OT Straight Pay - Ck date 7/30/2021	c	(214.50)
8/13/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 8/13/2021	c	(82.50)
				OT Straight Pay - Ck date 8/13/2021	c	(2.75)
8/31/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 8/31/2021	c	(132.00)
				OT Straight Pay - Ck date 8/31/2021	c	(44.00)
44,454.00	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 9/15/2021	c	(74.25)
				OT Straight Pay - Ck date 9/15/2021	c	(22.00)
9/30/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 9/30/2021	c	(206.25)

				OT Straight Pay - Ck date 9/30/2021	c	-
10/15/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 10/15/2021	c	(132.00)
				OT Straight Pay - Ck date 10/15/2021	c	(5.50)
10/29/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 10/30/2021	c	(68.75)
				OT Straight Pay - Ck date 10/29/2021	c	-
11/15/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 11/15/2021	c	(107.25)
				OT Straight Pay - Ck date 11/15/2021	c	(176.00)
11/30/2021	P/R+Taxes	S	Payroll And Taxes	Time/One Half - Ck date 11/30/2021	c	(123.75)
				OT Straight Pay - Ck date 11/30/2021	c	-
				TOTAL 113200 OT & Straight Time		(1,938.75)

115200 Terminal Pay

7/15/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
7/30/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
8/13/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
8/31/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
9/15/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
9/30/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
10/15/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
10/29/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
11/15/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
11/30/2021	P/R+Taxes	S	Payroll And Taxes	Termination Pay	c	-
				TOTAL 115200 Terminal Pay		-

121000 Retirement ER Cost

44,384.00	23931	S	CalPERS - 521	6/16 - 6/30/2021 ER Contrib	c	(461.57)
7/15/2021	23947		CalPERS - 521	FY 2021-22 UAL Lump Sum Prepayment	c	(20,792.00)
7/27/2021	23957	S	CalPERS - 521	7/1 - 7/15/2021 ER Contrib	c	(455.23)
8/4/2021	23979	S	CalPERS - 521	7/16 - 7/31/2021 ER Contrib	c	(455.23)
8/13/2021	23982		CalPERS - 19732	GASB-68 Pooled Acturial FY20/21 report	c	(350.00)
44,432.00	23990	S	CalPERS - 521	8/1 - 8/15/2021 ER Contrib	c	(437.03)
9/2/2021	24005	S	CalPERS - 521	8/16 - 8/31/2021 ER Contrib	c	(473.43)
9/2/2021	24006	S	CalPERS - 521	8/16 - 8/31/2021 ER Contrib	c	(294.88)
9/21/2021	24031	S	CalPERS - 521	9/1 - 9/15/2021 ER Contrib	c	(455.23)
9/21/2021	24032	S	CalPERS - 521	9/1 - 9/15/2021 ER Contrib	c	(294.88)
10/7/2021	24040	S	CalPERS - 521	9/16 - 9/30/2021 ER Contrib	c	(455.23)
10/7/2021	24041	S	CalPERS - 521	9/16 - 9/30/2021 ER Contrib	c	(294.88)
10/20/2021	24076	S	CalPERS - 521	10/1 - 10/15/2021 ER Contrib	c	(455.23)
10/20/2021	24077	S	CalPERS - 521	10/1 - 10/15/2021 ER Contrib	c	(294.88)

11/2/2021	24082	S	CalPERS - 521	10/16- 10/31/2021 ER Contrib	c	(437.03)
11/2/2021	24083	S	CalPERS - 521	10/16- 10/31/2021 ER Contrib	c	(294.88)
11/17/2021	24099	S	CalPERS - 521	11/1 - 11/15/2021 ER Contrib	c	(464.18)
11/17/2021	24100	S	CalPERS - 521	11/1 - 11/15/2021 ER Contrib	c	(294.88)
TOTAL 121000 Retirement ER Cost						(27,460.67)

122000 OASDHI

7/15/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 7/15/2021	c	(446.69)
7/30/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 7/30/2021	c	(434.08)
8/13/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 8/13/2021	c	(411.31)
44,439.00	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 8/31/2021	c	(402.79)
9/15/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 9/15/2021	c	(701.51)
9/15/2021	P/R+Taxes	S	Payroll And Taxes	Settlement Check 9/15/2021	c	(314.10)
9/30/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 9/30/2021	c	(673.03)
10/15/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 10/15/2021	c	(673.90)
10/29/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 10/29/2021	c	(676.88)
11/15/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 11/15/2021	c	(697.49)
11/30/2021	P/R+Taxes	S	Payroll And Taxes	OASDHI - Ck date 11/30/2021	c	(680.25)
TOTAL 122000 OASDHI						(6,112.03)

123000 Health Insurance(s)

44,384.00	23932	S	CalPERS Health - 12733	7/2021-Medical - EE Admin Fee	c	(3.91)
7/7/2021	23937	S	GSRMA - 29229	7/2021-Dental - 2 EEs	c	(83.58)
				7/2021-Vision - 2 EEs	c	(16.38)
7/7/2021	23940		PRISM - 14746	7/2021 - 9/2021 - EAP Benefit - 2 EE's	c	(17.40)
7/15/2021	EFT		# 400040348	Health Benefits Pay Date 7/15/2021	c	(813.64)
7/15/2021	23948	S	CalPERS Health - 12733	8/2021-Medical - EE Admin Fee	c	(4.07)
7/15/2021	23953	S	GSRMA - 29229	8/2021-Dental - 2 EEs	c	(83.58)
				8/2021-Vision - 2 EEs	c	(16.38)
7/30/2021	EFT		# 400040448	Health Benefits Pay Date 7/30/2021	c	(813.64)
8/13/2021	EFT		# 400040544	Health Benefits Pay Date 8/13/2021	c	(813.64)
8/24/2021	23991	S	CalPERS Health - 12733	9/2021-Medical - EE Admin Fee	c	(4.07)
8/24/2021	23997	S	GSRMA - 29229	9/2021-Dental - 2 EEs	c	(83.58)
				9/2021-Vision - 2 EEs	c	(16.38)
8/31/2021	EFT		# 400040663	Health Benefits Date 8/31/2021	c	(813.64)
44,453.00	EFT		# 400040777	Health Benefits Pay Date 9/15/2021	c	(813.64)
9/16/2021	24025	S	GSRMA - 29229	10/2021-Dental - 3 EEs	c	(125.37)
				10/2021-Vision - 3 EEs	c	(24.57)
9/21/2021	24033	S	CalPERS Health - 12733	10/2021-Medical - EE Admin Fee	c	(6.10)

9/30/2021 EFT	# 400040885		Health Benefits Pay Date 9/30/2021	c	(813.64)
10/7/2021	24053 PRISM - 14746		10/2021 -129/2021 - EAP Benefit - 3 EE's	c	(26.10)
10/15/2021 EFT	# 400040977		Health Benefits Pay Date 10/15/2021	c	(1,220.46)
10/20/2021 24078	S CalPERS Health - 12733		11/2021-Medical - EE Admin Fee	c	(6.10)
10/20/2021 24079	S GSRMA - 29229		11/2021-Dental - 3 EEs	c	(125.37)
			11/2021-Vision - 3 EEs	c	(24.57)
10/29/2021 EFT	# 400041071		Health Benefits Pay Date 10/29/2021	c	(1,220.46)
11/15/2021 EFT	# 400041191		Health Benefits Pay Date 11/15/2021	c	(1,220.46)
11/17/2021 24101	S CalPERS Health - 12733		12/2021-Medical - EE Admin Fee	c	(6.10)
11/17/2021 24106	S GSRMA - 29229		12/2021-Dental - 3 EEs	c	(125.37)
			12/2021-Vision - 3 EEs	c	(24.57)
11/30/2021 EFT	# 400041281		Health Benefits Pay Date 11/30/2021	c	(1,220.46)
			TOTAL 123000 Health Insurance(s)		(10,587.23)

124000 Workers Comp

7/7/2021	23933 CAPRI - 8761		1st Qtr W/C FY 2021-22	c	(1,216.10)
9/9/2021	24015 CAPRI - 8761		2nd Qtr W/C FY 2021-22	c	(1,216.10)
			TOTAL 124000 Workers Comp		(2,432.20)

125000 SUI Insurance (ER Cost)

7/15/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 7/15/2021	c	(11.27)
7/30/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 7/30/2021	c	(10.80)
8/13/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 8/13/2021	c	(8.52)
8/31/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 8/31/2021	c	(4.08)
9/15/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 9/15/2021	c	(60.07)
9/30/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 9/30/2021	c	(59.58)
44,484.00 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 10/15/2021	c	(7.83)
10/29/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 10/29/2021	c	(4.08)
11/15/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 11/15/2021	c	(3.00)
11/30/2021 P/R+Taxes	S Payroll And Taxes		SUI ER Contrib Ck date 11/30/2021	c	(4.56)
			TOTAL 125000 SUI Insurance (ER Cost)		(173.79)

128000 Retiree Health Benefits

7/7/2021 23932	S CalPERS Health - 12733		7/2021-Medical - 2 Retirees	c	(117.13)
7/15/2021 23948	S CalPERS Health - 12733		8/2021-Medical - 2 Retirees	c	(117.25)
8/24/2021 23991	S CalPERS Health - 12733		9/2021-Medical - 2 Retirees	c	(117.25)
9/21/2021 24033	S CalPERS Health - 12733		10/2021-Medical - 2 Retirees	c	(117.25)
10/20/2021 24078	S CalPERS Health - 12733		11/2021-Medical - 2 Retirees	c	(117.25)
11/17/2021 24101	S CalPERS Health - 12733		12/2021-Medical - 2 Retirees	c	(117.25)

