

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday December 17, 2020 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Call to Order and Perform Roll Call: Vice - Chairperson A. Vassar called the meeting to order at 6:07 pm

Board Members in Attendance: Alex Vassar, Michael Hanson, Miles Constantine, Heather Gonzalez,
Amanda Gualderama

Board Members Absent: None

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel in Attendance: No

Auditor in Attendance: No

Presentation(s): None

Visitor(s) That Signed In: Via Zoom – Julia B.

2. PUBLIC COMMENTS: None

3. SELECTION OF BOARD OFFICERS FOR THE NEXT YEAR:

a. Positions up for election; Chair, Vice-Chair, Secretary/Treasurer

Motion No. 1: It was moved by Director M. Constantine and seconded by Director H. Gonzalez to nominate Vice-Chair Alex Vassar to position of Chair.

Director A. Vassar accepted.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director M. Hanson to nominate Director Heather Gonzalez to position of Vice-Chair.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

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3. SELECTION OF BOARD OFFICERS FOR THE NEXT YEAR: (cont.)

Motion No. 3: It was moved by Director H. Gonzalez and seconded by Director M. Hanson to nominate Director Amanda Gualderama to position of Secretary/Treasurer

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

4. ANNOUNCEMENTS:

- a. The Park District Office and parking lot gates will be CLOSED on Christmas Eve December 24th, Christmas Day Friday December 25th and Dec. 26-27. Additionally, parking areas will be closed on New Year's Day January 1st and Jan. 2-3, 2021 so that District staff may spend each Holiday weekend with their families.
- b. COVID-19 Announcement as needed/required.

5. CONSENT ITEMS:

- a. November 19, November 24, and December 3, 2020 **Meeting Minutes**
- b. FY 20-21 Period 5 **Financial Reports 339A**
- c. FY 20-21 Period 5 **Financial Reports 339D**
- d. FY 20-21 Period 5 **Multi Accounts Revenue Reports**
- e. FY 20-21 Period 5 **Payroll Report**
- f. FY 20-21 Period 5 **Facility Rental Reports**
- g. Correspondence **received and sent**
- h. General Manager's Report and project update report
- i. Police Report

Director A. Gualderama requested to pull Consent Item 5 b Period 5 Financial Reports 339A

Director M. Hanson requested to pull Consent Item 5 h, GM's report

Motion No. 4: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent items a, c, d, e, f and g as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

Motion No. 5: It was moved by Director M. Hanson and seconded by Director A. Gualderama to approve consent items b and h.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

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6. OLD BUSINESS:

- a. Update on request by neighbors to acquire park property through a Lot Line Adjustment (LLA) and the County requirements in the process.

Update received.

- b. Select either Saturday January 30th or Saturday February 6th as the date for the Board Retreat, and the type of meeting to be conducted (in-person or Zoom).

Motion No. 6: It was moved by Director A. Gualderama and seconded by Director H. Gonzalez to hold the retreat on Saturday January 30, 2021 from 8:30 am to 5pm and to conduct the meeting via Zoom video conference.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

7. NEW BUSINESS

- a. Required Trainings for Board Members and Staff-discuss selecting a date for Brown Act presentation with District Counsel.

Report received and direction provided to Staff to make arrangements with the District's Legal Counsel to provide training on the Brown Act.

- b. Discuss and select a method for Board Members to receive District Policies and other pertinent documents of length.

The Board directed Staff to provide the Board Policy, Personnel Policy Manuals, Comprehensive Master Plan and ADA Accessibility Study with electric copies.

- c. Consider nominating a Board Member for election to the LAFCo Special Districts Advisory Board.

Director Heather Gonzalez expressed interest the position on the LAFCo SDAC.

Motion No. 7: It was moved by Director M. Hanson and seconded by Director A. Gualderama to nominate Director H. Gonzalez to be recommended to the SDAC selection committee for Office B.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Constantine, H. Gonzalez, M. Hanson, A. Gualderama, A. Vassar

Absent:

Abstained:

8. BOARD DISCUSSION:

- a. General discussion on topics for future meetings.

9. ADJOURNMENT OF THE MEETING:

The Chair adjourned the meeting at 7:25 pm.

The next Board of Directors meeting will be held Thursday January 21, 2021 at 6:00 p.m.