				TOTAL 128000 Retiree Health Benefits	(703.38)
205100 Insurance - Liability					
7/27/2021	23958	CAPRI - 8761	7/2021-6/2022 -1st half Liability Ins Coverage	c	(31,834.00)
				TOTAL 205100 Insurance - Liability	(31,834.00)
206100 Membership Dues					
7/27/2021	23959	CARPD - 70968	FY 2021-22 Dues	c	(2,000.00)
10/7/2021	24060	S Umpqua CC - 71085	CSDA Membership 8/21 thru 12/31/2021	c	(2,403.00)
				TOTAL 206100 Membership Dues	(4,403.00)
207600 Office Supplies					
44,412.00	23,977.00	Staples Business Advantage - 14122	Banker boxes - 2 cases paper - 2022 Wall Calen & Planner	c	(157.91)
8/13/2021	23988	Staples Business Advantage - 14122	Desk top organizer trays 3	c	(36.93)
8/24/2021	24002	Staples Business Advantage - 14122	Mech pencils, Note pads, Post its, White out pens	c	(65.11)
9/2/2021	24014	S Umpqua CC - 71085	Office chair - GM office	c	(295.88)
10/7/2021	24057	Staples Business Advantage - 14122	Folder labels, file & hanging folders	c	(41.45)
10/7/2021	24060	S Umpqua CC - 71085	Business cards - GM	c	(60.99)
44,502.00	24095	S Umpqua CC - 71085	Office white board supplies	c	(35.84)
				TOTAL 207600 Office Supplies	(694.11)
208100 Postage Service (PO Box)					
8/4/2021	23978	S Umpqua CC - 71085	District PO Box 1 Yr	c	(188.00)
				TOTAL 208100 Postage Service (PO Box)	(188.00)
210300 Agriculture-Horticultural Service					
8/4/2021	23975	S Raul's Tree Care - 69419	ACP - Clean up fallen tree	c	(1,100.00)
			HSP - Clean up fallen branch (Oak tree)	c	(200.00)
8/13/2021	23986	Raul's Tree Care - 69419	ACP Fallen tree & Cleared tree canopy	c	(1,500.00)
11/17/2021	24111	S Raul's Tree Care - 69419	HSP - Chip, cut downed trees	c	(1,500.00)
			ACP - clear log blocking trail	c	(200.00)
				TOTAL 210300 Agriculture-Horticultural Service	(4,500.00)
211100 Building Maint. Service					
8/4/2021	23968	Defender Termite & Pest - 71461	7/2021 HSP Pest Control	c	(70.00)
8/4/2021	23969	Defender Termite & Pest - 71461	7/2021 Oakdale RR Pest Control	c	(72.00)
10/7/2021	24046	Defender Termite & Pest - 71461	9/2021 HSP Pest Control	c	(70.00)
10/7/2021	24047	Defender Termite & Pest - 71461	9/2021 Oakdale RR Pest Control	c	(72.00)
11/22/2021	24116	Defender Termite & Pest - 71461	11/2021 HSP Pest Control	c	(70.00)

11/22/2021	24117 Defender Termite & Pest - 71461	11/2021 Oakdale RR Pest Control	c	(72.00)
		TOTAL 211100 Building Maint. Service		(426.00)
211200 Building Maint. Supplies				
11/17/2021	24107 Home Depot - 2843	2/pkg 9 volt batteries	c	(31.33)
11/17/2021	24108 S Jorgenson Co - 48104	Purchase 2 med fire exten & Parts	c	(143.86)
		TOTAL 211200 Building Maint. Supplies		(175.19)
214100 Land Improvement Maint. Services				
10/7/2021	24042 Carson Landscape Indus. - 18136	ACP Irrigation repair	c	(2,700.00)
		TOTAL 214100 Land Improvement Maint. Services		(2,700.00)
214200 Land Improvement Maint. Supplies				
8/24/2021	23998 S Home Depot - 2843	Chain link	c	(6.34)
9/9/2021	24019 Industrial Container Services - 57801	50/30gal Park Trash Cans	c	(2,577.49)
9/21/2021	24035 Normac - 1309	Irrigation supplies	c	(446.60)
10/13/2021	24069 S Home Depot - 2843	Picnic table repair items Comm Service Day	c	(83.06)
11/2/2021	24095 S Umpqua CC - 71085	HSP picnic table boards	c	(288.21)
		TOTAL 214200 Land Improvement Maint. Supplies		(3,401.70)
215100 Mechanical Sys Maint. Services				
8/13/2021	23980 All Pro Backflow - 69926	Backflow test @ ACP 2	c	(142.00)
8/13/2021	23981 All Pro Backflow - 69926	Backflow test @ Oak 4	c	(284.00)
9/2/2021	24008 Clarke & Rusch - 8939	8/23/2021-Planned Maint	c	(204.00)
10/13/2021	24064 Clarke & Rusch - 8939	HSP Lg rm - replace compressor & txv	c	(3,787.00)
		TOTAL 215100 Mechanical Sys Maint. Services		(4,417.00)
216200 Painting Supplies				
7/7/2021	23944 Umpqua CC - 71085	6/2021 - Stmt	c	(148.13)
8/4/2021	23971 Home Depot - 2843	ACP Graffiti clean up items	c	(57.52)
8/4/2021	23978 S Umpqua CC - 71085	Stripping Paint - parking lots	c	(74.07)
8/24/2021	23998 S Home Depot - 2843	Paint supplies - HSP GPA	c	(261.50)
10/13/2021	24069 S Home Depot - 2843	Paint - Comm Service Day	c	(290.49)
		TOTAL 216200 Painting Supplies		(831.71)
219100 Electricity				
44,392.00	23,954.00 SMUD - 4025	6/2021 - SMUD Billing	c	(1,410.44)
8/13/2021	23987 SMUD - 4025	7/2021 - SMUD Billing	c	(1,781.84)
9/9/2021	24020 SMUD - 4025	8/2021 - SMUD Billing	c	(1,643.75)

10/7/2021	24058 SMUD - 4025		9/2021 - SMUD Billing	c	(1,679.74)
11/17/2021	24114 SMUD - 4025		10/2021 - SMUD Billing	c	(1,231.96)
					TOTAL 219100 Electricity
					(7,747.73)
219200 Natural Gas Service					
7/7/2021	23939 PG&E - 1383		6/2021-Billing	c	(17.76)
8/4/2021	23973 PG&E - 1383		7/2021-Billing	c	(16.68)
44,441.00	24,011.00 PG&E - 1383		8/2021-Billing	c	(15.64)
10/7/2021	24052 PG&E - 1383		9/2021-Billing	c	(15.64)
11/2/2021	24089 PG&E - 1383		10/2021-Billing	c	(69.56)
					TOTAL 219200 Natural Gas Service
					(135.28)
219300 Refuse Collection-Disposal					
7/7/2021	23941 S Republic Services - 57909		6/2021 - Billing	c	(189.90)
			6/2021 - ACP Trail 40yd Yard Waste	c	(422.88)
8/4/2021	23974 Republic Services - 57909		7/2021 - Billing	c	(189.90)
9/2/2021	24012 Republic Services - 57909		8/2021 - Billing	c	(189.90)
10/7/2021	24054 Republic Services - 57909		9/2021 - Billing	c	(189.90)
11/17/2021	24112 S Republic Services - 57909		10/2021 - Billing	c	(189.90)
			10/2021 40 yd waste - HSP Comm. Clean up	c	(301.13)
					TOTAL 219300 Refuse Collection-Disposal
					(1,673.51)
219500 Sewage Services					
8/4/2021	23976 S Sacramento County Utilities - 666		6/22/2021 - 8/21/2021 Billing	c	(276.28)
			Credit Adj	c	162.99
10/7/2021	24056 Sacramento County utilities - 666		8/22/2021 -10/21/2021- Billing	c	(276.28)
11/17/2021	24098 Advanced Septic - 631769		ACP-Pump out RR	c	(400.00)
					TOTAL 219500 Sewage Services
					(789.57)
219800 Water					
7/27/2021	23962 Sacramento Suburban Water - 26158		7/2021 - Garfield (ACP)	c	(1,613.00)
7/27/2021	23963 Sacramento Suburban Water - 26158		7/2021 - Myrtle (Oak)	c	(3,064.86)
44,404.00	23,964.00 Sacramento Suburban Water - 26158		7/2021 - HSP	c	(148.84)
8/24/2021	23999 Sacramento Suburban Water - 26158		8/2021 - Garfield (ACP) (w/46.12 credit applied)	c	(1,312.16)
8/24/2021	24000 Sacramento Suburban Water - 26158		8/2021 - Myrtle (Oak) (w/78.84 credit applied)	c	(2,086.26)
8/24/2021	24001 Sacramento Suburban Water - 26158		8/2021 - HSP (w/9.68 credit applied)	c	(139.16)
9/16/2021	24029 Sacramento Suburban Water - 26158		9/2021 - Garfield (ACP) (w/ applied 46.12 credit)	c	(1,165.30)
44,460.00	24,037.00 Sacramento Suburban Water - 26158		9/2021 - Myrtle (Oak)	c	(2,500.44)
9/21/2021	24038 Sacramento Suburban Water - 26158		9/2021 - HSP	c	(154.36)

10/20/2021	24080	Sacramento Suburban Water - 26158	10/2021 - Garfield (ACP)	c	(1,272.14)
11/2/2021	24092	Sacramento Suburban Water - 26158	10/2021 - Myrtle (Oak)	c	(1,219.80)
11/2/2021	24093	Sacramento Suburban Water - 26158	10/2021 - HSP	c	(147.46)
11/17/2021	24113	Sacramento Suburban Water - 26158	11/2021 - Garfield (ACP)	c	(580.76)
				TOTAL 219800 Water	(15,404.54)
220500 Automotive Maint. Service					
9/16/2021	24027	S OK Tire - 14277	Labor - Maint 2010 Ford	c	(544.75)
10/13/2021	24066	College Oak Towing - 617236	Tow 96 Chevy to OK Tire (from HSP)	c	(180.00)
10/13/2021	24071	S OK Tire - 14277	Labor - Repair 96 Chevy	c	(807.61)
11/2/2021	24095	S Umpqua CC - 71085	AAA Roadside Mbrship / towing chg 96 Chevy	c	(274.00)
				TOTAL 220500 Automotive Maint. Service	(1,806.36)
220600 Automotive Maint. Supplies					
9/16/2021	24027	S OK Tire - 14277	Parts - Maint 2010 Ford	c	(303.95)
10/7/2021	24060	S Umpqua CC - 71085	Jumper cables	c	(48.48)
10/13/2021	24071	S OK Tire - 14277	Parts - Repair 96 Chevy	c	(962.74)
11/17/2021	24109	OK Tire - 14277	2010 Ford Wiperblades	c	(42.99)
				TOTAL 220600 Automotive Maint. Supplies	(1,358.16)
221100 Grounds Equip Maint. Services					
9/2/2021	24004	S Bar-Hein Co. - 1463	Labor-	c	(45.00)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Labor repairs - J Deere Mower 2011	c	(362.50)
11/17/2021	24115	Valley Truck & Tractor - 36620	Labor repairs J Deere 2021 Z997R	c	(72.50)
				TOTAL 221100 Grounds Equip Maint. Services	(480.00)
221200 Ground Equip Maint. Supplies					
7/15/2021	23956	Valley Truck & Tractor - 36620	J Deere mower - parts	c	(69.52)
9/2/2021	24004	S Bar-Hein Co. - 1463	Parts - 2 chains - Stihl chainsaw	c	(65.27)
10/7/2021	24060	S Umpqua CC - 71085	2/Diesel gas containers	c	(49.54)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Repair parts - J Deere Mower 2011	c	(161.38)
				TOTAL 221200 Ground Equip Maint. Supplies	(345.71)
222600 Hand - Expendable Tools					
10/7/2021	24060	S Umpqua CC - 71085	spring links, rope, work gloves	c	(26.06)
				TOTAL 222600 Hand - Expendable Tools	(26.06)
223600 Fuel & Lubricant Supplies					
7/7/2021	23938	Orbit Station - 33714	6/2021- Fuel Chgs	c	(418.03)

8/4/2021	23972	Orbit Station - 33714	7/2021- Fuel Chgs	c	(357.77)
8/13/2021	23985	S Phillips 66 - 58398	Credit from Stmt 5/2021	c	13.39
			7/2021 Stmt	c	(20.53)
9/2/2021	24010	Orbit Station - 33714	8/2021- Fuel Chgs	c	(269.25)
9/16/2021	24028	Phillips 66 - 58398	8/2021 - Stmt	c	(59.70)
10/7/2021	24051	Orbit Station - 33714	9/2021- Fuel Chgs	c	(216.84)
10/7/2021	24060	S Umpqua CC - 71085	Grease	c	(17.10)
10/13/2021	24072	Phillips 66 - 58398	9/2021 - Stmt	c	(172.59)
11/2/2021	24088	Orbit Station - 33714	10/2021- Fuel Chgs	c	(109.13)
11/17/2021	24110	Phillips 66 - 58398	10/2021 - Stmt (w/late fee)	c	(323.00)
			TOTAL 223600 Fuel & Lubricant Supplies		(1,950.55)

226200 Office Equip Maint Supplies

8/24/2021	23995	S Encompass - 18796	Toner - Xerox C405 Hi Yield	c	(894.29)
8/24/2021	23996	Encompass - 18796	Xerox C405 Waste toner cartridge	c	(29.08)
			TOTAL 226200 Office Equip Maint Supplies		(923.37)

227501 Copy Machine - Lease

7/15/2021	23955	US Bank - 68934	7/2021-Xerox Copier	c	(281.29)
8/13/2021	23989	US Bank - 68934	8/2021-Xerox Copier	c	(281.29)
			TOTAL 227501 Copy Machine - Lease		(562.58)

227504 Misc (Bottled Water for Staff)

7/27/2021	23961	Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
9/16/2021	24030	Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
			TOTAL 227504 Misc (Bottled Water for Staff)		(80.88)

232200 Custodial Supplies

44,392.00	23,949.00	Cintas - 56036	7/9/2021 -Custodial	c	(113.74)
8/13/2021	23983	Cintas - 56036	7/23/2021 -Custodial	c	(113.74)
8/13/2021	23984	Cintas - 56036	8/6/2021 -Custodial	c	(113.74)
8/24/2021	23992	Cintas - 56036	8/20/2021 -Custodial	c	(113.74)
8/24/2021	23998	S Home Depot - 2843	Bleach	c	(5.37)
9/9/2021	24016	Cintas - 56036	7/16/2021 - 1 case paper towels	c	(37.71)
9/9/2021	24017	Cintas - 56036	9/3/2021 - Custodial	c	(113.74)
9/16/2021	24022	Cintas - 56036	8/4/2021 - 30 cases Park trash liners	c	(1,034.08)
9/21/2021	24034	Cintas - 56036	9/17/2021 - Custodial	c	(104.99)
10/7/2021	24044	Cintas - 56036	10/1/2021 - Custodial	c	(113.74)
44,482.00	24,063.00	Cintas - 56036	8/11/2021 - 4 cases office trash liners	c	(64.61)

11/2/2021	24084 Cintas - 56036	10/15/2021 - Custodial	c	(113.74)
11/2/2021	24085 Cintas - 56036	10/29/2021 - Custodial	c	(113.74)
11/17/2021	24103 Cintas - 56036	11/12/2021 - Custodial	c	(113.74)
		TOTAL 232200 Custodial Supplies		(2,270.42)
244300 Medical Service -EE & Live Scan				
9/16/2021	24026 Kaiser On The Job - 4839	Pre placement exam - Gonzalez	c	(65.00)
44,460.00	24,036.00 Preferred Alliance - 34429	Non-Random Test - Pre-placement - Gonzalez	c	(43.00)
		TOTAL 244300 Medical Service -EE & Live Scan		(108.00)
250605 Service Fees (Bank Loan Item)				
44,384.00	23946 S Umpqua Bank - 52152	7/2021 Interest Project Loan	c	(6.06)
		7/2021-Maturity Pay Off Project Loan	c	(3,500.00)
		TOTAL 250605 Service Fees (Bank Loan Item)		(3,506.06)
253100 Legal Services				
7/15/2021	23950 Cole Huber - 54641	6/2021 Ref-AB-5, Attend Brd Mtgs,Sick Leave,New GM	c	(2,835.00)
8/24/2021	23993 Cole Huber - 54641	7/2021 Ref-Brd Pkt review	c	(112.50)
9/16/2021	24023 Cole Huber - 54641	8/2021 Ref- EE agreement review / Brd Pkt review attend mtg	c	(1,305.00)
10/13/2021	24065 Cole Huber - 54641	9/2021 Ref: Audit response	c	(100.00)
11/17/2021	24104 Cole Huber - 54641	10/2021 Ref: AB361 Resolution	c	(135.00)
		TOTAL 253100 Legal Services		(4,487.50)
257100 Security Services				
7/27/2021	23960 Fulton-El Camino Rec & Park - 2968	6/2021 - Patrol Service 18/1 Hours	c	(1,235.00)
10/7/2021	24049 Fulton-El Camino Rec & Park - 2968	7/2021 - Patrol Service 17/26 Hours	c	(2,795.00)
10/7/2021	24050 Fulton-El Camino Rec & Park - 2968	8/2021 - Patrol Service 13/12 Hours	c	(1,625.00)
11/22/2021	24118 Fulton-El Camino Rec & Park - 2968	10/2021 - Patrol Service 15/16 Hours	c	(2,015.00)
		TOTAL 257100 Security Services		(7,670.00)
258200 Public Relations Services				
7/7/2021	23943 Streamline - 57252	Streamline Website 1 yr	c	(1,800.00)
		TOTAL 258200 Public Relations Services		(1,800.00)
259100 Other Professional Services				
8/24/2021	JV # 110404646	Re-allocate Claim 23767 FY 2020-21 from 339A to 339I	c	1,500.00
		TOTAL 259100 Other Professional Services		1,500.00
281100 Data Processing -Computer Service				

10/13/2021	24068	Fast Break - 37998	20 hrs IT Support	c	(2,200.00)
			TOTAL 281100 Data Processing -Computer Service		(2,200.00)
281201 Hardware (Computer Items)					
9/2/2021	24014	S Umpqua CC - 71085	Monitor - GM office	c	(188.16)
9/9/2021	24018	Fast Break - 37998	Computer - GM Office	c	(1,212.19)
			TOTAL 281201 Hardware (Computer Items)		(1,400.35)
281210 PC Laptop Printer-Copier Purchase					
8/24/2021	23995	S Encompass - 18796	Purchase Xerox C405 Printer	c	(915.86)
9/9/2021	24021	S US Bank - 68934	Purchase Xerox 6655I Copier (Previous Lease)	c	(450.00)
			7.75% Tax accrual	c	(34.88)
			TOTAL 281210 PC Laptop Printer-Copier Purchase		(1,400.74)
281265 Application Software Maint. Lic					
7/7/2021	23934	Central Control System - 23278	7/2021 - Wireless irrigation	c	(220.00)
7/15/2021	23952	Fast Break - 37998	1 yr Renewal - Microsoft Office 365	c	(99.99)
8/4/2021	23967	Central Control System - 23278	8/2021 - Wireless irrigation	c	(220.00)
9/2/2021	24007	Central Control System - 23278	9/2021 - Wireless irrigation	c	(220.00)
10/7/2021	24043	Central Control System - 23278	10/2021 - Wireless irrigation	c	(220.00)
11/17/2021	24102	Central Control System - 23278	11/2021 - Wireless irrigation	c	(220.00)
			TOTAL 281265 Application Software Maint. Lic		(1,199.99)
285200 Recreation Supplies					
11/17/2021	24097	ACRPD Revolving Account - 8213	Check 1011 - Reimb R MacFarlane Community Service Horse s	c	(191.70)
			TOTAL 285200 Recreation Supplies		(191.70)
289900 Other Oper Exp Fire Extingusher					
11/17/2021	24108	S Jorgenson Co - 48104	2021 Fire Exten Inspection @ HSP	c	(109.00)
			TOTAL 289900 Other Oper Exp Fire Extingusher		(109.00)
291300 Auditor Controller Services					
11/2/2021	24087	Larry Bain, CPA - 26727	FY 20/21-Audit	c	(5,495.00)
			TOTAL 291300 Auditor Controller Services		(5,495.00)
291500 Compass Costs					
8/2/2021	EFT	S Compass License Fee	FY 21/22 -Compass VPN Connection	c	(288.00)
			FY 21/22 - Compass License Fee	c	(699.83)
			TOTAL 291500 Compass Costs		(987.83)

291700 Alarm Services

7/7/2021	23935	Crime Alert Security - 41852	7/2021 -9/30/2021- Alarm System - Office & Shop	c	(210.00)
7/7/2021	23942	Sacramento Control Systems - 1112	7/2021 - 9/30/2021-AES Fire Monitoring	c	(241.63)
10/7/2021	24045	Crime Alert Security - 41852	10/2021 - 12/31/2021- Alarm System - Office & Shop	c	(210.00)
10/7/2021	24055	Sacramento Control Systems - 1112	10//2021 - 12/31/2021-AES Fire Monitoring	c	(241.63)
TOTAL 291700 Alarm Services					(903.26)

298700 Telephone Services

7/7/2021	23936	S Fast Break - 37998	6/2021- Phone service	c	(195.00)
7/15/2021	23951	Comcast - 12322	7/2021-Billing-Phone/HSI	c	(104.45)
8/4/2021	23970	S Fast Break - 37998	7/2021- Phone service	c	(195.00)
8/24/2021	23994	Comcast - 12322	8/2021-Billing-Phone/HSI	c	(104.30)
9/2/2021	24009	S Fast Break - 37998	8/2021- Phone service	c	(195.00)
9/16/2021	24024	Comcast - 12322	9/2021-Billing-Phone/HSI	c	(104.30)
10/7/2021	24048	S Fast Break - 37998	9/2021- Phone service	c	(195.00)
10/13/2021	24067	Comcast - 12322	10/2021-Billing-Phone/HSI	c	(104.19)
11/2/2021	24086	S Fast Break - 37998	10/2021- Phone service	c	(195.00)
11/17/2021	24105	Comcast - 12322	11/2021-Billing-Phone/HSI	c	(104.19)
TOTAL 298700 Telephone Services					(1,496.43)

298701 Cell Phones

7/7/2021	23936	S Fast Break - 37998	7/2021 - email exhcange + Brd mbrs	c	(40.00)
7/27/2021	23965	T-Mobile - 32685	7/2021-District Cell Phones	c	(29.40)
8/4/2021	23970	S Fast Break - 37998	8/2021 - email exhcange + Brd mbrs	c	(40.00)
9/2/2021	24009	S Fast Break - 37998	9/2021 - email exhcange + Brd mbrs	c	(55.00)
9/2/2021	24013	S T-Mobile - 32685	8/2021 - District cell phone	c	(29.40)
			GM new phone (partial purchase price)	c	(492.99)
10/7/2021	24048	S Fast Break - 37998	10/2021 - email exhcange + Brd mbrs	c	(55.00)
10/7/2021	24059	S T-Mobile - 32685	9/2021 - District cell phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
11/2/2021	24086	S Fast Break - 37998	11/2021 - email exhcange + Brd mbrs	c	(55.00)
11/2/2021	24094	S T-Mobile - 32685	10/2021 - District cell phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
TOTAL 298701 Cell Phones					(922.27)

299909 Expenditure Reimb. (Ins Claims)

10/13/2021	24070	S J&J Locksmith - 1833	ACP - Vandalism Repair 9/2021	c	(234.58)
			HSP Vandalism Repair 9/2021	c	(189.87)

10/20/2021	24081	Restoration Landscape - 71858	HSP Vandalism 9/2021 - Shore up damage small blding	c	(510.00)
11/2/2021	24090	Restoration Landscape - 71858	HSP Vandalism 10/2021 - Shore up damage large blding	c	(225.00)
11/2/2021	24091	Rio Linda Fence - 57446	HSP Vandalism 9/201 - Repair Fence & Razor Wire Shop Yard	c	(750.00)
			TOTAL 299909 Expenditure Reimb. (Ins Claims)		(1,909.45)
321000 Interest Expense					
7/7/2021	23945	S Umpqua Bank - 52152	7/2021 - Side Fund - Interest	c	(752.90)
7/27/2021	23966	S Umpqua Bank - 52152	8/2021 - Side Fund Interest	c	(744.31)
8/24/2021	24003	S Umpqua Bank - 52152	9/2021 - Side Fund Interest	c	(735.74)
9/21/2021	24039	S Umpqua Bank - 52152	10/2021 - Side Fund Interest	c	(727.15)
11/2/2021	24096	S Umpqua Bank - 52152	11/2021 - Side Fund Interest	c	(718.58)
11/22/2021	24119	S Umpqua Bank - 52152	12/2021 - Side Fund Interest	c	(709.99)
			TOTAL 321000 Interest Expense		(4,388.67)
323000 Lease Oblig Retirement Side Fund					
7/7/2021	23945	S Umpqua Bank - 52152	7/2021 - Side Fund - Principal	c	(2,400.00)
7/27/2021	23966	S Umpqua Bank - 52152	8/2021 - Side Fund Principal	c	(2,400.00)
8/24/2021	24003	S Umpqua Bank - 52152	9/2021 - Side Fund Principal	c	(2,400.00)
9/21/2021	24039	S Umpqua Bank - 52152	10/2021 - Side Fund Principal	c	(2,400.00)
11/2/2021	24096	S Umpqua Bank - 52152	11/2021 - Side Fund Principal	c	(2,400.00)
11/22/2021	24119	S Umpqua Bank - 52152	12/2021 - Side Fund Principal	c	(2,400.00)
			TOTAL 323000 Lease Oblig Retirement Side Fund		(14,400.00)
345000 Taxes, Licenses & Assessments					
10/13/2021	24073	Sacramento County - Tax Collectors Office - 472	HSP - CSA1 Lights	c	(655.74)
10/13/2021	24074	Sacramento County - Tax Collectors Office - 472	ACP - CSA1 Lights	c	(47.90)
			TOTAL 345000 Taxes, Licenses & Assessments		(703.64)
430300 Equip SD - Comm Mower + Gator					
10/7/2021	24062	Deere & Company - 34154	Z997R J Deere Diesel mower, mulch kit, Weidmann Canopy kit	c	(21,283.98)
10/20/2021	24075	Deere & Company - 34154	2022 Gator Utility Vehicle	c	(7,026.56)
			TOTAL 430300 Equip SD - Comm Mower + Gator		(28,310.54)
5420516 Insurance (Clearing Acct)					
7/7/2021	23932	S CalPERS Health - 12733	7/2021-Medical - 2 EE's	c	(1,627.28)
7/15/2021	23948	S CalPERS Health - 12733	8/2021-Medical - 2 EE's	c	(1,627.28)
8/24/2021	23991	S CalPERS Health - 12733	9/2021-Medical - 2 EE's	c	(1,627.28)
9/21/2021	24033	S CalPERS Health - 12733	10/2021-Medical - 3 EE's	c	(2,440.92)
10/20/2021	24078	S CalPERS Health - 12733	11/2021-Medical - 3 EE's	c	(2,440.92)

11/17/2021 24101 S CalPERS Health - 12733

12/2021-Medical - 3 EE's

c (2,440.92)

TOTAL 5420516 Insurance (Clearing Acct) (12,204.60)

TOTAL EXPENSES (315,292.81)

OVERALL TOTAL (282,791.34)

**ACRPD 2021-2022
339D Expenditures**

**November 2021
Period 5 of 13**

FYTD Completed = 38%

CODE	CAPITAL OUTLAY	2021-22 Budget	November	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj	38,969.00		-	38,969.00	0%
43430300	Equipment-SD Non-Recon - New Play Equip	11,017.00		11,016.28	0.72	100%
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		49,986.00	\$ -	\$ 11,016.28	\$ 38,969.72	22%

ACRPD 2021-2022
339D Revenue

November 2021
Period 5 of 13

FYTD Completed = 38%

Account		2021-22 Budget	November	Received To Date	Unrealized	Percent Received
94941000	Interest Income			2.00	(2.00)	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
95956900	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!

Total Other Revenue \$ - \$ - \$ 2.00 \$ (2.00) #DIV/0!

	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
7400000	<i>Fund Balance Decreased by</i>	<i>49,986.00</i>			<i>\$ 49,986.00</i>	

TOTALS: 49,986.00 - 2.00 49,984.00

Register Expense Report
Period 5
Account

FY 2021 - 2022
11/1/2021 Through 11/30/2021
339D Project Account

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
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Quicken (In House Ledger)

339D Projects

7/1/2021 thru 11/30/2021

Date	Num	Description	Memo	Clr	Amount
INCOME					
941000 Interest					
10/1/2021 Interest			FY 2021/22 1st Qtr Interest	c	2.00
TOTAL 941000 Interest					2.00
TOTAL INCOME					2.00
EXPENSES					
430300 Equip SD - Comm Mower + Gator					
10/7/2021	207	Game Time - 1920	HSP Shredded Rubber (Proj Yr 2019-20) Inv Recd 6/9/2021 (9	c	(11,016.28)
TOTAL 430300 Equip SD - Comm Mower + Gator					(11,016.28)
TOTAL EXPENSES					(11,016.28)
OVERALL TOTAL					(11,014.28)

**Arcade Creek Recreation and Park District
2021 - 2022 Monthly Revenue Reports**

November 2021

Period 5

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 6,494.66	\$ -		\$ 6,494.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,369.59	\$ -	\$ -	\$ 1,369.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 508,330.05			\$ 508,330.05

7/20/2021 \$2,560.00 Credit received in period 1

8/24/2021 Transferred \$1,500.00 from 339A Claim 23767 GL 20259100 to cover FY18-19 Annual & 5 Yr Nexus Study

**Arcade Creek Recreation Park District
Monthly Payroll Report**

End of

*Pay Period:

November 15, 2021

November 30, 2021

Payroll Issued:

November 30, 2021

December 15, 2021

Administration Division	5962.20	5962.20	11,924.40
Board Members = 5	0.00	150.00	150.00
Parks Division	2059.75	1936.00	3,995.75
PT Maint	<u>0</u>		-
Recreation Division			
Monitors, etc	870.00	978.75	1,848.75
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	<u>0.00</u>	<u>0.00</u>	-
	\$ 8,891.95	\$ 9,026.95	\$ 17,918.90
Employer Paid Taxes	684.81	Unavailable	
<i>(FICA, Medicare, SUJ)</i>			

Rental & Misc. Revenue Report

November 2021

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
	SACC (Creek Mtg's)	Sm Rm	-0-

Total Rentals \$ - **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
11/22, 29 & 12/6, 13/2021	Albree Dog Class	HSP	240.00

Totals \$ 240.00 **B**

94942900 - CELL TOWER REVENUE

Nov-21	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals \$ 4,610.42 **C**

97979000 - MISC. OTHER REVENUES

Totals \$ - **D**

\$ -	A
\$ 240.00	B
\$ 4,610.42	C
\$ -	D
\$ 4,850.42 Total	


Arcade Creek Recreation and Park District

MEETING DATE: December 16, 2021

AGENDA ITEM: 4 g Consent Agenda Correspondence



Date: November 19, 2021

To: Special District Selection Committee
From: José C. Henríquez, Executive Officer 
Subject: Selection of Special District Commissioner and Alternate Commissioner
Run-off for the Sacramento Local Agency Formation Commission
Term of Office: **January 1, 2022 to December 31, 2025**

Thank you for your participation in the election process for the Regular Special District Representative and Alternate Representative to the Sacramento Local Agency Formation Commission. The purpose of this memorandum is to announce who was elected by the Selection Committee to fill those seats.

The winner by a plurality of votes for the Regular Special District Commissioner is **Gay Jones** from the Sacramento Metropolitan Fire District. As a result, Ms. Jones is declared the elected Commissioner.

For the Alternate Representative, the plurality of votes went to **Charlea Moore** from Rio Linda Elverta Recreation & Park District. Ms. Moore is declared the elected Alternate to LAFCo.

On behalf of the Commission, LAFCo staff congratulates Ms. Jones and Moore and thanks Messrs. Edward “Ted” Costa and Michael Hanson for their participation and interest on serving with LAFCo.

Please contact me if you have any questions about the results or the process. I can be reached at henriquezj@saclafco.org or at 916-874-6458.

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arcade Creek Park District, Reporting Period: 2021-11-01 to 2021-11-30

Summary of enforcement actions

NTA Issued:	Park Hours: Drugs: Weapons: Alcohol: Animals: Vehicle Code: Probation Violation: Other:
Onsite Arrests:	Drugs: Weapons: Assault/Battery: Sex Crimes: Theft: Probation Violation: Other:
Calls For Service:	1
Parking Citations:	4
Warrant Arrests:	0
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	2

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Arcade Creek Park	No NTA issued during this reporting period			
Hamilton Street Park	No NTA issued during this reporting period			
Oakdale Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes

Arcade Creek Park	No arrests reporting during this period
Hamilton Street Park	No arrests reporting during this period
Oakdale Park	No arrests reporting during this period
Off Property	No arrests reporting during this period

Calls For Service	Date/Time	Description	Disposition	Notes
Arcade Creek Park	2021-11-24 13:19	fem juv at the park standing in the same location for an hour. ofc cont subj she stated she was okay and lived near by. was acting suspicious but no crime.	Unfounded	
Hamilton Street Park	No calls for service during this reporting period			
Oakdale Park	No calls for service during this reporting period			
Off Property	No calls for service during this reporting period			

Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
Arcade Creek Park	No warrant arrests during this reporting period			
Hamilton Street Park	No warrant arrests during this reporting period			
Oakdale Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			

DUI Arrests	Date/Time	DUI Type	BAC	Notes
Arcade Creek Park	No DUI arrests during this reporting period			
Hamilton Street Park	No DUI arrests during this reporting period			
Oakdale Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			

Warnings	Date/Time	Violation	Notes
Arcade Creek Park	2021-11-10 15:00	9.36.061(A)(4) SCO	DOG OFF LEASH VERBAL WARNING subj was smoking in the park in violation of SCO.
Hamilton Street Park	2021-11-03 13:41	9.36.057 SCO	subj was given a verbal warning.
Oakdale Park	No warnings during this reporting period		
Off Property	No warnings during this reporting period		

Parking Citations	Date/Time	Violations
Arcade Creek Park	No Parking citations issued during this reporting period	
Hamilton Street Park	2021-11-09 16:45	4000(a) CVC No current registration
Hamilton Street Park	2021-11-09 16:18	4000(a) CVC No current registration
Hamilton Street Park	2021-11-03 13:18	4000(a) CVC No current registration
Hamilton Street Park	2021-11-15 20:25	4000(a) CVC No current registration
Oakdale Park	No Parking citations issued during this reporting period	
Off Property	No Parking citations issued during this reporting period	

Arcade Creek

Recreation and Park District

December 2021

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Alex Vassar

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpd@acrpd.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

Dear Board of Directors,

Happy Holidays!

I have been working on the Prop 68 Per Capita grant and my plan is to turn it in by December 22nd.

Anita is back after a 3-week vacation, and we are so happy to have her back!

The Sacramento County Sewer District will now be boring in two locations at Arcade Creek Park scheduled for December 21st and 22nd.

Construction is starting on the repair of the vandalism of our meeting rooms.

I have had 6 construction meetings in the past month to prepare for the grant project and we are progressing in the right direction for our projects to be completed by August 2022.

On December 16th it will be my 4th month at ACRPD. Time flies when you are having fun.

Cheers to you all for a great New Year 2022,

Lisa Gonzalez



**RESOLUTION NO. 2021-12
(Subsequent to Original # 2021-09)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARCADE CREEK
RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY,
RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND
AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

WHEREAS, the **Arcade Creek Recreation and Park District** is committed to preserving and nurturing public access and participation in public meetings; and

WHEREAS, all meetings of the Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist within the territory of the District; and

WHEREAS, the Board of Directors does hereby find that the Covid-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District of the **Arcade Creek Recreation and Park District** proclaims that a local emergency continues to exist throughout the territory of the District, requiring persons to meet in public, without providing an option for remote participation, would present an imminent risk to public health to those for whom remote participation would be optimal for medical reasons.

BE IT FURTHER RESOLVED that the General Manager and Chair of the Board of Directors are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of its adoption, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District of **Arcade Creek Recreation and Park District** may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Arcade Creek Recreation and Park District on this 16th day of December 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

ATTEST:

Alex Vassar, Chairperson, Board of Directors

Kim Cook, Secretary, Board of Directors

Meeting Date December 16, 2021		Item # 5a
Subject: Update Prop 68		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i> Lisa Gonzalez, General Manager
Objective To submit application and prepare and complete construction project before July 2022.		
Background The State of California opened the Prop 68 Per Capita Grant application in 2020. The grant application deadline is December 31, 2021. General Manager has been working on the application since mid-August and acquiring prices for the restroom building, ADA sidewalk, and repaving and striping of parking lot.		
Analysis		
Budget/Cost Information The budget for the restroom building is \$175,044. The grant amount is \$192,439 with the urban grant amount added.		
Proposed Action None		
Alternative Actions None		
Coordination and Review This is a standard practice of the Board.	Attachment(s)	

Meeting Date December 16, 2021		Item # 6a
Subject: Public Restroom approval for Prop 68 Per Capita Grant project		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i> Lisa Gonzalez, General Manager
Objective To get the ADA accessible 2 stall restroom built for the Prop 68 Per Capita grant at Arcade Creek Park.		
Background In 2020 the Board of Directors passed a resolution to accept the funding from the State of California for the Prop 68 Per Capita grant. ACRPD will receive \$177, 952 from the Per Capita grant and an additional \$14, 487 from the Urban grant for a total of \$192,439.		
Analysis General Manager has received the contract from Public Restroom Building with the price of the building and the scope of the work and contract to sign with Board authorization.		
Budget/Cost Information The cost of the restroom building for this project from Public Restroom Company is \$175,144.		
Proposed Action Authorize the General Manager to sign the contract with the Public Restroom Company to move forward with the Prop 68 project.		
Alternative Actions Decline to authorize the contract		
Coordination and Review This is a standard practice of the Board.	Attachment(s) 1) Public Restroom information with contract	

Price Proposal: Arcade Creek Park - Arcade Creek Rec & Park District, CA
Date: November 12, 2021
Reference: 11107-11/3/2021-0
BuyBoard: 592-19

Our Offer to Sell:

1. Restroom Building delivered to site @ \$ 155,026

Public Restroom Company herein bids to *furnish (building only per plans and specifications, delivered to site with all costs except installation including applicable taxes excluding retention.* (Retention is not allowed as this is materials or a product fully assembled before shipment to the site and therefore not subject to retention.)

2. Installation: Turnkey Installation of the Building above @ \$20,018 with retention allowed.

Public Restroom Company also includes in this two-part quotation our turnkey installation package for this building. Our national factory authorized installation team will:

- a. Arrive onsite to confirm and verify the Owner/General Contractor provided scope of work in preparation for installation including access to the site.
- b. Verify the building pad size, building corners, finished slab elevation, utility depth and location, meter size and distance from building, and compaction compliance.
- c. Excavate the utility trenches for placement of our prefabricated underground piping tree for the buildings plumbing and electrical, set the kit in place, provide the water test for inspection before backfilling, and then place the site adjacent coarse sand you provide to us alongside the building pad and screed it level for final building placement. We will need onsite water availability for wetting the sand bed before building placement to consolidate the pad.
- d. Set the building on the site pad.
- e. Connect the utility piping stub ups to the building piping stub down building points of connection for water, sewer, and electrical conduit to the building internal electrical panel.

3. Owner/General Contractor Final Tie In of Utilities and other site work:

The exterior utility connections for water, sewer and electrical 6' or less from the footprint of the building are by owner/general contractor.

4. Total Cost of building and installation @ \$ 175,044

OWNER/GENERAL CONTRACTOR SCOPE OF WORK WITH/WITHOUT FOOTINGS:

Scope of Work Background:

Owner/General Contractor shall survey the site, establish survey for the building pad and prefabricated building slab elevation and front corners, excavate for building footings (if required), locate footing sleeves for electrical, waste, and water, pour the footings (if required), furnish sand base adjacent to subgrade pad, and provide location for utility POC's nominally 6' outside the foundation.

Preparation of Building Pad:

Owner/General Contractor is responsible for providing the building subgrade pad or when required footings to frost depth per Public Restroom Company design specifications. PRC will provide detailed drawings for the subgrade building pad, utilities POC's, and if required the footings, attached to this scope of work.

Subgrade Pad/Foundation Requirements:

1. Owner/General Contractor shall survey the building site and provide a finished slab elevation for the prefabricated building. The building pad size we require is larger than the final actual building footprint. Provide building front corner stakes with 10' offsets.
2. Excavate the existing site to the depth of the required footings to local code if required.
3. Furnish coarse concrete sand adjacent to subgrade pad so PRC can cut the utility trenches, install underground utilities, and screed sand.

Owner/General Contractor verification of site access to allow Building Delivery:

1. You certify to PRC that suitable delivery access to the proposed building site is available. Suitable access is defined as 14' minimum width, 16' minimum height, and sufficient turning radius for a crane and 70' tractor-trailer.
2. Our cost is based upon the crane we provide being able to get within 35' from the building center and for the delivery truck to be no more than 35' from the crane center picking point.
3. If the path to the building site traverses curbs, underground utilities, landscaping, sidewalks, or other obstacles that could be damaged, it is the Owner/General Contractor's responsibility for repair and all costs, if damage occurs.
4. If trench plating is required, it shall be the cost responsibility of the Owner/General Contractor.
5. If unseen obstacles are present when site installation begins, it is the Owner/General Contractor responsibility to properly mark them and verbally notify PRC before installation.
6. If weather becomes an issue for safety or site installation delays due to weather, Owner/General Contractor or PRC with General Contractor's confirmation may call-off set. If building set is stopped, relocation of the building modules to an onsite or offsite location may incur additional costs to Owner/General Contractor.

Installation Notice and Site Availability:

PRC will provide sufficient notice of delivery of the prefabricated building. The Owner/General Contractor shall make the site available during the delivery period. During the delivery period, on an

improved site, Owner should stop site watering several days before delivery to minimize the impact on the soils for the heavy equipment needed for installation.

Caution: *If site is not ready for our field crew to perform their installation and if no notice of delay in readiness from Owner/General Contractor is received, PRC will provide a change order for re-mobilization on a daily basis until the site is ready for us. Ready means that the site pad is completed, the corner required survey stakes are in place, the slab elevation stakes are in place, the location of the front of the building is confirmed on site, and access to the site is available from an improved roadway. Owner/General Contractor shall sign the change order before we will continue delivery.*

Public Restroom Company will “turn-key” set the buildings including the hook up of utilities inside the building (only) when they are available. PRC will use its own factory trained staff for the installation.

Utility Connections:

1. The Owner/General Contractor is responsible for flushing all water service lines before final connection.
2. The Owner/General Contractor is responsible for the **final connections** of water, sewer, and electrical at the exterior of building POC's.
3. PRC provides a POC for water, a POC DWV waste line with a clean out your service connection, and an electrical schedule 80 PVC sleeve at an exterior POC.
4. PRC provides and connects the interior building utility connections and the Owner/General Contractor or their subcontractor makes the exterior connections to POC's for services.

Special Conditions, Permits, and Inspection Fees:

Follow any published specifications governing local building procedures for applicable building permit fees, health department fees, all inspection fees, site concrete testing fees, and compaction tests, if required by Owner. PRC is responsible for all required State inspections and final State insignia certification of the building, if applicable.

Jurisdiction for Off-site Work:

Jurisdiction, for permitting and inspection of this building shall be either the State agency who manages prefabricated building compliance in the state or the local CBO (when the State does not provide certification.) If the responsibility for building inspection is the local CBO, we will provide a certified plan set, calculations, and a third-party engineer inspection report for any and all closed work the local official cannot see.

PUBLIC RESTROOM COMPANY SCOPE OF WORK:

Our In Plant/Off-Site Construction Scheduling System:

PRC has several off-site manufacturing centers in the United States, strategically located, with the proper equipment and trained staff to fabricate our custom buildings to our high-quality fit and finish standards. PRC manages quality control in our off-site production facility to comply with the approved drawings and provides an inspection certification and photos as required. When proprietary materials,

which we have designed and fabricated, are part of the project, PRC supplies the manufacturing centers with these proprietary PRC components. We then schedule the in-plant construction process to coordinate with your delivery date through our Operations Division field staff. We guaranty on time at cost delivery weather permitting.

Special Payment and Progress Billing Terms:

Invoicing begins on the 30th of the month following an order and/or the acceptance of the proposal/contract. The first progress billing invoice will be issued for the commencement of design and engineering of architectural plans. This will be 10% of the contracted amount. Once construction begins invoicing will commence monthly based on plant percentage of completion, supported by photographs.

In the event of project stoppage, additional fees may be assessed for re-mobilization, storage, crane costs, etc. ***Our discounted project costs are based upon timely payments. Delays in payment could change delivery schedules and project costs.***

Delivery and Installation:

Site Inspection:

PRC staff, upon site arrival, will verify the required dimensions of the building pad and the corner locations/elevation. We will also verify the delivery path from an accessible road or street and install the underground utilities to the point of connection nominally 6' from the exterior of the building.

Installation:

PRC will install the building turn-key, except for any exclusion (listed under "Exclusions," herein.)

Installation of Utilities under the Prefabricated Building:

We fabricate off-site an underground utilities (water, and DWV piping and fittings) preassembled plumbing and electrical tree. Our site staff will set the underground tree into code depth excavated trenches and our staff will install the coarse concrete sand to bed the piping per our submitted drawing.

We provide all the buildings under-slab piping including the driven electrical ground rod. The Owner/General Contractor brings utility services to within 6' of the pad and are responsible for final connections at that point.

Connection of Utilities Post Building Placement:

After placement of the building on the pad by PRC, our field staff will tie in the water and sewer connection "inside" the building only and terminate at a point of connection (POC) outside the building clearly marked for each utility service. The Owner/General Contractor is responsible for final utility point of service connections at the nominal 6' from building locations.

Electrical:

PRC provides the electrical conduit to the POC 6' from the building. The Owner/General Contractor pulls the wire and ties it off on the electrical panel.

Plumbing:

PRC provides the POC up to 6' from the building footprint and the Owner/General Contractor connects the water to our stub out location.

Sewer:

Some sites depending on the local jurisdiction will require an outside house trap which Owner/General Contractor shall install if needed. PRC will provide you with a sewer point of connection including a clean out to which Owner/General Contractor will terminate the site sewer service.

Testing of Water, Sewer, and Electrical in Plant and Final Site Utility Connection:

Before the building leaves the manufacturing center, PRC certifies a pressure water piping test, DWV, and the electrical connections for compliance with code. While the building is fully tested for leaks at the plant before shipment, road vibration may loosen some plumbing slip fittings and require tightening once the building services (water) is completed. Owner/General Contractor is responsible for minor fitting tightening to handle small slip fitting leaks caused by transportation.

Time of Completion:

PRC estimates a 180 calendar day schedule to complete our scope of work from receipt of written notice to proceed together with signed approved architectural submittals from all authorities required to approve them.

Exclusions/Exceptions:

- 1. Access issues for delivery of the building by a clear unobstructed path of travel from an improved roadway to the final installation pad or foundation may cause site delays and extra cost at each site. This exclusion covers sites whose access is limited by trees, inaccessible roadways, overhead power lines at location where crane will lift building, grade changes disallowing our delivery trailers with only 4" of clearance to grade, berms, or uneven site grades, or when the path of travel is over improvements such as sidewalks, all of which are not within the scope of work by PRC. On some sites without on-site storage availability for buildings that cannot be set, relocation to a proximal crane yard and later relocated to the site for installation, will incur additional fees at rates that vary depending on local rates. PRC will provide written costs for this additional work by change order.**
- 2. If weather on site causes site delivery issues, the delivery may have to be diverted to an off-site location and the additional costs will be a change order to the bid. Our staff works with the Owner/General Contractor in advance to make sure sound decisions for delivery are made to avoid this issue. But sometimes Owner/General Contractor take risks for weather, but this risk is clearly at the Owner/General Contractor risk, not PRC.**
- 3. Sidewalks outside the building footprint.**
- 4. Trench plates or matting needed for protection of site soils, sidewalks, hardscaping, or site utilities shall be the responsibility of the Owner/General Contractor. Any site soils damage or other site improvements if damaged during installation shall be the responsibility of the Owner/General Contractor.**

5. **Not responsible for removing any soil, sand, or other debris as a result of trenching or installation.**
6. **Survey, location of building corners, finish floor elevation, excavation, and construction of subgrade building pad and footings (if required) per PRC plans.**
7. **Soil conditions not suitable for bearing a minimum of 1500 PSF with compaction to 90% maximum dry density shall require Owner/General Contractor correction before building placement. If no soils testing report is available before bid, Owner/General Contractor must verify site supporting soils at a minimum of 1500 PSF because that is the least we can place our structures on or Owner/General Contractor or engineer of record must design a foundation system to meet the imposed loads of site placement.**
8. **Improper water pressure, an undersized meter, or improper water volume flow to the building may necessitate a change order for installation of a building internal diaphragm tank to provide the minimum flow rate and static pressure of up to 60 PSI and a minimum of 40 PSI to properly flush the fixtures. Building water service chlorination, post installation, shall be by Owner/General Contractor.**
9. **Our bid included crane costs are based on a maximum 35' radius from the center pin of the crane (10' back from the rear of the crane) to the building center point of the furthest building module roof. If additional distance requires a larger crane, additional costs will be assessed by change order to the Owner/General Contractor.**
10. **Bonds, building permits, a site survey, special inspection fees, minor trash removal (nominally one pickup truck of shipping materials), final utility connections to the on-site water, sewer and electrical are by the Owner/General Contractor. Since the building is fully inspected and tested in plant, minor plumbing leaks (if water is not available when building site work installation is completed) is by the Owner/ General Contractor.**
11. **Site Traffic Control, if applicable, shall be by Owner/ General Contractor, not PRC.**
12. **Any equipment installation, site work or special inspections other than described within this proposal, shall be by Owner/General Contractor.**
13. **Backflow certification if applicable by Owner/ General Contractor.**

Insurance and Prevailing Wage Certification:

PRC shall comply with the required insurance requirements, wage reports, and safety requirements for the project, including OSHA regulations.

Special Insurance to protect the Building before acceptance:

As PRC requires payment for each month of off-site construction, and since the building is not on owner property where their insurance will cover the building, we maintain a special policy that insures the property even when paid for off-site until the building is finally accepted by the owner. This special policy protects the Owner's custom ordered materials to be used in the fabrication of the building during this period. PRC provides this Stock Throughput Policy to cover the building materials from supplier to manufacturer, while it is being built off-site, while in transit to the job site, during and after it is installed on-site until final acceptance. This special policy has a \$1,000,000 coverage limit. This exceeds the cost of any single building we have offered for sale herein.

Errors and Omissions Insurance:

Our firm employs licensed architects, engineers, and drafting staff to provide design of our buildings. Since these buildings are required to meet accessibility standards and building codes on site, and since we are the designer, we carry Errors and Omissions Insurance (E & O) to protect our clients from any errors. The policy covers a limit of up to \$2,000,000 per occurrence and is more clearly explained in the insurance certificates we provide after receipt of a purchase order.

WARRANTY

All work performed by PUBLIC RESTROOM COMPANY (called "Company") shall be warranted to the Owner to be of good quality, free of faults and defects in material, workmanship, and title for 5 years from last date of installation if building is installed by Company or 1 year if building is installed by Owner or Owner's agent without on-site supervision by Company. Company warranty on building shell including exterior walls, concrete 8" slab/foundation, and roof system is warranted for 20 years structurally. The Company will repair or replace at their sole option any defects in work upon proper notice to the below stated address below.

Our Company extended warranties shall be Company only and shall have no effect on any required Performance, Payment, or Warranty Bonds where Surety shall assume no liability to the Company, the Owner, or any third parties should the Company fail for any reason to deliver acceptable maintenance warranties beyond the one year period. The warranty extension is solely between the owner and PRC and not the general contractor, bonding company, or architect/engineer of record.

This warranty applies only if all work performed by Company has been fully paid for, including change orders if applicable. Company has no responsibility for any neglect, abuse, or improper handling of building product.

The warranties expressed herein are exclusive, and are in lieu of all other warranties expressed or implied, including those of merchantability and fitness.

There are no warranties which extend beyond those described on the face of this Warranty. The foregoing shall constitute the full liability of the Company and be the sole remedy to the Owner.

Term of Offer to Sell and Owner/General Contractor Acceptance:

This offer is valid for acceptance within 30 days, or when a part of a public bid for the applicable duration imposed within the Owner's bid documents. Acceptance is by approving our post bid preliminary notice to begin drawings subject to final Owner/General Contractor approval of our submittals and receipt of a contract or a purchase order/contract.

Special Notice of Possible Project Cost Increases as a Result of Late Payments:

In the event of delayed or late payment, PRC shall have the right to remedies including late charges, overall project total cost increases, and other damages as allowed by applicable law. The contract price quoted herein is a discounted price based upon our receipt of progress payments as invoiced on the agreed billing schedule of PRC. In the event of non-payment, PRC will provide a 5 day written notice to

cure and if payment is still not received, the discounted price for the payment due may increase, to an undetermined amount, to cover work stoppage, remobilization, cancellation of materials and subsequent restocking charges, resale of the contracted building to another party, storage fees, additional crane fees, travel and per diem costs for field crews, and any other cost applicable to the project, as allowed by law. Interest if applicable to non-payment will be assessed at the maximum amount allowed by law or 18% whichever is greater.

Termination

Upon Termination for any reason, Owner/General Contractor shall be liable for the cost of all work performed up to the date of termination. Additionally, Owner/General Contractor shall pay for off-site demolition and disposal of the partially or fully fabricated building as well as any non-returnable materials which were custom-ordered to complete fabrication in PRC's factory location. Any returned materials are subject to return and restocking fees at the Owner/General Contractor expense.

Venue for Contract Jurisdiction:

Public Restroom Company requires all contracts accepted by our firm to hold that the venue for legal jurisdiction for this contract offer and acceptance shall be Douglas County, Nevada. In the event of your default, PRC shall be entitled to the full amount due including reasonable attorney fees, costs, storage, expenses of physical recovery, and statutory interest, as allowed by law.

No modifications to this offer shall be authorized unless confirmed in writing by the President of Public Restroom Company.

Offered by: Public Restroom Company by _____



Charles E. Kaufman IV, President

This provides conditional acceptance of this preliminary purchase order for this building subject to acceptance of the submittals, furnished by Public Restroom Company. Once you accept the preliminary submittals, this shall become a final purchase agreement or at your discretion the final purchase order or a contract may be substituted with this attached.

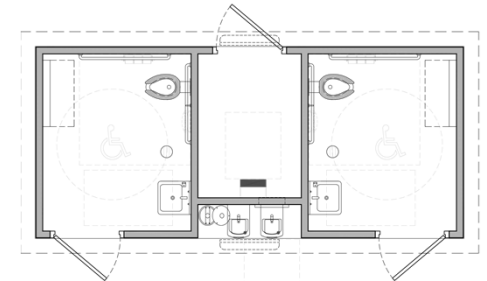
Accepted by:

Authorized Signature

Date Signed

Printed Name

Legal Entity Name and Address



FLOOR PLAN
SCALE: NOT TO SCALE

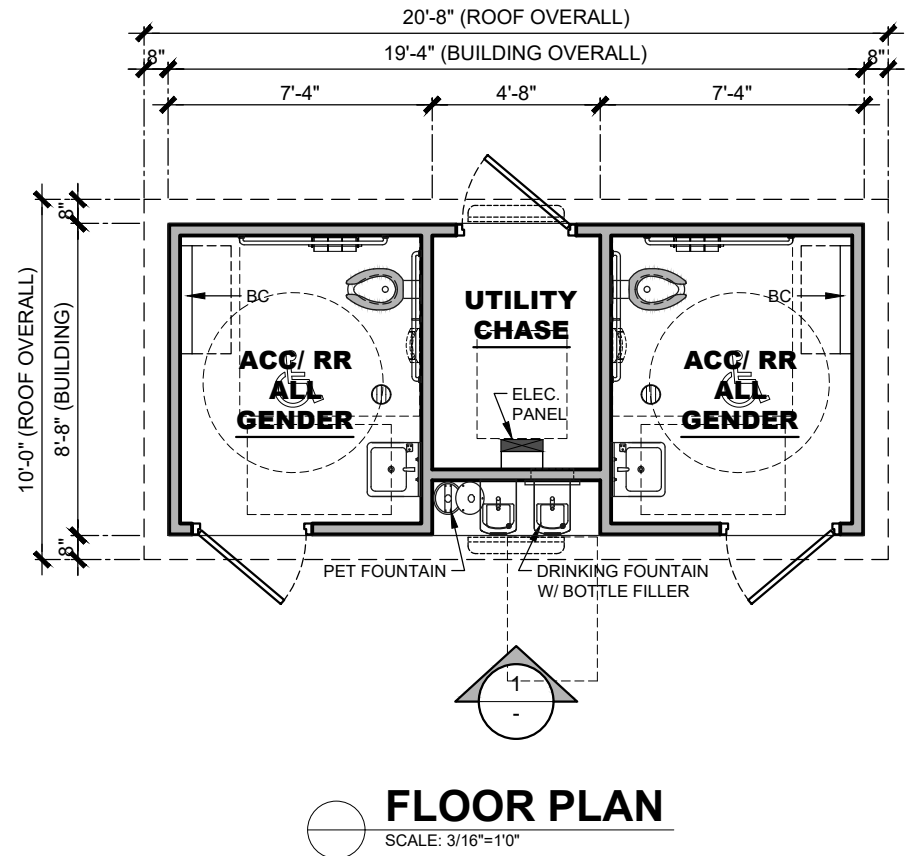
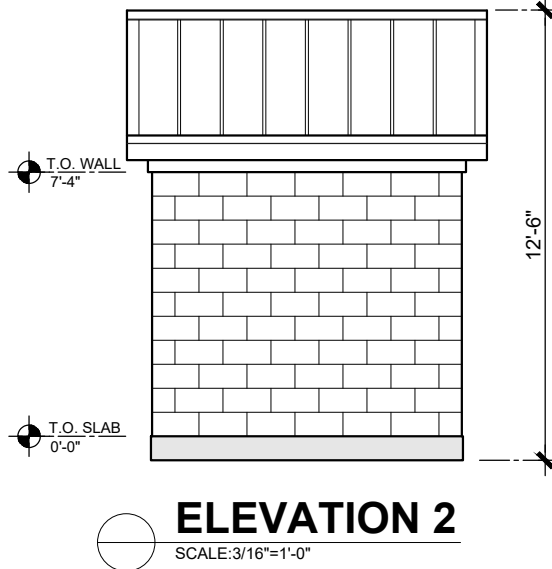
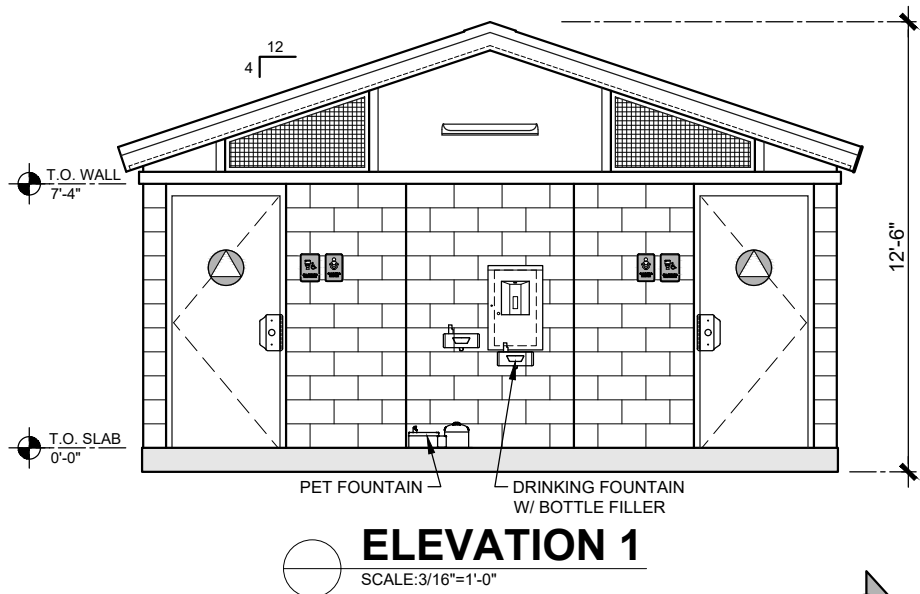
RESTROOM BUILDING, CALIFORNIA
ARCADE CREEK RECREATION & PARK DISTRICT
ARCADE CREEK PARK

ARTIST IMPRESSION: 3D RENDERING ONLY FOR REPRESENTATION. COLORS AND MATERIALS ARE SUBJECT TO CHANGE

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BUILDING TYPE:	RESTROOM BUILDING	REVISION #	-	REVISION DATE:	-	SHEET#	
PROJECT:	ARCADE CREEK PARK SACRAMENTO, CA	PROJECT #:	11107	START DATE:	11/3/2021	MAX. PERSON / HOUR:	90 S
				DRAWN BY:	-		
				DRAWN BY:	EOR		



SPECIFICATIONS

Project #: 11107
 Project Name: Arcade Creek Park
 Site Address:
 City, State, Zip: Sacramento, CA 94203

Date: 11/10/2021
 Bldg Size: See Drawings
 Type of Bldg: PS-022-DF
 Restroom

TYPE OF BUILDING

Construction Type

MVR WOOD	Wood Framed walls above cap beam, and wood framed rafters [ceiling & vents same as MVR]
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FLOOR SYSTEM

ROOM/ITEM	FINISH
Entire Building	Light Broom Finish Concrete Pad
Entire Building	Gray Epoxy with Skid Resistant Additive (Spartacote XPL)

WALL SYSTEM

BUILDING WALLS HEIGHT	
Building Walls Height	7'4"

EXTERIOR WALLS - CMU	BLOCK TYPE AND COLOR	ROWS
Split Face Exterior 4" CMU	Split Face Gray	All

CAP BEAM	
Cap Beam	Cap Beam, Steel Tube, Painted

WALL FINISHES - EXTERIOR

TYPE	FINISH	HEIGHT
CMU	Paint over block filler	To Cap Beam
Stucco -Above- Cap Beam	Stucco Finish - Painted Over Framed Walls with Smooth FRC	Above Cap Beam
Alcove	Precision CMU Painted	To Cap Beam
Exterior Paint	PPG Exterior Gloss - Colors TBD by client	

WALL FINISHES - INTERIOR

ROOM	FINISH	HEIGHT
Restrooms Below Cap Beam	Block filler & paint	To Cap Beam
Restroom	Block Filler & Epoxy Paint	To 1st Block Course
Restrooms - Above Cap Beam	Stucco Pattern FRC - Painted	Above Cap Beam
Mechanical - To Cap Beam	Block filler & paint	To Cap Beam
Mechanical - Above Cap Beam	Painted OSB	Above Cap Beam

ROOF SYSTEM

ITEM	DESCRIPTION
Metal Sales Image II 26 GA	26 GA SSM, Metal Sales Image II Standing Seam With 12" Striations W/Ice & Water
Entire Building	(MVR) 5/16" Cement Board Stucco Pattern Over 5/8" OSB
Fascia	14/16 Ga Formed Galvanized Steel W/1" Return At Top (MVR)
Vents SS Wire Mesh	Stainless Steel Wire Mesh

DOORS - HARDWARE

ITEM	DESCRIPTION
Hollow Metal Doors	Hollow Metal: Galvanized 14 GA. Door w/ 14 GA Frame Continuous Hinge
Deadbolt	SCHLAGE B600 series temporary large format core (std)

ITEM	DESCRIPTION	LOCATION
Pull Plates	Rockwood-VRT24 "Z" (Standard w/Anti-Microbial) (Std)	
Door Closer	LCN Closer, Model # 4211 Cush Arm (for Out Swing Door)	Restroom
Door Sweeps	Pemko Door Sweep 321SSN36"	All
Door Threshold (No Tile)	Threshold Fluted Saddle Mill Finish Alum, 4" Wide #270A36	All
Ives Crash Chain (Standard)	Ives Crash Chain, # CS11526D20, US26D, 20.5, Crash Stop	Chase
Magnetic Locks (SAM)	SAM Securitron System	PB-5 English/Spanish Button

RESTROOM ACCESSORIES

ITEM	MANUFACTURER/DESCRIPTION	FINISH
Signage	Door/Wall Signs	Polished Aluminum & Blue
Grab Bars	Grab Bars	Stainless Steel
Louver (Mechanical)	Louver Sunvent Industries Model #157 (Chase Standard)	Polished Aluminum
3-roll Toilet Paper Holders	Royce Rolls TP-3	Stainless Steel
Baby Changing Station	Foundations Horizontal #5410339	Stainless Steel
Hand Dryer Std	Dyson Airblade V, Low Voltage 120V, Model # HU02,	Spray Nickel

ITEM	MANUFACTURER/DESCRIPTION
Utility Hook (Standard)	Bobrick B-670-PRC/Franklin Brass 5501-Blazer(Std on Partition Doors, single User RR, Showers,etc)
Soap Dispenser	PRC Proprietary Tank
W/Thru Wall Valve	Thru Wall Valve ASI #353

PLUMBING

FIXTURE/PART	DESCRIPTION
Toilets - Stainless Steel	Acorn # 1675 W-1-HET 1.28 GPF-FVBO-ADA-PFS-316SS
Lavs - Stainless Steel	Rear Connect Acorn # 1652LRB-1-DMS-03-M-316SS
Drinking Fountain	Acorn GS Series, Wall Mount Drinking Fountain, # GSE64-FG-316SS
Round Concrete Pet Fountain	Round Concrete Pet Fountain Murdock GUT19-FP Series
Bottle Filler	Acorn BF3 Series, Type 316 SS Bottle Filler, # A0000000-BF3-316SS
Lever (Std) - Toilet Flush Valve	Zurn W.C. Flush Valve 1.28 Ga Zurn # Z6143AV-HET-7L-BG
Metering Faucet	Single Hole Metering Faucet, Chicago Model # 333-E2805-665PSHABCP - Tempered
Floor Drains: W/Trap Primer	Floor Drain Zurn # ZN460-2NH-5B W/Strainer / With Trap Primer

PLUMBING GENERAL

FIXTURE/PART	DESCRIPTION
Water Heater	Stiebel DHC-E8
Tempered Water to Lavs	Thermostatic Mixing Valve, Acorn Model # ST70-12
Valve Combo (PRV)	Valve Combo with Pressure Reducing Valve
Water Line Material	Copper (Std)
Bladder Tank	ProFlo PFXT5, (PRC)/ Amtrol 2 gal (Blazer) - no elect required
Hose Bibb- Interior	Acorn #8121-LF - in the Chase
Hose Reel & Hose	Hose Reel With 5/8"x75' Garden Hose

ELECTRICAL

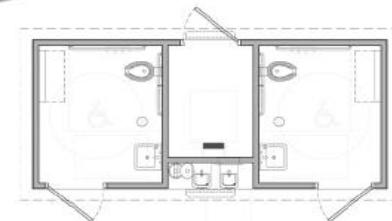
ITEM	DESCRIPTION	
Electrical Panel	100 amp Single Phase - 120/240 v	12 Circuits
Breakers	Plug on (QOD)	

LIGHTING

ITEM	DESCRIPTION (W=WALL, C=CEILING)	
Lighting Control -Interior- Interior Lights	Light Fixture Integrated Occupancy Sensor W/C) Luminaire, Swoop Series SWP1212-OP-BRZ-OCC	15 Watts
Lighting Control -Exterior- Exterior Light	Photo Cell Intermatic Photo Control #EK4336S W) Luminaire, AEL-24 (Dark Sky Compliant) 32" long	20 Watts
Chase Lights	C) Green AL-41L (small Chase) Waterproof	18 Watts

RECEPTACLES/SWITCHES, HEATERS, FANS, HVAC, LIGHTED SIGNS

ITEM	DESCRIPTION	LOCATION
Receptacles	GFCI (Adjacent to Panel)	
Switches Single Pole	Single Pole (Adjacent to Panel)	
Switches By Pass	By Pass (To By Pass OCC Sensors)	Chase
Emergency Light	Lithonia ELM2L Led 2 Head Led Emergency Light (Mechanical Room)	



FLOOR PLAN
SCALE: NOT TO SCALE

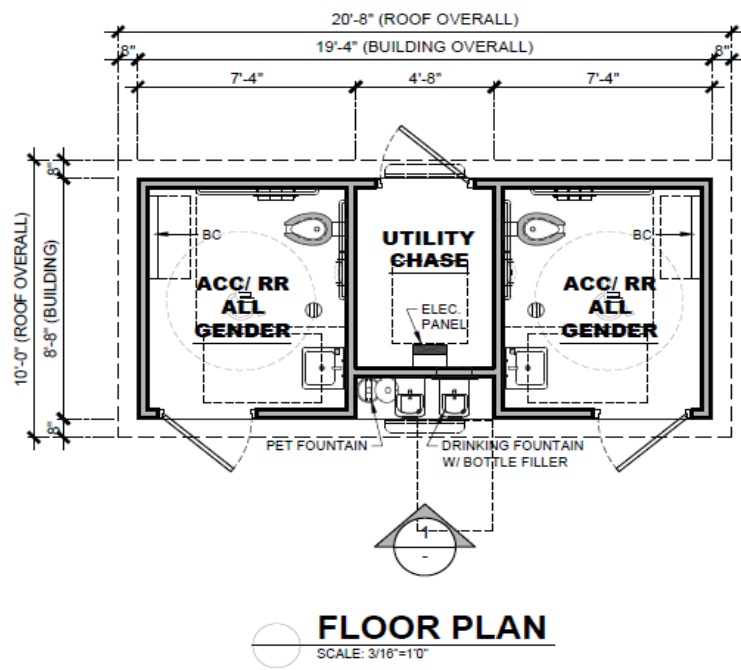
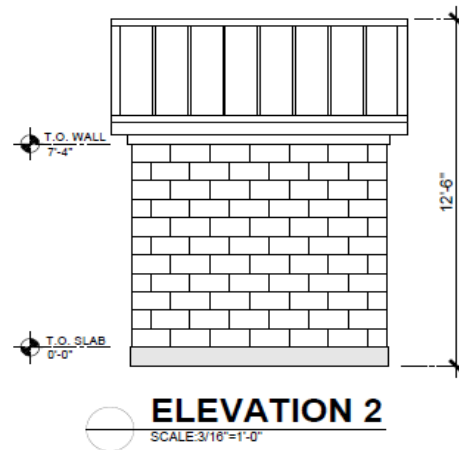
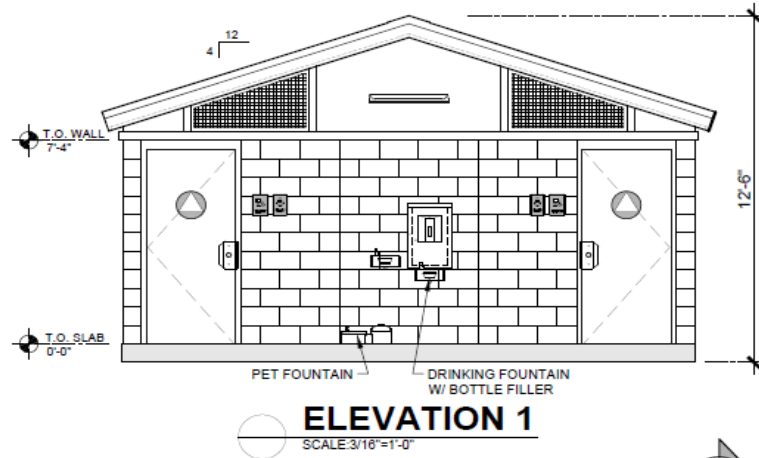
RESTROOM BUILDING, CALIFORNIA
ARCADE CREEK RECREATION & PARK DISTRICT
ARCADE CREEK PARK


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		PROJECT:	ARCADE CREEK PARK SACRAMENTO, CA	-	DRAWN BY: -	
				PROJECT #:	START DATE: 11/3/2021	MAX. PERSON / HOUR:
				11107	DRAWN BY: EOR	90 S

Meeting Date: December 16, 2021		Item # 6b
Subject: Determine the monthly District Board meeting day and time for 2022		
Initiated or requested by <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez & Kim Cook</i>
Objective Review and determine the date and time for the monthly District Board meetings for calendar year 2022.		
Background By adopted Policy the Board Meeting is held monthly on the third Thursday of each month.		
Analysis The discussion is to meet Board member and staff persons' needs regarding their work and personal schedules to be able to meet on a regular schedule each month.		
Budget/Cost Information Board stipend for attending meetings.		
Proposed Action Determine what is in the best interests of the Board Members to set a regular date and time for meetings. Keeping in mind that meeting dates should be no earlier than the second Thursday of each month to allow for required reports and documents to be produced.		
Alternative Actions <ul style="list-style-type: none"> • Keep the meeting dates on the third Thursday at 6 pm • Find a consensus on an alternate date/time. 		
Coordination and Review This is a standard practice of the Board.	Attachment(s)	

Meeting Date: December 16, 2021		Item # 6c
Subject: Board Officer's election to be held during the January 2022 Board Meeting		
Initiated or requested by <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez & Kim Cook</i>
Objective To receive interest from Board members for desired positions.		
Background Typically, the Board elects a Chair, Vice-Chair and Secretary/Treasurer during the first Board meeting of each year.		
Analysis The Board Policy stipulates those officers shall be nominated and elected during the first Board meeting of each year.		
Budget/Cost Information None.		
Proposed Action To consider leadership positions with the District.		
Alternative Actions <ul style="list-style-type: none"> Maintain the status quo and vote by acclamation at the January 2022 meeting. 		
Coordination and Review This is a standard practice of the Board.	Attachment(s)	

Meeting Date: December 16, 2021		Item # 6d
Subject: Discuss appointment process to fill vacant Board position		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez & Kim Cook</i>
Objective Discuss the process and timeline to fill the vacant Board position.		
Background <ul style="list-style-type: none"> Christopher Juell resigned effective November 15th, 2021. The state Elections Code says this Board has sixty (60) days to name a replacement to the Board position, if the Board does not act the County Board of Supervisors may appoint a citizen/resident to fill the position. 		
Analysis According to Government Code section 1780, the remaining members of the District Board may fill the vacancy either by appointment or by calling an election pursuant to subdivision. If the Board elects to fill the vacancy by appointment. <ul style="list-style-type: none"> The remaining members of the District Board shall make the appointment within 60 days of the effective date of the vacancy (January 15, 2022). The District shall post a notice of the vacancy in three or more conspicuous places in the District as least 15 days before the District Board makes the appointment. The District shall notify the County Elections Official of the appointment no later than 15 days after the appointment. The person appointed to fill the vacancy shall hold office until their successor qualifies following the next general District election (November 2022).		
Budget/Cost Information None if appointed. Cost of calling for an election to fill the vacancy.		
Proposed Action Follow the guidelines set forth by Election Code. Reach out to the local community to try and find a qualified and interested individual.		
Alternative Actions The Board may decline to take action. After 60 days, but before 90 days, the Sacramento County Board of Supervisors would be required to either 1) name a replacement or 2) order the District to call an election to fill the vacancy.		

Coordination and Review

This is a standard practice of the Board.

Attachment(s)